1. Under the Roads Act 1993, the construction of new vehicular crossings or alternatives to existing vehicle crossings will be administered by Council. Council retains the right to revoke any approval in writing to the applicant.

2. Under the Roads Act 1993, Property Owners are liable for all costs associated with the construction, maintenance and repair of vehicular crossings between the road pavement and property boundary line.

3. Driveways are only permitted in conjunction with the provision of access to an approved garage, carport or parking space.

4. Application includes a non-refundable supervision fee ($175.00 including GST, per lot, per frontage). This application assessment fee does not imply that the driveway (vehicular crossing) request will be approved.

5. **NO WORK IS TO COMMENCE UNTIL APPROVAL & LEVELS HAVE BEEN ISSUED BY COUNCIL.** Concrete pour must not be booked before formwork inspection and approval by Council. Allow 20 working days for the issue of design (levels) and give at least 49 hours’ notice for formwork inspection bookings.

6. The applicant must ensure that the contractor is licensed and has in force minimum $10 million Public Liability Cover.

7. The applicant and contractor are responsible for the protection of the public from hazards which may be caused by the works.

8. The applicant shall comply with all conditions and requirements of SafeWork NSW, ‘Dial 1100 Before You Dig’, as well as Council’s permits, policies and specifications that are applicable to this application.

9. Soil erosion and sedimentation control measures shall be maintained during the entire construction period until the disturbed areas are restored. Council may issue Infringement Notices where the maintenance measures fail to meet minimum standards as required by Council.

10. The applicant shall be responsible for the relocation or alteration of any public utilities and the costs of any alteration shall be borne by the property owner.

11. Owners wishing to use other than plain finish concrete on Council property should be aware that restoration of public utility works will be carried out in plain concrete and that reinstatement of the crossing in coloured concrete shall be the responsibility of the property owner.

12. Additional restoration charges may apply (in line with Councils Fees and Charges) if Councils’ Engineer determines that any repairs to Council’s assets are required.

13. If the formwork does not conform to Council specifications and designs and more than one inspection is required, a further fee is required for each subsequent inspection. Additional fees shall be paid prior to each inspection taking place.

**OWNERS SIGNATURE (mandatory):** ..........................................................  **CONTRACTOR SIGNATURE:** ..........................................................  
**DATE:** ..........................................................  **DATE:** ..........................................................
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**ONSITE CHECK LIST:**

- WIDTHS
- UTILITIES
- ROAD CROSSFALL/GRADE
- LEVELS
- PHOTOS OF SITE

- CHECK D.A. CONDITIONS
- PITS AND MANHOLES
- STORMWATER OUTLETS
- FOOTPATH (EXISTING/FUTURE)
- EXISTING KERB HEIGHT mm