

# APPLICATION TO INSTALL / ALTER A SEWAGE MANAGEMENT FACILITY

Section 68 Local Government Act 1993

| Please select type of on-site sewage management system                     |                                       |   |
|--|---------------------------------------|---|
| <input type="checkbox"/> Septic tank / site disposal                       | Application Number (office use only): | / |
| <input type="checkbox"/> Septic tank pump out service                      | Application Number (office use only): | / |
| <input type="checkbox"/> Aerated wastewater treatment system               | Application Number (office use only): | / |
| <input type="checkbox"/> Wet / dry composting toilet and grey water system | Application Number (office use only): | / |
| <input type="checkbox"/> Commercial wastewater treatment system            | Application Number (office use only): | / |
| <input type="checkbox"/> Other system _____                                | Application Number (office use only): | / |

| Fees   |
|--|
| Please refer to Councils Pricing Policy and Fees and Charges as available on Councils website. |

| Property description |      |          |          |
|----------------------|------|----------|----------|
| House / unit no.     | Lot: | Section: | DP / SP: |
| Street:              |      | Suburb:  |          |

| Additional information                                 |   |
|--|---|
| <b>1. Identify type of premises</b>                    |   |
| <input type="checkbox"/> Dwelling                      | <input type="checkbox"/> Commercial                         |
| <input type="checkbox"/> Industrial                    | <input type="checkbox"/> Other - _____                      |
| <b>2. Fittings to be connected</b>                     |   |
| <input type="checkbox"/> W.C                           | <input type="checkbox"/> Bath                               |
| <input type="checkbox"/> Kitchen                       | <input type="checkbox"/> Laundry                            |
| <b>3. Supporting details</b>                           |   |
| Number of persons -                                    |   |
| Number of bedrooms in dwelling -                       |   |
| Septic tank capacity litres -                          |   |
| Collection well litres                                 |   |
| Aerated tank litres -                                  |   |
| Proposed accredited tank brand -                       |   |
| Provide Certificate of Accreditation No.:              |   |
| Effluent disposal method -                             |   |
| Is a wastewater report accompanying this application ? | <input type="checkbox"/> Yes<br><input type="checkbox"/> No |

## Owners consent

- As the owner/s of this property, I/we consent to this application.
- As the owner/s of this property, I/we consent to Council Officers entering the premises for the purpose of carrying out inspections in relation to this application, without first giving written notice.

**Title:**  Mr  Mrs  Ms  Miss  Other .....

**Name:**

**Address:**

**Contact details:**

Home / work:

Mobile:

**E-mail:**

**Signature:**

Date:

## Installers details

**Title:**  Mr  Mrs  Ms  Miss  Other .....

**Name:**

**Company name & ABN  
(if applicable):**

ABN:

**Licence No.:**

**Address:**

**Contact details:**

Home / Work :

Mobile:

**E-mail:**

**Signature:**

Date:

## Applicants details and declaration

### Declaration

- I declare that all information in this application is, to the best of my knowledge, true and correct and hereby make an application for approval from Council in respect of the plans and specifications for the proposed installation or alteration of a sewage management facility.

### Details of applicant

**Title:**  Mr  Mrs  Ms  Miss  Other .....

**Name:**

**Company name & ABN  
(if applicable):**

ABN:

**Address:**

**Contact details:**

Home / Work :

Mobile:

**E-mail:**

**Signature:**

Date:

## Information to be submitted with each application

The below information shall be submitted with any application to install a sewage management facility in accordance with clause 26 of the Local Government (General) Regulation 2005.

**(1) Plan** - the application must be accompanied by a plan, to scale, showing the location of:

- (a) the sewage management facility proposed to be installed or constructed on the premises, and
- (b) any related effluent application areas, and
- (c) any buildings or facilities existing on, and any environmentally sensitive areas of, any land located within 100 metres of the sewage management facility or related effluent application areas, and
- (d) any related drainage lines or pipework (whether natural or constructed).

**Note:** Further to the above, the site plan shall include contours at 0.5M (RL), any existing or proposed dwellings, the location of any existing sewage management facilities and effluent disposal area, the location of any on-site detention basins, any environmentally sensitive areas such as creeks or water bodies (including dams and intermittent waterways) and related drainage lines.

**(2) Specifications** - the application must be accompanied by full specifications of the sewage management facility proposed to be installed or constructed on the premises concerned.

**(3) Site assessment** - the application must be accompanied by details of the climate, geology, hydrogeology, topography, soil composition and vegetation of any related effluent application areas together with an assessment of the site in the light of those details.

**(4) Statement** - the application must be accompanied by a statement of:

- (a) the number of persons residing, or probable number of persons to reside, on the premises, and
- (b) such other factors as are relevant to the capacity of the proposed sewage management facility.

**(5) Operation and maintenance** - the application must be accompanied by details of:

- (a) the operation and maintenance requirements for the proposed sewage management facility, and
- (b) the proposed operation, maintenance and servicing arrangements intended to meet those requirements, and
- (c) the action to be taken in the event of a breakdown in, or other interference with, its operation.

The application shall demonstrate compliance with the following documents:

- a) Fairfield City Council's On-site Sewage Management Strategy Adopted 25 June 2002.
- b) Environment & Health Protection Guidelines – On-site Sewage Management for Single Households.

### Checklist for buffer distances :

All new aerated on-site sewage management systems (with surface spray irrigation) are required to have the following setback distances in accordance with Fairfield City Council's On-site Sewage Management Strategy where applicable:

- Septic tanks are required to be at least 5 metres from a dwelling.
- The irrigation area is to be at least 15 metres from a dwelling.
- The irrigation area is to be at least 6 metres from a property boundary in circumstances where the property boundary is on a lower elevation to the irrigation area.
- The irrigation area is to be at least 3 metres from a property boundary in circumstances where the property boundary is on a higher elevation to the irrigation area.
- Irrigation areas are to be at least 6 metres from any swimming pool or spa.
- Irrigation areas are to be at least 100 metres from any permanent watercourse such as a creek or river, and at least 40 metres from any other water bodies such as dams, drainage channels and intermittent waterways.

### Note:

Each application is assessed on an individual basis (topography, soil type, existing land use etc), Council may request further information where required. For more information, please contact Council's Duty Officer between 8:30am and 4:30pm at Fairfield City Council's Administration Centre or by telephone 9725-0222.

Council's On-site Sewage Management Strategy Adopted 25 June 2002, allows all types of on-site sewage management systems to be installed. An On-site Wastewater Report must accompany all applications to install on-site sewage management system.

**Receipting information**

Receipt number and date

Total fees

\$

Customer Service Officer

**Processing information**

Admin Support Officer

Local approval number

Related Development Application