



Fairfield City Council's Customer Service Team

86 Avoca Road,
Wakeley NSW 2176
(Council's Administration Building)

Phone: 9725 0222 or Fax: 9725 4249

Email: mail@fairfieldcity.nsw.gov.au



Community Centres & Halls For Hire

- * Birthday parties and reunions
- * Wedding receptions
- * Cultural and religious events
- * Meetings - clubs and groups
- * Community activities
- * Dance classes, martial arts and exercise classes
- * Education classes



COMMUNITY CENTRES & HALLS:

Searching for a special occasion venue, meeting place or somewhere to hold a class?

Consider a Council-owned facility in Fairfield City.

Enquires and Bookings:

Council's Customer Service Centre
Monday-Friday 8.30am-4.30am
86 Avoca Road, Wakeley
Phone: 9725 0222

Frequently Asked Questions:

What is the latest time a function may finish?

From Monday to Thursday venues must be vacated by 10pm. On other days all music must stop at midnight. Venues must be vacated by 1am.

How much does it cost?

A variety of venues suit a range of budgets. All hire includes the use of tables and chairs. Venue prices are provided on Council's website.

How many people can attend my function?

Each centre has an advertised maximum capacity that cannot be exceeded.

Setting up and cleaning up:

Your booking includes your set-up and cleaning time. Any extra time is charged at an hourly rate.

COMMUNITY CENTRES & HALLS:

Can I decorate the room?

Yes. Council provides guidelines for the use of decorations to ensure easy removal without damage to the venue.

Can we have alcohol at our function?

Yes. Obtaining a permit so alcohol can be served (but not sold).

Do you provide catering?

Hirers arrange function catering, including the provision of crockery/utensils/cookware. Most kitchens have a stove, fridge, pie warmer, microwave and Zip hot water system.

How do I pay for and collect a key?

Council's Customer Service Centre processes booking payments/bonds and issues keys. A bond is required within 10 days of booking and is refunded within 3-4 weeks after the function, provided there is no damage, cleaning or security call-out costs to deduct. Hire fees are payable one month before your function. The key must be collected the Friday before your function and returned on the first business day afterwards.

Are there any charges if I cancel my booking?

Yes. Depending on when the booking is cancelled, administration fees apply. You will be advised at the time of cancellation. Regular hirers are required to pay for any event cancelled with less than one week's notice.

COMMUNITY CENTRES & HALLS

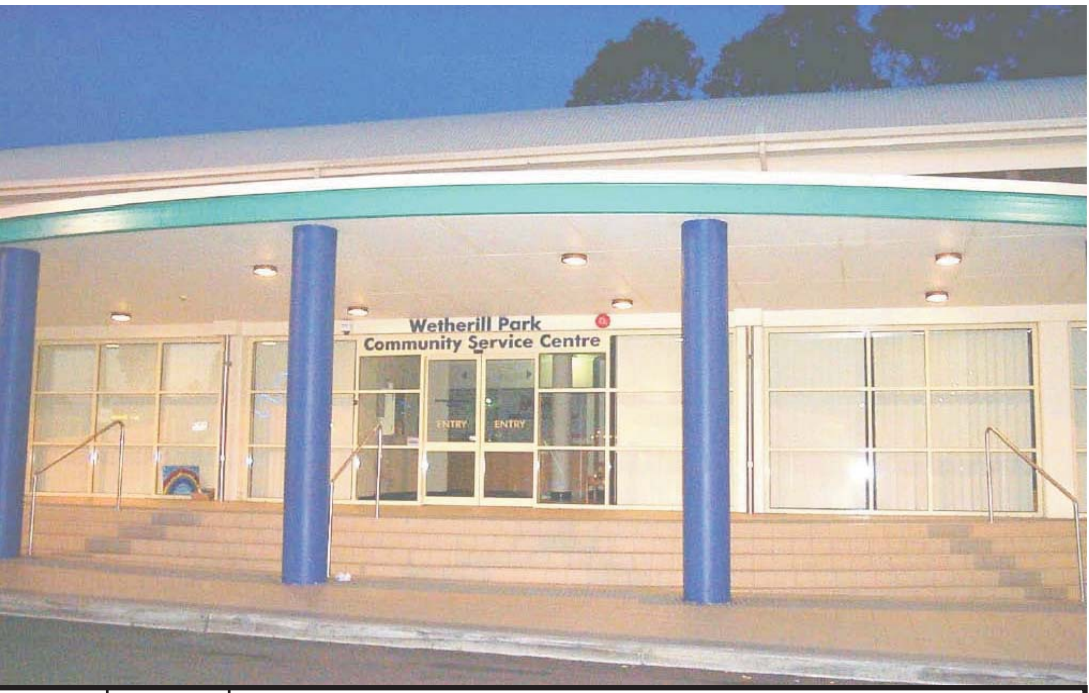
Are there any public liability requirements?

Individuals making a casual booking for a private function will be covered for public liability under Council's "Hirer's Insurance Policy". An excess of \$2,500 will be payable by the hirer for any property damage claims made under this policy.

It is the hirer's responsibility to obtain Public Liability Insurance for any service used for the event (e.g. jumping castle, caterer, disc jockey, musicians).

Incorporated bodies, commercial groups and sporting clubs must have Public Liability Insurance of not less than \$10 million. All hirers must provide a certificate of currency before hiring the community centre.

Further Information: Visit www.fairfieldcity.nsw.gov.au Live>Community Centres and Halls



Venue	Rooms for Hire	Maximum Capacity (Not to be exceeded)	INCLUSIONS																						
			Kitchen						Toilets				Internal and External Fittings												
			Stove	Hotplates	Pie Warmer	Microwave	Bain Marie	Fridge	Zip Hot Water	Disabled Access	Female	Male	Disabled	Baby Amenities	Ceiling Fans	Air Conditioning	Heaters	Whiteboard	Carpet Flooring	Timber Flooring	Vinyl Flooring	Outdoor Area	Garbage Bins	Clean Up Equip.	Alarm System
Abbotsbury Community Centre Stockdale Cres. Abbotsbury (noise restriction apply)	Hall	110	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Bonnyrigg Community Centre Bonnyrigg Ave. Bonnyrigg (at Plaza Shopping Centre)	Hall	150	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Meeting Room	30																							
Bonnyrigg Heights Hall Simpson Rd. Bonnyrigg Heights	Hall	110	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Bonnyrigg South Community Centre Gemalla Rd. Bonnyrigg	Hall	80	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Bonnyrigg Youth Centre - (Bookings - 8786 1845) Bonnyrigg Ave. Bonnyrigg (No social functions)	Hall/Activities Room (Youth Organisations)	100	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Bossley Park Community Centre Belfield Rd. Bossley Park	Hall	80	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Brenan Park Community Centre Bourke St. Brenan Park	Hall	80	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Brian Wunsch Centre 126 Avoca Rd. Wakeley (next to FCC Administration Centre)	Rehearsal Hall	80														■	■	■							
	Training Room	40				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Art/Meeting Room	20														■	■	■	■	■	■	■	■	■	■
Cabramatta Community Centre & Hall Cnr Railway Pde. & McBurney Rd. Cabramatta	Hall	100														■	■	■	■	■	■	■	■	■	■
	Meeting Room 3	25	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Meeting Room 4	20														■	■	■	■	■	■	■	■	■	■
Cabravale Senior Citizens Centre McBurney Rd. Cabravale	Hall	80	■	■				■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Canley Heights Community Centre 41 Peel St. Canley Heights	Hall	60						■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Edensor Park Community Centre Allambie Rd. Edensor Park	Hall	120 - 130	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Fairfield Community Centre & Hall 25 Barbara St. Fairfield	Hall	150	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Meeting Room	40																							
	Children's Room	30 childn.																							
Fairfield School of Arts 18 Harris St. Fairfield	Theatre	86	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Greenfield Park Community Centre 17 Greenfield Rd. Greenfield Park	Hall	80-100	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Horsley Park Hall Horsley Dr. Horsley Park	Hall	50	■	■	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Lansvale Community Hall Day St. Lansvale	Hall	100	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Mt Pritchard Hall Pritchard St. Mt Pritchard	Hall	100	■	■	■			■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Hall	200	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Prairiewood Youth Centre 194 - 222 Restwell Rd. Prairiewood	Meeting Room	30 - 40																							
	Hall	200	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Villawood Senior Citizens Centre Villawood Rd. Villawood	Dining Room	40	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Hall	200	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
Wetherill Park Community Centre & Hall Polding St. Wetherill Park (At Stockland Mall)	Hall	250	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■	■
	Meeting Room 1	30																							



Contact Fairfield City Council's Customer Service Centre, 86 Avoca Road, Wakeley NSW 2176
 Monday-Friday 8.30am-4.30pm
 Phone: 9725 0222, Fax: 9725 4249 or Email: mail@fairfieldcity.nsw.gov.au