

Quality Management – Asset Management - Civil

QMF-CA-017

Application – Driveway (Vehicular Crossing)



COMPLETE AND LODGE THIS FORM AT:
COUNCIL'S CUSTOMER SERVICE CENTRE
86 Avoca Road, Wakeley NSW 2176
PH: 9725 0222

**Payment MUST be made at time of lodgement
or your application will not be processed.**

CODE (78)

OFFICE
USE
ONLY

DATE:

RECEIPT NO:

PROPERTY DETAILS (where the work is to be carried out)

| House No. | Street | Suburb | Postcode |
|-----------|--------|--------|----------|
| | | | |

Owner's Details (Mandatory)

Name: Mr / Mrs / Ms / Miss / Other

Contact No:

Email:

Address:

Do you currently have a contractor? Yes (fill in the Contractor's details below) No (fill the Applicant details below)

APPLICANT OR CONTRACTOR DETAILS

Company:

Contact No:

Name:

Contractor's Licence No: document must be attached to application

Email:

Public Liability Cover: document must be attached to application

Address:

| REQUIREMENTS | DEVELOPMENT DETAILS | *DESCRIPTION | ISSUE OF LEVELS |
|--|---|--|--|
| _____ Number of Driveways to be Constructed <input type="checkbox"/> Residential Crossing <input type="checkbox"/> Medium-Duty Crossing <input type="checkbox"/> Heavy-Duty Crossing | <input type="checkbox"/> Approved DA / CDC (provide DA or CDC number) _____ / 20 <input type="checkbox"/> N/A (complete description*) | <input type="checkbox"/> New driveway <input type="checkbox"/> Widen existing driveway <input type="checkbox"/> Repair existing driveway. <input type="checkbox"/> Other: _____ (must attach sketch showing outline of house, road and desired street / location of driveway) | <input type="checkbox"/> Email <input type="checkbox"/> Pick-up |

I, THE UNDERSIGNED, HAVE READ AND UNDERSTAND COUNCIL'S TERMS AND CONDITIONS FOR THE CONSTRUCTION OF A DRIVEWAY (VEHICULAR CROSSING) AND AGREE TO COMPLY AND BE BOUND BY THE FOLLOWING CONDITIONS:

- Under the Roads Act 1993, the construction of new vehicular crossings or alternatives to existing vehicle crossings will be administered by Council. Council retains the right to revoke any approval in writing to the applicant.
- Under the Roads Act 1993, Property Owners are liable for all costs associated with the construction, maintenance and repair of vehicular crossings between the road pavement and property boundary line.
- Driveways are only permitted in conjunction with the provision of access to an approved garage, carport or parking space.
- Application fee includes the provision of design specifications and a **single** site formwork inspection (\$190.00 including GST, per lot, per frontage). A further application **MUST be submitted for re-inspection if formwork is not approved**.
- NO WORK IS TO COMMENCE UNTIL APPROVAL & LEVELS HAVE BEEN ISSUED BY COUNCIL.**
Concrete pour must not be booked before formwork inspection and approval by Council.
Allow 20 working days for the issue of design (levels) and give at least **48 hours' notice** for formwork inspection bookings.
- The applicant must ensure that the contractor is licensed and has in force minimum \$10million Public Liability Cover.
- The applicant and contractor are responsible for the protection of the public from hazards which may be caused by the works.
- The applicant shall comply with all conditions and requirements of SafeWork NSW, 'Dial 1100 Before You Dig', as well as Council's permits, policies and specifications that are applicable to this application.
- Soil erosion and sedimentation control measures shall be maintained during the entire construction period until the disturbed areas are restored. Council may issue Infringement Notices where the maintenance measures fail to meet minimum standards as required by Council.
- The applicant shall be responsible for the relocation or alteration of any public utilities and the costs of any alteration shall be borne by the property owner.
- The crossing shall be in plain (grey) concrete. Coloured concrete, stamped concrete, stencilled concrete, exposed aggregate, pebblecrete, and ceramic tile finishes are not permitted.
- Additional restoration charges may apply (in line with Councils Fees and Charges) if Councils' Engineer determines that any repairs to Council's assets are required.
- If the formwork does not conform to Council specifications and designs and more than one inspection is required, a further fee is required for each subsequent inspection. Additional fees shall be paid prior to each inspection taking place.
- A copy of contractor's details including the contractor's licence and a minimum \$10million Public Liability Cover must be provided prior to booking a Formwork Inspection.
- The contractor must provide a "Driveway Crossing No" from the issued vehicular crossing conditions and specifications form when booking a formwork inspection**

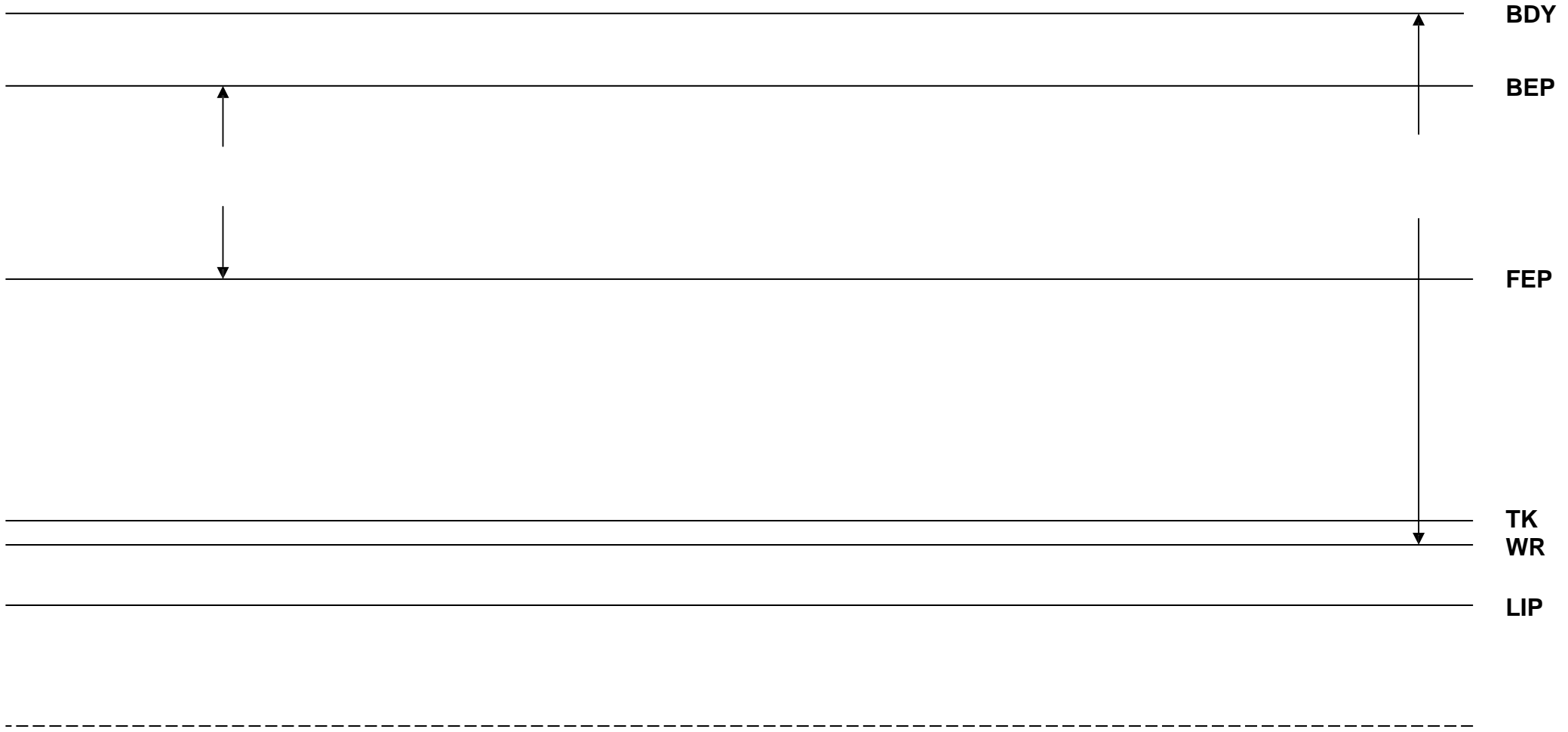
OWNERS SIGNATURE (mandatory):

CONTRACTOR SIGNATURE:

DATE:

DATE:

OFFICE USE ONLY



OFFICE USE ONLY COMMENTS: *(TO BE FILLED OUT IF THERE ARE ANY SPECIAL CIRCUMSTANCES SURROUNDING THE APPLICATION)*

ONSITE CHECK LIST:

- WIDTHS _____
- UTILITIES _____
- ROAD CROSSFALL/GRADE _____
- LEVELS _____
- PHOTOS OF SITE _____

- CHECK D.A. CONDITIONS _____
- PITS AND MANHOLES _____
- STORMWATER OUTLETS _____
- FOOTPATH (EXISTING/FUTURE) _____
- EXISTING KERB HEIGHT _____mm