



Our home
Our City Our future

OPERATIONAL PLAN
2013-2014



English

For further information please contact the Customer Service Centre on 9725 0222 or visit our website www.fairfieldcity.nsw.gov.au

If you require an interpreter please call the Telephone Interpreter Service on 131 450 for assistance.

Arabic

للحصول على معلومات إضافية يرجى الاتصال بمركز خدمة الجمهور على الرقم ٩٧٢٥ ٠٢٢٢. أو مراجعة موقعنا الإلكتروني www.fairfieldcity.nsw.gov.au
إذا كنت بحاجة إلى مترجم فوري، يرجى الاتصال بخدمات الترجمة الفورية الهاتفية (TIS) على الرقم ١٣١ ٤٥٠. سعياً للمساعدة.

Assyrian

[illegible]

Chinese Traditional

了解更多資訊，請聯絡客戶服務中心（電話：9725 0222）或訪問我們的網站

www.fairfieldcity.nsw.gov.au ○

如果您需要傳譯員服務，請致電電話傳譯服務處 131 450 尋求協助。

Italian

Per ulteriori informazioni siete pregati di contattare il Centro Assistenza Clienti al numero 9725 0222 o di visitare il nostro sito web www.fairfieldcity.nsw.gov.au

Se avete bisogno di un interprete chiamate il Servizio di Interpretariato Telefonico al numero 131 450 per assistenza.

Khmer

ដើម្បីទទួលបានព័ត៌មានបន្ថែម សូមទាក់ទងមជ្ឈមណ្ឌលកិច្ចបម្រើសាធារណៈ តាមទូរស័ព្ទលេខ 9725 0222

ប្រសិនបើមានការផ្លាស់ប្តូរចំពោះឯកសារនេះ សូមទៅមើលនៅគេហទំព័រ www.fairfieldcity.nsw.gov.au

ប្រសិនបើលោកអ្នកតម្រូវអ្នកបកប្រែភាសា សូមទូរស័ព្ទ កិច្ចបំរើអ្នកបកប្រែភាសាតាមទូរស័ព្ទ លេខ 131 450 ដើម្បីសុំជំនួយ។

Spanish

Para obtener más información, póngase en contacto con el Centro de servicios al cliente llamando al 9725 0222 o visite nuestro sitio web en www.fairfieldcity.nsw.gov.au

Si requiere los servicios de un intérprete, llame al Servicio de intérpretes telefónicos al 131 450 para recibir asistencia.

Vietnamese

Để biết thêm thông tin, xin liên hệ với Trung Tâm Dịch Vụ Khách Hàng ở số 9725 0222 hoặc truy cập trang mạng của chúng tôi www.fairfieldcity.nsw.gov.au

Nếu quý vị cần thông dịch viên, xin gọi Dịch Vụ Thông Dịch Viên Qua Điện Thoại ở số 131 450 để được giúp đỡ.



OUR COMMITMENT TO ABORIGINAL AND TORRES STRAIT ISLANDER RESIDENTS

Fairfield City Council recognises the customs and traditions of Aboriginal peoples, their spiritual relationship with the land and the right of Aboriginal and Torres Strait Islander Australians to live according to their own beliefs, values and customs. The vital importance of Aboriginal and Torres Strait Islander people's contribution to strengthening and enriching the heritage of all Australia is acknowledged.

Fairfield City Council acknowledges the Cabrogal people as the traditional custodians of the Fairfield City local government area and pays its respect to the Elders both past and present. The Cabrogal clan takes its name from the 'cobra grub' a staple food for the clan, which is found in local creeks in the area.

Fairfield City Council signed a Local Government Commitment that both acknowledged and recognised Aboriginal and Torres Strait Islander people as the first peoples of Australia. It also acknowledged their loss and grief caused by alienation from traditional lands, loss of lives and freedom, and the forced removal of children.

The signing of this significant agreement took place during NAIDOC Week on 5 July 2000 where Fairfield City Council dedicated itself to developing a partnership approach with Aboriginal and Torres Strait Islander peoples as part of addressing the needs of whole communities.

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MESSAGE FROM THE MAYOR AND CITY MANAGER

We are pleased to present Fairfield City Council's Operational Plan for the period 1 July 2013 to 30 June 2014. The Plan provides a detailed account of major programs and projects Council will undertake within the financial year to achieve the community's vision as set out in the Fairfield City Plan 2012-2022.

Council has been reviewing the ways we deliver services over the past few years in order to be financially sustainable while meeting the needs of the community. During 2013-2014 Council will be continuing its focus on improving efficiencies, with implementation of some structural changes to the organisation. However, with costs of services continuing to increase faster than income, Council will be investigating options about how it can fund services as well as prioritise new infrastructure. We will be engaging with the community over the coming months about the best way to do this.

Council will continue to deliver projects to improve traffic congestion across the City such as car parking improvements including construction of a car park at Barbara Street Fairfield, redevelopment of the Dutton Lane Car Park, continuation of the free City Connect bus service to connect residents with community facilities and railway stations.

Other programs such as the Footpath and Cycleways Construction Programs, the Stormwater Management Program, the Parks Improvement Program, Natural Resource Management Program, and the Fairfield City Centre Revitalisation Program will also be continued.

Council promotes tourism and works to attract visitors to Fairfield City. As part of this, Council will continue to provide the community with colourful festivals including the Cabramatta Moon Festival, Bring It On! Festival and other events that celebrate the culture and diversity of the Fairfield City Community.

The Operational Plan incorporates the services that the community has told us are important to them, and are categorised within the following five themes:

Theme 1	Community Wellbeing
Theme 2	Places and Infrastructure
Theme 3	Environmental Sustainability
Theme 4	Local Economy and Employment
Theme 5	Good Governance and Leadership

Some of the key services, major programs and new initiatives that Council will deliver over the next financial year include:

Theme 1: Community Wellbeing

- Design for a Water Park at Prairiewood Leisure Centre
- Construction of an Adventure Playground in Fairfield District Park
- A Time Line Wall at Fairfield City Museum

Theme 2: Places and Infrastructure

- The Smithfield Road/Polding Street Intersection Upgrade
- Stage 4 of the Canley Heights Town Centre Improvement Program
- Multi-deck car park upgrades, which involve renewal and upgrading of facilities at Nelson Street and Downey Lane, Fairfield City Centre
- The Interwoven Arts Program in the Fairfield City Centre
- The Street Tree Planting Program to renew and replace trees across Fairfield City

Theme 3: Environmental Sustainability

- The Chemical Waste Collection Program
- Energy and Water Conservation Plans
- The Stormwater Levy Program
- Install Solar Pool Heating at Prairiewood and Fairfield Leisure Centres
- Install Solar Hot Water in various Council buildings

Theme 4: Local Economy and Employment

- Additions to Fairfield City Centre Tourism Pedestrian Signage
- A Retail and Commercial Centres Study to set a new policy framework for development of retailing in Town Centres throughout the Local Government Area
- A Latin American Festival in Fairfield City Centre as part of the Sydney International Food Festival
- Development of an Online Information Point at Canley Heights Town Square

Theme 5: Good Governance and Leadership

- Redevelopment of the Fairfield City Council website
- Dutton Lane Car Park redevelopment
- Digital telephone software and hardware upgrade
- Fairfield City Council Open Day

There are some exciting new initiatives for our Community to look forward to over the next year. Council is pleased to be able to continue to deliver for its community working towards achieving their vision for Fairfield City.



Frank Carbone
Mayor



Alan Young
City Manager

WHAT IS THE INTEGRATED PLANNING AND REPORTING FRAMEWORK?

The Integrated Planning and Reporting Framework (Figure 1) is a Legislative requirement for all NSW councils that requires the development of a series of long, medium and short term plans that aim to ensure a more sustainable Local Government sector that is more responsive to community priorities.

What plans are there in the framework?

Under this Framework councils are required to develop a Community Strategic Plan (10 years), a Delivery Program (4 years) and Operational Plan (1 year). These documents are informed by a Resourcing Strategy (10 years) that is made up of a Long Term Financial Plan, Asset Management Policy, Strategy and Plans and a Workforce Management Plan.

In order to achieve the integration envisaged by the Framework, there is an alignment between the Fairfield City Plan, Resourcing Strategy, Delivery Program and the Operational Plan. This alignment is formed through the five themes identified by the community in the Fairfield City Plan which are;

Theme 1 - Community Wellbeing

Theme 2 - Places and Infrastructure

Theme 3 - Environmental Sustainability

Theme 4 - Local Economy and Employment


Theme 5 - Good Governance and Leadership

Figure 1



The red box above identifies what this document you are reading is, and where it sits in the Framework.

This is the first Operational Plan developed by Council under its 2013-2017 Delivery Program.



HOW DO WE REPORT ON THE IPR FRAMEWORK?

Under the Integrated Planning and Reporting Framework, Council has Legislative reporting requirements that need to be met. This Framework requires Council to report to its community on each of the documents in the Framework.

For the **Fairfield City Plan**, Council is responsible for collating information for all stakeholders and reporting to the community once every four years on their contribution towards delivering on the community's priorities, goals and outcomes. This is called the End of Term Report.

For the **Delivery Program**, Council reports every 6 months on the delivery of its services, initiatives and major programs. This report outlines the achievements, progress against its measures and advocacy it has undertaken for the community.

The **Operational Plan** is reported on quarterly and is a detailed financial report which also includes the status of the major programs and initiatives identified in the Operational Plan by exception.

Supporting this process is the **Annual Report** which details Council's achievements in delivering its services, initiatives and major programs outlined in the Delivery Program and Operational Plan each year. It also details Council's financial statements and other legislative requirements.

Council's performance reports are available on our website under Council/Corporate Plans.

<http://www.fairfieldcity.nsw.gov.au>

FAIRFIELD CITY PLAN 2012-2022

Council extensively engaged its community in 2010, where they identified their vision, goals and priorities. In reviewing the City Plan, Council again in 2012 engaged the community and the community validated with minimal changes the vision, themes and goals which reflect community concerns and aspirations for the future of Fairfield City. The vision and priorities identified in the Fairfield City Plan 2012-2022 are listed below.

Community's vision

"We are Fairfield City - a welcoming, safe and diverse community where we are proud to belong, invest and prosper"

Community Priorities

Priority 1 - Improved Community Safety

Priority 2 - A Clean and Attractive Place

Priority 3 - Better Health Services

Priority 4 - Less Rubbish Dumping

Priority 5 - Cleaner Environment

Priority 6 - Improved Roads

Priority 7 - Better Public Transport

Priority 8 - Access to Schools, Universities and TAFE

Priority 9 - More Parking

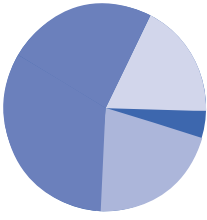
Priority 10 - More Activities for Children and Youth

EVERYONE CAN MAKE A CONTRIBUTION

Everyone has a part to play in achieving the community's vision, priorities and goals. When looking at the 5 Themes and the goals for Fairfield City, the Federal Government, the NSW State Government, Fairfield City Council, Non-Government Organisations, the private sector and individual residents can make a contribution towards their achievement.

OUR CITY

SNAPSHOT

Fairfield City	Is a residential, commercial and industrial Local Government Area in South Western Sydney about 32km from the Sydney CBD.
Location and boundaries	Fairfield City is bounded by Blacktown, Holroyd and Parramatta Cities in the north, Bankstown City in the east, Liverpool in the south and Penrith City in the west.
Our Suburbs	The City covers Abbotsbury, Bonnyrigg, Bonnyrigg Heights, Bossley Park, Cabramatta, Cabramatta West, Canley Heights, Canley Vale, Carramar, Cecil Park (part), Edensor Park, Fairfield, Fairfield East, Fairfield Heights, Fairfield West, Greenfield Park, Horsley Park, Lansvale, Mount Pritchard (part), Old Guildford, Prairiewood, Smithfield (part), St Johns Park, Villawood (part), Wakeley, Wetherill Park and Yennora (part).
Land Use	<p>While mainly residential, the Local Government Area contains industrial and business lands which include large scale industrial estates at Wetherill Park and Smithfield. Major commercial centres are located at Fairfield and Cabramatta.</p> <div>  <p>LAND USE</p> <ul style="list-style-type: none"> Agricultural Parkland Residential Other </div>
Traditional Owners	The original inhabitants of the Fairfield area were the Cabroga Aboriginal people.
Major Features	Western Sydney Regional Park, Chipping Norton Lakes, extensive waterways, more than 452 parks incorporating a diverse range of recreational settings, including children's playgrounds, public art, picnic areas and landscape features, extensive network of cycleways, walking trails, sportsgrounds and bush parks, four major business and retail centres, a range of cultural cuisines, temples, Fairfield Markets, Fairfield Showground - host to many large cultural and special large-scale events.

Did you know?
Fairfield City has an area of
102km²

Did you know?
Fairfield City has a population of
187,768
(as at 2011 Census)

Did you know?
50%
of people in Fairfield City come from countries where English is not the first language

WHAT MAKES FAIRFIELD 'UNIQUE'?

Our community has many unique features which distinguishes us from our immediate neighbours and the rest of metropolitan Sydney. These unique features create many opportunities and challenges for achieving our community's desires. Set out below is a summary of our unique features and how our residents differ from the rest of Metropolitan Sydney (the Sydney Statistical Division), NSW and Australia.

2011	OUR CITY	GREATER SYDNEY	NEW SOUTH WALES	AUSTRALIA
Median Weekly Household income	\$1,022	\$1,447	\$1,237	\$1,234
Older Couples Without Children	7%	8%	9%	9%
Medium and High Density Housing	26%	40%	31%	25%
Households with a Mortgage	31%	33%	32%	33%
Median Monthly Mortgage Repayments	\$1,800	\$2,167	\$1,993	\$1,800
Median Weekly Rent	\$280	\$351	\$300	\$285

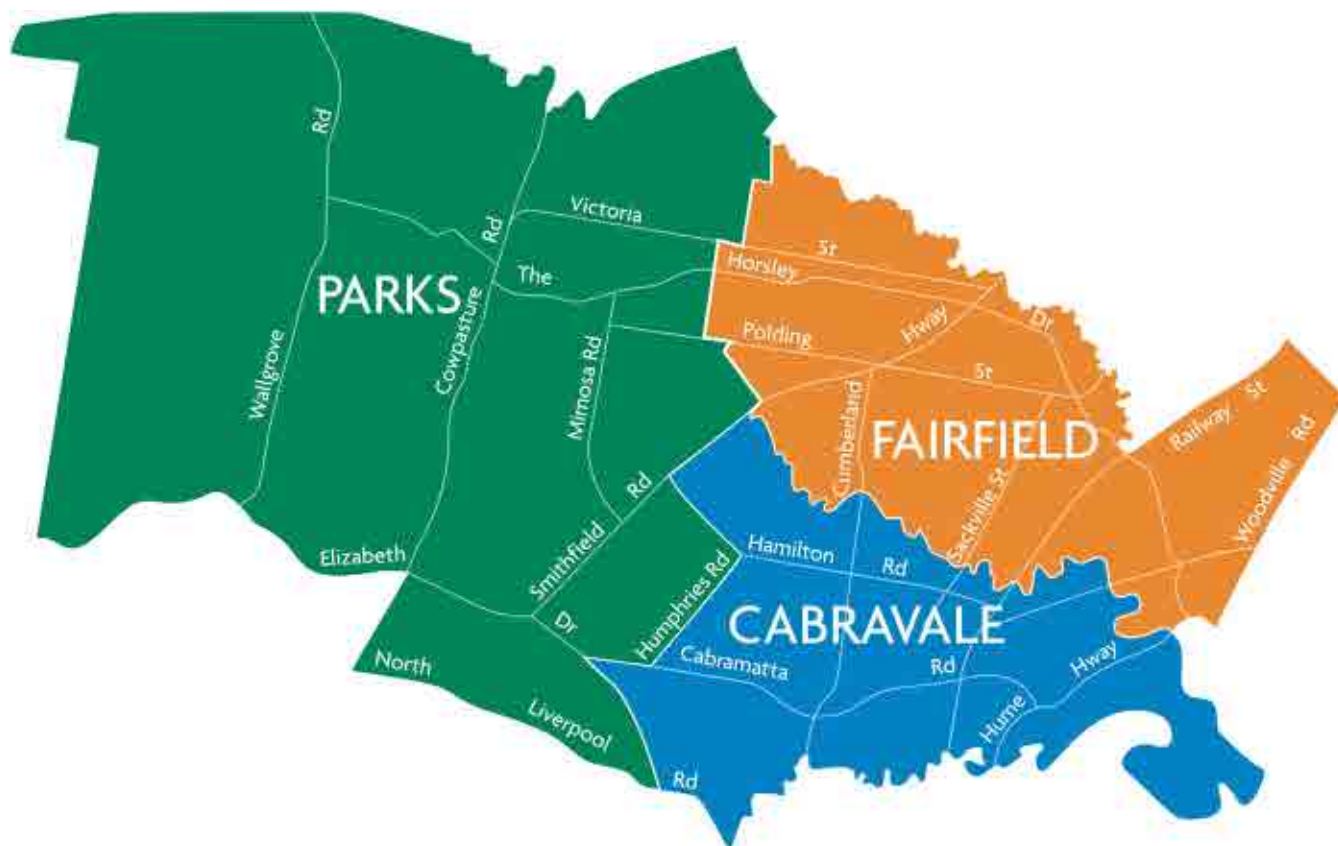


OUR ORGANISATION

OUR ELECTED REPRESENTATIVES 2012-2016

Fairfield City Council is divided into three electoral areas called wards. Every four years, four Councillors are elected to represent the interests of residents and businesses in each ward.

The last election was in September 2012 and 12 Councillors were elected as well as the City's popularly elected Mayor.



These representatives will act as advocates for their respective Wards and serve the City as decision makers up until September 2016. Whilst the Mayor and Councillors constitute the governing body of Council attending Council and Committee Meetings they are also required to attend activities like public meetings and official functions.

MAYOR



Frank Carbone
9725 0203

FAIRFIELD WARD



George Barcha
0427 901 166 (M)



Charbel Saliba
0417 708 582 (M)



Deputy Mayor
Lawrence White
0438 222 971 (M)



Ken Yeung
0416 113 888 (M)

PARKS WARD



Milovan Karajcic
0417 770 110 (M)



Ninos Khoshaba
0447 112 210 (M)



Joe Molluso
0418 440 971 (M)



Zaya Toma
0450 924 933 (M)

CABRAVALE WARD



Del Bennett
0409 665 101 (M)



Dai Le
0410 899 787 (M)



Kien Ly
0427 961 710 (M)

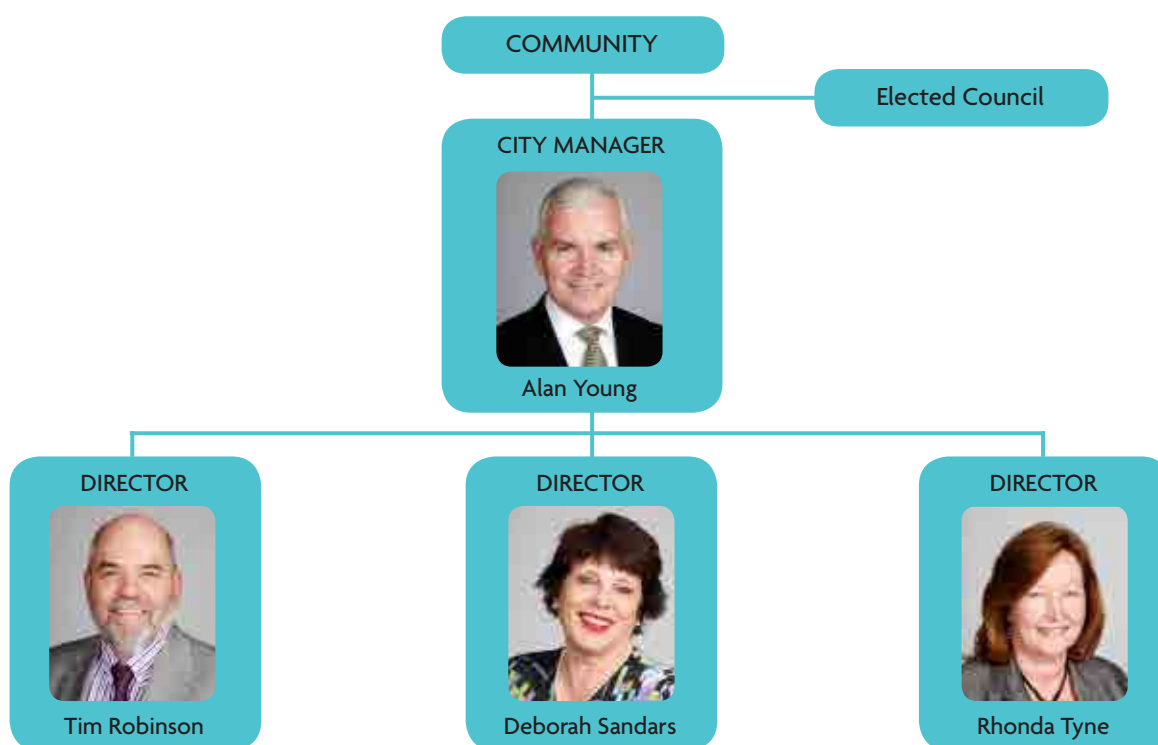


Nhan Tran
0458 300 255 (M)

COUNCIL'S ORGANISATIONAL STRUCTURE

The Organisational structure is led by the Executive Leadership Team consisting of the City Manager, three Directors and seven Group Managers. They are responsible for the implementation of the 2013-2017 Delivery Program.

The Executive Leadership Team will monitor the objectives of this Delivery Program over the next four years as well as delivering the functions of Council, including the services, initiatives, major programs, strategic initiatives, developing policies and plans and providing internal service support.



SEVEN GROUP MANAGERS AND THEIR FUNCTIONS

GROUP MANAGER **Amanda Bray**

- Children & Family Services
- Community Development
- Social Policy and Planning
- Cultural Development and Policy
- Leisure Centres
- Libraries
- Museum & Gallery
- Showground & Golf Course

GROUP MANAGER **Ross Smith**

- Environment & Public Health
- CCTV Development and Operation
- Street & Public Amenities Cleaning
- Waste Management
- Waste Education & Environmental Sustainability
- Compliance, Investigation & Enforcement
- City Connect Bus Operation

GROUP MANAGER **Andrew McLeod**

- Civic & Councillor Services
- Governance
- Legal Services
- Communications & Marketing
- Customer Service
- Graphic Design & Printing
- Human Resources
- Procurement, Fleet & Stores

GROUP MANAGER **Petra Tinker**

- Information Technology
- Information & Records Management
- Financial Operations
- Payroll
- Corporate Business Improvement
- Insurance & Workers Compensation
- Enterprise Risk Management

GROUP MANAGER **David Niven**

- Asset Management
- Open Space & Recreation Policy & Planning
- Property & Community Facilities Management
- Catchment Management
- Place Management & Economic Development
- Integrated Planning & Reporting
- Financial Accounting
- Management Accounting
- Property Development Fund

GROUP MANAGER **Mick Raby**

- Sustainable Resource Centre
- Contracts Management
- Emergency Risk Management
- Infrastructure Construction & Maintenance
- Project Management
- Surveying & Design
- Transport Policy
- Built Resources

GROUP MANAGER **Diane Cuthbert**

- Building Certification & Fire Safety
- Land Use Investigation & Compliance
- Development Application Assessment
- Engineering Assessment & Certification
- Zoning Certificates
- Strategic Land Use Planning

COUNCIL'S MISSION AND PROFILE

Council is committed to delivering quality services that meet the needs of its community as identified in the Fairfield City Plan 2012-2022. In delivering these services Fairfield City Council will follow the below Mission Statement which sets out how Council will assist the community in achieving their vision for the City.

MISSION STATEMENT

Leadership	Actively promoting the community's vision for the City
Commitment	Caring about our community and the people in the organisation
Sustainability	Considering the environmental, social, governance and economic impact of decisions
Integrity	Being fair, open, ethical and consistent in all activities
Participation	Providing genuine opportunities for participation in Council decisions and activities
Best Value	Ensuring quality service and effective use of resources that people need and can afford.
Improvement	Learning from experiences and seeking better ways of doing things

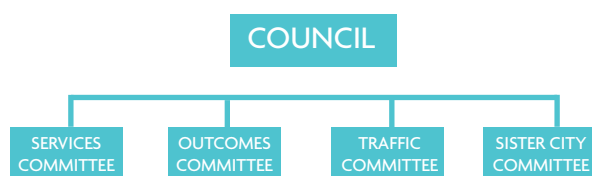
Members of the public are welcome to the full Council meetings and Committee meetings. At the Committee meetings members of the public are able to ask questions and address the Committee on items on the agenda. The public may also ask questions at ordinary Council meetings, provided that the question is submitted in writing by 12pm on the day of the meeting and the question does not relate to an item listed on the agenda.

For more information and specific meeting dates and times:

- Visit Council's website at www.fairfieldcity.nsw.gov.au to access a range of information about Council, Fairfield City and local government
- Call us on 9725 0222 or fax us on 9725 4249
- Write to us at PO Box 21, Fairfield NSW 1860
- Email us at mail@fairfieldcity.nsw.gov.au
- www.facebook.com/fairfieldcity
- twitter.com/fairfieldcity
- City Connect column in The Champion newspaper

COUNCIL PROFILE

The Mayor and Councillors constitute the governing body of Council. As well as sitting as a full Council, there are a number of sub committees that deal with different aspects of Council activities. At present Council has four active Committees: the Services Committee, the Outcomes Committee, the Traffic Committee and the Sister City Committee.



RESOURCING STRATEGY

In developing its 2013-2017 Delivery Program Council has identified the services, initiatives and major programs it will deliver over the next four years in response to the community's priorities identified in the Fairfield City Plan 2012-2022.

The resourcing strategy consists of the Long Term Financial Plan, Asset Management Policy, Strategy and Plans and the Workforce Management Plan. These documents respond to the community's priorities and Council's 2013-2017 Delivery Program.

The Resourcing Strategy outlines what money, people and assets Council has to support the delivery of its services, initiatives and major programs. Overall Council's 2013-2017 Resourcing Strategy demonstrates that Council needs to review its funding options if it is to meet all the initiatives identified by the community over the next four years. Council will need to continue to develop and refine its Asset Management Plans and address its increasing backlog as well as address the current and future predicted gaps in its workforce over the next four years.

In order to address these issues identified in the Resourcing Strategy a number of actions have been developed for each plan. These actions will be incorporated into future Operational Plans. Whilst actions for each of these major programs are to be delivered by various services within Council the actions have been listed within the following theme and service areas as indicated below;

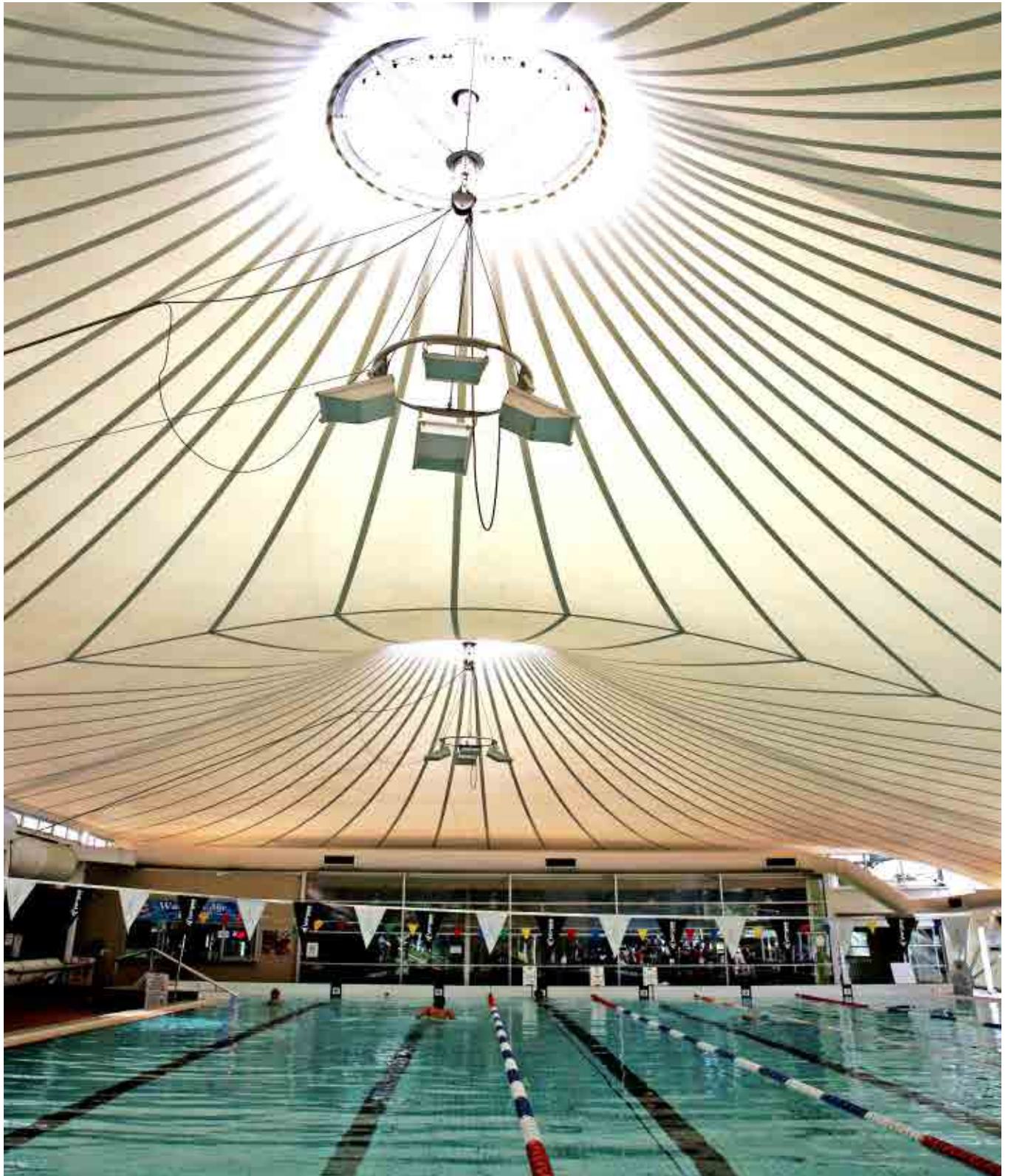
Plan	Theme	Service
Long Term Financial Plan	5	Financial Management
Asset Management Strategy	2	Asset Management
Workforce Management Plan	5	Human Resources

CURRENT SPECIAL RATE VARIATION

In 2001, after community consultation, Council applied and was successful for a 5% special rate variation which will expire in June 2014. This special rate variation has funded the Cabravale Leisure Centre, upgrades at Prairiewood and Fairfield Leisure Centres, Cabramatta Town Centre upgrade, parks improvements and the Hill Street car park.

Council borrowed funds in the early years of the special rate variation to complete the major capital works with repayments for these loans required to be paid from the special rate variation as well as a yearly amount for the Parks Improvement Program. The table below identifies how much of the funds have been spent on each initiative and the total amount left to finalise the loan repayment and final year of the Parks Improvement Program.

All Amounts Shown in \$000's	ACTUALS SPENT 2001-2002 to 2011-2012	2012-2013 BUDGET	2013-2014 BUDGET
PROJECTS			
Prairiewood Leisure Centre	4,080		
Fairfield Leisure Centre	4,222		
Cabravale Leisure Centre	14,050		
Centrelink Car Park	3,322		
Visy Youth Centre	286		
Parks Improvement Program	10,338	1,218	744
Cabramatta Town Centre Redevelopment	2,425		
Total Project Expenditure	38,723	1,218	744
FUNDING			
Special Rates	29,218	3,078	2,377
Loan Borrowings	15,466		
Section 94	1,560		
Internal Funding – Reserves	6,660		600
Interest Income on Savings	1,737		
Total Project Funding	54,641	3,078	2,977
LOAN COSTS			
Loan Principal Repayments	11,727	1,743	1,995
Interest on Loans	4,191	117	238
Total Loan Costs	15,918	1,860	2,233
Transfer to/from Major Projects Reserve	0	0	0
Major Projects Reserve - Closing Balance	0	0	0



THEME 1 COMMUNITY WELLBEING

GOAL 1:

SHARING VALUES AND RESPECT FOR OUR DIVERSITY, CULTURE AND HERITAGE

We are a harmonious community that respects, appreciates and celebrates our diversity (cultural, age, life experience), learning from each other and valuing our local heritage and identity.

GOAL 2:

BEING HEALTHY AND ACTIVE

We enjoy good health (physical, psychological, social and environmental), have access to high quality facilities and services and contribute to our own wellbeing through a healthy lifestyle.

GOAL 3:

ENJOYING A GOOD STANDARD OF LIVING AND ENHANCED QUALITY OF LIFE

We can satisfy our needs to meet our changing life requirements and ambitions.

GOAL 4:

BEING SAFE AND LAW ABIDING

We share core values about respect for individual rights and our responsibility to society and feel safe going about our daily lives, respecting and complying with laws and regulations supporting community order and social justice.

GOAL 5:

INCREASED OPPORTUNITIES FOR OUR COMMUNITY

The future goals and dreams of our community are supported and encouraged.



WHAT IS COMMUNITY WELLBEING?

Community Wellbeing relates to the quality of life we enjoy when we live, work, play, shop or visit the Fairfield City area. It's about a good relationship with our neighbours, the opportunities we have to meet our daily needs and achieve our ambitions, our sense of belonging, respect for the things we value, the support that's available when we need it, and the pride we feel in our diverse community and neighbourhoods.



Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services	Aboriginal and Torres Strait Islander Reconciliation Action Plan
Strengthen our Local Environment & Communities	Community Safety and Crime Prevention Plan
	Cultural Action Plan
	Disability Access Plan
	Fairfield City Cultural Plan
	Fairfield City Drug Action Plan
	Fairfield Health Framework
	Strategy for Young People in Fairfield City
	Strategy on Ageing

SERVICES PROVIDED

ASSET MANAGEMENT - OPEN SPACE*

RESPONSIBLE OFFICER
Manager City Assets

WHAT DOES THIS SERVICE DO?

Provides the management (including the planning and scheduling of maintenance) of Council owned open space and associated assets including parks, reserves, sporting fields, trees, native bush and public amenities.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN1433	Centenary Celebrations Cabravale Memorial Park To celebrate Cabravale Park turning 100 years old in 2014, Council will develop a program of activities to acknowledge the history of the park.	Manager City Assets	General	15,000
IN14181	Adventure Playground - Stage 1 Construct stage one of the adventure playground to be located in Fairfield District Park. The park will have more challenging equipment and offer a high adventure experience to a wide variety of age groups.	Manager City Assets	Grants	350,000
			Section 94	700,000
			Sub Total	1,050,000
IN14201	Avenel Tennis Court Upgrade Upgrade the four tennis courts to an improved standard.	Manager City Assets	General	105,000
IN14266	Upgrade of Horsley Reserve Park Installation of gym equipment, paths and landscaping at Horsley Park Reserve.	Manager City Assets	Grants	40,000
			Section 94	40,000
			Sub Total	80,000
IN14287	Emerson Reserve Upgrade This stage of the Emerson Reserve upgrade provides new exercise equipment at the reserve.	Manager City Assets	Section 94	77,000

* Note: Full details of this service can be found in Theme 2.



CCTV CAMERA PROGRAM

RESPONSIBLE OFFICER
Manager Environmental
Standards

WHAT DOES THIS SERVICE DO?

Manages the Closed Circuit Television (CCTV) program in public places and Council facilities across Fairfield City.

INDICATOR/S

Requests received from NSW Police for video footage.

OUTPUTS

NEW CAMERA PROGRAM

Installation of new/upgraded cameras in key locations across Fairfield City.

CLEANING AND REPAIR OF CCTV NETWORK

Manage the contract for repair of CCTV network.

Organise cleaning and tree trimming to maintain camera operation.

MANAGEMENT AND ADVICE

Provide advice to Council Officers on CCTV practice, codes, standard operating procedures and other agencies on Fairfield Council CCTV practice.

Provide advice on Development Applications and other plans to ensure CCTV vision remains unimpeded.

Liaising with internal and external stakeholders to achieve a successful system and program outcomes.

Provision of copies of CCTV footage to Police.

Audit of CCTV Program.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
New Camera Program	-	495,343	495,343	2.39
Cleaning and Repair of CCTV Network	-	82,806	82,806	0.69
Management and Advice	-	80,877	80,877	0.68
TOTAL	-	659,026	659,026	3.76



CHILDREN AND FAMILY SERVICES

RESPONSIBLE OFFICER

Manager Children and Family Services

WHAT DOES THIS SERVICE DO?

Provides quality children and family services including child care and early intervention programs to ensure a good future for our children and families within Fairfield Local Government Area.

INDICATOR/S

Utilisation is maintained at 80%.
% Culturally and Linguistically Diverse children.

OUTPUTS

LONG DAY CARE

Provide six Long Day Care services within the Fairfield Local Government Area (LGA) catering for zero to six year olds.

MULTI-PURPOSE SERVICES

Provide three Multi-Purpose services which provide both Long Day Care and Pre-school, within the Fairfield LGA catering for two to six year olds.

PRE-SCHOOLS

Provide six Pre-school services within the Fairfield LGA catering for three to six year olds.

FAMILY DAY CARE

Facilitates a Family Day Care Scheme within the Fairfield LGA catering for zero to twelve year olds.

EARLY CHILDHOOD INTERVENTION SERVICES (FAIRSTART)

To support the skills and capacities of young children with additional needs through their inclusion in mainstream Early Learning Services.

Build the resilience and capacities of families caring for a child who has a disability. This is achieved through the provision of Speech Pathology, Special Education, Young Children with Disabilities, Inclusion Support Scheme and the Helping Children with Autism Scheme.

PARENT SUPPORT SERVICES (SUPPORTED PLAYGROUPS)

Provide parent support service via supported playgroups and parent education programs for residents within the Fairfield Local Government Area and Liverpool Local Government Area.

CHILDREN AND FAMILY SERVICES

RESPONSIBLE OFFICER
Manager Children and Family
Services

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements to this service.

CARRY FORWARD PROJECTS

ID No	PROJECT	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CF1346	Bossley Park Preschool and Cabramatta Preschool Construction To design and construct a 40 place preschool on both the Bossley Park Public School and Cabramatta Public School grounds. <i>This project was delayed due to negotiations with the Department of Education and Training regarding proposals eg, site suitability and cost.</i>	Manager Children and Family Services	Grants	551,920

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Long Day Care	(4,484,810)	5,382,531	897,721	69.24
Multi-Purpose Services	(1,668,738)	1,937,043	268,304	24.59
Pre-Schools	(1,761,745)	1,877,341	115,596	20.81
Family Day Care	(847,131)	913,454	66,323	10.06
Early Childhood Intervention Services (Fairstart)	(234,386)	454,632	220,246	4.50
Parent Support Service (Supported Playgroups)	(551,845)	746,653	194,807	8.07
TOTAL	(9,548,655)	11,311,653	1,762,997	137.26

COMPLIANCE INVESTIGATION AND ENFORCEMENT

RESPONSIBLE OFFICER
Manager Environmental
Standards

WHAT DOES THIS SERVICE DO?

Conduct the investigation and enforcement of regulatory and compliance laws within Fairfield City on environmental, community, parking and companion animals (dogs and cats) issues.

INDICATOR/S

- # Community matters investigated.
- # Cats and dogs impounded.
- # Cats and dogs returned or rehoused.
- # Traffic related matters within school zones investigated

OUTPUTS

ENVIRONMENTAL INVESTIGATIONS

Undertake investigations and inspections to breaches of planning law (development consent) including residential, commercial and industrial premises.

Provision of advice, procedures and guidance on statutory requirements affecting land use.

Preparation, process and service of statutory notices and permit fees for goods/products on footpath and outdoor dining.

Administer the maintenance and update of environmental investigations register.

COMMUNITY ENFORCEMENT

Enforcement and investigation on motor vehicles related matters, including light traffic law on heavy vehicles, abandoned vehicles and illegal parking in school zones.

Enforcement and investigation on illegal backyard burning, street trading and dog attack.

Enforcement and investigation on unauthorised activities in parks.

Administer the maintenance and update of community enforcement register.

PARKING ENFORCEMENT

Enforcement of Town Centres parking, parking throughout Fairfield Local Government Area (side street).

Enforcement of the private car park at Stockland Mall in Wetherill Park.

Administer the maintenance and update of parking enforcement register.

ANIMAL ENFORCEMENT

Provide the pickup and impound of dogs, cats and on occasion other domestic animals in Fairfield Local Government Area.

Provide domestic animals (dogs and cats) micro chipping service.

Provide new dogs registration service.

Companion animal (dogs and cats) investigations including dog attack, dogs roaming, secured strays, odour/defecating and nuisance dogs.

Community education programs provided to pet owners.

Administer the maintenance and update of animal enforcement register.



COMPLIANCE INVESTIGATION AND ENFORCEMENT

RESPONSIBLE OFFICER
Manager Environmental
Standards

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI426	Electronic Hand Held Devices - Parking Enforcement Upgrading the issue of infringement notices from hand written paper notices to devices that can electronically issue infringement notices.	Manager Environmental Standards	General	100,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Environmental Investigations	(92,899)	590,834	497,935	0.63
Community Enforcement	(1,470,286)	1,515,882	45,596	9.63
Parking Enforcement	(2,437,534)	967,710	(1,469,824)	7.57
Animal Enforcement	(76,988)	179,986	102,998	1.62
TOTAL	(4,077,707)	3,254,413	(823,294)	19.45



ENVIRONMENTAL AND PUBLIC HEALTH		RESPONSIBLE OFFICER Manager Environmental Standards
WHAT DOES THIS SERVICE DO? Monitor and enforce regulatory and compliance laws within the Fairfield City Local Government Area for environmental and public health standards.		INDICATOR/S # Food and regulated premises inspected. # Actions taken to prevent or mitigate impacts on the environment. # Children attending immunisation clinics.
OUTPUTS		
INSPECTION AND COMPLIANCE OF PREMISES Inspection of all retail food businesses including mobile food vendor vehicles, food stalls at festivals and events. Inspection of a range of retail premises to ensure compliance with specified regulations and standards, e.g. beauty salons, hairdressers and skin penetration businesses. Inspection of other premises and activities controlled by regulations, e.g. public swimming pools, septic systems, boarding houses, caravan parks, cooling towers and warm water systems. Investigation of cases of food borne illnesses from retail food premises and other complaints concerning food. Implementation of food safety initiatives and training of food handlers. Dealing with complaints relating to various health and safety issues that include noise issues, sewer blockages, wood fire smoke, etc.		
IMMUNISATION SERVICES Conduct immunisation clinics. Maintain vaccination records of children vaccinated.		
ENVIRONMENTAL STANDARDS COMPLIANCE Undertake environmental audits of industrial and commercial premises and operations. Enforcement of environmental standards including investigations. Assessment of environmental aspects of Development Proposal. Training seminars and promotion of environmental standards. Issue Penalty Infringement Notices, serve Notices and Orders and manage legal proceedings relating to environmental breaches. Water sampling and analysis of watercourses within the Local Government Area (LGA). Dealing with complaints and responding to incidents concerning various environmental issues e.g. pollution spills.		

ENVIRONMENTAL AND PUBLIC HEALTH

RESPONSIBLE OFFICER
Manager Environmental
Standards

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Inspection and Compliance of Premises	(38,673)	142,436	103,763	1.24
Immunisation Services	(38,673)	140,507	101,834	1.23
Environmental Standards Compliance	(264,263)	643,074	378,811	5.09
Certificates of Outstanding Orders	(302,935)	726,965	424,031	5.74
TOTAL	(644,544)	1,652,982	1,008,438	13.30

LEISURE CENTRES

RESPONSIBLE OFFICER
Manager Showground,
Leisure Centres and Golf
Course

WHAT DOES THIS SERVICE DO?

Manage and maintain Council's three leisure centres (Prairiewood Leisure Centre, Fairfield Leisure Centre and Cabravale Leisure Centre) and offer a range of aquatic and dry leisure services.

INDICATOR/S

Visits at aquatic and dry recreation at leisure centres.
% Water quality compliance with Health regulations.

OUTPUTS

AQUATICS

Provide access to swimming pools at three leisure centres, including extensive range of aquatic programs and training, including Austswim recognised training courses across different groups including one-on-one lessons for all ages.
Provide assessment, training and accreditation of Learn to Swim instructors/trainees.
Provide facility for private use, schools and organisations events.

DRY RECREATION

Provide dry recreation services including access to gymnasium and extensive range of health and fitness programs are offered to meet a variety of fitness needs, both on site and within the community.
Provide child minding facilities at two leisure centres, Fairfield and Prairiewood.

OPERATIONS

Operational Support services to ensure the leisure centres provide a safe and pleasant environment for patrons.
Management of the kiosk facilities at the four facilities.

CUSTOMER SERVICE/MEMBERSHIP SERVICE

Customer service and marketing services to manage the front counters and maintenance of existing and new memberships, seeking customer feedback and promoting the activities of the Leisure Centres and the tennis complex.

COMMUNITY PROGRAMS

Develop and implement targeted community programs offered through various community groups including: ActiveKids program, Cardiac Phase III, Aquatic Survival Challenge and ActiveGator.

TENNIS COURTS

Manage the tennis courts adjacent to Fairfield Park.

MAJOR PROGRAM/S

No major programs for this service.



LEISURE CENTRES

RESPONSIBLE OFFICER
Manager Showground,
Leisure Centres and Golf
Course

ENHANCEMENTS TO SERVICES

ID No	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4306	Water Park Prairiewood Leisure Centre - Design and Approval Detailed design and approvals for an additional feature at the Prairiewood Leisure Centre which incorporates a water park with multiple water features for children of various ages, along with other play facilities for families to enjoy.	Manager Showground, Leisure Centres and Golf Course	Future Capital Works Reserve	150,000

CARRY FORWARD PROJECTS

ID No	PROJECT	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI301	Prairiewood Leisure Centre Improvement Works Upgrade to the 25 metre indoor pool needs to be closed and emptied to carry out the final part of the renovation works in July. Upgrade works include replacement of expansions joints, regrouting, replacement of broken tiles and works to the balance tank. <i>This project was delayed due to July being the most suitable time to carry out these works to minimise impact to customers.</i>	Manager Showground, Leisure Centres and Golf Course	Future Capital Works Reserve	60,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Aquatics*	(2,465,914)	1,973,366	(492,548)	12.07
Dry Recreation*	(3,065,432)	2,243,482	(821,950)	15.62
Operations	(11,422)	5,495,540	5,484,118	16.21
Customer and Member Services*	(357,729)	2,232,271	1,874,542	22.27
Tennis Courts*	(159,316)	280,074	120,758	0.10
TOTAL	(6,059,813)	12,224,733	6,164,920	66.27

* Community Programs \$ are spread across these areas



LIBRARY

RESPONSIBLE OFFICER
Manager Library Services

WHAT DOES THIS SERVICE DO?

Provide library services (including a wide range of resources, information, internet access, programs and services) at five locations within the Fairfield City Local Government Area - Cabramatta, Fairfield, Wetherill Park, Bonnyrigg and Smithfield.

INDICATOR/S

Customer visits to Council's libraries.
Loans.
Library Programs provided.

OUTPUTS

LIBRARY RESOURCES AND ASSETS

Provide free access to a wide range of resources and information including a mix of free and user pay internet access.
Provide access to the library collections twenty four hours per day seven days per week via the internet.
Select, purchase and process all collection items as per Collection Management Policy.
Collect, conserve and process historical material and photographs for the Fairfield Local Government Area.
Produce and maintain a community information directory and database.
Maintain the library buildings and library assets to agreed standards.
Provide a selection and delivery service for housebound residents.
Ensure that the size and mix of library staff support a range of services and programs which meet the needs of the community.

LIBRARY PROGRAMS

Provide life-long learning programs such as outreach programs and targeted activities to seniors, culturally and linguistically diverse community, children and young adults.
Provide educational support for students e.g. Homework Centres, Online Homework Help and Higher School Certificate lectures.
Promote and market library services and collections.
Provide fee based public access to the internet and computer, print and scanning facilities.

MAJOR PROGRAM/S

Whitlam Library Refurbishment

This is the final stage (Stage 3) of the upgrade to the Whitlam Library providing a more up to date and functional library service that meets the growing needs of our community.

ID No.	LOCATION	SUBURB	PROPOSAL	ESTIMATED COST
MPWLR1401	Whitlam Library	Cabramatta	Stage 3 - Fitout of lounge area including furniture, display, wall art, screen divider, shelving plus design work for first floor area.	300,000

LIBRARY

RESPONSIBLE OFFICER
Manager Library Services

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4242	Library Book Scanning Device This project will install devices that will allow Library customers to issue and return their own books as well as increase the security of Library resources. <i>Year 1 of a 2 year program</i>	Manager Library Services	Future Capital Works Reserve	60,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Library Resources and Assets	(479,148)	6,818,921	6,339,773	40.21
Library Programs	(280,651)	1,628,751	1,348,100	10.74
TOTAL	(759,799)	8,447,672	7,687,873	50.95

MUSEUM AND GALLERY

RESPONSIBLE OFFICER

Manager Cultural
Development

WHAT DOES THIS SERVICE DO?

Manage and maintain the buildings which make up the Museum, Gallery and historic village site as well as collecting, preserving, curating and exhibiting the items of historical and cultural value the buildings house.

It also runs a program of exhibitions, education, heritage, culture and public arts to educate and inform a wide audience and showcase Fairfield's unique history and culture.

INDICATOR/S

Visitors to Museum.

Exhibitions held.

OUTPUTS

EXHIBITIONS AND PROGRAMS

Collect, conserve, document and interpret the diverse cultural heritage of the Fairfield region.

Curate and host exhibitions.

Conduct classes and school programs to support the NSW Curriculum.

PRESERVE FAIRFIELD'S CULTURAL HISTORY

Provide an event venue.

Develop and maintain the Museum's cultural and migration heritage website.

Promote and market the Museum and Gallery.

MANAGE AND MAINTAIN THE SITE AND ASSETS

Manage Slab Hut at 76 Chifley Street, Smithfield – ensure tenancy and grounds and buildings maintained.

Manage the Site - Museum, Gallery and Village with opening hours Tuesday to Saturday 10am-4pm.

MAJOR PROGRAM/S

No major programs for this service.



MUSEUM AND GALLERY

RESPONSIBLE OFFICER
Manager Cultural Development

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN14285	Time Line Wall Fairfield City Museum This social history project was conceptualised at the 'Back to Fairfield Day' in 2012. It will research, design and capture images on a wall at the Museum which reflects the growth and development of the City and its people over the years.	Manager Cultural Development	Future Capital Works Reserve	80,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Exhibitions and Programs	(23,721)	373,037	349,316	1.83
Preserve Fairfield's Cultural History	(5,601)	105,781	100,180	0.51
Manage and Maintain the Site and Assets	(3,624)	76,626	73,002	0.36
TOTAL	(32,946)	555,443	522,497	2.7



PROPERTY AND COMMUNITY FACILITIES		RESPONSIBLE OFFICER Manager City Assets
WHAT DOES THIS SERVICE DO? Coordinate the management of Council owned properties and community facilities including community buses, sporting fields, community centres/halls, leased and licensed properties and multi deck car parks. Property development and real estate functions to buy, sell, or lease land, grant easements and road closures.	INDICATOR/S % Occupancy rate of Council's commercially and community leased or licensed properties. % Community facilities booked/utilised.	
OUTPUTS		
LEASING/LICENSEING OF COUNCIL OWNED PROPERTIES Lease/License management, inspections, financial monitoring and property management of Council's Commercial, Telco, Community, Sportsfields/Tennis Courts, Investment and general property contracts/agreements.		
MANAGEMENT OF COMMUNITY FACILITIES Management and permanent hiring of Council's Community Centres/Halls/Meeting Rooms (42). Provision of Operational Policy/Procedures for the Casual Hiring of Community Centres/Halls/Meeting Rooms (42) to support the Customer Service Centre.		
MANAGEMENT OF SPORTSFIELDS/PARKS Seasonal (winter/summer) hiring of Council's Sportsfields (96) to Clubs, Schools, community organisations. Provision of Operational Policy/Procedures for the Casual Hiring of Sportsfields/Parks/Open Spaces to support the Customer Service Centre. Provision of Operational Policy/Procedures for the hiring of Council Sportsfields/Parks/Open Spaces for events to support the Customer Service Centre.		
MANAGEMENT OF COMMUNITY BUSES Management and permanent hiring of Council's Community Buses (2) with disabled access facilities. Trial to utilise an external hire arrangement for a third bus during peak periods (decreasing current service). Provision of Operational Policy/Procedures for the Casual Hiring of Council's Community Buses (3). Management of the hire and volunteer bus drivers for Council's three community buses. Provision of Operational Policy/Procedures for the casual hiring of Council Community Buses to support the Customer Service Centre.		

PROPERTY AND COMMUNITY FACILITIES

RESPONSIBLE OFFICER
Manager City Assets

OUTPUTS

MANAGEMENT OF COUNCIL MULTI-STOREY CAR PARKS

Council management and operation of multi-storey car parks at:

- Dutton Lane, Cabramatta
- Fisher Street, Cabramatta
- Downey Lane, Fairfield
- Nelson Street, Fairfield

REAL ESTATE SERVICES FOR COUNCIL

Acquisition and disposal of property.

Facilitate and complete road closures and disposal.

Lease and Property Management Services.

Negotiate easements over Council land.

Real estate professional advice.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4178	Multi-Deck Car Parks Upgrade Upgrade the Nelson and Downey Lane Car Parks including replacement of toilets, installation of a lift, wheel stops, renewal of lighting, signage and line marking. <i>Year 1 of a 4 year program</i>	Manager City Assets	Future Capital Works Reserve	400,000
INI4273	Community Centre/Halls - Installation of Air Conditioning Air conditioning to be installed at Bonnyrigg Community Centre. <i>Year 1 of a 4 year program</i>	Manager City Assets	General	10,000

PROPERTY AND COMMUNITY FACILITIES

RESPONSIBLE OFFICER

Manager City Assets

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Leasing/Licensing of Council Owned Properties	(555,601)	626,966	71,365	2.40
Management of Community Facilities	(363,297)	1,239,746	876,449	0.66
Management of Sportsfields/Parks	(363,298)	1,237,408	874,110	0.65
Management of Community Buses	(36,222)	103,073	66,851	0.15
Management of Council Multi-Storey Car parks	(2,421,234)	2,460,339	39,105	0.18
Real Estate Services For Council	(16,841)	131,777	114,935	0.72
TOTAL	(3,756,493)	5,799,309	2,042,816	4.76



SHOWGROUND AND GOLF COURSE

RESPONSIBLE OFFICER
Manager Showground,
Leisure Centres and Golf
Course

WHAT DOES THIS SERVICE DO?

Undertakes the management and maintenance of Fairfield Showground, Fairfield Markets, Fairfield Golf Course, Parklands Function Centre and a number of the Community Clubs based on site.

INDICATOR/S

Players at the Fairfield Golf Course.
Visitors to the Showground.
% Occupancy at Fairfield Markets.

OUTPUTS

SHOWGROUND

Provide facilities for hire for small local businesses and operate the Fairfield Markets.
Provide facilities for social functions and activities that include: Parklands Function Centre, picnic grounds and the exhibition hall.
Provide facilities for Harness Racing.
Provide facilities for School Sports carnivals.
Provide customer focused recreational services and opportunities, dog training, gem stone cutting and steam train activities.
Provide presentable spaces for the community to showcase their heritage.

GOLF COURSE

Provide a commercially viable golf course facility that is managed by a third party provider.
Maintain and develop the grounds to support golf participants.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Showground	(1,680,562)	1,394,484	(286,078)	2.76
Golf Course	(128,664)	305,759	177,095	0.29
TOTAL	(1,809,226)	1,700,243	(108,983)	3.05



SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER

Manager Social
Development

WHAT DOES THIS SERVICE DO?

Develop and implement policy, programs, community sector capacity building and partnerships in the areas of youth, arts, cultural development, health, family services, crime, safety, the Aboriginal and Torres Strait Islander community, aged, disability, multicultural and disadvantaged communities to ensure local services and advocacy makes a real difference to the life of the local community.

INDICATOR/S

Partnerships

Network and advisor committees meetings conducted.

Capacity Building

Funding Memorandums of Understanding developed.

Skills workshops.

Professional development workshops.

Parent education sessions.

Advocacy and Expert Advice

Representations on community issues and needs.

OUTPUTS

PLANNING AND IMPLEMENTATION

Develop policy/strategies for identified groups and issues and implement the adopted actions to support community need. Implement the Disability Access Project which upgrades Community Facilities to improve access for people with a disability.

PARTNERSHIPS

Provide advice on provision, use and management of community facilities.

Develop relationships and partnerships between government and organisations to ensure that service provision in the city is maintained.

Undertake community and stakeholder consultation to inform policy and strategy development and advocacy positions.

Manage Council Advisory Committees – Youth Advisory Committee, Multicultural Advisory Committee, Mayor Crime Prevention Committee, Arts Advisory Committee and Aboriginal Advisory Committee.

Obtain funding to meet need and deliver services.

Develop partnerships with non-government organisations, business and educational bodies to deliver cost effective services to the community.

CAPACITY BUILDING

Deliver key events for Fairfield residents; Bring It On! Festival, NAIDOC, International Day of People with Disabilities, Domestic Violence campaigns, Youth Week, Seniors Week, Refugee Week, NSW Bike Week etc.

Leadership – coordinate and build capacity of community groups and networks to develop community leadership and local solutions.

Manage, implement and review a range of grant programs.

Recognition of volunteering.

ADVOCACY AND EXPERT ADVICE

Respond to Governments plans, reports, papers, policy changes and liaise with the community.

Provide information and technical advice to community, Council, peak bodies and stakeholders about impact of national, state and regional issues on the community.

Advocate to other levels of government in relation to community need.

Provide advice on social impacts of development and other proposals.

FAMILY SUPPORT AGENCIES

Regional capacity building training and support for family support agencies within Fairfield Local Government Area, Liverpool Local Government Area and Bankstown Local Government Area..

Develop programs to enhance children development outcomes e.g. Australian Early Development Index project.

Coordinate and engage with networks and interagency.

Coordinate and deliver parent education sessions for the region (for families with children aged up to 12 years of age)

SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER
Manager Social
Development

DETAILED SERVICE AREAS IN SOCIAL AND CULTURAL DEVELOPMENT FOR 2013-2014

SOCIAL, HEALTH AND HOUSING

Social Policy: e.g. Gambling Policy, Liquor Policy, Drugs Policy, etc.
Strategy: Integrated Health Framework.
Drug Action Plan.
Liquor Licence Applications.
Gaming Machine Applications.
Review Social Impact Assessments that accompany major development applications.
Health Partnership (\$30,000 grant).
Smoke Free Parks Healthy Community Initiative (\$930,000 grant).
Submissions e.g. Housing, Homelessness, Public Health Legislation, etc.
Advocate for affordable housing.
Support Volunteers in Fairfield City e.g. volunteers week.
Demographic information available to the community e.g. community profile.

CULTURAL DEVELOPMENT

Cultural Policy development and review.
Strategy: Cultural Plan "We Are Fairfield Living Museum".
Arts Advisory Committee.
Manage Community Cultural Development Grants Program (\$40,000).
Maintain Living Museum website.
Cultural development and creative enterprise projects e.g. Global Spirit Local Song.
Public art project development and expert advice.
Partnerships for cultural activities e.g. Shortcuts Film Festival (PYT).
Submissions e.g. arts sector development, cultural programming.
Seek grant funding for cultural development.

GRANTS AND CAPACITY BUILDING (Grant for position \$11,000)

Coordination and administration of the ClubGRANTS Local Scheme (\$1.4million).
Supporting the implementation of the Community Builders Fixed Scheme (\$300,000 dollars funding available).
Coordinate and implement Community Capacity Building Program.
Expert advice to government bodies, clubs, non-government organisations on grant submission writing and local priority.
Develop partnerships with relevant agencies to identify and develop training opportunities for the community sector.
Coordination and distribution of information and resources relating to funding opportunities for the community sector.
Seeking funding for capacity sector development (capacity).

SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER
Manager Social
Development

DETAILED SERVICE AREAS IN SOCIAL AND CULTURAL DEVELOPMENT FOR 2013-2014

COMMUNITY SAFETY AND CRIME PREVENTION

Coordinate Mayor's Crime Prevention Reference Group.

Develop and implement the Crime and Safety Plan 2013-17.

Support Crime Prevention and Community Safety initiatives; building the capacity of residents, businesses and organisations, reduce 'fear of crime' and participate in domestic violence awareness raising.

Reduce the incidence and impact of violence – information and education programs e.g. white ribbon day.

Improve physical environment of the Fairfield local government area through the development of programs and projects which address the environmental and social factors that contribute to crime in our community.

Support Safety Audits and training e.g. Villawood.

Expert Advice – community, business, Networks, Place, Development Applications.

Attorney Generals Funding (\$50,000). Operation Bounce Back (\$30,000).

MULTICULTURAL

Coordinate Multicultural Advisory Committee.

Support and build the Capacity of small and emerging Communities.

Coordinate and support the Fairfield Migrant Interagency Fairfield Emerging Action Partnerships and other related steering groups, i.e. Harmony Day, Expos with TAFE, etc.

Expert Advice- Multicultural, Government bodies, Settlement, New and Emerging Community, Refugees and Migrants.

Develop partnerships, providing information, facilitating access, advocating, liaising with government and non-government agencies.

Provide input to government policy and initiatives.

Develop partnerships to organise Refugee Week, Refugee and Migrant Employment Pathways.

YOUTH (Grant for position \$16,000 part grant funded – 18%)

Coordinate Youth Advisory Committee.

Youth Week Activities including Bring it On! Festival attracts approximately 10,000 young people and families (\$25,000 sponsorship).

Build capacity of local youth sector: skills development, employment, promote diversity of talent and interests of young people, broker partnerships and volunteer programs.

Fairfield Youth Workers Network: Public Space, Youth facilities/services, local employment, Youth Information Map.

Develop partnerships supporting youth services and initiatives, e.g. Youth Art Expo, Youth Conference.

Expert Advice – Local Government Youth Development Network, Multicultural Youth Issues Network, Government bodies.

Develop and implement Strategy for Young People in Fairfield City 2013-2017.



SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER
Manager Social
Development

DETAILED SERVICE AREAS IN SOCIAL AND CULTURAL DEVELOPMENT FOR 2013-2014

ABORIGINAL AND TORRES STRAIT ISLANDER

Coordinate Aboriginal Advisory Committee.

'Dyalgala – To Embrace' Aboriginal and Torres Strait Islander Reconciliation Action Plan for Fairfield City 2011-2016: Implementation strategies.

Strengthen reconciliation through events such as NAIDOC, celebrate other key Aboriginal dates of significance, increase cultural awareness and Aboriginal history through education sessions for staff and community.

Provide technical and expert advice and advocacy to government bodies, non-government networks, education bodies, students, Western Sydney Reconciliation Forum, Fairfield Local Aboriginal Action Group.

Strengthen community connectedness and understanding by offering opportunities to the local Aboriginal community to impart cultural knowledge, share knowledge and bridge the gap through reconciliation strategies.

Facilitate improved access to information, develop partnerships, advocate and liaise with government and non-government agencies.

Provide input into government policy and initiatives as required.

AGED AND DISABILITY

Implement strategies from the Disability Action Plan, and The Strategy on Ageing for Fairfield City 2013-2017.

Implement disability upgrades to Councils community facilities to improve access to people with mobility impairments (\$85,000 per annum).

Strengthen community connectedness of older residents through provision of activities and events including: Seniors Week Celebrations; International Day of People with Disability Regional Expo, Seniors Concert and other opportunities as they arise.

Coordinate local networks, planning days, develop partnerships and resources to support the ageing and disability sector including the Workforce Issues Working Party.

Build community participation of local aged and disability sector through activities including skills development for industry workers and residents, healthy lifestyle, health and nutrition programs.

Provide information, referral, technical/expert advice and advocacy to government bodies, council, residents, industry and the community sector.

Develop and implement strategies to improve community leadership, sector capacity building and good governance ie: Emotional Intelligence series workshops for senior leaders and Dare to Care Aged and Disability Forum.

COMMUNITY BIKE PROJECT

Promote healthy lifestyles through coordinating weekly and monthly bike rides.

Recycle bikes for community use to encourage sustainable transport.

Provide support and skills development to volunteers, building the capacity of Western Sydney Cycle Network.

Conduct bicycle pathway audits, build knowledge of local shared pathways and sites of interest.

Support volunteers to run cycling programs eg: bicycle maintenance, learn to ride, lead rider accreditation.

Promote healthy living and community connectedness through community events eg: NSW Bike Week.



SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER

Manager Social
Development

DETAILED SERVICE AREAS IN SOCIAL AND CULTURAL DEVELOPMENT FOR 2013-2014

COMMUNITY SAFETY AND CRIME PREVENTION

Coordinate Mayor's Crime Prevention Reference Group.

Implement strategies from the Community Safety & Crime Prevention Plan 2013-2017 under the Five Key Priority Areas.

Reduce the incidence and impact of violence by providing information, programs, resource development and promotion of services eg: White Ribbon Day, Cool Connections - Cool Relationships, Family Matters DVD, flyers providing information on identified subject matter for local residents.

Provide advice, referral, support for safety audits and training to address environmental and social factors that may contribute to crime eg: Villawood.

Provide technical and expert advice to government bodies, staff, business, through networks and the community sector.

Address community issues through the development of submissions and attendance at government inquiry as required.

CULTURAL DEVELOPMENT

Develop new, and review existing, corporate and public Cultural Policies as required (eg: Public Art Policy)

Implement strategies from the Fairfield City Cultural Plan 2011-15 "We Are Fairfield Living Museum".

Convene the Arts Advisory Committee and report to Council.

Manage the Fairfield City Council Community Cultural Development Grant Program 2014 (\$40,000).

Deliver and assess capacity building forums for community and cultural development workers.

Assist community groups to apply for external funding for cultural programs.

Maintain and grow content on the Fairfield Living Museum website.

Prepare submissions on NSW Arts and Cultural Policy, NSW Arts Funding Review and other inquiries.

Seek grant funding to continue the Global Spirit Local Song: Divine Sounds of Bonnyrigg Interfaith initiative.

Advise on public art developments at Bonnyrigg Newleaf, Fairfield town centre and other public art projects.

Continue to support Shortcuts Film Festival and other activities that contribute to a vibrant local culture.

Provide technical and expert creative cultural advice to community organisations, artists and other bodies seeking to engage the community in a creative process.

FAMILY SUPPORT AGENCIES

Deliver support to agencies working with families with young children in the Fairfield, Liverpool and Bankstown Local Government Areas in accordance with grant conditions for the Families NSW Facilitation Project funded by the Department of Family and Community Services.

Convene interagencies in each LGA and undertake activities such as: professional development workshops, community events and participating in sub-committee working groups on behalf of each interagency. Interagencies include: Fairfield Families NSW Interagency, Liverpool Family and Children's Services Interagency, Bankstown Interagency Group – Families NSW.

Deliver additional projects in accordance with grant conditions - currently Triple P Support and Development Project and South West Sydney (AEDI) Australian Early Development Index Project all funded by the Department of Family and Community Services.

Deliver support to families with children aged up to 12 years living in the Fairfield, Liverpool and Bankstown Local Government Areas in accordance with grant conditions for the Families Together project funded by the Department of Education and Communities.

SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER
Manager Social
Development

DETAILED SERVICE AREAS IN SOCIAL AND CULTURAL DEVELOPMENT FOR 2013-2014

GRANTS AND CAPACITY BUILDING

Coordinate and administer the ClubGRANTS Category 1 Committee (\$1.7million).
Support implementation of the Community Builders Fixed Term Scheme.
Coordinate and implement community capacity building training and workshops for the local community.
Provide expert advice to government bodies and clubs on governance issues and local community priorities.
Provide information to non-government organisations and community members, on Council and other grants available and training in grant submission writing.
Consult with relevant agencies and networks to identify and deliver training for the community sector.
Coordinate and distribute information relating to funding opportunities for the community sector.
Seek funding for sector capacity development.

MULTICULTURAL

Coordinate Council's Multicultural Advisory Committee.
Support and build capacity of small and emerging communities through governance training, mentoring of smaller ethnic based groups, leadership at meetings, supporting community events and activities.
Coordinate and support the Fairfield Migrant Interagency, Fairfield Emerging Action Partnerships, Immigrant Refugee Women's Network and other related steering groups.
Provide information, technical/ expert advice and advocacy to government bodies, new, emerging and existing communities on settlement and multicultural issues.
Strengthen community connectedness, awareness about services and settlement through strong partnerships to deliver events, facilitate improved access to services and information such as Refugee Week, Harmony Day, Pathways to Employment Expo for migrants and refugees, Community Engagement Expo in partnership with TAFE, Fairfield Migrant Interagency.
Build sector capacity through targeted skills development activities with staff working in the multicultural community.

SOCIAL HEALTH AND HOUSING

Implement strategies from the Fairfield Gambling Policy 2010, Drug Action Plan 2010 and Integrated Health Framework.
Deliver Healthy Communities Initiative Program - health promotion service funded by Commonwealth Department of Health and Ageing.
Manage the Health Partnership between South Western Sydney Local Health District and Council and deliver agreed programs: Puff Free Parks, Built Environment, Active Transport.
Engage with sector to advocate for and develop services to support Affordable Housing, Homelessness and Public Health Legislation.
Provide statistical information relevant to the Fairfield Community.
Develop policy to govern liquor licence applications.
Provide information and advocacy in response to:

- Applications by clubs and pubs for additional electronic gaming machines (EGMs)
- Applications for liquor licences
- Social impact of identified development on community
- Draft policies, plans and procedures related to development processes and the impact on the community

Implement strategies to raise awareness and increase volunteering in Fairfield through events such as Volunteer Expo, Career and Education Precinct at the Bring It On! Festival.
Acknowledge contributions made by volunteers each year.
Provide access to demographic information through community profile, community atlas and information on request.
Provide information about Council services to the community eg: FCC Open Day.

SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER
Manager Social
Development

DETAILED SERVICE AREAS IN SOCIAL AND CULTURAL DEVELOPMENT FOR 2013-2014

YOUTH

Coordinate Youth Advisory Committee.

Coordinate Youth Week Activities including: Bring it On! Festival, Short Cuts Film Festival sponsorship, PRELUDE: pre- Bring It On Sponsor Event.

Build capacity of local youth sector: skills development including FILM 13 (film projects promoting gyms in parks), promote diversity of talent and interests of young people, broker partnerships and volunteer programs.

Support networks: Coordinate Fairfield Youth Workers Network, SHOUT! Western Sydney Youth Sector Alliance, facilitate Prairiewood T-Ways Stakeholders Group.

Promote positive use of public space by young people, promote youth facilities/services ie: outdoor gyms, skate parks etc.

Develop partnerships supporting youth services and initiatives e.g. Western Sydney What's Up West Youth Conference.

Renew Bonnyrigg Youth Centre lease through Expression of Interest process.

Provide information, technical and expert advice to Local Government Youth Development Network, Multicultural Youth Issues Network, Government bodies, Youth Service Providers.

Develop and implement actions in the Strategy for Young People in Fairfield City 2013-2017 including media projects to promote the Youth Strategy.

MAJOR PROGRAM/S

Disability Upgrades - Access Improvement Program

Undertake modifications to Council community facilities to improve access for people with disabilities. This complies with Council's obligations under the Disability Discrimination Act 1992 regarding disability access.

\$

87,332

ID No.	LOCATION	SUBURB	PROPOSAL	2013-2014 \$
MPDU1401	Prairiewood Youth and Community Centre	Prairiewood	Access improvements to Universal Toilet at Prairiewood Youth and Community Centre	30,332
MPDU1402	Prairiewood Youth and Community Centre	Prairiewood	Access improvements to kitchen (lowering servery) at Prairiewood Youth and Community Centre	57,000

ENHANCEMENTS TO SERVICES

No enhancements for this service.



SOCIAL AND CULTURAL DEVELOPMENT

RESPONSIBLE OFFICER
Manager Social
Development

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Aboriginal and Torres Strait Islander	(3,111)	133,477	130,366	0.85
Aged and Disability	(36,905)	315,625	278,720	1.26
Community Bike Project	-	43,965	43,965	0.49
Community Safety and Crime Prevention	(3,111)	215,550	212,439	1.25
Cultural Development	-	359,654	359,654	2.40
Family Support Agencies	(252,480)	267,097	14,617	2.32
Grants and Capacity Building	(19,792)	122,567	102,775	0.86
Multicultural	(3,306)	212,481	209,175	1.26
Social, Health and Housing	(30,000)	625,300	595,300	5.19
Youth	(46,878)	352,112	305,233	1.46
TOTAL	(395,582)	2,647,827	2,252,245	17.34



STREET AND PUBLIC AMENITIES CLEANING		RESPONSIBLE OFFICER Manager Waste and Cleansing Operations
WHAT DOES THIS SERVICE DO? Provides the cleaning of street and public amenities in the town centres, residential and industrial areas across the Fairfield Local Government Area (LGA).	INDICATOR/S	
	# Total staff hours street cleansing. # Complaints received on street and public amenities cleaning. # Incoming additional requests for cleaning.	
OUTPUTS		
TOWN CENTRE OPERATIONS (Shopping Centres in Cabramatta, Fairfield, Canley Vale, Canley Heights, Fairfield Heights, Smithfield, Villawood and Carramar). Removal of litter from footpaths and gutters. Removal of litter from garden beds and landscaped areas. Removal of litter from Town Centres bus shelters. Scrubbing and washing of footpaths. Removal of bill posters from shopfronts and structures. Empty and cleaning of litter bins. Removal of hypodermic syringes.		
RESIDENTIAL STREET SWEEPING Street sweeping of gutters. Street litter and rubbish removal.		
INDUSTRIAL STREET SWEEPING AREAS Sweeping - manual litter and rubbish removal. Street sweeping of gutters. Street litter and rubbish removal.		
PUBLIC AMENITIES CLEANING Cleaning of public amenities within Fairfield LGA. Cleaning of Dutton Lane car park amenities.		

STREET AND PUBLIC AMENITIES CLEANING

RESPONSIBLE OFFICER
Manager Waste and
Cleansing Operations

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Town Centre Operations	(481,336)	1,831,425	1,350,089	11.05
Residential Street Sweeping	(22,636)	1,172,345	1,149,709	2.34
Industrial Street Sweeping Areas	(6,463)	475,840	469,376	0.95
Public Amenities Cleaning	-	223,139	223,139	1.64
TOTAL	(510,435)	3,702,749	3,192,314	15.98

WASTE MANAGEMENT

RESPONSIBLE OFFICER
Manager Waste and
Cleansing Operations

WHAT DOES THIS SERVICE DO?

Provides the management of domestic and commercial waste services across the Fairfield Local Government Area.

INDICATOR/S

Complaints received on waste management.
Kilograms of waste recycled per household per fortnight.
Tonnes of material collected from Council clean-ups.
Cubic metres of tree branch waste.

OUTPUTS

DOMESTIC GARBAGE OPERATIONS

Garbage collection from residential properties (sixty-five thousand properties weekly).
Supply and repair of domestic bins and steel containers.
Sustainable process about sixty-five thousand tonnes domestic garbage per year.

DOMESTIC RECYCLING OPERATIONS

Collect recyclables waste from residential properties (sixty-five thousand properties per fortnight).
Supply and repair recycling bins.
Ensure contract update to process recycling material.

DOMESTIC CLEAN UP OPERATIONS

Provide two domestic clean up per year.
Provision of an "at cost" clean up service.

COMMERCIAL AND COMMUNITY WASTE

Provision of commercial waste bin service.
Provision of community facilities waste service.
Provide a reputable, responsible and competitive alternative for commercial waste collection.

DOMESTIC MULCHING SERVICE

Mulching acceptable garden waste placed out in conjunction with Councils clean-up service.
Mulching acceptable garden waste delivered to Council's weekend drop-off centre.
Availability of mulch product to residents and delivery to selected Council parks and garden areas.



WASTE MANAGEMENT

RESPONSIBLE OFFICER
Manager Waste and
Cleansing Operations

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Domestic Garbage Operations	(23,671,378)	16,757,286	(6,914,092)	17
Domestic Recycling Operations	(1,244,679)	1,169,009	(75,670)	4.5*
Domestic Clean Up Operations	-	3,257,772	3,257,772	6.5**
Commercial and Community Waste	(1,183)	424,780	423,597	3
Domestic Mulching Service	-	298,827	298,827	2
TOTAL	(24,917,240)	21,907,674	(3,009,566)	33

* Contract Management with WSN Environmental Solutions for Recycling Operations and garbage processing

** Contract Management with Wallgrove Road Landfill for Council Cleanups

THEME 2 PLACES AND INFRASTRUCTURE

GOAL 1

OUR CITY IS A CLEAN AND ATTRACTIVE PLACE WHERE WE TAKE PRIDE IN OUR DIVERSE CHARACTER

Our City takes pride in the diversity of its built environment which is reflected in the quality of new buildings and facilities as well as the care and maintenance of existing places and infrastructure.

GOAL 2

BUILDINGS AND INFRASTRUCTURE MEET THE CHANGING STANDARDS, NEEDS AND GROWTH OF OUR COMMUNITY

Our City has activities, buildings and infrastructure to an agreed standard that cater to our diverse needs and future growth.

GOAL 3

OUR CITY IS ACCESSIBLE

Our City has affordable, accessible and integrated means for getting around that connects people with their destinations.

GOAL 4

OUR CITY HAS QUALITY PUBLIC SPACES AS WELL AS ENTERTAINMENT, LEISURE AND RECREATION OPPORTUNITIES

Our City has high quality and well used destinations that provide for a range of leisure and recreation opportunities.

GOAL 5

WE MINIMISE THE IMPACTS FROM NATURAL EVENTS AND DISASTERS

Our City has effective mitigation works and response strategies to minimise impacts of various emergencies and disastrous situations.



WHAT IS PLACES AND INFRASTRUCTURE?

Places and infrastructure are the buildings, facilities, open space, town centres, roads, footpaths, public transport and all other built structures that we use to meet our day to day and future needs. The availability of places and infrastructure in the community enables services to be provided and therefore contributes to our wellbeing. The quality of our places and infrastructure create a first impression for visitors to our City and help shape the care and pride we take in our area.



Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services Renovate Infrastructure	Bike Plan Strategy
	Blackspot Plan
	Direct (Section 94) Contribution Plan
	Emergency Risk Management Strategy
	Expenditure Plan - Section 94 Plan 1999
	Fairfield City Integrated Transport Strategy and Action Plan
	Indirect (Section 94A) Contributions Plan
	Integrated Transport Framework
	Local Area Traffic Management Plan
	Local Disaster Plan (DISPLAN)
	Open Space Strategy
	Pedestrian Access and Mobility Plan
	Recreational Needs Study
	Residential Development Strategy

SERVICES PROVIDED

ASSET MANAGEMENT - CIVIL AND BUILT		RESPONSIBLE OFFICER Manager City Assets
WHAT DOES THIS SERVICE DO? Monitor and maintain community infrastructure and assets at an agreed standard by undertaking condition inspections and identifying required maintenance and renewal works.	INDICATOR/S % Road rehabilitation design completed. % Road asset inspections completed. % Building asset inspections completed. % Drainage asset inspections completed.	
OUTPUTS		
ASSET MANAGEMENT PLANNING Maintain an Asset Register for Council. Assess the condition of these assets and develop plans to improve Councils assets to meet service delivery needs.		

DETAILED SERVICE AREAS IN ASSET MANAGEMENT - CIVIL AND BUILT
LOCAL ROADS, FOOTPATHS AND STORMWATER DRAINS Inspect and assess the condition of the City's local roads, footpaths, stormwater drains and pit networks.
COUNCIL BUILDINGS Inspect and determine the condition of all Council owned buildings including Library buildings, Child Care Centres, Community Halls and Toilet blocks. Develop an appropriate approach to improving the condition of these assets.
STREET LIGHTING Provide local street lighting through the contracted electrical supplier. Install street lighting in consultation with the contracted electrical supplier.

MAJOR PROGRAM/S				
Road & Maritime Services 3*3 Grant				\$
This Program provides for rehabilitation of regional road as identified in Council's Asset Management Plan. Road and Maritime Services contributes 100% funding to the Program under regional road Block Grant.				137,000
ID No.	LOCATION	SUBURB	PROPOSAL	2013-2014 \$
MPRMS31401	Mimosa Road: From Alamein Road to Polding Street	Bossley Park	Length: 155; Width: 12.2; Area: 1891; Asphalt Overlay	75,640
MPRMS31402	Mimosa Road: From Naman Close to The Horsley Drive	Bossley Park	Length: 65; Width: 12.2; Area: 793; Base Replacement and Mill and Resheet	61,360



ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

Building Assets Renewal

This is the building asset maintenance program upgrading buildings that are below current service levels. As identified in the Building Asset Management Plan.

\$
1,529,943

ID No.	ASSET DESCRIPTION	SUBURB	PROPOSAL	2013-2014 \$
MPBAR1401	Childcare Facilities (12 buildings)	Various	Asset Replacement and Improvement Program: Works include upgrades of softfall, shade, nappy change areas and other similar projects to ensure legislative compliance	100,000
MPBAR1402	Fairfield Showground	Prairiewood	Asset Replacement and Improvement Program: Works to include old Grandstand, awning, car park, lighting replacement, water main, cooling system, alarm and security fencing, pedestrian paths along with building furniture and fittings	206,000
MPBAR1403	Joe Broad Reserve Baseball Toilet Block	Mt Pritchard	Asset Replacement and Improvement Program: Works include refurbishment of roof	47,037
MPBAR1404	Terone Park Toilet Block	Bossley Park	Asset Replacement and Improvement Program: Works include refurbishment of roof	36,584
MPBAR1405	Canley Vale Childcare Centre	Canley Vale	Asset Replacement and Improvement Program: Works include refurbishment of fitout	114,455
MPBAR1406	Wakeley Childcare Centre	Wakeley	Asset Replacement and Improvement Program: Works include refurbishment of mechanical services	39,661
MPBAR1407	Cabramatta Childcare Centre	Cabramatta	Asset Replacement and Improvement Program: Works include refurbishment of roof	52,263
MPBAR1408	Fairfield Museum School Building	Smithfield	Asset Replacement Improvement Program: Works include refurbishment of fitout	11,239
MPBAR1409	Smithfield RSL Youth Club	Smithfield	Asset Replacement and Improvement Program: Works include refurbishment of roof	26,132
MPBAR1410	Fairfield Museum Coach House/ Machinery Shed	Smithfield	Asset Replacement and Improvement Program: Works include refurbishment of roof	24,773
MPBAR1411	Prairiewood Leisure Centre	Prairiewood	Asset Replacement and Improvement Program: Works include refurbishment of roof	164,800
MPBAR1412	Cabravale Leisure Centre	Cabramatta	Asset Replacement and Improvement Program: Works include air conditioning and pool plant, car park lighting along with building furniture and fittings	41,200



ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

Building Assets Renewal continued

ID No.	ASSET DESCRIPTION	SUBURB	PROPOSAL	2013-2014 \$
MPBARI413	Fairfield Tennis Court	Fairfield	Asset Replacement and Improvement Program: Works include replacement of court surface, fencing along with building furniture and fittings	113,300
MPBARI414	Chisholm Reserve (South) Amenity Building	Cabramatta West	Asset Replacement and Improvement Program: Works include refurbishment of roof, electrical and hydraulic services	128,001
MPBARI415	Hartley Oval Amenity Building	Lansvale	Asset Replacement and Improvement Program: Works include refurbishment of roof, fitout, electrical and hydraulic services	146,383
MPBARI416	Fairfield Leisure Centre	Fairfield	Asset Replacement and Improvement Program: Works include upgrading change rooms	123,600
MPBARI417	Fairfield Golf Course	Smithfield	Asset Replacement and Improvement Program: Building works and other capital replacements such as security fences	154,500

Footpath Replacement Program

This forms part of the roads asset maintenance program upgrading footpaths that are below current service levels. As identified in the Roads Asset Management Plan.

\$
327,786

ID No.	FOOTPATH	SUBURB	PROPOSAL	2013-2014 \$
MPFRP1401	Kirrang Avenue: From Woodville Road to Kamira Avenue	Carramar	Left side - length (m) 50	31,798
MPFRP1402	The Horsley Drive: From McLaren Street to Mitchell Street	Carramar	Left side - length (m) 70	10,814
MPFRP1403	The Horsley Drive: From Mitchell Street to Dalmatia Street	Carramar	Left side - length (m) 100	15,449
MPFRP1404	The Horsley Drive: From Dalmatia Street to Gordon Street	Carramar	Left side - length (m) 50	7,724
MPFRP1405	The Horsley Drive: From Gordon Street to Tangerine Street	Carramar	Left side - length (m) 25	3,862
MPFRP1406	Lackey Street: From Frederick Street to Harold Street	Fairfield	Left side - length (m) 100	13,595
MPFRP1407	Bimbi Place: From Montgomery Road to Camira Place	Bonnyrigg	Right side - length (m) 65	8,837
MPFRP1408	Bimbi Place: From Camira Place to Cul-de-Sac	Bonnyrigg	Both sides - length (m) 150	20,392
MPFRP1409	Camira Place: From Bimbi Place to Cul-de-Sac	Bonnyrigg	Both sides - length (m) 100	13,595
MPFRP1410	Akma Close: From Kindee Avenue to Cul-de-Sac	Bonnyrigg	Both sides - length (m) 60	8,157

ASSET MANAGEMENT - CIVIL AND BUILT**RESPONSIBLE OFFICER**
Manager City Assets**MAJOR PROGRAM/S****Footpath Replacement Program continued**

ID No.	FOOTPATH	SUBURB	PROPOSAL	2013-2014 \$
MPFRP1411	Kincumber Road: From Montgomery Road to Mara Close	Bonnyrigg	Left side - length (m) 80	3,807
MPFRP1412	Kincumber Road: From Montgomery Road to Mara Close	Bonnyrigg	Right side - length (m) 10	1,359
MPFRP1413	Kincumber Road: From Fagan Place to Gurley Place	Bonnyrigg	Right side - length (m) 100	13,595
MPFRP1414	Nicholas Close: From Rayner Place to Cul-de-Sac	Bonnyrigg	Right side - length (m) 100	13,595
MPFRP1415	Bradfield Crescent: Harricks Place to Tarlington Parade	Bonnyrigg	Right side - length (m) 121	16,450
MPFRP1416	Bradfield Crescent: Harricks Place to Tarlington Parade	Bonnyrigg	Left side - length (m) 100	13,595
MPFRP1417	Lewis Street: Wilson Road to Narromine Place	Bonnyrigg Heights	Left side - length (m) 70	9,516
MPFRP1418	Holbrook Street: From Bega Place to Junee Place	Bossley Park	Right side - length (m) 73	9,924
MPFRP1419	Holbrook Street: From Yamba Close to Boronia Road	Bossley Park	Right side - length (m) 70	9,516
MPFRP1420	Holbrook Street: From Restwell Road to Boronia Road	Bossley Park	Left side - length (m) 200	29,885
MPFRP1421	Kokoda Place: From Bougainville Avenue to Cul-de-Sac	Bossley Park	Left side - length (m) 60	8,157
MPFRP1422	Bougainville Avenue: From Quarry Road to Gazi Close	Bossley Park	Left side - length (m) 60	8,157
MPFRP1423	Mimosa Road: From Polding Street to Dandenong Road	Bossley Park	Right side - length (m) 60	8,157
MPFRP1424	Mimosa Road: From Prairie Vale Road to Salter Crescent	Bossley Park	Left side - length (m) 200	27,189
MPFRP1425	Moree Place: From Glen Logan Road to Cul-de-Sac	Bossley Park	Right side - length (m) 12	1,631
MPFRP1426	Serpentine Street: From Quarry Road to Lachlan Street	Bossley Park	Left side - length (m) 30	4,078
MPFRP1427	Yakima Avenue: From Navaho Street to Ute Place	Bossley Park	Right side - length (m) 50	6,795
MPFRP1428	Ute Place: From Yakima Avenue to Cul-de-Sac	Bossley Park	Both sides - length (m) 60	8,157

ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

New Footpath Construction Program

This program aims to achieve Council's goals to provide footpaths to at least one side of every street in urban areas.

\$
764,909

ID No.	FOOTPATH	SUBURB	PROPOSAL	2013-2014 \$
MPNFC1401	Avenel Street: From The Boulevard to Sackville Street	Fairfield Heights	Right side - length (m) 463	45,785
MPNFC1402	McBurney Road: From St Johns Road to House Number 133	Cabramatta West	Left side - length (m) 171	16,910
MPNFC1403	Brigalow Street: From Gidgee Street to Huon Street	Cabramatta	Right side - length (m) 347	34,315
MPNFC1404	Victoria Street: From Wetherill Street to Vonn Avenue	Smithfield	Left side - length (m) 179	20,240
MPNFC1405	Smithfield Road: From Brenan Street to Alexander Street	Smithfield	Left side - length (m) 114	11,275
MPNFC1406	Liverpool Street: From National Street to Lovoni Street	Cabramatta	Right side - length (m) 417	41,235
MPNFC1407	Liverpool Street: From Lovoni Street to Hume Highway	Cabramatta	Left side - length (m) 38	3,760
MPNFC1408	Hughes Street: Gladstone Street to Joseph Street	Cabramatta	Right side - length (m) 556	54,980
MPNFC1409	Gladstone Street: From Canley Vale Road to Dead End	Canley Vale	Right side - length (m) 608	60,119
MPNFC1410	Brown Street: From Bourke Street to Gipps Street	Smithfield	Right side - length (m) 586	57,944
MPNFC1411	Wilco Street: From Pedler Road to House Number 15	Cabramatta West	Left side - length (m) 71	7,020
MPNFC1412	Wendy Close: From Jacquie Street to half Cul-de-Sac	Cabramatta	Left side - length (m) 135	13,349
MPNFC1413	Utzon Road: From Satara Avenue to Sydney Luker Road	Cabramatta West	Left side - length (m) 295	29,170
MPNFC1414	Tripoli Road: From Mellick Street to Scarfe Street	Fairfield West	Right side - length (m) 179	17,700
MPNFC1415	Tripoli Road: From Scarfe Street to half Cul-de-Sac	Fairfield West	Right side - length (m) 181	17,897
MPNFC1416	Torrens Street: Gladstone Street to Adolphus Street	Canley Heights	Left side - length (m) 231	22,841
MPNFC1417	Torrens Street: Adolphus Street to Sackville Street	Canley Heights	Right side - length (m) 369	36,752

ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

New Footpath Construction Program continued

ID No.	FOOTPATH	SUBURB	PROPOSAL	2013-2014 \$
MPNFC1418	Swan Road: From Edensor Road to Rothbury Street	Edensor Park	Right side - length (m) 118	11,668
MPNFC1419	Sussex Street: Dead End to Carabeen Street	Cabramatta	Left side - length (m) 45	4,450
MPNFC1420	Shamrock Street: From Hinkler Street to Chifley Street	Smithfield	Left side - length (m) 107	10,580
MPNFC1421	Scarfe Street: From Tripoli Road to Hamilton Road	Fairfield Heights	Left side - length (m) 77	7,614
MPNFC1422	Satara Avenue: From Sydney Luker Road to John Street	Cabramatta West	Right side - length (m) 479	47,370
MPNFC1423	Sandal Crescent: From Carramar Avenue to House Number 197	Carramar	Right side - length (m) 120	11,870
MPNFC1424	Ronald Street: Wattle Street to Laurel Street	Carramar	Left side - length (m) 234	23,140
MPNFC1425	Brenan Street: Wetherill Street to Gipps Street	Smithfield	Left side - length (m) 356	35,201
MPNFC1426	Sweethaven Road: From Restwell Road to Prairie Vale Road	Bossley Park	Right side - length (m) 357	35,300
MPNFC1427	Riverside Road: From Ferry Road to Dead End	Lansvale	Right side - length (m) 170	16,810
MPNFC1428	Nance Avenue: From Woods Avenue to Ryan Avenue	Cabramatta	Right side - length (m) 228	22,545
MPNFC1429	Mallee Street: From Church Street to Railway Parade	Cabramatta West	Left side - length (m) 108	10,679
MPNFC1430	Neville Street: From Gipps Street to Wetherill Street	Smithfield	Left side - length (m) 368	36,390



ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

Road Rehabilitation

This forms part of the roads asset maintenance program upgrading roads that are below current service levels. As identified in the Council's Asset Management Plan.

\$

7,634,226

ID No.	LOCATION	FROM	TO	PROPOSAL	2013-2014 \$
MPRR1401	Harris Street	Sackville Street	Thomas Street	Asphalt Overlay	110,500
MPRR1402	Bond Street	Toohey Road	Toohey Road	Base Replacement and Mill & Resheet	328,900
MPRR1403	Canley Vale Road	Wyharborough Place	Avoca Road	Asphalt Overlay	89,020
MPRR1404	Rossetti Street	Thompson Street	The Horsley Drive	Base Replacement and Mill & Resheet	131,680
MPRR1405	Ascot Street	St Johns Road	Kiora Street	Resealing	29,280
MPRR1406	Derby Street	St Johns Road	Kiora Street	Resealing	33,080
MPRR1407	Peel Street	St Johns Road	Kiora Street	Resealing	41,050
MPRR1408	Cherokee Avenue	Smithfield Road	Natchez Crescent	Asphalt Overlay	179,886
MPRR1409	John Street	Bold Street	Lord Street	Asphalt Overlay	49,860
MPRR1410	Railway Parade	Henry Street	Pipeline Bridge	Asphalt Overlay	135,385
MPRR1411	Kalang Road	Edensor Road	Angle Vale Road	Asphalt Overlay	110,770
MPRR1412	Kalang Road	Cuthbert Crescent	Angle Vale Road	Asphalt Overlay	227,530
MPRR1413	Chelsea Drive	House Number 53	Abel Street	Asphalt Overlay	14,160
MPRR1414	Abel Street	Dead End	Chelsea Drive	Asphalt Overlay	13,550
MPRR1415	May Street	Diprose Street	Cul-De-Sac	Asphalt Overlay	53,895
MPRR1416	Boundary Lane	Broomfield Street	House Number 24	Asphalt Overlay	14,905
MPRR1417	Horsley Road	Gibson Lane	Jamieson Close	Asphalt Overlay	150,940
MPRR1418	Apache Street	Mimosa Road	Prairie Vale Road	Cement Stabilisation	130,230
MPRR1419	Arundel Street	The Horsley Drive	House Number 87	Resealing	67,030
MPRR1420	Auckland Street	Gloucester Street	Petersham Street	Asphalt Overlay	66,310
MPRR1421	Bauer Road	Spooner Avenue	Jackson Place	Asphalt Overlay	43,870
MPRR1422	Bentley Street	Newton Road	Victoria Street	Base Replacement and Mill & Resheet	245,180
MPRR1423	Boundary Lane	Lasa Street	Cabramatta Road East	Asphalt Overlay	132,960

ASSET MANAGEMENT - CIVIL AND BUILT**RESPONSIBLE OFFICER**
Manager City Assets**MAJOR PROGRAM/S****Road Rehabilitation continued**

ID No.	LOCATION	FROM	TO	PROPOSAL	2013-2014 \$
MPRR1424	Broomfield Lane	Longfield Street	Curtin Street	Asphalt Overlay	168,400
MPRR1425	Broomfield Street	Curtin Street	Bareena Street	Asphalt Overlay	131,580
MPRR1426	Caranya Place	Joseph Street	Cul-De-Sac	Asphalt Overlay	35,720
MPRR1427	Clarence Street	Salisbury Street	Gladstone Street	Asphalt Overlay	40,980
MPRR1428	Gardiner Crescent	Nangar Street	Nangar Street	Asphalt Overlay	99,720
MPRR1429	Garland Crescent	Mount Street	House Number 10	Asphalt Overlay	27,805
MPRR1430	Gloucester Street	Wilson Road	Northumberland Street	Base Replacement and Mill & Resheet	197,690
MPRR1431	Hemphill Avenue	Haig Street	Pritchard Street	Asphalt Overlay	103,690
MPRR1432	Hemphill Avenue	Pritchard Road	Cabramatta Road	Asphalt Overlay	41,340
MPRR1433	Henry Street	Kay Street	Broughton Street	Asphalt Overlay	119,460
MPRR1434	Jane Street	Gipps Street	Dublin Street	Asphalt Overlay	151,870
MPRR1435	Koonoona Avenue	The Horsley Drive	Karella Avenue	Asphalt Overlay	121,470
MPRR1436	Lily Street	Price Street	Langland Street	Asphalt Overlay	78,390
MPRR1437	Margaret Street	Maud Street	The Boulevarde	Cement Stabilisation	258,790
MPRR1438	Market Street	Victoria Street	Chifley Street	Base Replacement and Mill & Resheet	276,820
MPRR1439	Marley Crescent	Garland Crescent	House Number 36	Asphalt Overlay	92,590
MPRR1440	Meadows Road	Lena Street	Cabramatta Road	Asphalt Overlay	122,940
MPRR1441	Mojo Place	Arrowhead Road	Cul-De-Sac	Asphalt Overlay	28,700
MPRR1442	Mulligan Street	Lofty Crescent	Mimosa Road	Base Replacement and Mill & Resheet	103,600
MPRR1443	Nance Avenue	Ryan Avenue	Bowden Street	Base Replacement and Mill & Resheet	68,700

ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

Road Rehabilitation continued

ID No.	LOCATION	FROM	TO	PROPOSAL	2013-2014 \$
MPRR1444	O'Connell Street	Victoria Street	Chifley Street	Base Replacement and Mill & Resheet	269,500
MPRR1445	Pepler Road	Unwin Road	John Street	Base Replacement and Mill & Resheet	90,700
MPRR1446	Powhatan Street	Shawnee Street	Arrowhead Road	Base Replacement and Mill & Resheet	85,600
MPRR1447	Restwell Road	Access Marconi	Aspen Street	Base Replacement and Mill & Resheet	161,700
MPRR1448	Shakespeare Street	Emerson Street	House Number 60	Base Replacement and Mill & Resheet	119,300
MPRR1449	Shakespeare Street	Otway Close	Chaucer Street	Base Replacement and Mill & Resheet	71,530
MPRR1450	Shortland Street	Fraser Road	Lansdowne Road	Cement Stabilisation	144,200
MPRR1451	Smithfield Road	Porteous Street	Elizabeth Drive	Asphalt Overlay	151,900
MPRR1452	Stromlo Street	House Number 5	House Number 11	Cement Stabilisation	95,400
MPRR1453	The Promenade	Morven Street	Woodville Road	Asphalt Overlay	101,300
MPRR1454	Thorney Road	Zarlee Street	Baragoola Street	Cement Stabilisation	44,000
MPRR1455	Thorney Road	Zarlee Street	School Crossing	Base Replacement and Mill & Resheet	133,250
MPRR1456	Edensor Road	Furci Avenue	Duardo Street	Asphalt Overlay	197,360
MPRR1457	Edensor Road	Smithfield Road	Boomerang Road	Asphalt Overlay	180,920
MPRR1458	Vine Street	Dale Street	Lawson Street	Asphalt Overlay	88,230
MPRR1459	Horsley Road	Barbaro Lane	Delware Road	Asphalt Overlay	63,320
MPRR1460	Redfern Street	Hassall Street	Frank Street	Base Replacement and Mill & Resheet	262,320
MPRR1461	Redfern Street	Walter Street	Blackfriar Place	Base Replacement and Mill & Resheet	221,000
MPRR1462	Alick Street	Huie Street	Cabramatta Road	Asphalt Overlay	156,250
MPRR1463	Canley Vale Road	Victoria Road	House Number 1012	Base Replacement and Mill & Resheet	326,220



ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

Roads to Recovery Program

This forms part of the roads asset maintenance program upgrading roads that are below current service levels. As identified in the Council's Asset Management Plan. Federal Government provides 100% funding to this Program.

\$
799,060

ID No.	LOCATION	SUBURB	PROPOSAL	2013-2014 \$
MPRRP1401	Lily Street: From Marvell Road to Locke Street	Wetherill Park	Base Replacement and Mill and Resheet Length: 306; Width: 12.2; Area: 3735	276,215
MPRRP1402	Lansdowne Road: From Bromley Street to Bridge Street	Lansvale	Base Replacement and Mill and Resheet Length: 460; Width: 12; Area: 5520	306,195
MPRRP1403	Water Street: From John Street to St Johns Road	Cabramatta	Base Replacement and Mill and Resheet Length: 531; Width: 10.2; Area: 5417	216,650

MAJOR PROGRAM/S

Emergency Asset Failure

This program is intended for unplanned renewal of all built assets classes that may arise throughout the year.

There are no set initiatives for this major program. These funds are for any assets that have an emergency requirement to be fixed during the financial year.

\$
568,138

MAJOR PROGRAM/S

Roads and Maritime Services Repair Program

This program is for rehabilitation of regional roads as identified in Council's Asset Management Plan. Road and Maritime Services contributes 50% and Council contributes 50% funding to the Program.

\$
600,000

ID No.	LOCATION	SUBURB	PROPOSAL	2013-2014 \$
MPRMSR1401	St Johns Road: From Avoca Road to Mallow Place	Wakeley	Base Replacement and Mill and Resheet Length: 437; Width: 11.7; Area: 5240	600,000



ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

Asset Management Strategy

This is the program of initiatives that Council is committed to undertaking that address the strategies identified in the Asset Management Strategy.

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
AMS01	Update all financial and asset condition tables with current information and ensure that it is consistent with LTFP	All financial tables, asset classes and condition information to be updated and consistent with LTFP.	Manager City Assets
AMS02	Update Asset Plans with New Assets	Incorporate recent capital purchases and programs and their impacts on the Asset Plans. This includes the initiatives of the four year delivery program. This should address the operating costs and ongoing renewal and maintenance for the agreed service levels.	Manager City Assets
AMS03	Community Engagement Strategy for Asset Management	Develop community engagement Strategy which will provide information for the Community to better understand what a Council Asset is and what current service levels are. This is to assist them in understanding their role in setting service levels in the Customer Satisfaction Survey (next survey due in 2016).	Manager City Assets
AMS04	Enhance Asset Management Plans (AMP's)	A review of AMP's to enhance and include specifics for: <ul style="list-style-type: none"> • Roads – Traffic Management Facilities • Drainage – detention basins and dams, • Other – memorials/Statues/Fountains, • Land/Riparian/Foreshore/Creeks, Trees 	Manager City Assets
AMS05	Develop New Asset Management Plans	Information Technology Asset Management Plan. This includes, but not limited to: <ul style="list-style-type: none"> • Computers and peripherals • Servers and infrastructure • Phones and Communication devices • Hand held devices • Computer and communication wiring in buildings • Wireless devices • All Council sites • Towers and other externally owned considerations • Generator and backup devices • Archive systems • Software • CCTV Cameras and infrastructure 	Manager Information Technology
AMS06	Asset Capitalisation policy	Processes and procedures to be updated to reflect the Asset Capitalisation policy.	Chief Financial Officer

ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

MAJOR PROGRAM/S

Asset Management Strategy continued

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
AMS07	Asset Lifecycle Management - Asset Handover	Continue targeted development of the asset management process. Develop and document a pathway for all new assets from concept through design, construction, commission, and operation for new, donated and decommissioned assets.	Manager City Assets & Manager Construction Projects
AMS08	Asset Lifecycle Management - Renewal & Upgrade Planning	Draft a 10 year forward program for operations, maintenance, renewal, decommissioning and upgrade of Assets.	Manager City Assets
AMS09	Asset Mapping	Develop maps that identify locations for all Councils asset identified in AMP's.	Manager City Assets

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4283	Upgrade of Council's Administration Building Air Conditioning System Staged upgrade of the failing air conditioning system within Council's Administration building. This will replace the current unit with a more efficient and environmentally friendly system that will also ultimately provide cost savings for Council. <i>Year 1 of a 3 year program</i>	Manager City Assets	Future Capital Works Reserve	180,000
			WASIP	700,000
			Total	880,000
INI4304	Bus Shelter at Brenan Park with a footpath Construction of a bus shelter with connecting footpath at Brenan Street opposite Market Street Smithfield.	Manager City Assets	General	20,000
INI4267	Safety Switches Program (Residual Current Devices) This project is a continued program of the installation of safety switches at all Fairfield Council sites. This will ensure compliance with the NSW Workplace Health and Safety Amendment (Residual Current Devices) 2011.	Manager City Assets	Future Capital Works Reserve	120,000

ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

CARRY FORWARD PROJECTS

ID No.	PROJECT	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI302	Don Dawson Sportsground Upgrade Works Upgrade works of the sportsground storage and toilet at the Don Dawson Sportsground. This project is underway and expected that all remaining works will be completed by August 2013, weather permitting. <i>This project was delayed due to consultation on the new design specifications and implementation timeframe to minimise disruption to the sporting clubs.</i>	Manager City Assets	General	140,000
CFI303	Upgrade of Administration Building Fountain Upgrade works to the fountain at the Administration Building as part of the building renewal program. <i>This project was delayed due to further investigation of works ensuring compliance with regulations and policies throughout the local government area.</i>	Manager City Assets	General	128,675
CFI304	Cabramatta Power Upgrade Upgrade the Transformer at the Cabramatta Library site to reduce electricity failures. <i>This project was delayed due to significant change that requires Council direction. Resolved at the May 2013 Council Meeting not to proceed with this transformer upgrade and to recommence negotiations with Endeavour Energy.</i>	Manager City Assets	Future Capital Works Reserve	150,000
CFI305	Whitlam Library Power Factor Upgrade to Endeavour Energy substation capacity to serve the library and community centre. <i>This project was delayed due to significant change that requires Council direction. Resolved at the May 2013 Council Meeting not to proceed with this transformer upgrade and to recommence negotiations with Endeavour Energy.</i>	Manager City Assets	Grant	7,967
CFI314	Upgrade works to Air Conditioning System at the Administration Centre - Chiller This project is to upgrade a new energy efficient chiller unit on the Air Conditioning system at the Administration Centre. <i>This project was delayed due to it forming part of the Council resolution to stage this project and utilise shut down periods to coordinate the works at the Administration Building.</i>	Manager City Assets	WASIP	200,000
CFI316	Upgrade works to Air Conditioning System at the Administration Centre - Ductwork This project is to install a new energy efficient ductwork retrofitting unit at the Administration Centre to improve efficiencies of the Air Conditioning system. <i>This project was delayed due to it forming part of the Council resolution to stage this project and utilise shut down periods to coordinate the works at the Administration Building</i>	Manager City Assets	WASIP	268,642



ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER
Manager City Assets

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Local Roads, Footpaths and Stormwater Drains	(3,011,877)	22,446,628	19,434,750	4.66
Council Buildings	(610,004)	7,781,635	7,171,631	2.64
Street Lighting	(841,895)	2,912,129	2,070,234	1.43
TOTAL	(4,463,777)	33,140,392	28,676,615	8.73



ASSET MANAGEMENT - OPEN SPACE

RESPONSIBLE OFFICER
Manager City Assets

WHAT DOES THIS SERVICE DO?

Provides the management (including the planning and scheduling of maintenance) of Council owned open space and associated assets including parks, reserves, sporting fields, trees, native bush and public amenities.

INDICATOR/S

- # Scheduled parks, playgrounds and sportsfields inspections completed.
- # Initiatives completed.
- # Graffiti (offensive and non offensive) removed on Council assets.
- # Council and private tree inspections undertaken.
- # Council and private tree approved for pruning and removal.

OUTPUTS

ASSET MANAGEMENT PLANNING

Maintain an Asset Register for Council.

Assess the condition of these assets and develop plans to improve Councils assets to meet service delivery needs.

POLICY & STRATEGIC PLANNING – OPEN SPACE

Policy

Recreational Needs Study to inform Sportsfield Management Policy.

Tree Management Policy adopted.

Plans of Management reviewed and prioritised for updating.

Strategy

Strategies to support Policy adoption and prioritised for development i.e. Street Tree and Open Space Tree Management Plans, Parks/Playgrounds Strategic Plan, Open Space/Biodiversity Plan and Bike Plan.

Planning the provision of land for open space (including acquisition and disposal).

Implement the Delivery Plan for initiatives in Open Space i.e. Adventure Playgrounds, Fitness Equipment and Cycleway development.

Open Space - Facility mapping.

Grant/Funding applications i.e. Sport and Recreation, Green Space grants.

Capital Works/Park Improvement Project

Asset Management Plans informed to include site priority list/requirements/costs.

Annual Contribution to Department Planning (Cost of \$174,000) for regional open space.

Annual Contribution to West Sydney Sports Academy (Cost of \$13,000).

ASSET MANAGEMENT - OPEN SPACE

RESPONSIBLE OFFICER
Manager City Assets

DETAILED SERVICE AREAS IN ASSET MANAGEMENT - OPEN SPACE FOR 2013-2014

OPEN SPACE

Maintenance of all Council's open space areas including laneways/reserves, rural road verges and nature strips for access/safety.

Service level specification/ frequencies programmed, funded, audited and reported.

RECREATION DEVELOPMENT AND TENNIS COURT MANAGEMENT

Management of all Council's sport and recreational facilities for use by schools, residents and sporting clubs.

Engage with sport and recreational groups to optimise the use of Fairfield City sport and recreational facilities.

PARKS AND PLAYGROUND

Maintenance to Australian Standards of Council owned playgrounds. Parks service level specification/ frequencies programmed, funded, audited and reported.

Upgrade of Council's playgrounds' facilities.

SPORTSFIELDS

Maintenance of sporting facilities (multi-purpose fields) and tennis courts. Sportsfield service level specification/ frequencies programmed, funded, audited and reported.

Upgrade of Council's sporting field facilities.

TOWN CENTRE LANDSCAPING

Fairfield, Cabramatta, Bonnyrigg, Prairiewood, Smithfield, Canley Vale, Canley Heights and Centre improvement sites. Service level specification/frequencies programmed, funded, audited and reported.

PUBLIC TOILETS

Maintenance and renewal of the Open Space sustainable public toilets, which are open twenty-four hours a day, seven days per week.

GRAFFITI VANDALISM PREVENTION AND MANAGEMENT

Graffiti Removal from Council's owned property with a fee for service option for private property.

TREE PROGRAM AND MANAGEMENT

Management of Council's trees including inspections, planting and maintenance works.

Inspection and authorisation of tree pruning or removal on private property.

ASSET MANAGEMENT - OPEN SPACE**RESPONSIBLE OFFICER**
Manager City Assets**MAJOR PROGRAM/S****Open Space Land Acquisition and Embellishment**

This is part of an ongoing program of open space land acquisition and embellishment using developer contributions (Section 94 funds). Sites are purchased as enough contribution funds are received and sites will be subsequently developed as new parks.

\$
As Identified**ENHANCEMENTS TO SERVICES**

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4173	Street Tree Planting This program will provide new street trees and replacement plantings to maintain the green streetscapes of Fairfield City. <i>Year 1 of a 4 year program</i>	Manager City Assets	Future Capital Works Reserve	20,000
INI4308	Circuit Walking Paths in Parks Implement circuit walking paths in Emerson Street Reserve and Horsley Park. Providing a cost effective way that can assist the community in getting fit and healthy. <i>Year 1 of a 4 year program</i>	Manager City Assets	General	250,000

ASSET MANAGEMENT - OPEN SPACE

RESPONSIBLE OFFICER
Manager City Assets



CARRY FORWARD PROJECTS

ID No.	PROJECT	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI306	Fairfield Adventure Playground Rather than the standard parks, this proposal will provide a more unique playground experience. The playground can be located in an existing park or be constructed in a new open space. The embellishment of the park includes funds for the engagement of an external landscape design architect, a community artist, park furniture and pathways. Year 1 of 2 year program from 2012/13-2013/14 total expenditure \$1,880,000. <i>This project was delayed due to amendments being required to be undertaken.</i>	Manager City Assets	Future Capital Works Reserve	212,000
CFI307	Joe Broad Sportsground Upgrade Upgrade of the amenities building at the Joe Broad Sportsground. <i>This project was delayed due to consultation on the new design specifications development and implementation timeframe delayed to minimise disruption to the sporting clubs.</i>	Manager City Assets	General	200,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Open Space	(449,329)	2,800,060	2,350,731	3.19
Recreation Development and Tennis Court Management	(84,441)	54,690	(29,751)	0.13
Parks and Playground	(158,217)	3,460,200	3,301,984	2.93
Sportsfields	(79,108)	2,084,792	2,005,684	1.56
Town Centre Landscaping	(15,822)	274,921	259,099	0.41
Public Toilets	(19,778)	338,564	318,786	0.48
Graffiti Vandalism Prevention and Management	(3,956)	83,999	80,042	0.20
Tree Program and Management	(59,332)	974,980	915,648	1.18
TOTAL	(869,982)	10,072,205	9,202,233	10.08

Note: Majority of services delivered through 'Works Operation Team', with some external contracts managed by the Open Space Team.



BUILT RESOURCES

RESPONSIBLE OFFICER
Manager Built Systems

WHAT DOES THIS SERVICE DO?

Produce the designs for civil, urban and landscape infrastructure and the development and implementation of traffic, transport and road safety programs for residents within the Fairfield Local Government Area.

INDICATOR/S

% Traffic, transport and road safety initiatives undertaken.
% Civil, urban and landscape initiatives undertaken.

OUTPUTS

CIVIL, URBAN AND LANDSCAPE DESIGN

Civil, Urban and Landscape Design – develop detailed engineering and urban landscape designs and specifications for civil (e.g. roads) and urban landscape infrastructure. This includes advice and project management services.

Assess development applications and provide advice on urban, civil and landscape design matters.

Undertake surveying for selected designs.

TRAFFIC, TRANSPORT AND ROAD SAFETY

Develop programs, in consultation with the Roads and Maritime Services, to reduce speed related crashes across the City.

This includes running educational programs, promoting Council's cycleway network, assist in the reduction of injuries and the correct fitting of occupant restraints are undertaken.

Undertake traffic analysis and investigations for matters raised by the community, developers and stakeholders.

TRANSPORT POLICY

Oversee Council input on the Southern Sydney Freight Line and reduce impact on the Community.

Submissions such as: Metropolitan Transport Plans, Western Sydney Employment Area, Aviation issues, including Badgery's Creek and Bankstown Airport Master Plan.

Parking Strategies such as: Fairfield, Canley Heights, Cabramatta.

Strategies: Develop the Bike Plan, Pedestrian Access and Mobility Plan, Residential Parking Strategy and implement Integrated Transport Framework and Strategy.

Planning and review of City Connect Bus.

Developing and implementing Integrated Transport Framework and Strategy.

Input into and advocacy for development of Regional Transport Plans.

BUILT RESOURCES**RESPONSIBLE OFFICER**
Manager Built Systems**MAJOR PROGRAM/S****Blackspot Program**

This program will investigate, consult with the community, rank crash locations and implement remedial treatments to improve road safety in the Fairfield Local Government Area.

\$
695,425

ID No.	INTERSECTION	SUBURB	PROPOSAL	2013-2014 \$
MPBP1401	Sackville Street/Ware Street	Fairfield	Raised Island	42,953
MPBP1402	Cabramatta Road West and Hemphill Avenue	Mt Pritchard	Raised Island	20,454
MPBP1403	Fairview Road and Bareena Street	Canley Vale	Roundabout 1 lane	102,270
MPBP1404	Thomas Street and Hamilton Road	Fairfield	Raised Island	19,420
MPBP1405	Ferrers Road between Chandos Road and Fairfield LGA	Horsley Park	Shoulder widening	306,810
MPBP1406	Smithfield Road between Edensor Road and Gretel Street	Greenfield Park	Removal of existing refuge island and conversion of Smithfield Road into a four-lane-two-way road. Incorporate Bicycle Phase into traffic control signal at Mimosa Road and construction of new cycleways to maintain existing cycleway link	203,518

Local Area and Traffic Management Program

This program will help calm traffic and enhance road safety and amenity on streets in the Local Government Area.

\$
451,984

ID No.	INTERSECTION	SUBURB	PROPOSAL	2013-2014 \$
MPLTM1401	Stanbrook Street	Fairfield Heights	Traffic management devices	20,000
MPLTM1402	Shakespeare Street	Wetherill Park	Traffic management devices	80,000
MPLTM1403	Bibbys Place	Bonnyrigg	Roundabout	250,000
MPLTM1404	Coleraine Street	Fairfield	Traffic management devices	65,000
MPLTM1405	Urgent Road Safety Works	Various	Devices as required	36,984

BUILT RESOURCES**RESPONSIBLE OFFICER**
Manager Built Systems**MAJOR PROGRAM/S****Park Improvement Program**

2013-2014 is the last year of this 13 year program from the Special Rate Variation which will see the upgrade of four neighbourhood parks and two sections of cycleway.

\$
744,000

ID No.	LOCATION	SUBURB	PROPOSAL	2013-2014 \$
MPPIPI401	Lansvale Park	Lansvale	Playground equipment, circuit path, seating and shelter	248,000
MPPIPI402	Fairfield Adventure Park	Fairfield	Playground equipment	125,000
MPPIPI403	Canley Heights Community Centre Park	Canley Heights	Playground equipment, seats shelter and landscaping	115,000
MPPIPI404	Adams Park	Canley Vale	Multipurpose courts, 4 clay surface courts, seats, landscaping and exercise equipment	256,000

Pedestrian Access and Mobility Plan Program

This program will provide an integrated network of pedestrian pathways with strategically located pedestrian facilities which will provide a safe and efficient network for community use.

\$
185,724

ID No.	LOCATION	SUBURB	PROPOSAL	2013-2014 \$
MPPAMI401	McBurney Road at Railway Parade	Cabramatta	Raised pedestrian crossing	58,600
MPPAMI402	Cabramatta Road West at John Street	Cabramatta	Raised pedestrian crossing	58,600
MPPAMI403	Support Centre Improvement Works	Various	Refuges and kerb blisters and associated works	29,524
MPPAMI404	Minor Improvement Works	Various	Installation of pram ramps and kerb realignments	39,000



BUILT RESOURCES

RESPONSIBLE OFFICER
Manager Built Systems

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN14132	Integrated Parking Strategy Development and implementation of integrated parking strategies for the main town centres, including Fairfield Heights and Canley Heights. <i>Year 1 of a 2 year program</i>	Manager Built Systems	General	15,000
IN14288	Smithfield Road/Polding Street Intersection Upgrade Upgrade of intersection to improve road safety and traffic movements through this busy intersection.	Manager Built Systems	Grants	2,500,000



BUILT RESOURCES

RESPONSIBLE OFFICER
Manager Built Systems

CARRY FORWARD PROJECTS

ID No.	PROJECT	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CF1308	Orphan School Creek Cycleway Construct a cycleway along Orphan School Creek. This is a collaboration with the Roads and Maritime Services under a 50/50 funding program. <i>This project was delayed due to these funds having been reallocated from a project that was cancelled (Quarry and Mimosa Intersection Upgrade). Work to commence in July 2013.</i>	Manager Built Systems	Major Projects Reserve	100,000
CF1309	Restwell Road Pedestrian Crossing (urgent road safety works) Raised pedestrian crossing at Mary McKillop School. <i>This project was delayed due to this being a new project that was implemented in February 2013 with funds from the cancelled project (Quarry Road and Mimosa Road). Designs have been completed with construction delayed to align with July 2013 school holidays.</i>	Manager Built Systems	General	60,000
CF1310	Traffic Management Works on Edensor Road, Edensor Park Undertake road upgrade works and upgrade traffic management facilities, installation of painted median islands and kerb blisters on Edensor Road. <i>This project was delayed due to Edensor Road being identified in the 2013-14 Roads Rehabilitation Program planned upgrade, as it is more efficient to complete these works at the same time.</i>	Manager Built Systems	General	55,000
CF1311	Construction of a new Car park in Adams Park, Canley Vale Construction of a new car park and associated works in Adams Park, Canley Vale. <i>This project was delayed due to the scope of this project being changed due to Council decisions requiring additional funds. Work to commence in June 2013.</i>	Manager Built Systems	Section 94 /General/ Canley Vale Town Centre Funds	746,000
CF1312	Construction of a new Car park at 44 Derby Street, Canley Heights This is part of the Canley Heights Community Centre project and linked to earthworks/car park development. <i>This project was delayed due to design and construction certificate timeframes.</i>	Manager Built Systems	Future Capital Works Reserve	427,000
CF1313	Upgrade of Family Park, Villawood This is part of the Parks Improvement Program for 2013. This work will be completed in July 2013. <i>This project was delayed due to the outcome to an application for a Community Grant. The Grant has since been received with construction due to be completed in July 2013.</i>	Manager Built Systems	Major Projects Reserve	100,000
CF1346	Bonnyrigg Park Bush Tucker Trail Construction of a walkway including landscaping, planting of edible native plants (bush tucker) and signage at Bonnyrigg Park.	Manager Built Systems	Major Projects Reserve	158,000

BUILT RESOURCES**RESPONSIBLE OFFICER**
Manager Built Systems**FINANCIAL YEAR 2013-2014**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Civil, Urban and Landscape Design	(2,500,000)	5,327,826	2,827,826	8.5
Traffic, Transport and Road Safety	(39,350)	608,558	569,208	1.5
TOTAL	(2,539,350)	5,936,384	3,397,035	10

BUILDING CONTROL AND COMPLIANCE

RESPONSIBLE OFFICER
Manager Building Control
and Compliance

WHAT DOES THIS SERVICE DO?

Performs the assessment, investigation, certification and enforcement of laws and regulations for developments within the Fairfield City Local Government Area to ensure their health, safety and quality.

INDICATOR/S

% Development applications determined within statutory time limit (40 days).
% Complying Development Certificates determined within statutory time limit (10 days).
% Construction Certificate applications determined within 40 days.
Annual Fire Safety Statements Submitted.

OUTPUTS

DEVELOPMENT AND LOCAL APPROVAL APPLICATIONS

Assess and determine domestic/residential development and complying development certificate applications for dwellings and other ancillary residential developments (e.g. granny flats, swimming pools, garages, carports, etc).

CONSTRUCTION CERTIFICATE APPLICATIONS

Provision of certification services for all types/class of buildings prior to, during and after construction and/or demolition. Provide specialised building advice for proposed developments.

COMPLIANCE SERVICES

Investigate community complaints, serve legal orders/directions and manage court prosecutions/appeals.
Mediate community concerns about certain building disputes.
Inspection of private swimming pool fencing and maintaining a register on the location of pools.

FIRE SAFETY

Carry out fire safety audits and generate reports detailing compliance levels.
Maintain a fire safety register detailing special use buildings and submitted fire safety certification.
Provision of fire safety advisory service to the community and other government authorities.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.



BUILDING CONTROL AND COMPLIANCE

RESPONSIBLE OFFICER
Manager Building Control and Compliance

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Development and local approval applications	(242,770)	724,680	481,910	6
Construction Certificate Applications	(163,195)	538,477	375,282	5
Compliance Services	(242,434)	710,917	468,483	7
Fire Safety	(162,521)	514,213	351,692	4
TOTAL	(810,920)	2,488,286	1,677,366	22



CITY CONNECT BUS

RESPONSIBLE OFFICER
Manager Waste and Cleansing
Operations

WHAT DOES THIS SERVICE DO?

Provide a Free City Connect bus service for areas that are poorly serviced by existing private bus routes and increase accessibility to key destinations and community facilities.

INDICATOR/S

People utilising all facilities routes.
People utilising the Fairfield Station commuter route.
% On time running of City Connect bus service.

OUTPUTS

FAIRFIELD SHOWGROUND TO FAIRFIELD RAILWAY STATION ROUTE

Provide free bus service (twenty-two seater bus) that covers Fairfield Showground to Fairfield Railway Station express commuter route.

SHOP-A-LOOP ROUTE

Provide free bus service that covers major shopping centres in Villawood, Carramar, Fairfield East, Fairfield, Fairfield Heights and Cabramatta.

COMMUNITY FACILITIES ROUTE

Provide free bus service that covers main community facilities and shopping centres in Fairfield and Fairfield Heights.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Fairfield Showground to Fairfield Railway Station Route	-	170,581	170,581	0.11
Shop-a-loop Route	-	80,415	80,415	0.11
Community Facilities Route	-	108,542	108,542	0.10
TOTAL	-	359,538	359,538	0.32

CONSTRUCTION CONTRACTS MANAGEMENT

RESPONSIBLE OFFICER

Manager Major Projects and Planning

WHAT DOES THIS SERVICE DO?

Undertakes the procurement process and management of external construction contracts over one hundred and fifty thousand dollars.

INDICATOR/S

Total value of contracts undertaken per quarter.

Total number contracts undertaken.

OUTPUTS

CONSTRUCTION CONTRACTS MANAGEMENT

Contract management and construction supervision including participating and contributing to the tender preparation, evaluation and awarding of contracts processes for construction projects over one hundred and fifty thousand dollars.

Preparation of maintenance plan for projects over one hundred and fifty thousand dollars.

Provide expert advice on engineering projects in terms of feasibility and cost of construction.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Construction Contracts Management	-	355,021	355,021	2.2
TOTAL	-	355,021	355,021	2.2

DEVELOPMENT PLANNING

RESPONSIBLE OFFICER
Manager Development
Planning

WHAT DOES THIS SERVICE DO?

Conducts the assessment and processing of all development applications and engineering construction certificates across residential, commercial and industrial development.

INDICATOR/S

% Development applications determined within 40 days.
% Engineering Construction Certificates determined within 40 days.
Planning Certificates (Section 149(2) issued within 1 to 5 days.

OUTPUTS

DEVELOPMENT AND LOCAL ACTIVITY APPLICATIONS, ZONING CERTIFICATES, PLANNING APPEALS AND ADVICE

Assess and determine Development Applications for residential, commercial and industrial development and subdivision of land.

Process Local Activity Applications, including outdoor dining applications.

Report on Development Applications to the Independent Development and Assessment Committee, Council's Services Committee, Joint Regional Planning Panel and Council.

Assess and determine Section 96 applications and Section 82A reviews.

Prepare and issue Subdivision Certificates and Engineering Construction Certificates and approvals under the Roads Act.

Manage and defend planning appeals in the Land and Environment Court.

Conduct Development Advisory Meetings for Council's customers.

Provide internal planning advice and recommendations.

Provide expert development advice to Council's customers via front counter customer service, telephone and online enquiries.

Provide advice and recommendations to external clients (architects, Members of Parliament, Councillor's, development proponents, other government agencies and statutory authorities).

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Development and Local Activity Applications, Zoning Certificates, Planning Appeals and Advice	(819,268)	2,820,747	2,001,480	23.25
TOTAL	(819,268)	2,820,747	2,001,480	23.25



EMERGENCY RISK MANAGEMENT

RESPONSIBLE OFFICER
Manager Major Projects and Planning

WHAT DOES THIS SERVICE DO?

Provides assistance, leadership and resources support to the emergency and disaster planning and response services within Fairfield Local Government Area.

INDICATOR/S

% Local Emergency Management Committee meeting held on schedule.
Annual emergency response training held.

OUTPUTS

DISASTER PREPARATION, RESPONSE AND RECOVERY

Provide executive support to the Fairfield Local Emergency Management Committee and Local Emergency Operations Controller.

Provide buildings, vehicles, operational maintenance and support materials for the Fairfield State Emergency Service and the Horsley Park Rural Fire Service.

Provide funding for NSW Fire and Rescue Service as directed by the Minister for Emergency Services.

Provide machinery, labour and materials to assist with the disaster response.

Provide staff and resources to assist in the management of the disaster response.

Conduct damage assessments of all Council owned and public infrastructures.

Repair all damaged Council owned assets.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Disaster Preparation, Response and Recovery	(25,071)	2,208,233	2,183,162	1.1
TOTAL	(25,071)	2,208,233	2,183,162	1.1



FAIRFIELD CONSULTING SERVICES

RESPONSIBLE OFFICER
Manager Built Systems

WHAT DOES THIS SERVICE DO?

Supply consultancy services to external clients on Engineering related matters. These include studies, designs and plans. This service aims to provide a sustainable business within Council, utilising Engineering staff, to ensure the highest quality services are provided to the Community.

INDICATOR/S

% Initiatives completed on time and within budget.

OUTPUTS

FAIRFIELD CONSULTING SERVICES

Provide a consultancy service to external clients on a fee-for-service basis contract management service.

Provide a consultancy service to external clients on a fee-for-service basis to conduct traffic studies, road design, contract management, tender preparation and landscape design.

Provide a consultancy service to external clients on a fee-for-service basis to conduct flood studies, floodplain management studies and plans, stormwater and catchment management studies and creek rehabilitation plans.

Provide a consultancy service to external clients on a fee-for-service basis to conduct Civil and Urban Design activities.

Project coordination (with external stakeholders) on: Lighting, Structural, Hydraulic, Independent Traffic Signal, Roads and Maritime Services, Environmental, Recreation, Cultural, heritage and interpretation, Community cultural development and participation.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF*
	Income	Expenditure	Cost of Service	
Fairfield Consulting Services	(2,071)	100,974	98,902	0.81
TOTAL	(2,071)	100,974	98,902	0.81

* Utilising current staff from various sections within Council, including Built Resources, Construction Contracts Management and Surveying

INFRASTRUCTURE CONSTRUCTION AND MAINTENANCE

RESPONSIBLE OFFICER

Manager Construction and
Maintenance Operations

WHAT DOES THIS SERVICE DO?

Provides the construction, maintenance, repair, inspection and testing of Council assets - including fleet, plant, roads, signs, footpaths, drainage, kerbs, gutters, car parks, ovals and Council buildings.

INDICATOR/S

% Reactive maintenance resolved within 10 working days timeframe.
% Planned maintenance estimated delivery time.
% Road renewal estimated delivery time.
% Footpath renewal estimated delivery time.
% Capital initiatives estimated delivery time.

OUTPUTS

CONSTRUCTION

Construction of new signage, roads, footpaths, drainage, kerb and gutter, parks, ovals, buildings, wharfs, boat ramps and Local Area Traffic Management that include roundabouts, speed humps and traffic islands, as required under Councils Asset Management Plan.

Renewal of existing signage, roads, footpaths, drainage, kerb and gutter, parks, ovals, buildings, wharfs, boat ramps and Local Area Traffic Management.

Construction of driveways as requested by residents.

MAINTENANCE - EMERGENCY

Emergency maintenance on roads, footpaths, drainage, kerb and gutter, parks, ovals, buildings and building fittings and fixtures.

MAINTENANCE - ROUTINE

Routine maintenance on fleet and plant, roads, footpaths, drainage, kerb and gutter, open space including parks and ovals, playground equipment, buildings, building fittings and fixtures.

MAINTENANCE - PLANNED

Planned asset maintenance on fleet and plant, road reserves, drainage, open space including parks and ovals, playground equipment and buildings.

ROUTINE CLEANING

Routine cleaning of Council occupied building assets.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

INFRASTRUCTURE CONSTRUCTION AND MAINTENANCE

RESPONSIBLE OFFICER
Manager Construction and
Maintenance Operations

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF*
	Income	Expenditure	Cost of Service	
Construction	(60,001)	927,885	867,884	29.66
Maintenance – Emergency	(95,352)	1,019,136	923,783	9.11
Maintenance – Routine	(316,434)	3,295,714	2,979,280	27.01
Maintenance – Planned	(513,038)	6,069,360	5,556,323	67.41
Routine Cleaning	-	200,087	200,087	21.21
TOTAL	(984,825)	11,512,182	10,527,357	154.40

*Includes all Roads, Parks, Trades, Cleaners



MAJOR PROJECTS AND PROGRAM MANAGEMENT

RESPONSIBLE OFFICER
Manager Major Projects and Planning

WHAT DOES THIS SERVICE DO?

Coordinate the Project Management funding, design, construction and commissioning of major new community infrastructure.

INDICATOR/S

Total value of major projects undertaken.

OUTPUTS

MAJOR PROJECT MANAGEMENT

Project manages new or expanded major community infrastructure delivery, including:

- Concept development, including feasibility studies, business cases, project scoping, scheduling and risk analysis
- Project delivery from initiation to commissioning, this includes: scope, schedule, risk management, communications, procurement, planning applications, probity and legal arrangements (project management)
- Procurement of resources and contractors for projects, including specifications, contracts, procurement plans and reporting
- Submission of grant applications for major infrastructure projects.
- Co-ordinate the management of the construction program

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN14286	Barbara Street Car Park Fairfield Construction of a 39 space car park at 24-30 Barbara Street Fairfield.	Manager Construction Planning	Section 94	511,000
IN1471	New Fairfield Centre Park - The Crescent - Design and Approval Design of a new Fairfield City Centre Park which will provide a modern meeting place in the central business district creating a park for residents and visitors to the Fairfield City Centre to enjoy.	Manager Construction Planning	Section 94	180,000
IN14134	Fairfield Youth and Community Centre - Fairfield District Park This project commences construction of a new youth and community centre with 2 sports courts, amenities, office space, car parking and landscaping.	Manager Construction Planning	Grant	500,000
IN14131	Fairfield Library Expansion - Design and Approval Design of a second storey of Fairfield Library to create additional study space to meet the community's growing needs within the area.	Manager Construction Planning	Section 94A	80,000



MAJOR PROJECTS AND PROGRAM MANAGEMENT

RESPONSIBLE OFFICER

Manager Major Projects and Planning

CARRY FORWARD PROJECTS

ID No.	PROJECT	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI317	Rumbriah Hall, Canley Heights Community Centre Construction of a new Community Centre which was previously a Scout Hall (Rumbriah Hall). <i>This project was delayed due to design, site conditions and weather.</i>	Manager Major Projects and Planning	General/ Grants/ Section 94/ Stormwater Levy	113,206
CFI318	Canley Heights Community Centre - Fitout Jointly funded project with the Community Building Partnership Grant from NSW Government for future and fittings at the Canley Heights Community Centre. <i>This project was delayed due to construction of Canley Heights Community Centre not being finalised. Due to be completed in late August and then fitout can occur.</i>	Manager Major Projects and Planning	Future Capital Works Reserve	21,600

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Major Project Management	(500,000)	1,710,580	1,210,580	4.7
TOTAL	(500,000)	1,710,580	1,210,580	4.7

PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT*

RESPONSIBLE OFFICER
Manager Place Strategy

WHAT DOES THIS SERVICE DO?

Manages and coordinates activities, projects and issues across Fairfield City within the three areas in Fairfield, Cabramatta and Parks area.

Main tasks include the management of City and town centres, stakeholder management and liaison services, promotion and marketing of business and employment centres, review development applications and process minor activity applications.

Economic development works with local, State and Federal stakeholders to identify the service needs of the residential, working and business communities. Local Policy and Strategy is developed to meet current and future needs of the City. Economic Development interprets Federal and State policies and programs to assess and implement for local benefit. In-house expert advice in Economic Development is also provided.

MAJOR PROGRAM/S

Centre Improvement Program

Continue the upgrade of Local and Neighbourhood Centres public domain to improve and maintain the visual attractiveness, general amenity, accessibility and level of safety.

\$
180,000

ID No.	INITIATIVES	SUBURB	LOCATION AND/OR STREET	2013-2014 \$
MPCIP401	Repair and decorative spray of footpath	Smithfield Fairfield	Brenan Street Fairfield Street	40,000
MPCIP402	Plant street trees	Fairfield Smithfield Fairfield West Lansdowne	Fairfield Street Brenan Street Polding Street Rawson Street	10,000
MPCIP403	Renewal of current landscaping	Canley Heights	Loscoe Street and Bareena Street	5,000
MPCIP404	Additional street furniture	Various	Brenan Street; St Johns Road; Hamilton Road; Granville Street; Cabramatta Road West; Thorney Road; Harden Street; Broughton Street; Hamel Street	25,000
MPCIP405	Upgrade of Villawood Shopping Centre	Villawood	Villawood Shopping Centre	100,000

*Note: Full details of this service can be found in Theme 4 - Local Economy and Employment.

PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT*

RESPONSIBLE OFFICER
Manager Place Strategy

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN1413	Interwoven Arts Program in the Fairfield City Centre Implement a program that integrates 'artwork' into Fairfield Town Centre upgrades to involve the community in making our City Centre more attractive and inclusive of our cultural diversity. <i>Year 1 of a 4 year program</i>	Manager Place Strategy	Fairfield Town Centre Fund	15,000
IN1422	Fairfield City Centre Upgrade - Hamilton Road and The Crescent Continue the upgrading of key locations within the Fairfield City Centre in Hamilton Road (William to The Crescent) and The Crescent (Hamilton Road to Ware Street).	Manager Place Strategy	Fairfield Town Centre Fund	500,000
IN14117	Canley Heights Town Centre Improvement Program stages 4 and 5 Continue the implementation of the adopted Canley Heights Town Centre Improvement Plan (2010) with infrastructure (design and works) and agreed programs to deliver the community vision for Canley Heights Town Centre. <i>Year 1 of a 2 year program</i>	Place Manager Cabramatta, Canley Vale and Canley Heights	General	300,000
IN14138	Public Domain Infrastructure Install connections to water supply, electricity and staging equipment in key locations, including Town Centres to assist community engagement activities and local events. <i>Year 1 of a 2 year program</i>	Place Manager Cabramatta, Canley Vale and Canley Heights	Future Capital Works Reserve	117,000
			General	3,000
			Sub Total	120,000
IN14148	Fairfield City Centre - Connecting Footpath Upgrades Connect City Centre footpaths to new residential areas. <i>Year 1 of a 2 year program</i>	Manager Place Strategy	Fairfield Town Centre Fund	50,000
IN14182	Cabramatta Footpath Upgrade This will see the fourth stage of the Cabramatta Town Centre paving upgrade scheme.	Place Manager Cabramatta, Canley Vale and Canley Heights	General	250,000

*Note: Full details of this service can be found in Theme 4 - Local Economy and Employment.



PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT*

RESPONSIBLE OFFICER
Manager Place Strategy

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4212	Smithfield-Wetherill Park Heavy Vehicle Access Improvement Program Infrastructure improvement works at intersections along Victoria Street and other high traffic volume roads within the Smithfield-Wetherill Park industrial estate, to improve access and safety for heavy vehicles travelling through the area. <i>Year 1 of a 2 year program</i>	Manager Place Strategy	Smithfield/Wetherill Park Town Centre Fund	40,000
INI4301	Gateway Entrances in Horsley Park Installation of gateway signage with lighting and landscaping at Wallgrove Road and The Horsley Drive intersection, to highlight and improve the appearance of the entrance to Horsley Park Village.	Manager Place Strategy	Smithfield/Wetherill Park Town Centre Fund	40,000
INI4302	Christmas Tree and Lighting in Horsley Park Reserve Planting of an advanced Christmas tree and installation of LED lighting and new signage in the park to complement other local improvements and festivals.	Manager Place Strategy	Smithfield/Wetherill Park Town Centre Fund	12,000

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI319	Smithfield-Wetherill Park Public Domain Improvements Undertake Stage 5 (B) works of the Smithfield-Wetherill Park Critical Links Path Paving Program by July 2013, weather permitting. <i>This project was delayed due to being required to revise works as requested by Roads & Maritime Services.</i>	Manager Place Strategy	Smithfield/Wetherill Park Town Centre Fund	66,616
CFI320	Smithfield-Wetherill Park Economic Analysis Stage 1 of this project (Economic review) was delayed due to late release of 2011 Census data on which it was based. Stage 2 (Planning review) and Stage 3 (Infrastructure review) will be undertaken in July-September 2013. <i>This project was delayed due to late release of 2011 Census data.</i>	Manager Place Strategy	Smithfield/Wetherill Park Town Centre Fund	10,000

*Note: Full details of this service can be found in Theme 4 - Local Economy and Employment.



PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT*

RESPONSIBLE OFFICER
Manager Place Strategy

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI321	Fairfield Heights Town Centre Enhancement Project The enhancement project will provide a complete upgrade of the entire public footpath area along The Boulevard from Stanbrook Street to Station Street using the new design style already used outside the Woolworths development. Also upgrade the visual quality and improve the daily business function of the Centre. <i>This project was delayed due to project start being deferred to commence after the new Woolworths store was opened.</i>	Manager Place Strategy	Section 94A	415,000
CFI322	Interwoven Arts Program Implement a community artwork program that integrates "artwork" into Fairfield Town Centre upgrades to involve the community in making our City Centres more attractive and inclusive of our cultural diversity. <i>This project was delayed due to the approval of the Fairfield Interchange project has affected the timing of this project.</i>	Manager Place Strategy	Fairfield Town Centre Reserve	10,000
CFI323	Bibbys Place Improvement Works Urban design works to improve the public space and amenity in Bibbys Place will be undertaken early in the 2013-2014 financial year following planting of native vegetation. <i>This project was delayed due to water sensitive urban design works not yet being completed. These are due to be completed in June 2013 and works are ready to commence as soon as completed.</i>	Manager Place Strategy	General/ Grants	51,250
CFI324	Cabramatta Footpath Upgrade This will see the third stage of the Cabramatta Town Centre paving upgrade scheme in Park Street and see the completion of the north side of Arthur Street. <i>This project was delayed due to late completion of Stage 2.</i>	Manager Place Cabramatta Canley Vale and Canley Heights	General	277,137
CFI325	Bibbys Place Urban Design Works Landscaping of rain garden and planting with native vegetation. <i>This project was delayed due to civil construction works not being completed until June 2013 and works have now commenced and are expected to be completed before September 2013.</i>	Manager Place Strategy	Stormwater Levy	56,644
CFI326	Canley Heights Town Centre Improvements Traffic management works on pedestrian safety. <i>This project was delayed due to Roads & Maritime requirements for counts and design input requirements.</i>	Manager Place Strategy	General	250,000

*Note: Full details of this service can be found in Theme 4 - Local Economy and Employment.

STRATEGIC LAND USE PLANNING

RESPONSIBLE OFFICER

Manager Strategic Land Use Planning

WHAT DOES THIS SERVICE DO?

Oversee and manage Council's Land Use Planning Framework, as well as represents Council's interest in rural and urban planning matters with State and Federal Government and adjoining Councils. Preparation of Zoning Certificates.

INDICATOR/S

% Planning Proposals are reported to Council within 3 months of lodgement or 6 months of Council initiated proposals.

% Emerging Development Control Plan Issues reported to Council within 6 months of being identified.

OUTPUTS

LAND USE PLANS

- 1a Local Environmental Plans (LEP) that details what can be built or conducted on land in Fairfield Local Government Area. LEPs are updated to respond to changing community needs, city growth, market trend and changes to State and Federal Government policies. Landowners can request a change to the LEP by submitting a rezoning application with supporting documentation.
 - 1b Development Control Plans (DCP) guide development through greater detail than is contained within the LEP. DCP's are prepared, exhibited, approved and amended by Council. DCP's can apply to a type of development (for example, child care centres) or a place (Fairfield Town Centre). DCP's are updated to respond to better ways to control development, reflect growth in centres, provide greater flexibility in how controls are applied, requests from the public and changes in State policy.
 - 1c Undertake various studies that inform Council's policy framework relating to land use (for example guide changes to the LEP, DCP and Developer Contributions Plans).
Monitor and report on legislative, State and Federal policy changes relating to land use planning that impact on the LEP, DCP and Developer Contributions Plans.
Represent Council on regional and subregional projects undertaken by State Government authorities.
Prepare other policies that support and guide development in accordance with the LEP/DCP and Developer Contributions Plan.
 - 1d Developer Contributions Plans collect funds from new development to provide the additional infrastructure needed (for example, roads, parks, and community centres). Developer Contributions need to be planned, managed and monitored to make sure the infrastructure is being delivered when needed. Developer Contribution Plans are amended when there are changes to the LEP or DCP that will result in new development, or when infrastructure is delivered and new projects are needed.
2. Prepare and issue Zoning Certificates – Section 149

HERITAGE PROTECTION AND ZONING CERTIFICATES

Provide assessments to the Development Planning and Building Control sections of Council on Development Applications which involve heritage items.

Manage the Heritage Grants Program that provides funding assistance to land owners to help maintain heritage items.

Coordinate the Heritage Committee activities and manage and implement the Heritage Policies for Council.

STRATEGIC LAND USE PLANNING**RESPONSIBLE OFFICER**
Manager Strategic Land
Use Planning**MAJOR PROGRAM/S**

No major programs for this service.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4107	Retail and Commercial Centres Study Review of the Retail and Commercial Centres Study to set new policy framework for development of retailing in Town Centres throughout the Local Government Area.	Manager Strategic Land Use Planning	General	100,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Land Use Plans	(21,091)	1,202,962	1,181,871	9.75
Heritage Protection and Zoning Certificates	(1,881)	317,509	315,627	1.5
TOTAL	(22,972)	1,520,471	1,497,498	11.25



SURVEYING

RESPONSIBLE OFFICER
Manager Built Systems

WHAT DOES THIS SERVICE DO?

Provides surveying and spatial data services to both internal and external customers at a cost.

INDICATOR/S

% Surveying Initiatives completed within the quoted timeframes.

OUTPUTS

SURVEYING (INTERNAL AND EXTERNAL CUSTOMERS)

Boundary Surveys - a survey to determine property boundaries.

Engineering Surveys – undertaken for engineering works to provide the measurement framework for the design of roads, car parks, roundabouts etc.

Topographic and Detailed Surveys – to identify features on the ground such as ground levels, trees, landscaping and fencing etc, to aid in the design of Council buildings and structures.

Development Application Preparation – these are prepared for subdivisions and road closures.

Other surveys such as levelling surveys, volume surveys and structure surveys depending on Council needs.

This service is also offered externally on a fee-for-service consultancy basis where the large portion of work undertaken is Topographic, Boundary Surveys and the preparation of Development Applications for subdivisions.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN1495	Survey and Spatial Data Provide a wide range of surveying and spatial data services to the Council and the community including surveys for traffic projects, catchment management projects, property development etc. <i>Year 1 of a 4 year program</i>	Manager Built Systems	Future Capital Works Reserve	20,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Surveying (Internal and External Customers)	(24,934)	488,683	463,749	4.21
TOTAL	(24,934)	488,683	463,749	4.21

THEME 3 ENVIRONMENTAL SUSTAINABILITY

GOAL 1:

PROTECTING AND IMPROVING OUR NATURAL ENVIRONMENT

Our City values its natural environment, especially its biodiversity and its waterways.

GOAL 2:

CONTRIBUTING TO THE ACTIONS THAT ADDRESS CLIMATE CHANGE

Our City responds to climate change by contributing to the world's attempts to reduce carbon pollution and minimise temperature increase by reducing our ecological footprint.

GOAL 3:

SUPPORTING SUSTAINABLE ACTIVITIES AND DEVELOPMENT

Our City supports the eco-friendly design of buildings, sustainable practices and resource management.



WHAT IS ENVIRONMENTAL SUSTAINABILITY?

Our local environment and natural resources define our City and contribute to our wellbeing. In turn, our activities impact the quality and viability of many species and finite resources. Increasing awareness of environmental challenges such as climate change and water shortages has increased the pressure for protection and management of our bushland, local wildlife and waterways as well as improved design and operation of our built environment. Environmental sustainability is important at the local and global level and for the health and wellbeing of future generations.



Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Renovate Infrastructure	Biodiversity Strategy
Strengthen our Local Environment & Communities	Cabramatta Creek Floodplain Management Study and Plan
	Environmental Assessment Strategy for Local Industry
	Environmental Management Plan
	Fairfield Urban Creeks Masterplan
	Georges River Flood Risk Management Study and Plan
	Legionella Management Strategy
	On-site Sewage Management Strategy
	Prospect Creek Floodplain Management Plan Review
	Waste Management Action Plan
	Water Management Plan

SERVICES PROVIDED

CATCHMENT MANAGEMENT		RESPONSIBLE OFFICER
		Manager Catchment Management
WHAT DOES THIS SERVICE DO?	INDICATOR/S	
Implements projects involving design, construction, maintenance, research and education that seek to reduce the risk to life and property from mainstream and stormwater flooding, as well as to improve water quality, reduce creek bank erosion, regenerate and maintain our creek and wetland corridors.	#Contractor and volunteer hours contributed to natural resource management. % Floodplain Risk Management initiatives completed. % Stormwater Management initiatives completed.	
OUTPUTS		
FLOODPLAIN RISK MANAGEMENT		
Undertake flood studies to define flood behaviour and show the extent of flooding. Prepare Floodplain Risk Management Studies and Plans (FRMS&P) to identify, assess and recommend options to mitigate the risk of flooding. Process from commencing the flood study to Council adopting the floodplain risk management study and plan, takes approximately six years to complete on average. Investigate, design and construct flood mitigation works. Promote and administer the voluntary house raising and voluntary purchase scheme, for identified flood affected areas. Prepare and implement development controls to reduce flood risk for future developments. Raise community flood awareness in partnership with other government departments.		
STORMWATER MANAGEMENT		
Monitor the water quality and bio-diversity within the creeks; implement creek bank protection and creek restoration. Investigation, design and construction of stormwater infrastructure to reduce flood risk, improve water quality, increase bio-diversity and amenity. Arrange for regular maintenance and cleaning work on constructed stormwater projects such as stormwater gully pits, gross pollutant traps (GPTs), artificial wetlands, ponds, rain gardens and swales.		
NATURAL RESOURCE MANAGEMENT		
Creek Care Program – Planting and maintenance of creeks and their surrounds. Creek Cleaning – Cleaning of litters from creeks and stormwater devices. Environmental education program. Co-ordination of volunteer groups. Grow and distribute native plants from Council's community nursery.		

CATCHMENT MANAGEMENT

RESPONSIBLE OFFICER

Manager Catchment Management

MAJOR PROGRAM/S

Existing Stormwater Management Program

Council's existing Stormwater Improvement Program comprises of a series of major and minor works to reduce stormwater flooding, improve water quality and reduce creek bank erosion. These high priority projects have been selected from Council's Water Management Plan, which has categorised, assessed and prioritised them.

\$
520,000

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2013-2014 \$
MPESMP1401	Investigate, design, construction of minor stormwater works	Various locations across the City	Reduction in nuisance flooding	80,000
MPESMP1402	Investigate, design, construction of stormwater drainage works	Horsley Park Village and Horsley Park	Reduction in nuisance flooding	250,000
MPESMP1403	Upgrade of stormwater table drain	Lincoln Road, Horsley Park	Reduction in nuisance flooding	40,000
MPESMP1404	Investigation and design of bank stabilisation works on Orphan School Creek	Bromley Street, Canley Vale	Stabilised creek bank with reduced risk of erosion and improved biodiversity and amenity	75,000
MPESMP1405	Investigation and design of bank stabilisation works on Green Valley Creek	Chelsea Drive, Canley Heights	Stabilised creek bank with reduced risk of erosion and improved biodiversity and amenity	75,000

Flood Mitigation Program

Council's Flood Mitigation Program seeks to reduce the risk to life and property from the mainstream flooding of the City's creeks as well as overland flooding from the catchments that drain to the creeks. Projects within the program are undertaken in accordance with the NSW Government's Flood Prone Land Policy and overseen by Council's Floodplain Risk Management Committee.

\$
787,902

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2013-2014 \$
MPFMP1401	Voluntary House Raising at 52 Waterside Crescent, Carramar	Carramar	Property raised to reduce risk of flood damage	56,700
MPFMP1402	Voluntary House Raising at 15 Moore Street, Canley Vale	Canley Vale	Property raised to reduce risk of flood damage	56,700
MPFMP1403	Voluntary house raising at selected property	To be advised	Property raised to reduce risk of flood damage	48,600
MPFMP1404	Agent fees for sales of Voluntary House Raising	To be determined	Properties purchased by Council are sold	6,000
MPFMP1405	Maintenance of properties purchased under the Voluntary House Raising scheme	Fourteen properties in the Prospect Creek floodplain	Well maintained and serviced properties that are suitable for sale	98,902



CATCHMENT MANAGEMENT

RESPONSIBLE OFFICER

Manager Catchment Management

MAJOR PROGRAM/S

Flood Mitigation Program continued

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2013-2014 \$
MPFMP1406	Specialist advice on flood mitigation matters	City wide	Ensure the areas of flood risk are developed in a sensible and sensitive manner	50,000
MPFMP1407	Central Catchment Overland Flood Study	Canley Vale, Fairfield Heights, Fairfield West, Cabramatta West and Mt Pritchard	Flood study will show the extent and behaviour of overland flooding	75,000
MPFMP1408	Cabravale Overland Flood Study	Carramar, Lansvale, Cabramatta, Mt Pritchard	Flood study will show the extent and behaviour of overland flooding	75,000
MPFMP1409	Canley Corridor Floodplain Risk Management Study and Plan	Canley Vale and Canley Heights	A floodplain risk management study and plan report with costed actions to reduce flood risk	71,000
MPFMP1410	Bellingers Drain Overland Flood Study	Fairfield, Fairfield Heights and Smithfield	Flood study will show the extent and behaviour of overland flooding	10,000
MPFMP1411	Flood Education and Awareness	City wide	Actions to improve community flood awareness and resilience	30,000
MPFMP1412	Three Tributaries Floodplain Risk Management Study and Plan	Clear Paddock Creek, Green Valley Creek and Orphan School Creek	A floodplain risk management study and plan report with costed actions to reduce flood risk	50,000
MPFMP1413	Smithfield West Overland Flood Study	Smithfield	Flood study will show the extent and behaviour of overland flooding	60,000
MPFMP1414	Wetherill Park Catchment Management Plan	Wetherill Park	A floodplain risk management study and plan integrated with storm water quality improvement and natural resource management	100,000

CATCHMENT MANAGEMENT**RESPONSIBLE OFFICER**

Manager Catchment Management

MAJOR PROGRAM/S**Natural Resource Management**

This program restores creeks, wetlands and native plants in the creek corridors including the removal of weeds, sediment and rubbish using external contractors and volunteers. The native nursery grows and distributes plants from seeds sourced locally.

**\$
1,078,240**

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2013-2014 \$
MPNRM1401	Georges River Combined Councils Committee		Creek cleaning, monitoring of creek health, environmental education and advocacy	55,000
MPNRM1402	Creek Care Program	60 sites across the City	Reduce weeds and increased biodiversity	535,000
MPNRM1403	Environmental volunteer groups	City Wide	Community volunteers that are active and engaged in addressing environmental issues	6,000
MPNRM1404	Annual volunteer events		Opportunities for volunteers to participate in environmental education activities	10,000
MPNRM1405	Creek and bush regeneration	City Wide	Clean and well maintained waterways and reserves	79,307
MPNRM1406	Cleaning of creeks, wetlands, bushland reserves and Gross Pollutant Traps	City Wide	Clean and well maintained waterways and reserves	280,000
MPNRM1407	Environment education	City Wide	An informed and more aware community	27,298
MPNRM1408	Community Native Plant Nursery	Fairfield Showground Prairiewood	Opportunities for volunteers to participate in the bush regeneration program.	85,635

CATCHMENT MANAGEMENT

RESPONSIBLE OFFICER

Manager Catchment Management

MAJOR PROGRAM/S

Stormwater Levy Program

These works relate to the additional storm water levy charged by Council. This major program of works includes a mix of planning, construction, maintenance, monitoring, education and research projects. Like the Existing Stormwater Improvement Management Program, these projects have been selected from Council's Water Management Plan.

\$
2,911,000

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2013-2014 \$
MPSLP1401	Stormwater education	City Wide	A better informed and more aware community	40,000
MPSLP1402	Water quality monitoring	City Wide	Information on the state of our waterways to help decision making	50,000
MPSLP1403	Maintenance of major stormwater projects	City Wide	Ensures stormwater devices are functioning according to design	200,000
MPSLP1404	Maintenance of stormwater gully pits	City Wide	Reduced risk of nuisance flooding	60,000
MPSLP1405	Cooperative Research Centre for Water Sensitive Cities	City Wide	Information that will guide decision making	20,000
MPSLP1406	Catchment Management Officers	Catchment Management Branch	Resources to help undertake stormwater levy projects	160,000
MPSLP1407	Valuing River Health Research Project	City Wide	Information that will guide decision making	11,000
MPSLP1408	Old Guildford/Burns Creek Catchment Management Plan	Old Guildford and Fairfield East	Integrated, costed actions to reduce flood risk, improve water quality and improve creek health	150,000
MPSLP1409	Smithfield Catchment Management Plan	Smithfield	Integrated, costed actions to reduce flood risk, improve water quality and improve creek health	150,000
MPSLP1410	Rehabilitation of Orphan School Creek	Avoca Road to Cumberland Highway, Canley Heights	Stabilised creek bank with reduced risk of erosion and improved biodiversity and amenity	750,000
MPSLP1411	Construction of major gross pollutant trap on Stimsons Drain	Fairfield Street, Fairfield East	Improved water quality	500,000
MPSLP1412	Construction of three gross pollutant traps	Hassall Street, Wetherill Park; Chifley Street, Smithfield; Burdett Street, Canley Heights	Improved water quality	820,000

CATCHMENT MANAGEMENT

RESPONSIBLE OFFICER

Manager Catchment Management

ENHANCEMENTS TO SERVICE

No enhancement for this service.

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI327	Orphan School Creek Bank Rehabilitation Works at Baragoola Street, Fairfield West Works are to restore and protect the eroded creek bank and restore native habitat. <i>Works have commenced however works not expected to be completed before August 2013 weather permitting.</i>	Manager Catchment Management	General	150,000
CFI328	Gross Pollutant Trap Construction at Bosnjak Park, Edensor Park A Gross Pollutant Trap will be installed to trap litter, sediment and vegetation debris from Edensor Creek. <i>Works have commenced however works not expected to be completed before August 2013 weather permitting.</i>	Manager Catchment Management	Section 94	106,323
CFI329	Canley Corridor Floodplan Risk Management Study and Plan This study and plan aims to identify, assess and recommend cost effective options to reduce flood risk in the Canley Corridor overland flow catchment. <i>This project was delayed due to planned briefings with Council being postponed and therefore has delayed community consultation on this project.</i>	Manager Catchment Management	General/ Grants	12,500
CFI330	Rural Area Flood Study This study aims to define flood behaviour within the rural areas of Fairfield City and provide a flood risk precinct mapping. <i>Works on the study have commenced with neighbouring Council with a number of questions raised and validated. This has delayed community consultation and this is now due to commence in the 2013-2014 financial year.</i>	Manager Catchment Management	General	5,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Floodplain Risk Management	(153,935)	1,310,771	1,156,836	4.79
Stormwater Management-Existing Program Stormwater Levy	-	772,419	772,419	1.67
Stormwater Management - Stormwater Levy	(1,600,000)	3,144,742	1,544,742	3.67
Natural Resource Management	(80,468)	1,655,286	1,574,818	5.11
TOTAL	(1,834,403)	6,883,218	5,048,815	15.24



WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY

RESPONSIBLE OFFICER

Manager Waste and Sustainability Strategy

WHAT DOES THIS SERVICE DO?

Provides the education and promotion of environmental sustainability within Fairfield City Local Government Area. This includes the delivery of education programs and leading corporate and community sustainability initiatives.

INDICATOR/S

Environmental and sustainability educational activities undertaken.
Tonnes waste and recycling materials collected.
% Reduction in energy and water consumption for all Council facilities measured against 2005/2006 baseline year.

OUTPUTS

ENVIRONMENTAL SUSTAINABILITY STRATEGIES

Review and facilitate the development and implementation of:

- Fairfield City Environmental Management Plan (EMP)
- Corporate Water, Energy and Sustainability Plan
- Waste Strategy Plan.
- Nalawala Community Hall Management Plan.

Develop, implement and coordinate Waste and Sustainability Improvement Payment Program (WaSIP). WaSIP is a State Government Rebate that allows Council to fund a range of projects with sustainability focuses.

CORPORATE SUSTAINABILITY

Develop and implement Council's staff education program and initiatives for sustainability. For example the Zero Waste program (recycling better, organic worm farm) in the Administration Centre, Libraries and Child Care Centres, staff electric bicycles, energy and water efficiency projects across all Council's buildings, etc.

COMMUNITY SUSTAINABILITY (EXCLUDING BUSINESS)

Implement Council and Community Education programs, including Schools Kids Education Program (KEEP) and deliver community workshops (worm farming and composting).

BUSINESS OPERATIONS

Develop programs to reduce illegal waste dumping and attend Regional Illegal Dumping (RID) meeting for local Councils.
Prepare and implement climate change risk assessments and adaptation plan. This focuses on minimising the affects of climate change.
Organise and deliver two annual E-Waste and Chemical Waste collection events.

WASTE ENFORCEMENT GROUP

Investigations and enforcements relating to illegal waste (building and demolition) disposal including domestic, commercial and industrial.
Administer the maintenance and update of Waste Enforcement Group register.

WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY

RESPONSIBLE OFFICER

Manager Waste and Sustainability
Strategy

MAJOR PROGRAM/S

Waste and Sustainability Improvement Payment (WaSIP) Program

The NSW Government's Waste and Sustainability Improvement Payments (WaSIP) is to assist councils to invest in actions and on programs that will improve waste avoidance, resource recovery, the use of secondary resources and waste management outcomes, and that will enhance the performance of environmental sustainability across their local government area.

\$
1,355,000

ID No.	DESCRIPTION	PROPOSAL	2013-2014 \$
MPWSIP1401	Sportsfield Lighting Upgrade	This will use the latest technology to provide greater control over the use of sportsfield lighting. Sportsfield lighting would become more efficient and future costs will be reduced.	100,000
MPWSIP1402	Sustainable Early Learning Centres	To implement a number of strategies to reduce energy, water and waste consumption whilst increasing awareness of environmentally sustainable practices to the children, staff and families within the service.	50,000
MPWSIP1403	I Sustain Community Education Program	I Sustain community education is to increase awareness of environmental sustainability issues, encourage behaviour change and enhance the capacity of the community to live sustainably. This is to be achieved by working with the community within schools, community groups, including culturally and linguistically diverse communities.	35,000
MPWSIP1404	Nalawala Community Educational Centre	This initiative is to develop Nalawala Community Hall to be an educational centre for community. Sustainability educational activities will be organised for the community. In addition, the hall will be developed and hired out to the community for training, workshops and sustainable events.	30,000
MPWSIP1405	I Sustain Staff Education Project	The I Sustain staff education project focuses on internal sustainability to meet core competencies required for work.	15,000
MPWSIP1406	Chemical Waste Collection Program	This initiative offers residents the opportunity to dispose of chemical waste in an environmentally safe manner. The event is scheduled for Saturday, 21 September 2013.	90,000
MPWSIP1407	Kids Environmental Education Program (KEEP) - School Education Project	This is a school education project that conducts environmental education sessions for primary schools across the City. This is in partnership with the Keep Australia Beautiful organisation.	40,000
MPWSIP1408	Implementation of Energy and Water Conservation Plans	Implementation of these plans will provide several initiatives that will improve the energy and water performance of Council's services and assets. This will assist in reducing the cost of providing these services for the community.	115,000

WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY**RESPONSIBLE OFFICER**Manager Waste and Sustainability
Strategy**Waste and Sustainability Improvement Payment (WaSIP) Program continued**

ID No.	DESCRIPTION	PROPOSAL	2013-2014 \$
MPWSIP1409	Portable CCTV Cameras and Handheld Devices for Illegal Dumping Measures	This project will allow for Council to purchase 10 portable CCTV cameras and a number of handheld tracking devices for the Waste Enforcement Group to assist them in combating illegal dumping and littering throughout the city.	180,000

Note: \$700,000 of WASIP funding allocated to the upgrade of Council's administration building air-conditioning system which is identified in Theme 2 under the Asset Management - Civil and Built service area.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN14294	Community Halls Lighting Upgrade Retrofitting of existing lighting at Cabramatta and Fairfield Community Halls, Villawood Senior Citizen Centre and Prairiewood Youth Centre with energy efficient lighting.	Manager Waste Sustainability and Strategy	Grants	45,300
IN14297	Upgrade existing lighting in Dutton Lane and Nelson Street Car Parks Upgrade existing lighting in Dutton Lane and Nelson Street Car Parks to be more energy efficient.	Manager Waste Sustainability and Strategy	Grants	122,000
IN14299	Install solar hot water at various Council buildings 11 Council buildings will be upgraded with solar hot water to reduce energy consumption.	Manager Waste Sustainability and Strategy	Grants	93,640



WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY

RESPONSIBLE OFFICER

Manager Waste and Sustainability Strategy

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI331	Greenpower for Council's events The project is to fund two major events (Bring It On 2013 and the Moon Festival 2013) using power from renewable energy. <i>The project will be completed after the Moon Festival in September 2013.</i>	Manager Waste and Sustainability Strategy	WASIP	7,739
CFI332	Power factor correction units at three large energy users Installation of Power Factor Correction unit at the Whitlam Library to improve electricity saving measures. <i>This project is on hold pending outcome of Endeavour Energy electricity upgrade works in Cabramatta.</i>	Manager Waste and Sustainability Strategy	WASIP	11,266
CFI333	Sustainability Staff Educational Project The I Sustain staff education project focuses on teaching staff about ways to minimise the use of water, electricity and other resources during their working day. <i>This project was delayed due to legislation reform on the WASIP funding payments. The funds for the 2012-2013 Operational Plan works have been received in May this year and these works will be completed by June 2014.</i>	Manager Waste and Sustainability Strategy	WASIP	38,458
CFI334	Sustainability Community Educational Program The I Sustain community education is to increase awareness of environmental sustainability issues, encourage behaviour change and enhance the capacity of the community to live sustainably. This is to be achieved by working with the community within schools, community groups including culturally and linguistically diverse communities. <i>This project was delayed due to legislation reform on the WASIP funding payments. The funds for the 2012-2013 Operational Plan works have been received in May this year and these works will be completed by June 2014.</i>	Manager Waste and Sustainability Strategy	WASIP	17,067
CFI335	KEEP - school education for sustainability This is a school education project that conducts environmental education sessions for primary schools across the City. This is in partnership with the Keep Australia Beautiful organisation. <i>This project was delayed due to legislation reform on the WASIP funding payments. The funds for the 2012-2013 Operational Plan works have been received in May this year and these works will be completed by June 2014.</i>	Manager Waste and Sustainability Strategy	WASIP	7,929



WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY

RESPONSIBLE OFFICER

Manager Waste and Sustainability Strategy

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CF1336	Replacement Air Conditioning system at the Administration Building - Boiler This project is to replace a new energy efficient gas boiler at the Administration Centre to improve efficiencies of the air conditioning system. <i>This project was delayed due to it forming part of the Council resolution to stage this project and utilise shut down periods to coordinate the works at the Administration Building.</i>	Manager Waste and Sustainability Strategy	WASIP	115,000
CF1337	Chemical Waste Collection Program This initiative offers residents the opportunity to dispose of chemical waste in an environmentally safe manner. The event is scheduled for Saturday, 21 September 2013. <i>This project was delayed due to legislation reform on the WASIP funding payments. The funds for the 2012-2013 Operational Plan works have been received in May this year and these works will be completed by June 2014.</i>	Manager Waste and Sustainability Strategy	WASIP	53,369

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Environmental Sustainability Strategies	(177,805)	308,578	130,773	0.84
Corporate Sustainability	(177,804)	308,578	130,773	0.84
Community Sustainability (Excluding Business)	(177,804)	310,506	132,702	0.85
Business Operations	(177,804)	310,506	132,702	0.85
Waste Enforcement Group	(75,000)	762,129	687,129	5.34
TOTAL	(786,218)	2,000,297	1,214,079	8.72

BUILT RESOURCES***RESPONSIBLE OFFICER**

Manager Built Systems

WHAT DOES THIS SERVICE DO?

Produce the designs for civil, urban and landscape infrastructure and the development and implementation of traffic, transport and road safety programs for residents within the Fairfield Local Government Area.

MAJOR PROGRAM/S**Horsley Park Drainage Improvement**

A detailed investigation to be undertaken to prepare options to minimise stormwater runoff, mitigate flooding, protect roads and enhance road safety in the Horsley Park rural area. Improvement works if identified are to be undertaken in subsequent years.

**\$
300,000**

ID No.	DESCRIPTION	SUBURB	2013-2014 \$
MPHPD1401	Investigation works carried out into the options to minimise stormwater runoff, mitigate flooding, protect roads and enhance road safety.	Horsley Park	300,000

*Note: The full details of this service is listed in Theme 2 - Places and Infrastructure.

THEME 4 LOCAL ECONOMY AND EMPLOYMENT

GOAL 1:

A RANGE OF EMPLOYMENT OPPORTUNITIES AND A WORKFORCE WITH A VARIETY OF SKILLS

Our City is home to a range of job opportunities that make use of the skills of our community and enable people to work locally.

GOAL 2:

HAVING VIBRANT, SAFE AND ATTRACTIVE PLACES FOR SHOPPING AND ACCESS TO SERVICES

We have attractive, safe shopping centres that provide a range of retail, commercial and service opportunities to meet the needs of the community.

GOAL 3:

PROSPEROUS BUSINESSES, INDUSTRIES AND SERVICES

Our local businesses and industries have the infrastructure, support services, networks, employees, promotion and information they need to be successful.



WHAT IS LOCAL ECONOMY AND EMPLOYMENT?

The businesses and industries in Fairfield City and the surrounding areas provide goods and services as well as local employment opportunities. The shopping centres not only provide a range of products and services, they are also important meeting places and often represent the identity of their suburb. The Smithfield-Wetherill Park industrial area is one of the largest industrial estates in Australia and therefore a major employer, traffic generator and economic powerhouse. Higher than average levels of unemployment, especially youth unemployment, place increased importance on access to education and training.



Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services	Bonnyrigg Action Plan
Rebuild the Economy	Bonnyrigg Tourism Marketing Plan
	Bonnyrigg Vision Project
	Cabramatta, Canley Heights and Canley Vale Into the Future Strategy
	Fairfield City Centre Business Needs
	Fairfield City Centre Marketing Plan
	Fairfield Employment Lands Strategy
	Fairfield Retail and Commercial Centres Study and Policy
	Fairfield Town Centre Strategic Plan
	Integrated Economic Development Framework
	Integrated Economic Development Strategy and Action Plan
	Smithfield-Wetherill Park Industrial Estate Marketing and Promotion Plan



PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT

RESPONSIBLE OFFICER
Manager Place Strategy

WHAT DOES THIS SERVICE DO?

Manages and coordinates activities, projects and issues across Fairfield City within the three areas in Fairfield, Cabramatta and Parks area.

Main tasks include the management of City and town centres, stakeholder management and liaison services, promotion and marketing of business and employment centres, review development applications and process minor activity applications.

Economic development works with local, State and Federal stakeholders to identify the service needs of the residential, working and business communities. Local Policy and Strategy is developed to meet current and future needs of the City. Economic Development interprets Federal and State policies and programs to assess and implement for local benefit. In-house expert advice in Economic Development is also provided.

INDICATOR/S

% Initiatives completed.

% Events delivered.

OUTPUTS

COORDINATION OF PROJECTS AND ACTIVITIES ACROSS THE CITY

Management and coordination of the Fairfield City Centre, other Town Centres and Employment Lands through public domain improvements, business support and stakeholder liaison.

Deliver projects as outlined in the Operational Plan and other strategic documents for the City.

REVIEW DEVELOPMENT APPLICATIONS AND PROCESS MINOR ACTIVITY APPLICATIONS

Review and assess development applications associated with the major town, retail and industrial centres and rural areas, including economic impact assessment.

Receive and process local activity applications relating to the use of road reserves/footpaths particularly in the City and Town centres.

CENTRE IMPROVEMENT PROGRAM

Annual program of minor works to upgrade the public domain in neighbourhood shopping centres.

POLICY, PLANNING AND STRATEGY

Development, review and monitoring of place management as well as economic development policy and strategy for the City.

Implement actions arising from policy and strategy.

Analysis and review of government policy and legislation for its application to Fairfield City.

Provision of expert advice and analysis addressing complex, diverse and sensitive issues.

PROMOTION AND MARKETING OF BUSINESS AND EMPLOYMENT CENTRES

Support business improvement including the promotion and marketing of business and employment centres that includes delivering tourism initiatives and events/festivals e.g. Lunar New Year and Relay for Life festivals, business development workshops and seminars, business portal websites, new business welcome/information packs and supporting the development of local business chambers.



PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT

RESPONSIBLE OFFICER
Manager Place Strategy

OUTPUTS

STAKEHOLDER MANAGEMENT AND LIAISON SERVICES

Liaison between Council's key stakeholders and businesses through the management of a number of Town Centre Committees, representing Council on a number of formal meetings including government and non-government organisations to promote partnership based strategies and participate in the strategic planning of the respective place areas. Economic development liaise and act across the broader City and region for employment and business development initiatives.

Manage relationships with key stakeholders and nurture strategic partnerships.

Engage with State and Federal Government agencies and other key stakeholders.

Provide technical and professional advice relating to the Places and coordination of activities within them and the coordination of activities to address employment, business growth as well as town centre and industrial estate development and growth.

Develop, deliver and revise centre and employment lands strategies and plans.

DETAILED SERVICE AREAS IN PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT FOR 2013/2014

FAIRFIELD PLACE

Update Fairfield Town Centre Strategic Plan including Action Plan.

Fairfield Street Lighting Upgrade (focus on The Crescent, Ware Street and Spencer Street).

Interwoven Arts Program (community designed and implemented public artworks integrated into public spaces).

Implement Fairfield City Centre Place Marketing Plan (develop action plan and begin implementation/signature).

The Crescent Streetscape Enhancement Project (enhance the visual quality and general amenity of the streetscape).

Lead the Fairfield Heights streetscape upgrade (i.e. Station Street to Stanbrook Street).

Participate in the upgrade of the Fairfield Station Interchange by NSW Government.

CABRAMATTA, CANLEY VALE AND CANLEY HEIGHTS PLACE

Canley Vale Adams Park car park improvements.

Cabramatta Future Directions Plan review.

Canley Heights Centre Improvement Plan Major Works Action 3 - new pedestrian thresholds and decorative lighting scheme for Canley Vale Road.

East side public domain improvements (carry forward from 2011/12).

Cabramatta Footpath works (year 1 carry forward (from 2011/12) and year 2 Arthur Street).

Canley Vale Banner pole installation (carry forward).

Participate in Rumbriah Hall works project – Canley Heights.

Participate in Fairfield Health Partnership Program – Tobacco Project.

Participate in TMAP and LEP/DCP for Cabramatta.



PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT

RESPONSIBLE OFFICER
Manager Place Strategy

DETAILED SERVICE AREAS IN PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT FOR 2013/2014

BONNYRIGG/PRAIRIEWOOD PLACE

Contribute to review of Bonnyrigg Town Centre DCP No: 298.
Support Bibbys Place Works Year 2 (Stormwater Levy funding).
All the World Banners project.

SMITHFIELD-WETHERILL PARK AND RURAL LANDS PLACE

Manage Smithfield Town Centre Enhancement Program Stage Four – Major Works.
Coordinate Horsley Park and Cecil Park Rural Road and Drainage Analysis.
Manage Smithfield-Wetherill Park Industrial Estate Heavy Vehicle Access Improvement Program (Stage One).
Implement Smithfield Town Centre Action Plan.
Manage Smithfield-Wetherill Park Economic Analysis.
Develop Smithfield-Wetherill Park Industrial Area and Smithfield Town Centre Strategic Vision/Plan.
Participate in Emerson Street Reserve Working Group.
Participate in Westerns Sydney Parklands Urban Farming Master Plan Steering Group and Business Park Stakeholders Group (act as Council's liaison).
Participate in Western Employment Lands (Erskine Park) Southern Road Link Project.
Participate in Western Sydney Employment Area Steering Group (back-up Council representative).

ECONOMIC DEVELOPMENT

Policy: Local Employment Strategy, Economic Development Policy.
Strategy: Developing and implementing Integrated Economic Development Framework and Strategy, Economic Analysis of Smithfield Wetherill Park.
Project Management: Investment Prospectus, Business Information and Bilingual Business training.
Advocacy: RDA – Western Sydney Plan, Overseas Qualification Recognition, Western Sydney Employment Lands.
Expert Advice: Keep Australia Working Advisory Committee, UWS BizConnect, WSROC Economic Development Officers Network, Job Services Australia, Australian Business Register and Remplan modelling.
Business Information: Business newsletters and emails, business start up, workshops and seminars.

MAJOR PROGRAM/S

No major programs for this service.

PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT

Responsible Officer
Manager Place Strategy

ENHANCEMENTS TO SERVICES*

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN1420	Fairfield City Centre Tourism Pedestrian Signage Use existing street signage poles to add 'wayfinding blades' to guide visitors and residents from parking stations and public transport nodes to key service and retail locations in the City Centre.	Manager Place Strategy	Fairfield Town Centre Fund	20,000
IN14122	Implement Fairfield City Centre Marketing Plan Implement the Fairfield City Centre Marketing Plan to attract new businesses and increase numbers of visitors from local and metropolitan suburbs. This will be done through the delivery of projects that increase local economic activity, generate business interest and activities in the streets. <i>Year 1 of a 4 year program</i>	Manager Place Strategy	Fairfield Town Centre Fund	25,000
IN14183	Online Information Point for Canley Heights Town Square Provide a screen linked to the Town Square in Canley Heights providing access to Council, community and local business information.	Place Manager Cabramatta, Canley Vale and Canley Heights	Future Capital Works Reserve	50,000
IN14300	Fairfield City Centre Sydney Good Food Month - Latin American Festival An annual Latin American Festival be held in the Spencer and Ware Street precincts. This forms part of the Fairfield Marketing Strategy working with businesses and community stakeholders to increase tourism opportunities in the City Centre.	Manager Place Strategy	Fairfield Town Centre Fund	25,000

*Refer to Theme 2 - Places and Infrastructure for other enhancements provided by this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Fairfield Place	-	1,294,543	1,294,543	2.30
Cabramatta, Canley Vale and Canley Heights Place	(189,908)	1,586,314	1,396,406	3.80
Parks Place Area	(1,856)	1,139,695	1,137,839	2.30
Economic Development	-	228,535	228,535	1.30
TOTAL	(191,764)	4,249,087	4,057,323	9.7*

*Note this includes: Group Manager (0.2)

THEME 5 GOOD GOVERNANCE AND LEADERSHIP

GOAL 1:

WE ARE WELL REPRESENTED AND GOVERNED, WHERE ALL ACT ETHICALLY AND IN THE INTEREST OF THE COMMUNITY

Our City is led well by our authorities at all levels and will be focussed on developing the community both now and in the future as efficiently as possible.

GOAL 2:

ALL HAVE AN OPPORTUNITY TO PARTICIPATE, ARE RESPECTED AND HEARD

We have access to information and are able to be involved in making decisions that affect us.

GOAL 3:

WE HAVE A PROUD COMMUNITY WHICH HAS A GOOD REPUTATION FOR ITS DIVERSITY AND EQUALITY

People in Fairfield love their community and see its diversity as providing benefits and opportunities to them.



WHAT IS GOOD GOVERNANCE AND LEADERSHIP?

As a democracy, we want our leaders to listen to us, represent our views with integrity and strive to achieve for the good of the community. Decision making, especially in the public sector, must be transparent, objective and accountable. Good governance and leadership ensures the community has access to information and participates in the development of policies and decisions that affect them. Across all sectors of our community we look for a high standard of ethics, justice and honesty to be reflected in the actions and behaviour of individuals, organisations, businesses and governments.



Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services Restore Accountability to Government	Asset Management Policy, Strategy and Plans
	Community Engagement Policy
	Community Engagement Report
	Corporate Work Health and Safety Strategic Plan
	End of Term Report
	Fairfield City Plan
	Information and Communications Strategy
	Long Term Financial Plan
	Service Levels and Indicators Survey Report
	Workforce Management Plan

SERVICES PROVIDED

ACCESS TO INFORMATION		RESPONSIBLE OFFICER Manager Information and Records
WHAT DOES THIS SERVICE DO? Provide accurate and reliable information held by Council to the community, businesses and other stakeholders, including Council. Update and maintain the accuracy of the databases that contain land and spatial information.	INDICATOR/S % New property records created and addresses issued within 15 days of request. # Requests for information (Government Information Public Access Act).	
OUTPUTS		
LAND INFORMATION SERVICES Providing maps to external customers in both paper and electronic format. Geographic Information System (GIS) related training, system access, reports and maps to Council staff. Managing and maintaining up to date Land Related information. Providing support to Local Environmental Plan (LEP) by updating LEP map on Council's website and update of property constraints for 149 Certificates.		
OPEN ACCESS Provide access to Council held information to the public in accordance with the Government Information (Public Access) Act (GIPA). Ensuring compliance with Council's Privacy Management Plan (PMP). Maintain the currency of Council's Business Continuity Plan (BCP). Manage special projects.		
MAJOR PROGRAM/S		
No major programs for this service.		
ENHANCEMENTS TO SERVICES		
No enhancements for this service.		



ACCESS TO INFORMATION

RESPONSIBLE OFFICER
Manager Information and
Records

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Land Information Services	(2,723)	313,647	310,924	3.06
Open Access	(3,141)	226,460	223,319	2.06
TOTAL	(5,864)	540,107	534,243	5.12



CIVIC AND COUNCILLOR SERVICES

RESPONSIBLE OFFICER
Governance and Legal
Manager

WHAT DOES THIS SERVICE DO?

Implements the management and administration of processes and protocols for Council's formal decision making, including supporting its elected representatives.

INDICATOR/S

% Accurate and timely business papers published.
Code of conduct training sessions delivered to staff and Councillors.

OUTPUTS

COUNCIL AND COMMITTEE MEETINGS

Manage the administrative processes and protocols relating to committees, meetings and Council meetings.
Coordinate Sister City functions, Mayoral Donation Scheme, Mayoral Scholarship, Mayoral Volunteers and the Councillor's Community Funds.

ELECTIONS

Manage and run local government elections every four years.

ADMINISTRATIVE AND LOGISTICAL SUPPORT

Manage Mayor and Councillors' remuneration.
Coordinate Councillor conferences, expenses, training and professional development activities.
Manage and implement legislative and policy requirements set by the Department of Local Government.
Manage corporate advertisement for advertising in the local newspaper.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Council and Committee Meetings	(729)	661,762	661,033	3.41
Elections	(162)	189,075	188,913	0.99
Administrative and Logistical Support	(729)	664,087	663,358	3.42
TOTAL	(1,620)	1,514,924	1,513,304	7.82

COMMUNICATIONS

RESPONSIBLE OFFICER

Communications and Marketing
Manager

WHAT DOES THIS SERVICE DO?

Provides information and encourages engagement with the local community through corporate publications, local newspapers, social media; promotes Council services and initiatives; and encourages participation in Council activities and local government.

INDICATOR/S

Total social media activities.
Key publications (City Life and City Connect) editions published.
News articles promoting Council's services and initiatives.

OUTPUTS

CORPORATE COMMUNICATIONS STRATEGY

Develop, implement and monitor Council's Corporate Communications Strategy to ensure that communications plans and activities are aligned to the IPR Framework and promote corporate objectives.

MEDIA RELATIONS

Develop and implement Council's Media Strategy which includes preparing media releases and media responses to obtain positive promotion of Council's initiatives and services and issues management.

PUBLICATIONS

Produce key corporate publications e.g. CityLife (residents' newsletter), City Connect (corporate pages in local paper). Provide information about Council's services and initiatives translated into the top five languages of the Fairfield City Council (FCC) community.

MAYORAL RELATIONS

Provide briefing and prepare speeches for the Mayor and manage the School Education Program.

ONLINE PRESENCE AND SOCIAL MEDIA

Management of Council's external and internal websites.
Management of Council's social media accounts, implementation of the FCC social media policy and strategy.

MARKETING AND BRANDING

Management of Council's corporate identity guidelines and marketing strategies to strengthen the position of the FCC brand and promote FCC services and initiatives.
Management of Council advertising and production of promotional materials.

MAJOR PROGRAM/S

No major programs for this service.

COMMUNICATIONS

RESPONSIBLE OFFICER

Communications and Marketing Manager

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI410	Fairfield City Council Open Day This is an annual open day for the community where they can visit Council's Administration Building and learn more about Council services. This will include information and activities the community can participate in during Local Government Week.	Communications and Marketing Manager	General	6,000
INI428	Fairfield City Council Website upgrade This will upgrade Council's website to provide more easily accessible information on Council's services for the community, businesses and other stakeholders. This will also provide better access to mobile devices such as Smart Phones and Tablets. <i>Year 1 of a 2 year program</i>	Communications and Marketing Manager	Future Capital Works Reserve	150,000
INI4303	City Calendar A Fairfield City Calendar that will highlight community wide events and activities.	Communications and Marketing Manager	General	16,500

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Communications Strategy	(185)	259,987	259,802	1.01
Media Relations	(185)	259,990	259,805	1.01
Publications	(185)	257,668	257,484	1.00
Mayoral Relations	(138)	199,399	199,261	0.78
Online Presence and Social Media	(185)	259,990	259,805	1.01
Marketing and Branding	(46)	75,895	75,849	0.31
TOTAL	(923)	1,312,928	1,312,005	5.12



CORPORATE BUSINESS IMPROVEMENT

RESPONSIBLE OFFICER
Group Manager Information
Management and Services

WHAT DOES THIS SERVICE DO?

Manages Council's Corporate Business Improvement Program to ensure a strategic focus and alignment of Council's processes and systems. This includes the implementation and maintenance of the Corporate Quality Management System and Quality Assurance Program.

INDICATOR/S

Organisational Quality Management audits.
% Corporate Business Improvement initiatives completed.

OUTPUTS

CORPORATE BUSINESS IMPROVEMENT

Develop and coordinate the 4 Year Corporate Improvement Management Program to focus on change management, Quality Management and Quality Assurance.

Identify and map Council's processes to develop Council's improvement program and implement identified action items according to defined priorities by liaising with other Business Partners (Human Resources, Finance, Electronic Document Records Management, Land Information).

Achieve alignment between processes and systems by liaising with Information Technology Analysts, Integrated Planning and Reporting, Governance (Policies) and Quality Management Coordinators.

Develop and deliver education programs to increase capability throughout the organisation – in partnership with the Organisational Development and Learning Team.

Provide customer service and advice to Council's management as per the Business Partner model.

Maintain and develop an Accredited Quality Assurance System and continue to implement quality assurance principles across Council.

Develop Council's Management System across Council.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Business Improvement	(21,400)	806,015	784,615	4.56
TOTAL	(21,400)	806,015	784,615	4.56



CUSTOMER SERVICE ADMINISTRATION BUILDING

RESPONSIBLE OFFICER

Manager Human Resources
and Customer Service

WHAT DOES THIS SERVICE DO?

Delivers a centralised customer service centre which provides information and advice to customers via the Administration Centre front counter and the call centre.

INDICATOR/S

Transactions at Council's front counter.
% Calls answered within 2 minutes.

OUTPUTS

CALL CENTRE AND COUNTER SERVICE

Facilitate twenty-four hour customer access to Council Services.

Manage inbound enquiries, requests applications for information from our customers across a diverse range of Council and non Council subjects.

Provide information and advice to customers across a diverse range of Council services.

Record customer requests and complaints, delegating to the appropriate internal business unit for resolution.

Process all customer payments.

Process all customer requests (i.e. name changes and address applications, development application fee quotations, etc.).

Casual hiring of Councils Community Buses (3) with disabled access facilities.

Provision for the Casual Hiring of Community Centres/Halls/Meeting Rooms (42).

Casual hiring of Councils Sportsfields (96) to Clubs, Schools and Community Organisations.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Call Centre and Counter Service	(10,688)	1,006,843	996,155	13.66
TOTAL	(10,688)	1,006,843	996,155	13.66

FINANCIAL MANAGEMENT

RESPONSIBLE OFFICER
Chief Financial Officer

WHAT DOES THIS SERVICE DO?

Conducts the delivery of Council's financial services, analysis, advice and reporting to ensure appropriate cash flow and long term financial viability.

INDICATOR/S

Production and adoption of Quarterly Budget Review statement.
Operational Plan 2014/2015 budget developed within legislative timeframe.
Achieving unqualified external audit opinion.

OUTPUTS

STRATEGIC FINANCIAL MANAGEMENT

Manage and review Council's Long Term Financial Plan (LTFP) and strategies to deliver the communities priorities.
Manage and review corporate financial Key Performance Indicators and financial performance.
Provide financial analysis and advice on both corporate and departmental level for Executive Management Team, Council and individual business units.
Provide expert financial advice to Executive Management Team and Council.
Establish, manage and review Council's investment and financial policies and procedures.
Develop strong financial integration across the organisation to support decision processes and the implementation of Integrated Planning and Reporting Framework.
Develop optimum long term funding strategies.

ANNUAL BUDGET MANAGEMENT

Facilitate the preparation, development and execution of annual budget for Fairfield City Council.
Provide staff training and assistance in budget preparation across all Council functions.
Analyse and monitor performance against budget.
Manage the yearly carry-over of expenditure including report to Council for adoption.

CORPORATE FINANCIAL ACCOUNTING AND REPORTING

Develop and continuously improve financial reports that meet stakeholder requirements.
Maintain accounting records to ensure data integrity, governance and compliance with professional standards.
Unqualified Audit Opinion.

FINANCIAL MANAGEMENT

RESPONSIBLE OFFICER
Chief Financial Officer

OUTPUTS

FINANCIAL SYSTEMS MAINTENANCE

Monitor financial systems operating at Fairfield City Council (Electronic Asset Management, Authority and Peoplesoft) to ensure data integrity – ensuring correct and complete transactions.

Develop enhancements/update versions of the systems currently in use.

Provide expert opinion and advice on system capabilities and abilities to meet business requirements.

Develop efficient user friendly financial tools to increase financial management capabilities throughout Council.

CASHFLOW MANAGEMENT

Capture, identify, transfer and allocate electronically, all income received by Council through external third party data sources.

Maintain Council's cash flow.

Review cash investment opportunities.

CUSTOMER SERVICE AND TRAINING

Provide excellent customer service to Managers on financial and business related matters.

Implement Training and Education programs to increase financial management capability throughout the organisation.

MAJOR PROGRAM/S

Long Term Financial Plan

This is the program of initiatives that Council is committed to undertaking in addressing the strategies identified in the Long Term Financial Plan.

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
LTFP01	Efficiency Review	Ongoing program of reviews to identify efficient work practices and improved service delivery to reduce operating costs.	Group Manager Place Assets and Strategy
LTFP02	Business Case	Develop business case exploring options for funding to inform a possible Special Rate Variation application.	Chief Financial Officer
LTFP03	Options for Property Development Fund	Development of various options for Councils consideration on the generation of revenue.	Manager City Assets
LTFP04	Diamond Crescent Subdivision - Property Development Fund	Complete the subdivision works and sell all properties created.	Manager City Assets
LTFP05	Dutton Lane Redevelopment	Continue the commercial redevelopment of the site.	Group Manager Place Assets and Strategy
LTFP06	Minimise Employee cost increases to rate peg limit	Ongoing monitoring and review process to manage employee costs.	Chief Financial Officer
LTFP07	Organisational Restructure	Saving from this restructure to be itemised and reported on in the Annual Report.	Chief Financial Officer



FINANCIAL MANAGEMENT

RESPONSIBLE OFFICER
Chief Financial Officer

MAJOR PROGRAM/S

Long Term Financial Plan continued

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
LTFP08	Sustainable Resource Centre	Additional revenue from new pug mill to be monitored and reported on the Monthly and Annual Reports.	Chief Financial Officer
LTFP09	Resource sharing with other Councils/organisations	Council to engage with neighbouring Councils and Western Sydney Regional Organisation of Councils (WSROC) on opportunities for shared services.	Group Manager Corporate Services
LTFP10	Employee leave entitlements - Long Service Leave	Minimise employee leave entitlements to minimise the increasing costs with long service leave provisions to form part of the new Enterprise Agreement.	Manager Human Resources and Customer Service
LTFP11	Employee leave entitlements - Annual Leave	Minimise employee leave entitlements to minimise the increasing costs through the introduction of annual leave plans for leave arrears of 6 weeks.	Manager Human Resources and Customer Service
LTFP12	Review of advertising promotion and marketing costs	Conduct a detailed analysis of past years costs to review expenditure in this area.	Group Manager Information Management and Services
LTFP13	Review Debtor Management Legal Services	Develop a business case of examining inhouse or outsourced debt collection services.	Group Manager Information Management and Services
LTFP14	10 Year Infrastructure Plan	Develop a 10 Year infrastructure plan for all new and renewed assets.	Manager City Assets
LTFP15	Development of funding strategies for infrastructure	Development of funding strategies for Councils identified priority initiatives.	Chief Financial Officer



FINANCIAL MANAGEMENT

RESPONSIBLE OFFICER
Chief Financial Officer

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Strategic Financial Management	(1)	184,468	184,467	1.10
Annual Budget Management	(1)	363,611	363,610	2.70
Corporate Financial Accounting and Reporting	(1)	387,742	387,741	3.01
Financial Systems Maintenance	(1)	387,742	387,741	3.01
Cashflow Management	(1)	149,380	149,379	0.92
Customer Service and Training	(1)	238,951	238,950	1.72
TOTAL	(6)	1,711,893	1,711,887	12.46

FINANCIAL OPERATIONS

RESPONSIBLE OFFICER

Manager Financial
Operations

WHAT DOES THIS SERVICE DO?

Produce and issue the annual rates notices, management and processing of revenue collection and supplier payments for Council.

INDICATOR/S

% Invoices paid within nominated trading time.
% Rate notices issued electronically.

OUTPUTS

ACCOUNTS PAYABLE

Processing payments to Council suppliers including refund of deposits lodged.

ACCOUNT RECEIVABLE

Issue invoices for charges associated with services provided by Council.
Ensure statutory and reporting requirements are met.

RATING SERVICES

Production of Rating Certificates (Section 603) for properties within the Fairfield Local Government Area.
Production and issue of Rate Notices.
Recovery of overdue payments for charges and rates.
Maintain the accuracy of the rating database (e.g. property valuations, sales notices, pensioner applications etc).
Other related duties such as preparing budget estimates for rates income, adjusting service charges for Domestic Waste Management and Stormwater and ensuring statutory and reporting requirements are met.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL OPERATIONS

RESPONSIBLE OFFICER

Manager Financial
Operations

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CF1338	Accounts Payable Scanning Project Council to implement a new learning software that will recognise and match invoice numbers to purchase orders which will improve business. <i>Whilst the project will be completed by end of June 2013 payment for these works will be required in July 2013.</i>	Manager Financial Operations	Future Capital Works Reserve	49,600

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Accounts Payable	(36,546)	454,350	417,804	6.18
Accounts Receivable	(36,546)	454,350	417,804	6.18
Rating Services	(93,024)	1,156,531	1,063,507	0.66
TOTAL	(166,116)	(2,065,231)	(1,899,115)	13.02



GOVERNANCE

RESPONSIBLE OFFICER
Governance and Legal
Manager

WHAT DOES THIS SERVICE DO?

Ensure that Council maintains a sound system of internal control that supports Council's capability to fulfil its legal, financial and ethical obligations. These policies, processes and systems support the achievements of the Council's aims and objectives whilst safeguarding the public's privacy, access to information and public funds.

INDICATOR/S

% Completed audits as approved by the Audit and Risk Committee.
Governance initiatives undertaken.

OUTPUTS

GOVERNANCE

Provide high standard governance and internal assurance services to enable effective governance and leadership.
Building community confidence in complaints management and transparency of operations.

INTERNAL AUDIT

Conduct audits and investigations in line with the Strategic Audit and Risk Plan and report findings, including coordination of the Audit and Risk Committee.
Provide best internal, independent, objective assurance and consulting services to add value and improve Council's operations and governance responsibilities.
Supporting Council by conducting comprehensive audit and review programs with a sharp focus on organisational risk management control, service delivery and governance processes.

COMPLIANCE

Ensure Council compliance with the Access to Information Policy, Privacy Management Plan and associated legislation.
Provide services to the Public Officer and deputise as required.

MAJOR PROGRAM/S

No major programs for this service.



GOVERNANCE

RESPONSIBLE OFFICER
Governance and Legal
Manager

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Governance	-	40,092	40,092	0.24
Internal Audit	-	204,239	204,239	1.24
Compliance	-	36,903	36,903	0.22
TOTAL	-	281,234	281,234	1.70

GRAPHIC DESIGN AND PRINTING

RESPONSIBLE OFFICER

Communications and
Marketing Manager

WHAT DOES THIS SERVICE DO?

Provides graphic design and printing services to enhance the cost effectiveness and quality of Council's publications and provides a commercial printing service to external customers.

INDICATOR/S

% Design jobs completed within quoted timeframe.
% Printing scheduled jobs completed within quoted timeframe.

OUTPUTS

GRAPHIC DESIGN AND PRODUCTION

Produce high quality graphic designs for Council and external customers.

Produce high quality maps for Council customers (maps produced include street layouts, floodplain maps, maps showing concepts for town centre revitalisation and maps showing traffic management zones and features) that include colour, black and white prints, including lamination.

Scanning, cataloguing and archiving of hard copy plans, maps and other large format documents.

PRINTING OF COUNCIL PUBLICATION AND RESOURCES MATERIALS

Deliver printing services to internal customers.

Commercial printing service for external customers including laminating and binding.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Graphic Design and Production	(834)	237,540	236,706	2.69
Printing of Council Publication and Resources Materials	(6,037)	108,104	102,067	1.69
TOTAL	(6,871)	345,644	338,773	4.38

HUMAN RESOURCES

RESPONSIBLE OFFICER

Manager Human Resources and
Customer Services

WHAT DOES THIS SERVICE DO?

Provides strategic and operational human resources service including project management, industrial and employee relations, work health and safety and organisational and workforce development.

INDICATOR/S

Employee turnover rate.
% Staff attended organisational cultural awareness training.
% Workcover Self-Insurance Audit preparation milestones completed.

OUTPUTS

WORKFORCE MANAGEMENT AND OPERATIONS

Development and implementation of Council's Human Resources Strategy, including Council's Workforce Management Plan. Strategies includes:

- Council Culture & Leadership: Embed Council's constructive culture and best practice workforce Leadership
- Council Success: Grow and secure Council's workforce capability
- Council Connect: Foster Council's workforce engagement, flexibility innovation, diversity and sustainability
- Council Safe: Ensure Council's workforce health, safety & wellbeing
- Council Customer Advocacy: Enhance customer and community service orientation within Council's workforce.

Management of Council's legislative obligations in relation to industrial and employee relations matters.

Provide high quality Human Resources service, including strategic advice, recruitment and resource management.

WORK HEALTH AND SAFETY

Develop and implement a systemic approach to Work Health and Safety (WHS) culture, practice, compliance and continual improvement.

This includes:

- Implement Council's WHS Management System through ongoing review and continuous improvement initiatives
- Management and retention of Council's Self-Insurance Licence
- Conduct and lead incident investigations on major incidents
- Design, coordinate and deliver the corporate WHS training sessions.

ORGANISATIONAL DEVELOPMENT AND LEARNING

Develop, implement, conduct and monitor staff training programs, including training needs analysis, leadership framework and organisational cultural programs. Enhance project delivery across Council including skills development for staff.



HUMAN RESOURCES

RESPONSIBLE OFFICER
Manager Human Resources
and Customer Services

MAJOR PROGRAM/S

Workforce Management Plan

This is the program of initiatives that Council is committed to undertaking that address the strategies identified in the Workforce Management Plan.

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
WMP01	Self Insurance Audit Licence Retention	Self-insurer licence holders are assessed by WorkCover on their conformance with the requirements of the National Audit Tool (NAT). Satisfactory outcomes will result in licence retention.	Manager Insurance and Payroll
WMP02	Council Corporate Enterprise Agreement	Develop and negotiate a Corporate Enterprise Agreement. Consolidation of common entitlements, achieve parity of core conditions and control of terms and conditions of employment.	Manager Human Resources and Customer Service
WMP03	Revise organisation structure to strengthen service delivery and financial savings	Review organisation structure and implement change program to facilitate improved accountability, adaptability and efficiencies with operational service provisions. Develop a labour management and resourcing strategy.	Manager Human Resources and Customer Service
WMP04	Develop leadership capability across the Organisation	Roll out of Leadership and Culture development program and practices to enhance understanding of our standards and behaviours and embed the desired leadership in the "way in which we do things around here".	Manager Human Resources and Customer Service

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Workforce Management and Operations	-	596,892	596,892	3.88
Work Health and Safety	990	878,316	879,306	5.16
Organisational Development and Learning	-	681,940	681,940	4.60
TOTAL	990	2,157,148	2,158,138	13.64



INFORMATION AND RECORDS MANAGEMENT

RESPONSIBLE OFFICER
Manager Information and Records

WHAT DOES THIS SERVICE DO?

Organises and manages Council's records and information, (including access, retrieval, storage and disposal) to ensure information of Corporate value held by the Council is available to meet business requirements and to assist Council officials to inform decision-making in accordance with legislative requirements.

INDICATOR/S

% Documents processed within 2 days of received.
Enterprise Data Records Management System support and training sessions delivered.

OUTPUTS

PHYSICAL RECORDS AND CORRESPONDENCE MANAGEMENT

Management of all Council's incoming and outgoing correspondence.

Manage the collection, creation, storage, maintenance and disposal of physical records (physical and non physical files).

INFORMATION MANAGEMENT

Manage the collection, creation, storage, maintenance and disposal of records in Council's Electronic Document and Records Management System.

EDUCATION AND TRAINING

Provide Electronic Document and Records Management System user training and education to all Council staff.

Ensure Council meets the requirements set by the State Records Authority and promotes best practice approaches to records and information management.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Physical Records and Correspondence Management	-	276,314	276,314	2.86
Information Management	-	431,193	431,193	4.66
Education and Training	-	198,874	198,874	1.96
TOTAL	-	906,381	906,381	9.48

INFORMATION TECHNOLOGY

RESPONSIBLE OFFICER
Manager Information
Technology

WHAT DOES THIS SERVICE DO?

Provides the planning, implementation, maintenance and support of Council's information technology systems and infrastructure.

INDICATOR/S

% Infrastructure and core systems availability during business hours.
% Service levels met for Helpdesk/Desktop Support and Core Application availability.

OUTPUTS

IT HELPDESK AND SYSTEMS MONITORING SERVICES

Provide a standardised desktop environment and support for all Council staff and facilities e.g. Personal computers, applications, system security, network access, etc.

Ensure appropriate systems are in place to monitor and respond to critical core systems failures on a timely basis.

MAINTAIN INFRASTRUCTURE

Maintain core systems, infrastructure and user connectivity e.g. Internet access, phone systems and remote site access. Installation and technical support of telecommunications and network infrastructure.

Maintain a highly available and redundant infrastructure as agreed with the organisational Disaster Recovery Plan (DRP).

CORE APPLICATION SUPPORT

Upgrading and support for all core applications.

Ensuring Council's core applications and systems are updated, tested and maintained to support the service delivery of Council.

STRATEGIC TECHNOLOGY SOLUTIONS

Provide analysis and design services to business units to enable the implementation of strategic initiatives. Creating systems and tools, utilising contemporary technology solutions that are aligned to Council's strategic directions, e.g.: Mobility, eBusiness, Customer Internet interfaces, Business Intelligence, flexible working framework.

Staff enablement framework for – Bring Your Own Device (BYOD) and Bring your Own Application (BYOA).

INFORMATION TECHNOLOGY

RESPONSIBLE OFFICER

Manager Information
Technology

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN1446	Upgrade Council's electronic communications systems This system will centralise the management of Council's information and communication systems. This will allow Council to more effectively engage with the community. <i>Year 1 of a 4 year program</i>	Manager Information Technology	General	50,000
IN1448	Digital Telephone Upgrade Install a digital telephone system to Council's Administration building as well as external services such as Child Care Centres. This will provide a cost effective and efficient telephone system to support the delivery of services to the community. <i>Year 1 of a 4 year program</i>	Manager Information Technology	General	80,000
IN1452	Upgrade Information Management Systems Upgrades will assist in the more efficient integration and stability of Council's technology which supports the delivery of services to the community. <i>Year 1 of a 3 year program</i>	Manager Information Technology	General	50,000
IN1454	Integrate Business Papers System Full integration of Council's Business Papers System with its Record Management System.	Manager Information Technology	General	50,000
IN1457	Improve Council's network speed Upgrade links to remote sites to improve service delivery to the community. <i>Year 1 of a 4 year program</i>	Manager Information Technology	General	40,000



INFORMATION TECHNOLOGY

RESPONSIBLE OFFICER

Manager Information
Technology

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI339	Email System Upgrade Replace Councils existing Groupwise email system with Microsoft Exchange <i>This project was delayed due to technical configuration issues. Upgrade is expected to be installed by end of July 2013.</i>	Manager Information Technology	Future Capital Works Reserve	70,000
CFI340	Increasing IT System Capacity Upgrade Councils electronic communication system which includes a new VoIP and unified communication systems. <i>This project was delayed due to being dependant on the delayed email upgrade and is now expected to be installed by end of August 2013.</i>	Manager Information Technology	Future Capital Works Reserve	50,000
CFI341	Enhance Councils Core IT applications Continue to enhance the functionality of Councils core information technology applications – Objective, PeopleSoft, Authority, Enlighten and Councils email system. Year 1 of 2 year program. <i>The final component of this update is delayed due to incomplete testing of the Business Intelligence tools.</i>	Manager Information Technology	General	45,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
IT Helpdesk and Systems Monitoring Services	-	672,845	672,845	3.52
Maintain Infrastructure	-	1,985,851	1,985,851	5.89
Core Application Support	-	1,433,526	1,433,526	8.74
Strategic Technology Solutions	-	522,728	522,728	2.49
TOTAL	-	4,614,949	4,614,949	20.64



INSURANCE

RESPONSIBLE OFFICER
Manager Insurance and
Payroll

WHAT DOES THIS SERVICE DO?

Provides the management of Council's workers-compensation self insurer licence, general insurance renewals and management of claims.

INDICATOR/S

% New workers compensation claims assessed and actioned within WorkCover guidelines.
Incoming public liability claims.

OUTPUTS

INSURANCE

Provide sufficient insurance coverage for Council.
Provide accurate and timely advice on insurance matters.
Effective management of insurance claims.
Maintenance of workers-compensation self insurer licence.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Insurance	(66,575)	2,843,915	2,777,340	5.29
TOTAL	(66,575)	2,843,915	2,777,340	5.29

INTEGRATED PLANNING AND REPORTING

RESPONSIBLE OFFICER

Manager Integrated Planning and Reporting

WHAT DOES THIS SERVICE DO?

Implement the compliance, coordination and development of the Integrated Planning and Reporting Framework (documents and reports) and internal improvements to corporate planning, performance and reporting.

INDICATOR/S

Operational Plan 2014/2015 developed within 7 days of legislative timeframe.
Publication of Quarterly Reports within 7 days of the legislative timeframe.
Publication of the Six Monthly Report within 7 days of the legislative timeframe.
Publication of Annual Report within 7 days of the legislative timeframe.
Planning and reporting improvement program actions implemented.

OUTPUTS

CORPORATE PLANNING

Comply, coordinate and develop:

- Ten-year Fairfield City Plan – Community Strategic Plan
- Four-year Delivery Program
- One-year Operational Plan
- Community Engagement Strategy.

Provide support and advice on strategic and corporate planning activities to internal (across Council) and external stakeholders.

CORPORATE REPORTING

Develop and implement the corporate reporting requirements, in particular the following:

- End-of-Term Report (once every four years)
- Delivery Program six-monthly reports
- Operational Plan quarterly reports
- Annual Report
- Community Consultation Report (once every four years).

PLANNING AND REPORTING IMPROVEMENT

Improve corporate performance and reporting through better understanding of the Integrated Planning and Reporting Framework by;

- Councillor Workshops on Integrated Planning and Reporting Requirements
- Integrated Planning and Reporting Road Shows
- Integrated Planning and Reporting Internal Knowledge and Skill Development
- External and internal stakeholders briefings/consultations
- Contributions and advocacy.

Implement various planning and reporting improvement initiatives across Fairfield City Council that enable accurate and transparent planning and reporting for all services of Council.



INTEGRATED PLANNING AND REPORTING

RESPONSIBLE OFFICER
Manager Integrated
Planning and Reporting

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
INI4309	Special Rate Variation Engagement Council has resolved to engage with the community about whether to apply for a Special Rate Increase. The engagement will include public forums, mailouts, online forums and focus groups.	Manager Integrated Planning and Reporting	General	60,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Planning	-	243,101	243,101	2.08
Corporate Reporting	-	300,038	300,038	2.58
Planning and Reporting Improvement	-	69,946	69,946	0.57
TOTAL	-	613,085	613,085	5.23*

* Note this includes percentage of Director and Group Manager Costs

PAYROLL

RESPONSIBLE OFFICER
Manager Insurance and
Payroll

WHAT DOES THIS SERVICE DO?

Manage Council's payroll system, including payment of staff, advice and support.

INDICATOR/S

% Payroll reported errors.

OUTPUTS

PAYROLL

Custodian of Fairfield City Council's Electronic Payroll System.

Development and management of Council's Payroll.

Management and reporting of employee operational records, data, systems and processes.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Payroll	-	347,503	347,503	2.86
TOTAL	-	347,503	347,503	2.86



PROCUREMENT, FLEET AND STORES

RESPONSIBLE OFFICER

Manager Procurement, Fleet and Stores

WHAT DOES THIS SERVICE DO?

Develop, maintain and use competitive, transparent, accountable and ethical procurement and supply processes when the acquisition of goods and services are required to deliver Council services.

INDICATOR/S

Stock turn over times.
% Local suppliers of total supplier base.
Major contracts (>\$150k, including GST) issued.
% Whole of Life cost achieved for passenger motor vehicle fleet.

OUTPUTS

CORPORATE PROCUREMENT PLANNING AND STRATEGY DEVELOPMENT

Development and implementation of sound procurement planning practice.
Research, develop and implement procurement strategies that advance the priorities of Council and delivery best value for money outcomes.

CORPORATE TENDERING SYSTEM MANAGEMENT

Management of the corporate tendering function including inter-council procurement project collaboration and participation.
Administration and governance of the electronic tendering and evaluation systems.

CORPORATE CONTRACT MANAGEMENT AND PREFERRED SUPPLIER PROGRAM

Development and implementation of sound contract and contractor performance management practices across the organisation.
Maintenance of the contract registers.
Administration and governance of the preferred supplier framework.

PROCUREMENT SYSTEM MANAGEMENT AND DEVELOPMENT

Development and implementation of sound contract and contractor performance. Develop and maintain policies, operating standards and guidelines, including templates, shell documents and pro forma, as well as the provision of advice and assistance to clients in relation to the application of policies and preferred practice management practices across the organisation.
Custodianship of the online purchasing system that includes contributing to system enhancements, specifying system requirements in regards to access and structure and monitoring of the purchasing module to ensure data and functional integrity.
Governance of purchasing activities to measure compliance with legislation and policy and drive improvement.

STORES AND SUPPLY

Custody and control of inventory in the Stores section located at the Council's Depot.
Purchasing, monitoring and ensuring that the Council is implementing effective purchasing practices in line with Council policies and standards. Utilise purchasing networks – Western Sydney Regional of Councils and Local Government Procurement.

FLEET MANAGEMENT

Manage Council's passenger fleet by developing and implementing Council's Passenger Fleet Management Policy and Strategy.

PROCUREMENT, FLEET AND STORES

RESPONSIBLE OFFICER

Manager Procurement, Fleet and Stores

MAJOR PROGRAM/S

Fleet Renewal Program

This ensures the best value and operation of Council's light passenger used in delivering quality services to the community.

During 2013-2014 Council will replace any vehicles which have reached the policy requirements of 75,000kms or 3 years operation. This is approximately 50 vehicles per year.

\$
1,619,100

ENHANCEMENTS TO SERVICES

No enhancements for this service.

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI342	Waste Services Heavy Plant Replacement Purchase of Rear Loader to undertaken street cleaning in Fairfield City. <i>This project was delayed due to order not being able to be filled until August 2013.</i>	Manager Procurement, Fleet and Stores	Waste Services Heavy Plant Reserve	240,000
CFI343	Works Plant Replacement Purchase of second skid steer and plant trailer to be utilised in civil and open space works. <i>This project was delayed due to order not being able to be filled until August 2013.</i>	Manager Procurement, Fleet and Stores	Future Capital Works Reserve	272,000
CFI344	Waste Services Street Cleaning Plant Replacement Purchase of utility vehicle and 4 box trailers to undertake street cleaning in Fairfield City. <i>This project was delayed due to order not being able to be filled until August 2013.</i>	Manager Procurement, Fleet and Stores	Waste Services Street Cleaning Reserve	285,300

PROCUREMENT, FLEET AND STORES**RESPONSIBLE OFFICER**Manager Procurement, Fleet
and Stores**FINANCIAL YEAR 2013-2014**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Procurement Planning and Strategy Development	(5,161)	49,619	44,458	0.29
Corporate Tendering System Management	(7,752)	765,490	757,737	8.91
Corporate Contract Management and Preferred Supplier Program	(7,741)	231,908	224,167	2.39
Procurement System Management and Development	(5,161)	47,298	42,137	0.28
Stores and Supply	-	15,303	15,303	0.08
Fleet Management	(650,617)	1,915,476	1,264,859	2.93
TOTAL	(676,432)	3,025,094	2,348,662	14.88



PROPERTY DEVELOPMENT FUND

RESPONSIBLE OFFICER
Manager City Assets

WHAT DOES THIS SERVICE DO?

Provides Council with a self funded Property Development Fund for the purpose of generating additional revenue through entrepreneurial real estate activities with the commercial returns being reinvested and available for identified projects for the City.

INDICATOR/S

% Development applications completed and lodged.
% Development applications successfully determined.

OUTPUTS

PROPERTY DEVELOPMENT FUND

Delivery of five year Property Development Fund (PDF) Plan - In 2006 Council endorsed the development and sale of various properties held by the PDF over five years to generate a real estate portfolio. Day to day functions to deliver the plan within budget and time frame.

Property Development Projects - Project manage and delivery of the various development projects held under the Fund such as Diamond Crescent, Bonnyrigg; The Avenue, Wetherill Street, Wetherill Park and Dutton Lane Car Park project.

Land Audit - Development and implementation of a process to identify and rationalise surplus Council assets to include into the Fund for future development, management and disposal.

Management of the Property Development Fund and Real Estate Investment Portfolio - Day to day management of investment properties held by the Fund.

Property Consultancy to provide strategic property and entrepreneurial advice to internal stakeholders within Council on major projects such as the Open Space Acquisitions Program and commercial opportunities identified by Council.

MAJOR PROGRAM/S

No major programs for this service.



PROPERTY DEVELOPMENT FUND

RESPONSIBLE OFFICER
Manager City Assets

ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
IN14289	Sub Division of 65 The Avenue, Canley Vale The residential sub division of 65 The Avenue, Canley Vale into potentially 6 or 8 properties for resale.	Manager City Assets	Property Development Fund Reserve	50,000
IN14290	Sale of 171 Cowpasture Road, Wetherill Park The sale of surplus industrial vacant land at 171 Cowpasture Road, Wetherill Park.	Manager City Assets	Property Development Fund Reserve	38,000
IN14291	Dutton Lane Car Park redevelopment Redevelopment of the Car Park at Dutton Lane, Cabramatta Town Centre into a mixed use development, comprising of retail, commercial and car parking spaces. <i>Year 1 of a 3 year program</i>	Manager City Assets	Loans	500,000
IN14292	Sub Division of 117a Wetherill Street, Wetherill Park The residential sub division of 117a Wetherill Street, Wetherill Park into potentially 9 properties for resale.	Manager City Assets	Property Development Fund Reserve	705,000
IN14293	Sub Division of 45-49 Diamond Crescent, Bonnyrigg The residential sub division of 45-49 Diamond Crescent, Bonnyrigg into potentially 45 properties for resale.	Manager City Assets	Property Development Fund Reserve	3,170,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Property Development Fund	(16,847,508)	4,966,308	(11,881,200)	1.66
TOTAL	(16,847,508)	4,966,308	(11,881,200)	1.66

SUSTAINABLE RESOURCE CENTRE

RESPONSIBLE OFFICER
Manager Sustainable
Resource Centre

WHAT DOES THIS SERVICE DO?

Recycles construction waste to produce marketable construction materials utilising innovative and cost effective methods that result in a commercial return to Council. The service enables Council to divert construction and demolition waste from landfill for recycling and reuse.

INDICATOR/S

Tonnes internal and external materials diverted from landfill.
Tonnes internal and external materials distributed.

OUTPUTS

SUSTAINABLE RESOURCE CENTRE

Minimising the disposal costs for Council's construction and demolition waste by providing Council with a cost effective disposal method for the construction and demolition waste produced by Council on its own annual infrastructure maintenance and construction programs.

Minimising Council's purchase cost of civil construction materials by providing Council with a highly cost effective supply of quality infrastructure construction and maintenance materials at prices lower than those available on the open market.

MAJOR PROGRAM/S

No major programs for this service.

ENHANCEMENTS TO SERVICES

No enhancements for this service.

CARRY FORWARD PROJECTS

ID No.	PROJECTS	RESPONSIBLE OFFICER	FUNDING TYPE	2013-2014 \$
CFI345	Sustainable Resource Centre Upgrade As part of the Strategic Investment and Renewal Strategy, Council is upgrading elements at the Sustainable Resource Centre including, a new pug mill, weigh bridge and associated capital works. <i>This project was delayed due to development application issues caused by the requirement of an independent assessment.</i>	Manager Sustainable Resource Centre	General	500,000

FINANCIAL YEAR 2013-2014

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Sustainable Resource Centre	(1,511,938)	1,400,735	(111,203)	15.78
TOTAL	(1,511,938)	1,400,735	(111,203)	15.78



PRICING AND REVENUE STATEMENT

Fairfield City Council aims to provide a variety of services to the local community. It functions in a professional and proficient manner within a diverse number of frameworks, including social, economic and legislative areas.

In delivering its services, Council takes into consideration our partners in so much that:

- ratepayers expect a high level and quality service
- grants providers expect a high level of execution in the delivery of expected outcomes
- other tiers of Government expect prescribed policies, practices and outcomes to be complied with and delivered.

In so doing, Council provides an extensive range of substantial, public and recreational services and amenities to meet the expectations and demands placed on it by the community and other stakeholders. Council operates within an economic background of stretched fiscal restraint, whereby funds available through other levels of government and revenue raising initiatives have been restricted. Further, particularly over the last few years, more and more substantial cost shifting from other levels of government has also occurred.

Within this background, Council prepares its Pricing and Revenue Statement to form part of the 2013–2017 Delivery Program and its 2013–2014 Operational Plan.

TYPES OF COUNCIL REVENUE PRICING

The following revenue streams assist Council in the delivery of services, infrastructure and facilities to the community:

- Property rates
- Annual charges for waste services and stormwater
- User charges and fees
- Grants and contributions
- Loan Proceeds
- Interest from investments and entrepreneurial activities
- Other income, including profits from the sale of assets
- Reserves accumulated over prior years



RATING CATEGORIES AND STRUCTURE

CATEGORIES

The Local Government Act 1993 provides guidance around how properties are to be categorised. The three categories that apply to Fairfield Local Government Area (LGA) are:

- Residential Category
- Business Category
- Farmland Category

Note: A fourth category, 'Mining' does not apply to the Fairfield local government area

The criteria in determining the categorisation of land is as follows:

Residential – includes any rateable parcel of land valued as one assessment and,

- i. The dominant use is for residential accommodation, or
- ii. If vacant land, is zoned or otherwise designated for use for residential purposes under an environmental planning instrument, or
- iii. Is rural residential land.

Farmland – includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Properties which meet these criteria are categorised as Farmland and are levied a lower rate in the dollar.

Business – is rateable land that cannot be classified as farmland, residential or mining. Council has 12 subcategories of the Business rates

Council uses a combination of a Base Amount and an Ad Valorem amount for Residential and Farmland properties. The use of the Base Amount brings the higher and lower values closer together and in effect spreads the rate burden 'across the board' to all rate payers. It therefore allows a fairer distribution of the costs of services across the City as each household contributes the same Base Amount.

The Base Amount aims to reflect a 'user pays' philosophy. The legislative limit is that up to 50% of the rates raised for each category can be raised by a Base Amount. At Fairfield this is 45% with 56,620 residential properties each paying a Base Amount of \$339.02 for a total of \$19.2m. The remaining \$23.5m is raised by the Ad Valorem or Land Value multiplied by a rate in the dollar.

Business rates will continue to be calculated using only the Ad Valorem or Land Value multiplied by a rate-in-the-dollar.

The proposed rates for the 2013-2014 year have been calculated using base land valuations as at 1 July 2012 as advised by the Valuer General. The interest rate payable on overdue rates and charges will be 9%.

RATE PEGGING

As discussed above, Councils rate income is derived from three categories (Residential, Farmland and Business), and established via a Base Amount and an Ad Valorem. On an annual basis, the Independent Pricing and Regulatory Tribunal (IPART) set a permissible percentage by which NSW councils may increase the rates over the previous year. For 2013-2014, this percentage has been set at 3.4%

Rate pegging does not apply to the Domestic Waste charges to residents. In 2013-2014 domestic waste charges are levied on the basis of full cost recovery of charges assigned to Council for that service and equates to a 6.5% increase over the 2012/13 financial year.

VALUATIONS

Land values are completed each three years by the Valuer General. In compliance with the Valuation of Land Act, Council must assess its rates on the most recent value of the land. The most recent valuations were completed as at 1 July 2012 and these have been used to assess the rates throughout Fairfield Council.

Since the last valuation in 2009, total land value in the LGA has moved from \$16.04bn to \$16.91bn. However, the revaluations do not impact on the total value of rates levied by Council, although they can impact on rates levied on individual properties within the LGA.

CALCULATION OF RATES

Rate setting must comply with the relevance to State Government legislation, and must as far as possible, be determined in a fair and equitable way by Council.

Residential rates are calculated in two parts:

1. Land Value
2. Base charge

The following is an example of how rates are levied on a residential property in 2013-2014 for a land value of \$250,000 at the 3.4% permissible increase as advised by IPART:

CATEGORY	AMOUNT	CENTS IN THE DOLLAR	TOTAL \$
Land Value	\$250,000	@0.171102 cents in the dollar	427.76
Base Amount			339.02
Domestic Waste Management			418.90
Stormwater Levy			\$25.00
Total Rates Payable			\$1,210.68



SPECIAL RATES VARIATION

Fairfield City Council, after consultation with the community at large in 2001, identified a major program of works valued at \$40m. Council applied for and was granted a Special Rate Variation of 5% to raise additional rates revenue of \$35m. In 2013-2014, the program of works will be concluded and the special rate variation will be excluded for the 2014/15 year onward.

Just as the ordinary rates are determined using a land value and base amount, special rate variations are similarly established, i.e. based on a Land Value and Ad Valorem amount.

ANNUAL CHARGES

In addition to ordinary and special rates, Councils may levy an annual charge for any of the following services:

- Water supply services
- Sewerage services
- Drainage services
- Waste management services (excluding domestic waste services)
- Any other services prescribed by the regulations

Fairfield City Council utilises annual charges for its domestic waste management and its stormwater levy.

Rates in the Dollar (Ad Valorem) for 2013-2014

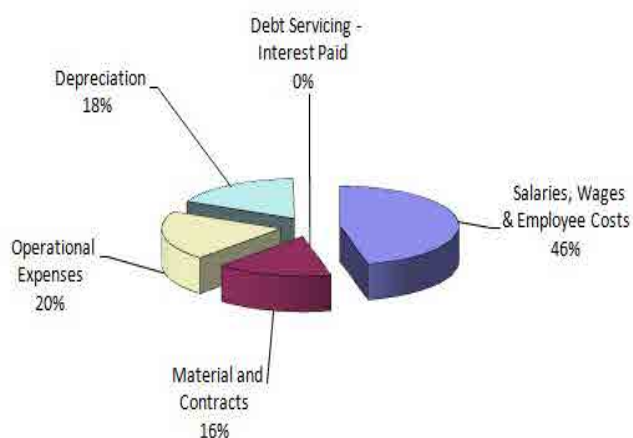
A rate increase of 3.4% has been determined by IPART for the 2013-2014 financial year.

2013-2014 BUDGET

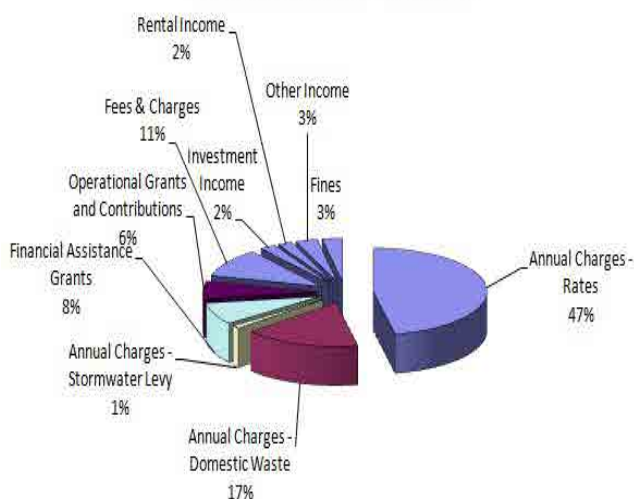
Council's financial position continues to be strong. For the 2013-2014 financial year the budgeted operating surplus is forecast to be \$1.401m. After allowance for non-cash and capital items this equates to a cash surplus of \$10.218m. In addition to the operating income and expenditure shown in the following graphs

there is capital expenditure in 2013-2014 totalling \$40.456m – details of individual capital items are listed in the Themes Section of this report.

SOURCES OF EXPENDITURE
Year 2013/14 Operating Expenses \$146.07m



SOURCES OF INCOME
Year 2013/14 Operating Income \$147.47m



2013-2014 OPERATING POSITION

CATEGORY	2012-2013 BUDGET	2013-2014 BUDGET
All Amounts Shown in \$000's		
OPERATING EXPENDITURE		
Salaries, Wages and Employee Costs	68,919	71,134
Additional Labour Savings	(2,491)	(3,691)
Material and Contracts	21,025	22,911
Operational Expenses	28,759	29,603
Depreciation	24,642	25,981
Debt Servicing - Interest Paid	261	132
Total Operating Expenditure	141,115	146,070
OPERATING INCOME		
Annual Charges - Rates	66,178	69,204
Annual Charges - Domestic Waste	22,777	24,279
Annual Charges - Stormwater Levy	1,600	1,600
Financial Assistance Grants	10,978	11,967
Operational Grants and Contributions	10,636	9,392
Fees and Charges	15,533	15,832
Investment Income	5,600	3,400
Rental Income	2,487	3,050
Other Income	2,338	4,537
Fines	3,999	4,211
Total Operating Income	142,127	147,471
Operating Surplus/(Deficit)	1,011	1,401
CAPITAL EXPENDITURE AND INCOME		
Asset Sales	895	16,831
Capital Income	5,121	7,149
Capital Works Expenditure	(31,526)	(40,456)
Debt Servicing - Principle Repaid	(1,488)	(1,375)
CASH MOVEMENT ADJUSTMENTS		
Enterprise Agreement Payment		(476)
Employee Leave Entitlement Termination Payments		(1,500)
NON CASH MOVEMENT ADJUSTMENTS		
Add Depreciation	24,642	25,981
Employee Leave Entitlement Provision (Increase)/Decrease	2,804	2,664
Capital and Funding Items	447	8,817
Cash Surplus/(Deficit)	1,459	10,218

FEES AND CHARGES

Fairfield City Council is required, under the Local Government Act, to adopt a pricing policy that contains all fees it charges as part of its Operational Plan. Details of the fees are contained in a separate booklet available from Council. Some fees are set by State Government legislation and cannot be altered by Council. However, Council does charge fees for a variety of local services and for the use of various facilities throughout the City.

When deciding to apply and set the level of the fees, Council considers a number of principles.

These principles range from total recognition of the public good of a particular service, ie. Council may decide not to charge a fee because the service provides significant and broad public benefit, to a fee that fully recovers Council's costs in providing the particular service.

Where fees are set by legislation, Council is obliged to adopt the fee.

A wide range of fees and charges have been set and reflect Council's consideration of the principles ranging from full user pay through to partial user pay or full cost obligation resting with the Council. Please refer to pricing policy and Fees and Charges booklet for detailed information.

LOAN BORROWINGS

All borrowings for the Special Rates Variation Projects have now been taken up and will be fully serviced from the special rate variation granted to Council in 2001.

There are no new loans sought in the 2013-2014 Operational Plan.

In the meantime, Council is servicing existing loans, used for financing the Major Projects Program and Fairfield Town Centre Renewal Program. The budgeted cost of servicing all loans in 2013-2014 is \$1.4m.

2013-2014 RATING YEAR

The following statement on Council's rates for 2013-2014 is based on a 3.40% increase in the permissible rates yield, allowed by the State Government for 2013-2014 year (Section 640(1) of the Local Government Act 1993).

RATING STRUCTURE

Council is maintaining the use of an Ordinary Residential rate, Ordinary Farmland rate and Ordinary Business rate plus twelve sub-categories of the Business rate.

Council uses a combination of a Base Amount and an Ad Valorem amount for Residential and Farmland properties. The use of a Base Amount, which reflects a "user pays" philosophy, brings the higher and lower values closer together and in effect spreads the rate burden 'across the board' to all ratepayers. It therefore allows a fairer distribution of the costs of services across the City, as each household contributes the same Base Amount.


Up to 50% of the rates raised for each category can be raised by a Base Amount. 45% of Residential rates are raised by a Base Amount with 56,742 residential properties each paying a Base Amount of \$338.90 for a total of \$19.2m. The remaining \$23.5m is raised by the Ad Valorem or Land Value multiplied by a rate in the dollar.

Business rates will continue to be calculated using only the Ad Valorem or Land Value multiplied by a rate in the dollar.

The proposed rates for the 2013-2014 year have been calculated using land valuations as at 1 July 2012. The interest rate payable on overdue rates and charges will be 9%.

SPECIFIC RATING ISSUES

When new properties are created after 1 July 2013 (i.e. registration of a new strata plan or deposited plan), Council will rate the properties from the commencement of the next rating year.



Council must declare every parcel of land in the area to be in one of the four following categories: residential, business, farmland or mining.

A ratepayer may apply to Council at any time for a review of the rating category by completing a “Change of Category Application” form provided by Council. Any adjustment made as a result of a Change of Category Application, will be made effective from the next available quarter, however any applications received prior to 31 July 2013, will be adjusted retrospectively to 1 July 2013.

ORDINARY RATES

Council proposes to levy three Ordinary Rates for the rating year 1 July 2013 to 30 June 2014:

1 Residential Rate

The Residential rate will have a 45% Base Amount of \$338.90. The Ad Valorem amount of this rate will be 0.171136 cents in the dollar. The yield from the Ordinary Residential Rate is estimated to be \$42,733,597

2 Business Rate

There will be one Ordinary Business and twelve Sub-category Business Rates. Rates are proposed to be levied on all business properties according to their designated categorisation. These twelve areas are within a “Centre of Activity” and are shown hereunder. Maps of these areas are available for perusal at Council’s Rating Services Branch.

Ordinary – Business

The Ad Valorem of this rate will be 0.486720 cents in the dollar. The yield is estimated to be \$2,125,337.

Business – Yennora Area North

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$549,677.

Business – Yennora Area South

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$2,295,028.

Business – Lansvale

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$1,606,542.

Business – Canley Vale

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$149,126.

Business – Canley Heights

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$342,070.

Business – Fairfield

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$2,697,886.

Business – Fairfield Heights

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$248,502.

Business – Cabramatta

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$2,605,924.

Business – Smithfield

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$1,517,026.

Business – Wetherill Park

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$13,766,721.

Business – Bonnyrigg

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$398,271.

Business – Prairiewood

The Ad Valorem of this rate will be 1.008657 cents in the dollar. The yield is estimated to be \$321,963.

Refer to appendix 3 for Business Rates Category Maps.

3 Farmland Rate

The Farmland Rate will have a 21.5% Base amount of \$395.83. The Ad Valorem amount of this rate will be 0.117063 cents in the dollar. The yield from the Ordinary Farmland Rates is estimated to be \$202,515.

Pensioner Rebates on Rates Charges

Throughout the year Council provides for rebates to those residents who are pensioners. The total cost to Council after the allowance and the receipt of Government subsidies is \$1.42m.

2013-2014 LEVIES

DOMESTIC WASTE MANAGEMENT

Council proposes the following charges for Domestic Waste Management Services for the rating year commencing 1 July 2013.

SERVICE TYPE	ANNUALISED CHARGE \$	YIELD ESTIMATE \$
Residential Houses	418.90	21,422,546
Residential Flat Buildings	418.90	3,768,843
Service availability to vacant or other rateable land	209.45	109,961

This year's domestic waste management charge provides for a 6% increase. The increase covers the rise in waste processing charges, State waste levy, normal operating cost increases and a contingency for potential future cost impacts.

STORMWATER LEVY

CATEGORY	CHARGE
Residential - Strata	\$12.50
Residential - Vacant Land	Exempt
Residential - Other	\$25.00
Business - Strata - 0-350sq.m - 351-2, 100 sq. m - 2,101 – 21,000 sq. m > 21,000 sq. m	\$25.00 divided by no. of units \$50.00 divided by no. of units \$200.00 divided by no. of units \$3,000.00 divided by no. of units
Business - Other - 0-350sq.m - 351-2, 100 sq.m - 2,101 – 21,000 sq.m > 21,000 sq.m	\$25.00 \$50.00 \$200.00 \$3,000.00

A voluntary rebate of 40% will be applied to properties where any or all owners are an eligible pensioner. Exemption policy and procedures have been developed and are in operation. The estimated gross yield for the Stormwater Levy is \$1.6m.

Note: Stormwater initiatives implemented by these funds are shown in Theme 3 - Environmental Sustainability.

GRANTS

Grant income, both of a capital and operating nature, of \$21.358m is expected to be received from Government departments. They are:

CATEGORY	INCOME (\$000'S)
Financial Assistant Grants	11,967
Children and Family Services	4,297
Roads and Bridges	1,335
Libraries	491
Pensioners Rebates Received from NSW Government	1,724
Department of Education	227
Other	1,317
Total	21,358

BUSINESS AND COMMERCIAL ACTIVITIES

There is a requirement for all Council's to adopt the principle of competitive neutrality for all their business activities. This means that Council should not operate with competitive advantage due to its public ownership, with other businesses in the local government area.

Council is therefore required to determine which business activities are to be classified as either Category One or Category Two business units, in accordance with the requirements of National Competition Policy guidelines.

In line with the framework as set out in the June 1996 NSW Government Policy Statement "Application of National Competition Policy to Local Government" and other guidelines and documentation in relation to this matter, Council has one business activity, being the "Fairfield Sustainability Resource Centre".

The Department of Local Government's July guidelines "Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality" outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirement. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, council subsidies, rate of return on investments in business units and dividends paid.

RESERVES

ESTIMATION OF RESTRICTED ASSETS/RESERVES				
	ESTIMATED CLOSING BALANCE AS AT 30 JUNE 2013	INFLOW	OUTFLOW	ESTIMATED CLOSING BALANCE AS AT 30 JUNE 2014
EXTERNALLY RESTRICTED				
Developer's Contribution (Section 94 and Section 94 A)	26,968,292	1,185,382	(2,050,739)	26,102,935
Garbage Service R.F.B Container	160,763	124,007	0	284,770
Garbage Service Future Options	10,206,317	8,630,931	(5,093,309)	13,743,939
Garbage Service Landfill Rehabilitation	750,105	0	0	750,105
Plant Garbage Service	1,335,744	444,292	(618,000)	1,162,036
Domestic Waste Management - Total	12,452,929	9,199,230	(5,711,309)	15,940,850
Stormwater Levy	2,675,605	1,600,000	(2,911,000)	1,364,605
Voluntary Purchase	99,148	0	0	99,148
Interest - to be allocated to External Reserves	0	850,000	0	850,000
Total Externally Restricted	42,195,974	12,834,612	(10,673,048)	44,357,538
INTERNALLY RESTRICTED				
Car Park Reserve				
Cabramatta M/S Car Park				
Fairfield Car Parking Reserve	710,002	1,116,428		1,826,430
Centrelink - Hill Street Car Park	47,501			47,501
Nelson Street Car Park	912,245		(200,000)	712,245
Downey Lane Car Park	12,739		(200,000)	(187,261)
Car Park Reserve Total	1,682,487	1,116,428	(400,000)	2,398,915
Town Improvement Funds				
Canley Vale Town Centre Fund	60,331	60,851	(78,072)	43,110
Fairfield Town Centre Fund	1,139,316	923,618	(1,129,791)	933,143
Cabramatta Town Centre Fund	443,919	381,602	(243,224)	582,297
Smithfield/Wetherill Park Town Centre Fund	347,348	248,046	(319,460)	275,934
Town Improvement Funds	1,990,914	1,614,117	(1,770,547)	1,834,484
Mayoral Welfare Fund	5,177	3,240	0	8,417
Councillors Community Fund	11,917	0	0	11,917
Sister City Committee	105,220	0	0	105,220
Fairfield Sustainable Resource Centre Site Development	1,106,033	291,387	(90,150)	1,307,270
Property Development	7,035,238	13,549,514	(1,608,583)	18,976,169
Future Works Reserve	11,031,248	0	(810,000)	10,221,248
Internally Restricted Total	22,968,235	16,574,686	(4,679,280)	34,863,641
Total of Internal & External Restricted	65,164,209	29,409,298	(15,352,328)	79,221,179

MAYORAL DONATION SCHEME

The Mayoral Donations Scheme enables Council to provide small one-off amounts of funding (up to \$500) to individuals or groups within Fairfield City who build communities and help individuals achieve their full potential.

To be considered, applications must:

Come from organisations based in, or individuals who live in, the Fairfield Local Government Area.

Not be for recurrent funding - however applicants may apply for funding over successive years.

Indicatively be for a maximum amount of \$500.

Assist an individual to achieve their potential or help build communities.

Not be for private gain or waiving Council fees.

Not be able to be funded from another Council Donations or Grants Scheme.

Any donations made by Council, under the Scheme, are at the discretion of the Council and subject to available funding – applications meeting the eligibility criteria may not necessarily receive a donation.

HOW TO APPLY

Letters should be addressed to The Mayor, Fairfield City Council, PO Box 21 Fairfield 1860, with the following details:

- Name of person or organisation seeking the donation. Contact details (postal address, phone number and/or e mail address)
- Purpose of the donation
- Amount sought
- An indication of the total expenses/budget for the project
- 2 references testifying to the bona fides of the requesting person/organisation, as well as the need/justification for the donation

- Details of whom the cheque is to be addressed to

Successful applicants must ensure they provide a receipt for the funding. Council's contribution must be acknowledged at the end of the event or in any written documentation associated with it. At the end of the activity, Council must be informed as to how the activity or event went (including a photograph if available).

APPROVAL PROCESS

Upon receipt of applications, Council will:

- review eligibility against the above criteria
- if the application complies with the criteria Council will consider it at the next available meeting if the application complies with the criteria
- if the application does not comply:
- write to the applicant to advise that the request has been unsuccessful; or invite the applicant to provide further information to demonstrate conformance with the criteria

As Council meetings are held monthly, applicants are advised to allow up to two months for their applications to be determined.

COUNCILLORS COMMUNITY FUND

Over the last few years a number of Fairfield City Council Councillors have donated and continue to donate, a percentage of their annual councillor fee into the Mayoral Donation Scheme.

The Fund provides financial support for community groups or not for profit organisations who intend to build community cohesion, wellbeing and spirit and foster respect and enjoyment of our diversity, culture and heritage.

The community group or not-for-profit organisation must be based in the Fairfield local government area and support public purpose activities.

Any donations made by Council under this Fund are at the discretion of the Council subject to meeting the eligibility criteria. Donations are in the range of \$200 to \$2,000 per application.

HOW TO APPLY

Applicants must address the fund criteria. This information can be obtained from Council's website or by contacting Council on 9725 0226. Applications must be addressed to The Mayor, Fairfield City Council, PO Box 21 Fairfield 1860 and include the following details:

- description of the proposed activity
- expected participants and community benefit
- overall budget for the activity and how it is to be funded
- amount of funding sought from Council
- names of 2 referees who can vouch for the veracity of the proposal and the capacity of the organisation or association to deliver the proposed activity
- date/time of the activity and when a decision by Council for funding is required
- details of whom the cheque is to be addressed to
- name of person or organisation seeking the donation including contact details

Successful applicants must provide proof of use of Council funds for the purpose approved and any advertising or promotion of the activity, must acknowledge Council as a financial supporter of the activity.

APPROVAL PROCESS

Upon receipt of applications, Council will:

- Review eligibility against the Fund criteria
- Subject to funds and application priority, consider the application if it complies with the criteria. Applicants are advised to allow up to 2 months for their applications to be determined
- Advise the applicant if the request has been unsuccessful and give reasons for this determination.



HERITAGE RATE RELIEF POLICY

Council has adopted a policy to provide rates relief to owners of private properties that are listed as heritage items in Council's Local Environmental Plan. The intention of the program is to encourage the preservation of the listed heritage items by providing a subsidy and an incentive to the owners to adequately maintain these items due to the additional control imposed by the Local Environmental Plan.

Who the policy applies to

All owners of privately owned heritage items listed in the Local Environmental Plan.

How to obtain the rates rebate

The rates rebate is granted to eligible properties at the standard rebate of 50% of the General Original Rate, unless the owner chooses to decline to participate in the Heritage Rate Rebate Program.

Maximum Amount allowable

The maximum amount of rate rebate available is \$3,000 per assessment.

Further Detail

For further details on the Policy that controls this program please refer to the Heritage section of the Council webpage under the Development heading or use the following link

<http://www.fairfieldcity.nsw.gov.au/upload/bvqcc99593/RateRebatePolicySeptember2010.pdf>

HERITAGE GRANTS PROGRAM

Council allocates for the Heritage Grants Program each financial year. The Heritage Grants Program enables Council to provide financial assistance on a dollar for dollar basis up to \$5,000 to owners and community groups of heritage items to help with the preservation of these items for current and future generations.

Who can apply

Owner occupiers of residential properties listed as Heritage Items in Council's Local Environmental Plan.
Owners of residential properties that are leased as Heritage Items in Council's Local Environmental Plan.

Community groups and owners of commercial properties as Heritage Items in Council's Local Environmental Plan.

How to apply

Council will write to the relevant owners of these listed heritage items.

Application is made by completion of the application form, provision of one quote and any other relevant documentation to support the application and lodgement with Council within the specified time period.

Type of work that grants will be approved to undertake

Grants will be approved to undertake essential maintenance and repair work to the external parts of the heritage item.

Approval Process

All applications will be assessed against the criteria within the policy.

Payment of Grant

Council pays the grant upon completion of the work, submission of an invoice and inspection by Council's Heritage Advisor to confirm completion of the work.

Further Detail

For further details on the Policy that controls this program please refer to the Heritage section of the Council webpage under the Development heading or use the following link

<http://www.fairfieldcity.nsw.gov.au/upload/jhddl25917/HeritageGrantsProgramPolicy46062010.pdf>



APPENDICES

APPENDIX 1 GLOSSARY OF TERMS

Annual Report

The Annual Report details Council's achievements in meeting the initiatives and performance indicators outlined in the Delivery Program and Operational Plan. It also details Council's financial statements and other legislative requirements.

Asset Condition Criteria

- 1 **Excellent Condition**
No work required (normal maintenance)
- 2 **Good Condition**
Only minor work required
- 3 **Average Condition**
Some work required
- 4 **Poor Condition**
Some renovation required within 1 year
- 5 **Very Poor Condition**
Urgent renovation/upgrading required

Asset Management Planning

The Asset Management Planning identifies asset service standards and long term projections for asset maintenance, rehabilitation and replacement costs.

Challenges

In the context of this Delivery Program a 'challenge' is seen as an issue which may impact upon delivering Council's services, initiatives and major programs over the next four years.

Community Engagement

Community Engagement is an essential part of the way Fairfield City Council does business. Fairfield City Council recognises that planning and decision making will best meet the needs of our community based on the needs and aspirations of our community. Community engagement is based on the social justice principles of access, equity, rights and participation.

Delivery Program

The Delivery Program is the four year plan that identifies Council's commitment to what it will deliver for the community during its term of office in response to the community's priorities in the Fairfield City Plan.

Fairfield City Plan 2012-2022 (Community Strategic Plan)

This is the Community's Plan. It identifies the community's main priorities and expectations (community outcomes) for the future of Fairfield City for the next ten years. It identifies Theme's, Goals and Strategies for achieving these priorities and expectations.

Flood Mitigation Program

Council's Flood Mitigation Program seeks to reduce the risk to life and property from the mainstream flooding of the City's creeks as well as overland flooding from the catchments that drain to the creeks. Projects within the program are undertaken in accordance with the NSW Government's Flood Prone Land Policy and overseen by Council's Floodplain Risk Management Committee.

Goal

A Goal is the result or achievement toward which effort is directed. It is the overall aim that action needs to be directed towards.

Infrastructure

The basic facilities, services and installations needed for the functioning of a community or society, such as transport networks, drainage and sewerage.

Integrated Planning & Reporting

Integrated Planning & Reporting is a framework that has been legislated to be implemented by all councils in NSW. The framework includes long, medium and short term plans that set the direction for Council's service delivery based on the community's priorities as well as a requirement to report on each of these plans back to the community.

Long Term Financial Plan

The Long Term Financial Plan (LTFP) is one of the three components which make up the Resourcing Strategy.

The plan sets out a 10 year financial plan on:

- Projected income and expenditure, balance sheet and cash flow statement
- Planning assumptions used to develop the LTFP
- Sensitivity analysis – highlights/factors/ assumptions most likely to affect the Plan
- Financial modelling for different scenarios
- Methods of monitoring financial performance.

Major programs

These are programs that have an annual allocation of funds and undertake different works each year with these funds. The detailed listings of these works are identified each year in Council's Operational Plan.

Initiatives

Initiatives are 'value adds' to services which can be capital or non capital in nature.

NSW 2021 & Regional Action Plan

NSW 2021 (which replaces the State Plan), is a 10 year NSW government strategic plan which assists Council to work towards NSW 2021 targets for the NSW Community.

Operational Plan

The Operational Plan sets out in detail the services, initiatives and major programs that Council will undertake in one financial year and the resources that are allocated to each.

Regional Action Plan

The NSW Government has also developed Regional Action Plans for each region in metropolitan Sydney and regional areas. This is a two year plan outlining the actions the NSW Government will undertake to improve outcomes in each region.

Resourcing Strategy

The resourcing strategy consists of three documents which is the Long Term Financial Plan, Asset Management Strategy and Workforce Management Plan. The purpose of the Resourcing Strategy is to ensure adequate financial, human resources and assets are available to maintain services levels as identified by the community.

Services

A service is a function area of Council. Currently there are over 45 services delivered by Fairfield City Council to enhance the quality of life for our community. These services are listed under each relevant Theme area within this document.

Special Rate Variation

A special rate variation allows councils to increase general income above the rate peg, under the provisions of the Local Government Act 1993 (NSW). There are two types of special rate variations that a council may apply for:

- a single year variation (section 508(2) or
- a multi-year variation for between two to seven years (section 508A).

Applications for a special rate variation are determined by IPART.

2013-2014 Stormwater and Flood Mitigation Programs

Council has three programs that aim to improve the management of stormwater runoff and flooding within the City. These are the:

1. Existing Stormwater Improvement Program
2. Stormwater Levy Program
3. Flood Mitigation Program

Each of these programs comprise a number of projects that overall will help improve water quality, reduce the risk of flooding and bring water back into the landscape to improve biodiversity and amenity.

Council has committed significant funding to these projects through its existing stormwater management program and the Stormwater Levy Program.

Stormwater Levy Program and Stormwater Improvement Program

The Stormwater Levy is a key funding source for Council to implement major improvements to stormwater management services. The Levy generates approximately \$1.6 million per year to undertake significant major projects.

Funds raised through the Stormwater Levy deliver a series of major works to be undertaken to:

- reduce the impact of localised flooding due to blockages in the piped drainage system

- reduce creek bank erosion
- reuse water, such as collecting rainwater to irrigate sports and playing fields
- reduce pollution reaching our waterways
- upgrade stormwater infrastructure such as pipes and drains
- ensure that residents and businesses are doing their bit to help manage stormwater.

Strategy

A strategy is a plan, method, or series of actions for achieving a specific goal or result.

Workforce Management Plan

The Plan sets out Fairfield City Council's long term workforce needs to ensure that it is able to implement the services, initiatives and major programs identified in the Delivery Program. This document outlines the issues and gaps in our workforce and strategies that Council will implement over the next four years to address these.

APPENDIX 2 REFERENCES

Australian Bureau of Statistics, Fairfield City Community Profile from the Census of Population and Housing
www.abs.gov.au/

Division of Local Government
www.dlg.nsw.gov.au

2010 – 2020 Fairfield City Plan - Community Strategic Plan
www.fairfieldcity.nsw.gov.au > Council > Corporate Plans

2012 – 2022 Fairfield City Plan - Community Strategic Plan
www.fairfieldcity.nsw.gov.au > Council > Corporate Plans

NSW 2021 - NSW State Government
www.2021.nsw.gov.au

Regional Metropolitan Action Plan - NSW State Government
www.2021.nsw.gov.au/regions

Resourcing Strategy – Long Term Financial Plan
www.fairfieldcity.nsw.gov.au > Council > Corporate Plans

South Western Sydney Regional Action Plan
www.2021.nsw.gov.au/regions/south-western-sydney

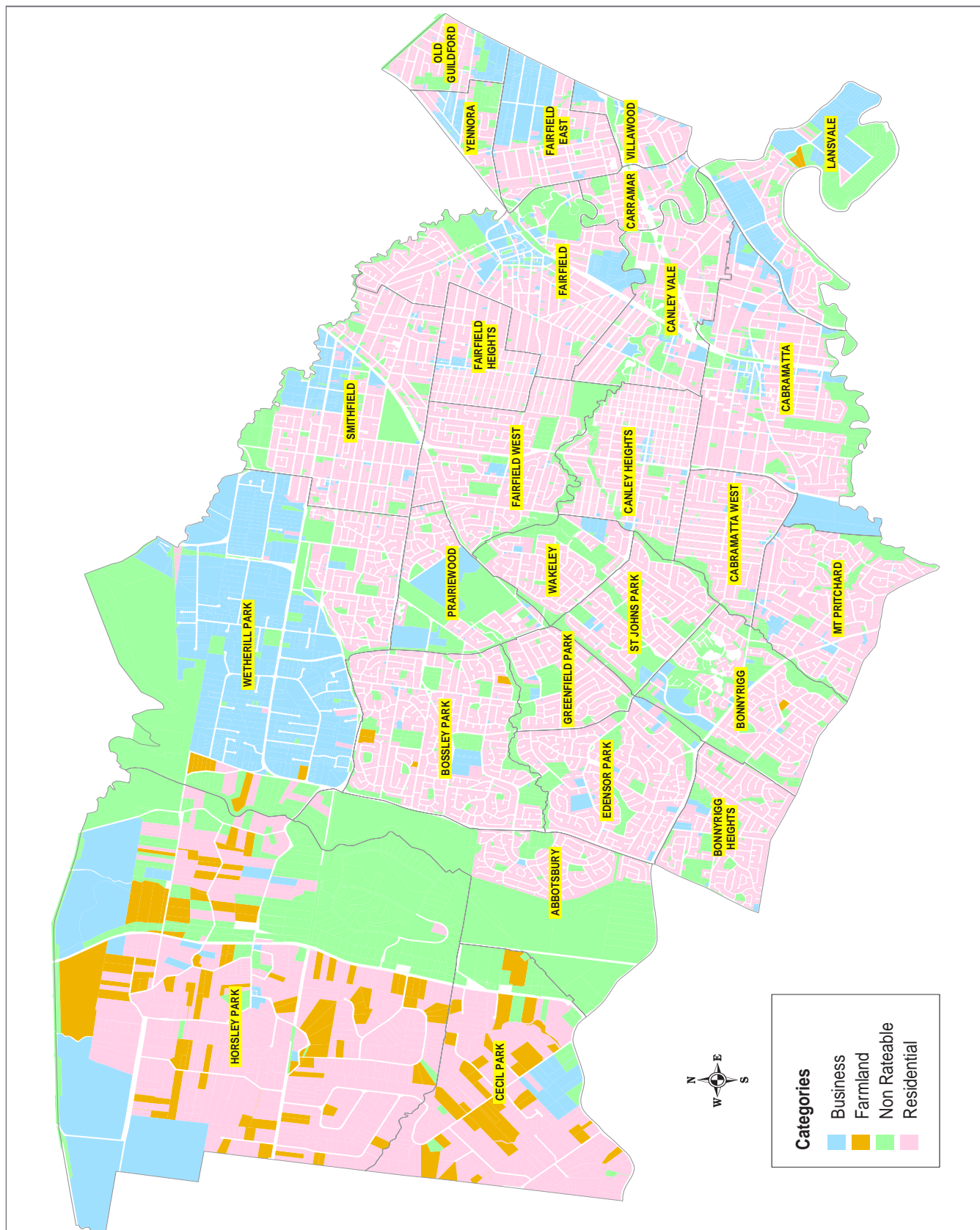
Fairfield City Council Strategies, Plans and Action Plans as identified at the commencement of each Theme area.

APPENDIX 3 PHOTO ACKNOWLEDGEMENTS

Fairfield City Council would like to thank the following people for providing photos for this document:

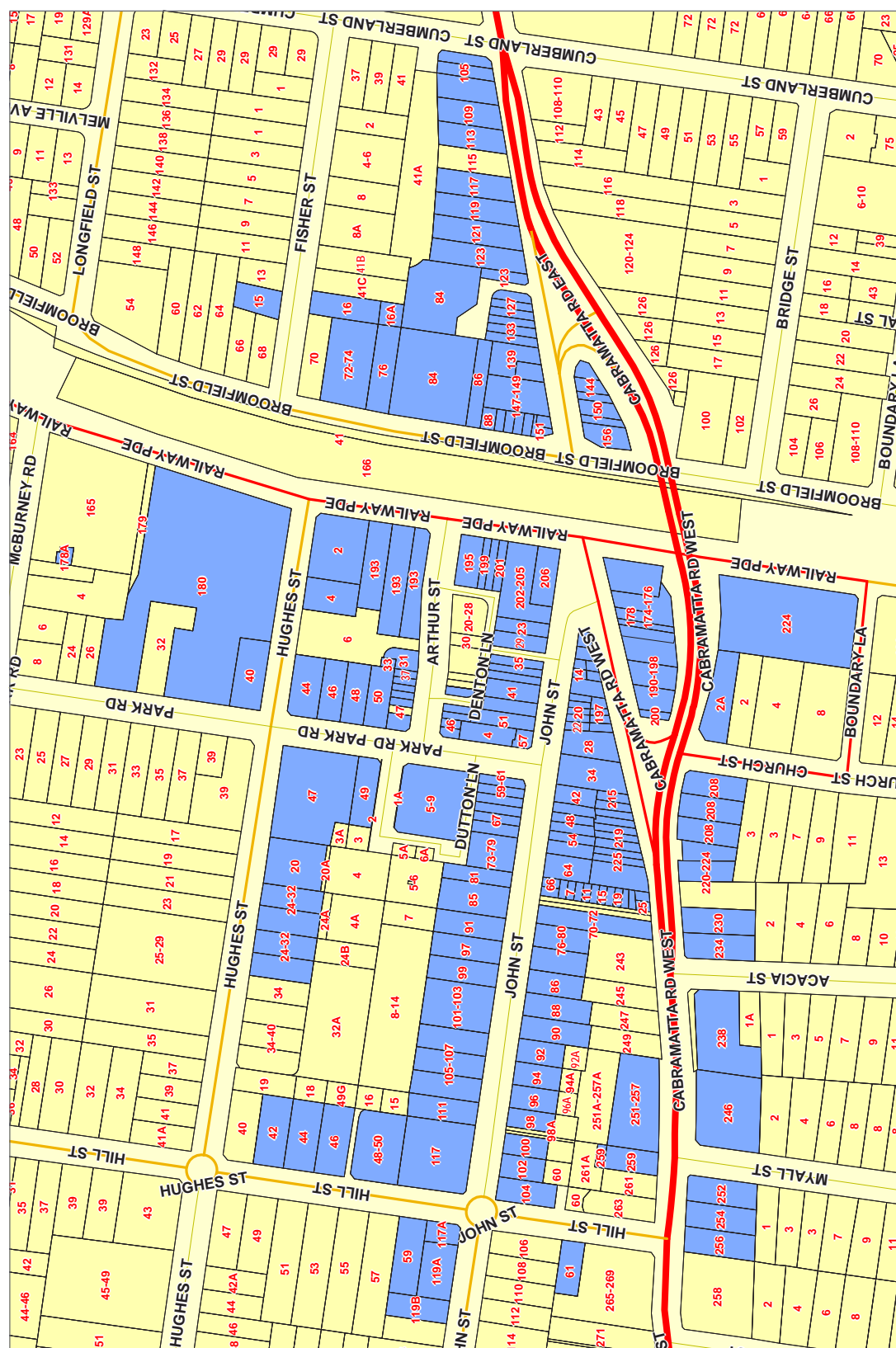
- Anita Winter - Fairfield City Council
- Amanda James - James Photographic Services

APPENDIX 4 RATES CATEGORY MAPS



2013-2014 OPERATIONAL PLAN 169

RATES CATEGORY MAP - CABRAMATTA



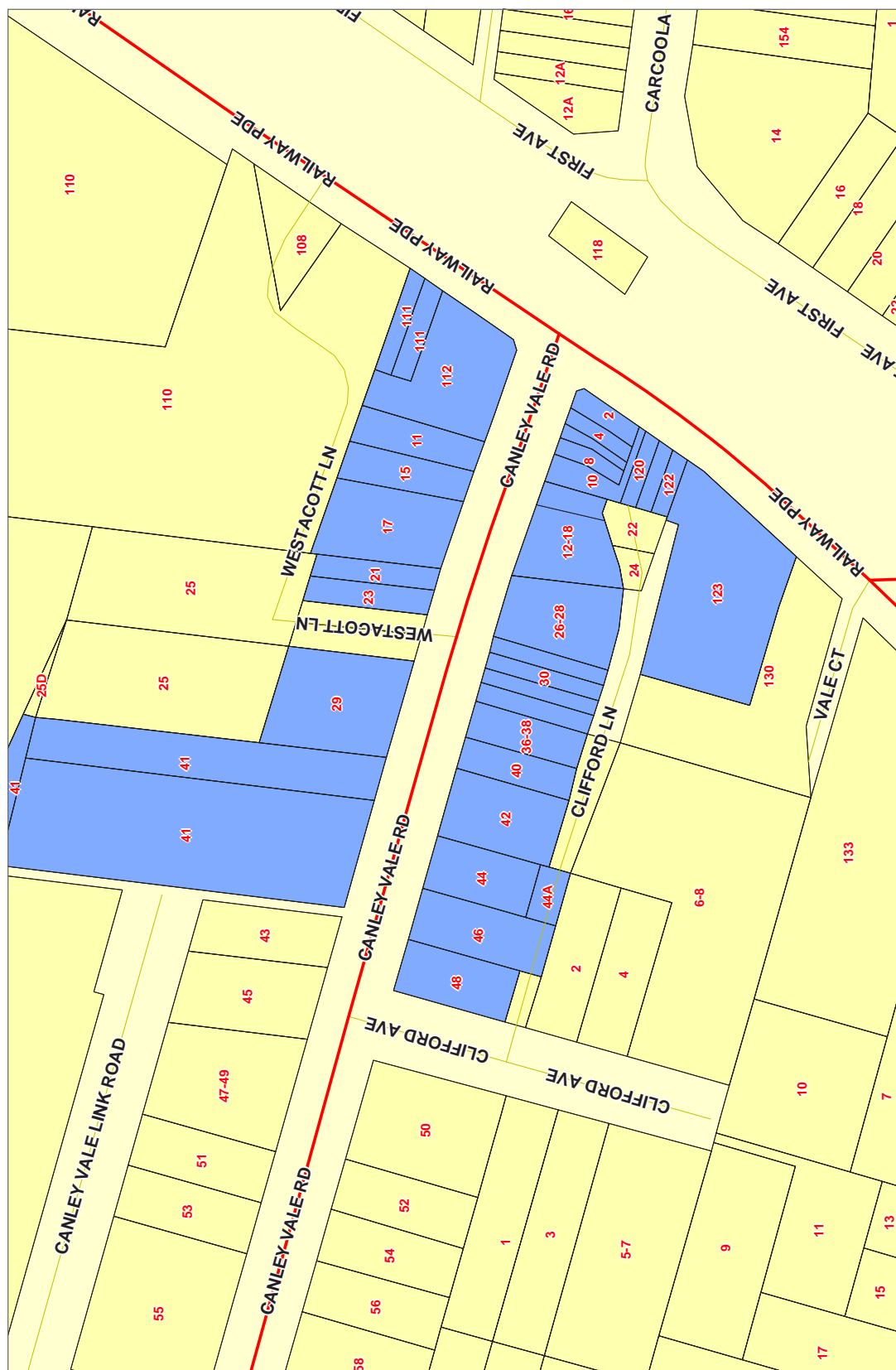
*Business properties for the area are shaded blue

RATES CATEGORY MAP - CANLEY HEIGHTS



*Business properties for the area are shaded blue

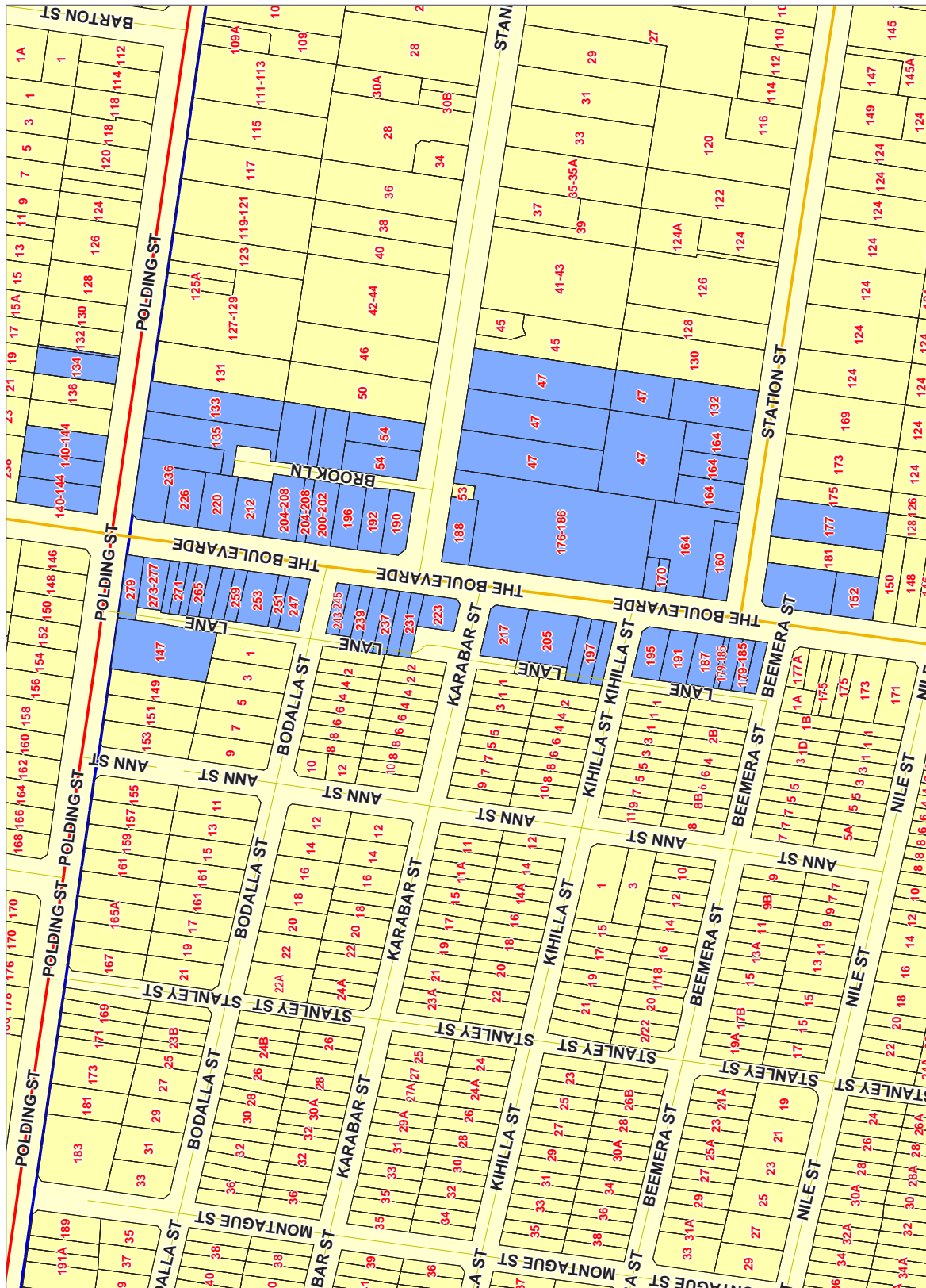
RATES CATEGORY MAP - CANLEY VALE



*Business properties for the area are shaded blue

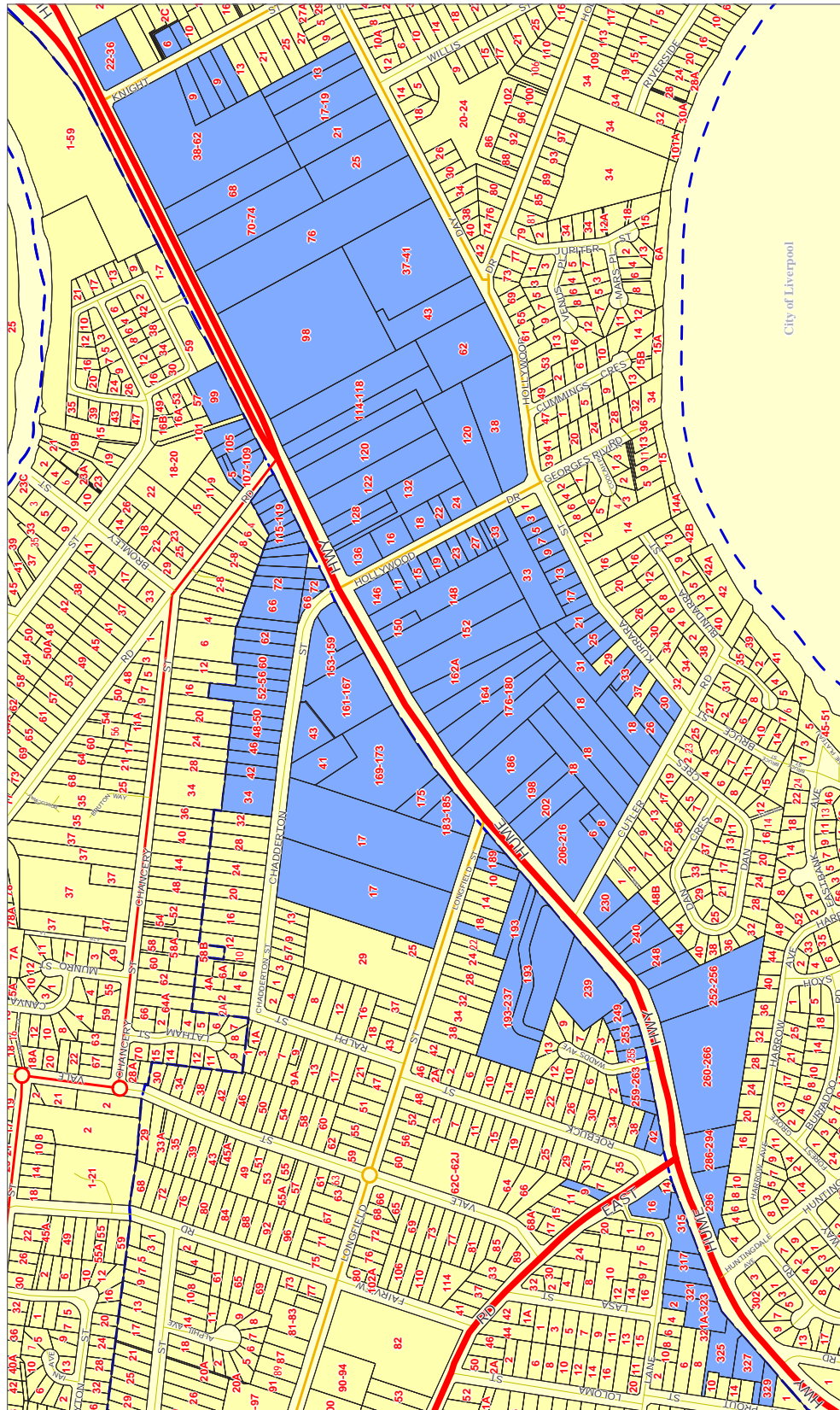
2013-2014 OPERATIONAL PLAN 173

RATES CATEGORY MAP - FAIRFIELD HEIGHTS



*Business properties for the area are shaded blue

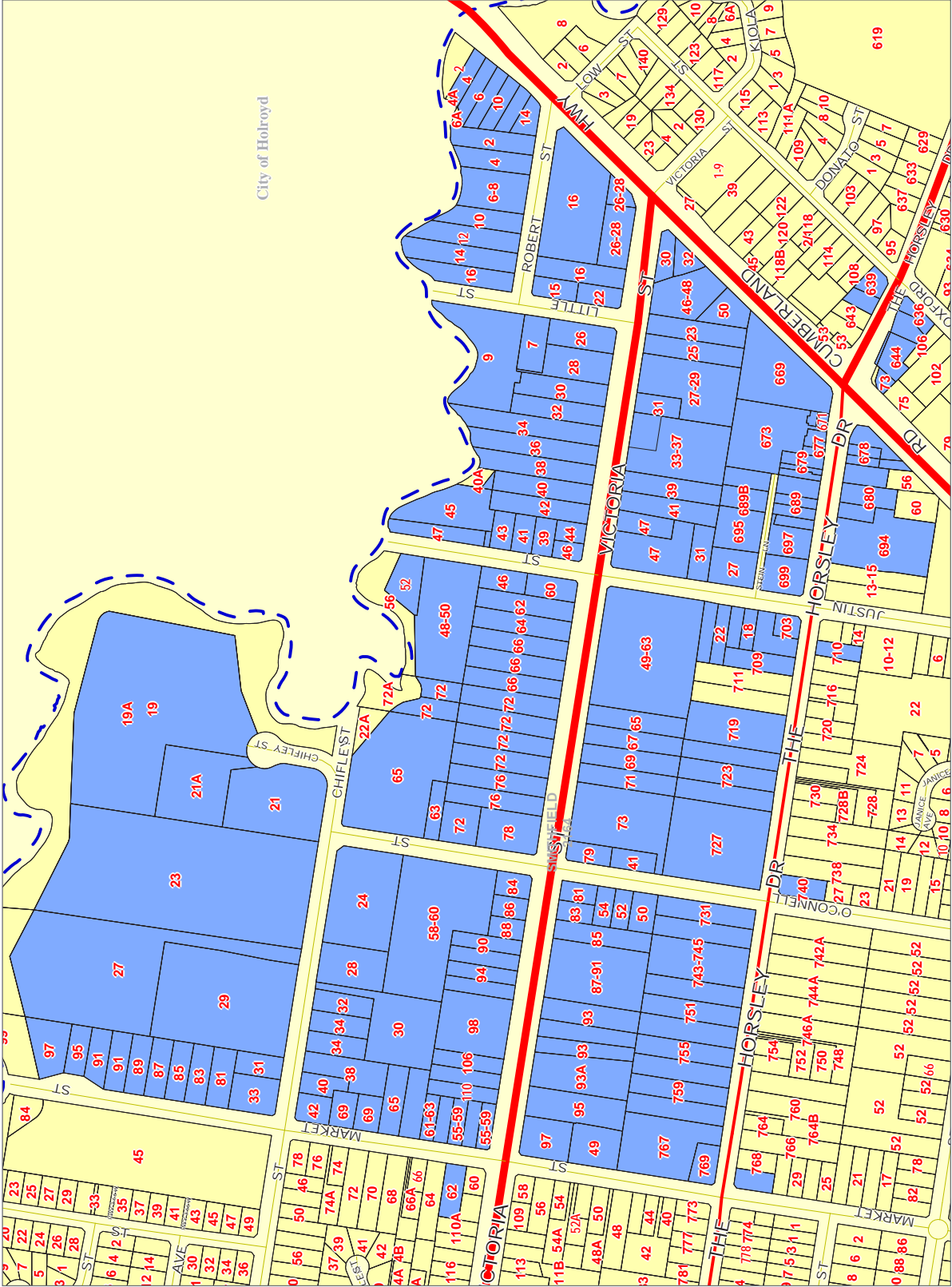
RATES CATEGORY MAP - LANSVALE



*Business properties for the area are shaded blue

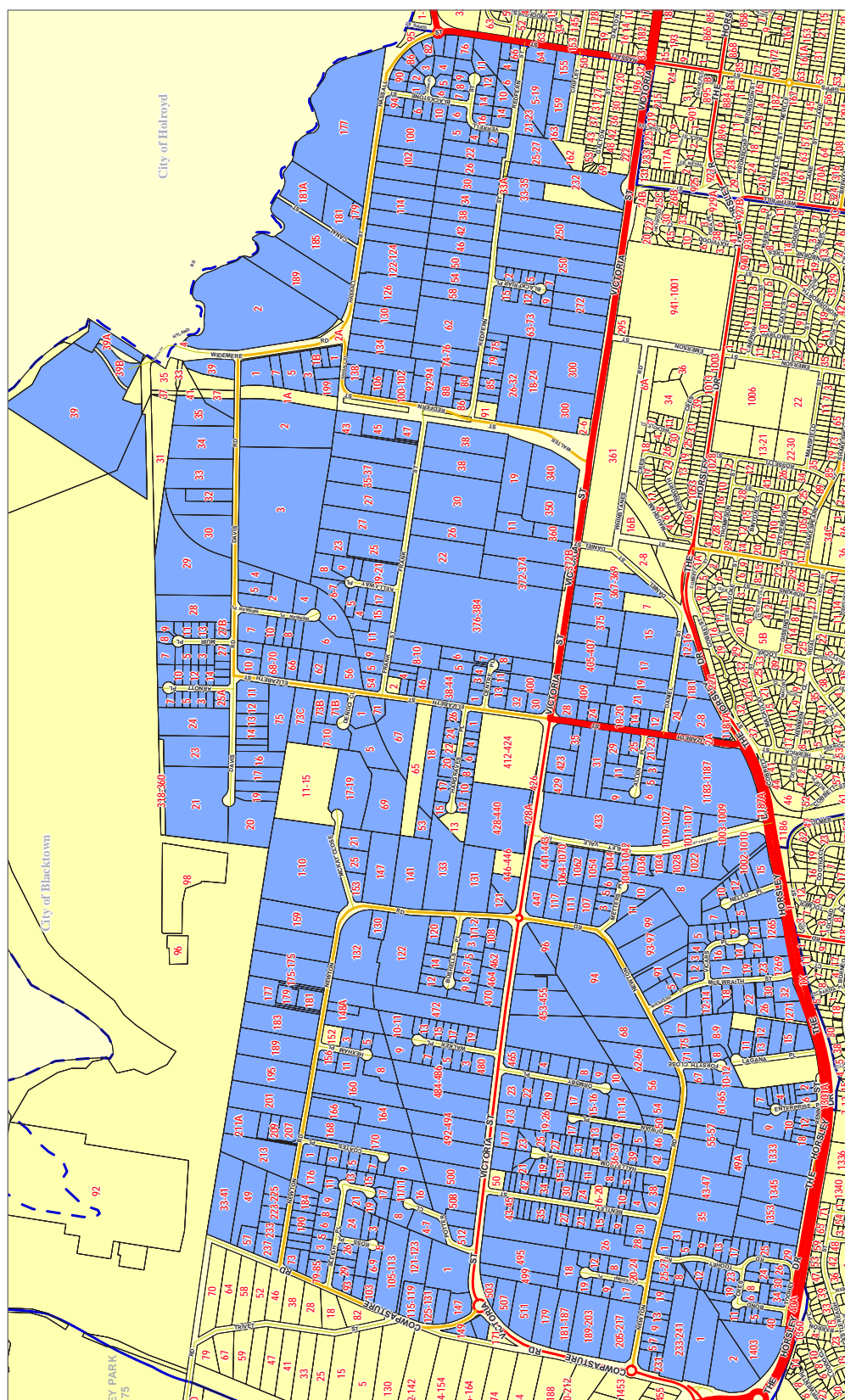
*Business properties for the area are shaded blue

RATES CATEGORY MAP - SMITHFIELD



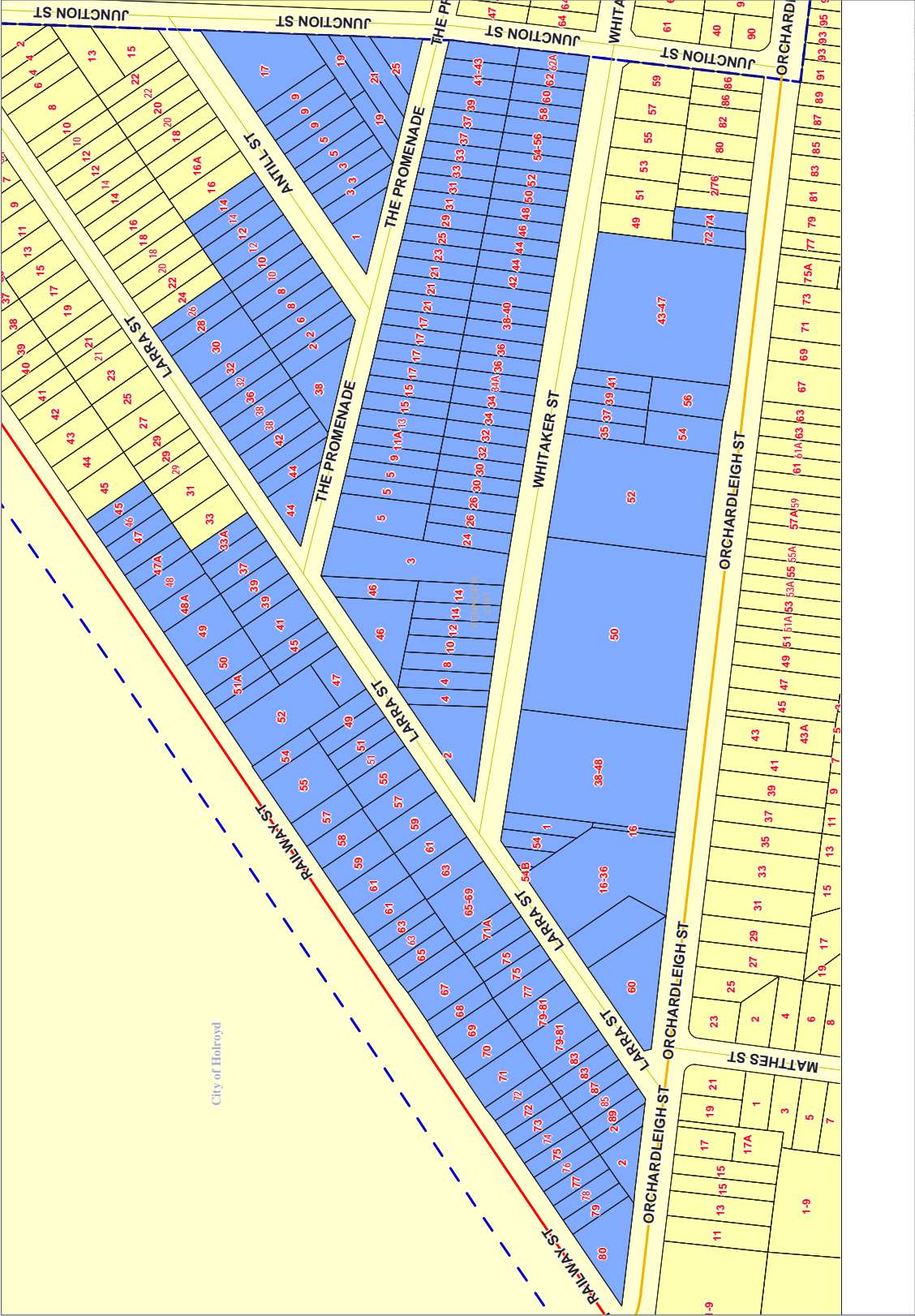
*Business properties for the area are shaded blue

RATES CATEGORY MAP - WETHERILL PARK



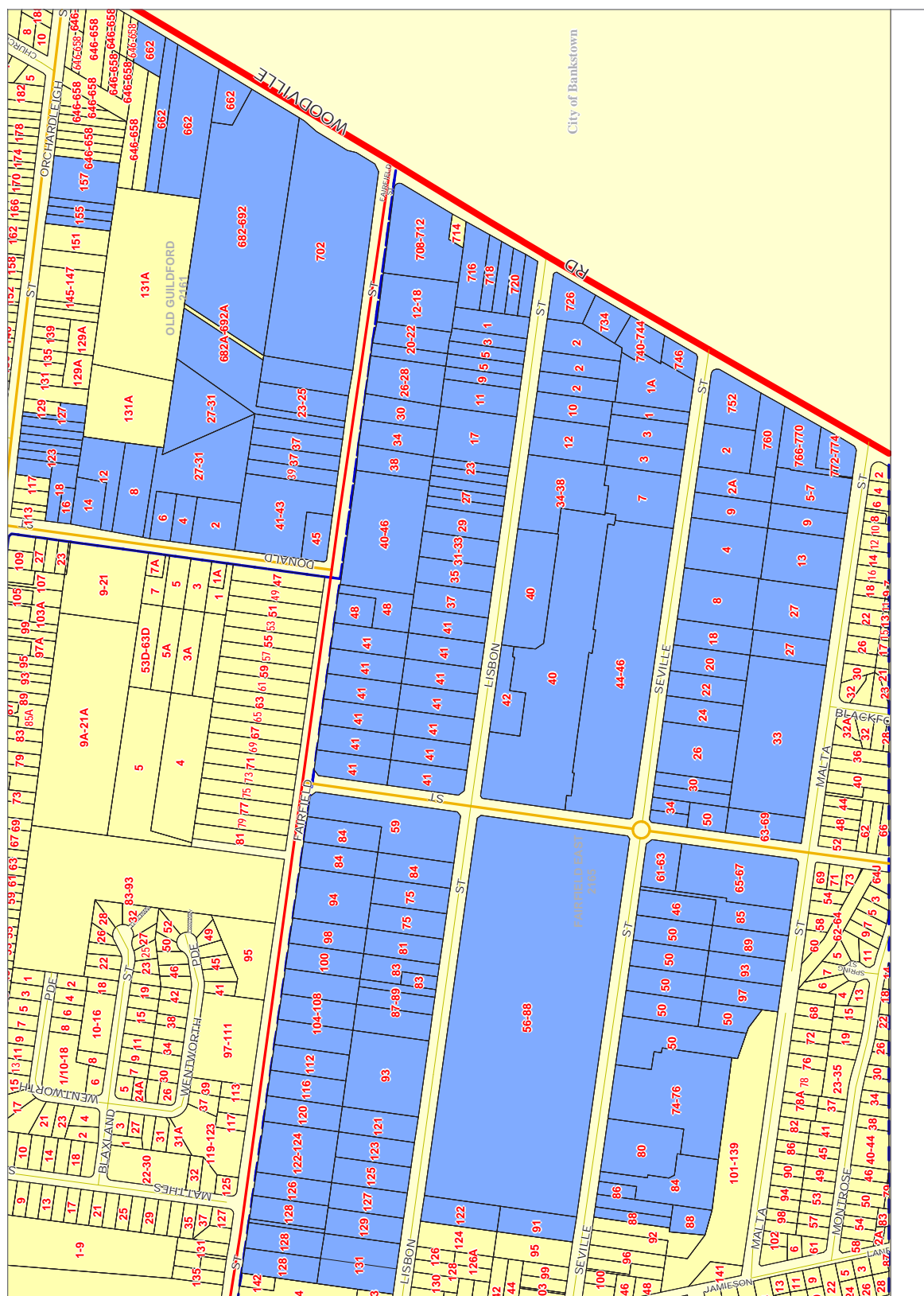
*Business properties for the area are shaded blue

RATES CATEGORY MAP - YENNORA NORTH




*Business properties for the area are shaded blue

RATES CATEGORY MAP - YENNORA SOUTH



*Business properties for the area are shaded blue



Fairfield City Council's Operational Plan is available to the public from Council's Administration Centre (86 Avoca Road, Wakeley) and at all five libraries throughout the City. It is also available on Council's website – www.fairfieldcity.nsw.gov.au – go to Council > Corporate Plans > Operational Plan.

Enquiries about information contained in this report or other related matters should be directed to Council by phone on 9725 0222.

Production

Produced by the Integrated Planning & Reporting Unit, Fairfield City Council.

For more information and specific meeting dates/time:

Council's website: www.fairfieldcity.nsw.gov.au

Call us on 9725 0222 or fax us on 9725 4249

Write to us at PO Box 21, Fairfield NSW 1860

Email us at mail@fairfieldcity.nsw.gov.au

 www.facebook.com/fairfieldcity

 www.twitter.com/fairfieldcity

