**Funding Partner Relationship Conversation Prompts**

* Take the opportunity to call the funder and thank them before they reach out to you upon receiving funding confirmation
* Provide direct contact details with funder so that they can get in contact with you
* Participate in events hosted by funder
* Attend technical assistance sessions offered by funding sources
* Request to be added to email distribution lists
* Keep funder up to date with any notable progress and milestones. Stories, videos and images are great to support this
* Share any major challenges you encounter. Minimise the report on small challenges that are not relevant to the funder
* Acknowledge funder contribution with media releases and messages on social media and website
* Invite them to see your project
* Be timely on reporting and ensure acquittals are completed on time
* Do not be afraid to seek support or advice
* Join networks which provide grant opportunities (e.g. Grants Hubs and Community Collective)