

# APPLICATION FOR ENGINEERING WORKS

(Environmental Planning & Assessment Act, 1979  
Part 4 Development)

## Information for the Applicant

- This form may be used to apply for construction certificate (a “certificate”) to carry out engineering / subdivision work, activity application and/or approval/s under Section 138 of the Roads Act 1993.
- To minimise delay in receiving a decision about the application, please fill in all sections and ensure all relevant information and documents are provided.
- Once completed, this application form should be submitted to a certifying authority for determination.
- A construction certificate has no effect if it is issued after the building work or subdivision work to which it relates is physically commenced on the land to which the relevant development consent applies.

## Please select type of application

|   |                                       |   |
|---|---------------------------------------|---|
| <input type="checkbox"/> Subdivision Works Certificate                | Application Number (office use only): | / |
| <input type="checkbox"/> Engineering Works (Construction Certificate) | Application Number (office use only): | / |
| <input type="checkbox"/> Section 138 of the Roads Act 1993            | Application Number (office use only): | / |
| <input type="checkbox"/> Activity Application (S.68 LGA 1993)         | Application Number (office use only): | / |

## SECTION A : Details of the Applicant

|                                     |   |
|-------------------------------------|---|
| <b>Title:</b>                       | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other ..... |
| <b>Name:</b>                        |   |
| <b>Company<br/>(if applicable):</b> |   |
| <b>Address:</b>                     |   |
|                                     | Postcode:   |

## SECTION B : Location and title details of the land where the development is to be carried out

|                                    |      |          |          |
|------------------------------------|------|----------|----------|
| House / unit no.                   | Lot: | Section: | DP / SP: |
| Street:                            |      |          |          |
| Suburb:                            |      |          |          |
| Parcel number/s (office use only): |      |          |          |

## SECTION C : Describe the development proposed to be carried out

Provide a brief description of the development.

Class(s) of building(s) under the Building Code of Australia

## SECTION D : Estimated cost of the development

The contract price, or if there is no contract a genuine and accurate estimate, for all labour and material costs associated with all demolition and construction required for the development, including the cost of construction of any building and the preparation of a building for the purpose for which it is to be used (such as the costs of installing plant, fittings, fixtures and equipment). GST is also to be included.

\$

## SECTION E : Development Consent

|  |                        |
|--|------------------------|
| Date of Development Consent (if already granted) |                        |
| Development Consent Reference No :               |                        |
| Name of Consent Authority                        | Fairfield City Council |
| Name of applicant for Development Consent        |                        |

**Provide** - a copy of the development consent, including approved plans endorsed by the consent authority, conditions of development consent and other documents referenced by the development consent that are relevant to this application.

## SECTION F : Planning Agreements

If the development or the land upon which the development is to be carried out is subject to a planning agreement as referred to in section 93F EP&A Act, provide a copy of the planning agreement.

## SECTION G : Attachments relating to the proposed development

As this application relates to subdivision or engineering works - please provide appropriate subdivision work plans and specifications, which include copies of:

- (a) details of the existing and proposed subdivision pattern (including the number of lots and the location of roads)
- (b) details as to which public authorities have been consulted with as to the provision of utility services to the land concerned
- (c) detailed engineering plans as to the following matters:
  - (i) earthworks
  - (ii) roadworks
  - (iii) road pavement
  - (iv) road furnishings
  - (v) stormwater drainage
  - (vi) water supply works
  - (vii) sewerage works
  - (viii) landscaping works
  - (ix) erosion control works
- (d) copies of any compliance certificates to be relied on.

## SECTION H : List of documents

Prepare and attach a list of all of the documents provided under SECTION E, F & G.

## SECTION I : Copyright

*Information for the Applicant:* Upon an application being made for a complying development certificate, the Applicant (not being entitled to copyright) is taken to have indemnified all persons using the application and any accompanying documents in accordance with the Act against any claim or action in respect of breach of copyright (See EP&A Regulation 2000).

## SECTION J : Authority to enter and inspect land

*Information for the Applicant:* A certifying authority must not issue a complying development certificate for development unless the certifying authority, or an accredited certifier or council on behalf of the certifying authority, has carried out an inspection of the site of the development. By signing this Application, the Applicant, and if the Applicant is not the owner of the property, the owner also, authorise the certifying authority, or an accredited certifier or council, to enter the subject property at any reasonable time for the purpose of carrying out an inspection in connection with the assessment of this Application. The Applicant and the owner undertake to take all necessary steps make access available to the property to enable the inspection to be carried out.

## SECTION K : Long Service Payment Levy

*Information for the Applicant:* Where a certifying authority completes a complying development certificate, that certificate must not be forwarded or delivered to the Applicant unless any long service payment levy payable under s.34 of the Building and Construction Industry Long Service Payments Act 1986 (or, where such a levy is payable by instalments, the first instalment of the levy) has been paid. The Applicant should attach a copy of a receipt for any long service payment levy that has been made or make arrangements for a copy to be available to be provided to the certifying authority in the event that a complying development certificate is completed.

## SECTIONS L and M :

Please refer below with regards to Sections L and M.

## SECTION N: Political donations / gifts

Has a person with a financial interest in this application made or will be making a reportable political donation or gift to any local Councillor or employee of this Council within the previous two (2) years of making this application or its' determination?

**No** (no further action required)

**Yes -** The 'Political and Gifts Disclosure Statement' must be completed pursuant to Section 10.4 of the Environmental Planning and Assessment Act 1979, which is available from Council's Customer Service Team or can be downloaded from Council's website.

If you intend to make a reportable political donation or gift in the period from the lodgement of the application up until determination of the application, a 'Political Donations and Gifts Disclosure Statement' is required to be provided to Council within seven (7) days after the donation or gift is made.

For definitions of the term "gift", "reportable political donation", "local councillor", "financial interest" and "person are associated with each other" refer to the glossary of terms on the 'Political Donations and Gifts Disclosure Statement' available from Council's Customer Service Team or can be downloaded from Council's website.

### Privacy and Personal Information Protection Notice

The personal information requested in this form is required by or under the Environmental Planning and Assessment Act, 1979 and will only be used by Fairfield City Council in connection with requirements under the Act and any other relevant applicable legislation relating to the subject matter of the application. The information is being collected for the purposes, namely, to enable use to (1) process and determine your application; (2) contact you in relation to your application should that be necessary; and (3) keep the public informed by making the application publicly accessible.

Your application will be available to Councillors and Council Officers. Members of the public have certain rights of access to information held by Council under the Government Information (Public Access) Act, 2009 (GIPA), and under the Privacy Information Protection Act, 1998 (NSW) to the extent permitted by those Acts.

Fairfield City Council is to be regarded as an agency that holds the information, which will be stored in Council's records management system including archives and may be displayed on Council's website (except with regards to the personal particulars). You have a right to access information within the meaning of the Privacy Information Protection Act, 1998 (NSW) on application to Council, and to have the information updated or corrected as necessary. Please contact Fairfield City Council if the information you have provided is incorrect or changed or if access is otherwise sought to the information. In addition, a person may request that any information that is available (or is to be made available) for public inspection by or under the Local Government Act, 1993 be prepared or amended so as to omit or remove any matter that would disclose or discloses the person's place of living if the person considers that the disclosure would place the personal safety of the person or of members of the person's family, at risk. Any such request must be made to Council's City Manager – refer to Section 739 of the Local Government Act, 1993 and Council's Privacy Management Plan.

### More information

For more information, please contact Council's Duty Officer between 8:30am and 4:30pm at Fairfield City Council's Administration Centre or by telephone 9725 0222.

Copies of forms and checklists to be completed and submitted with a Development Application, Construction Certificate and Complying Development Application are available at Council's Administration Centre or alternatively, visit Council's website to access forms, checklists and DCP's.

**SECTION L : Signature of Applicant (s)**

|                                 |   |         |
|---------------------------------|---|---------|
| <b>Title:</b>                   | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other ..... |         |
| <b>Name:</b>                    |   |         |
| <b>Company (if applicable):</b> |   |         |
| <b>Address:</b>                 |   |         |
|                                 | Postcode:   |         |
| <b>Contact details:</b>         | Home:   | Mobile: |
|                                 | Work:   | Fax:    |
| <b>E-mail:</b>                  |   |         |
| <b>Signature:</b>               | Date:   |         |

**SECTION M : Consent of owner (s)**

**Note:** If the Applicant is not the owner of the property, the owner(s) must sign the following statement.

As the owner/s of this property, I/we consent to this application.

|                                 |   |   |
|---------------------------------|---|---|
| <b>Title:</b>                   | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other ..... | <input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Other ..... |
| <b>Given Name/s:</b>            |   |   |
| <b>Surname:</b>                 |   |   |
| <b>Company (if applicable):</b> |   |   |
| <b>Address:</b>                 |   |   |
|                                 | Postcode:   | Postcode:   |
| <b>Contact details:</b>         | Home:                      Mobile:  | Home:                      Mobile:  |
|                                 | Work:                        Fax:   | Work:                        Fax:   |
| <b>E-mail:</b>                  |   |   |
| <b>Signature:</b>               |   |   |

*(if the space provided above is insufficient to note all owners details, please attach a separate sheet to this form with all information)*