



Our home  
Our City Our future

OPERATIONAL PLAN  
2014-2015  
**WITH SRV**



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## OUR COMMITMENT TO ABORIGINAL AND TORRES STRAIT ISLANDER RESIDENTS

Fairfield City Council recognises the customs and traditions of Aboriginal people, their spiritual relationship with the land and the right of Aboriginal Australians to live according to their own beliefs, values and customs. The vital importance of Aboriginal and Torres Strait Islander peoples' contribution to strengthening and enriching the heritage of all Australia is acknowledged.

Fairfield City Council acknowledges the Cabrogal people as the traditional custodians of the Fairfield City Council local government area and pays its respect to the Elders, both past and present. The Cabrogal clan takes its name from the "cobra grub", a staple food for the clan, which is found in local creeks in the area.

Fairfield City Council signed a Local Government Commitment acknowledging and recognising Aboriginal and Torres Strait Islander people as the first peoples of Australia. It also acknowledged their loss and grief caused by alienation from traditional lands, loss of lives and freedom, and the forced removal of children.

The signing of this significant agreement took place during National Aboriginal and Islanders Day Observance Committee week on 5 July 2000 where Fairfield City Council dedicated itself to developing a partnership approach with Aboriginal and Torres Strait Islander peoples as part of addressing the needs of whole communities.

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## MESSAGE FROM THE MAYOR AND CITY MANAGER

We are pleased to present Fairfield City Council's 2014-2015 Operational Plan. The Operational Plan provides a detailed account of the services, projects and major programs Council has committed to deliver in the financial year as identified in its Revised 2013-2017 Delivery Program.

With a budget of over \$154 million, the 2014-2015 Operational Plan will see Council deliver works throughout the city. A detailed list of these works can be found on page 26 along with a map on page 28 identifying the locations of a majority of these works. The map clearly demonstrates the spread of these works throughout the whole of the city.

Some key highlights that Council have committed to be delivered over the next year are;

- Construction of the Youth and Community Centre in Fairfield Park;
- Water Park at Prairiewood Leisure Centre;
- Commencement of the Dutton Lane Development;
- Adventure Park in Fairfield Park;
- Bonnyrigg Town Centre play equipment;
- Wilson Road Reserve Upgrade;
- Suburb Banners;
- Canley Heights car parks;
- Smart Street Fairfield Upgrade; and
- Upgrades to Fairfield multi-deck car parks.

Based on the *community's priorities* and the resources available, Council applied for a Special Rate Variation (SRV) and it was determined by IPART that a permanent one-off increase in its rates of 10% (including the rate peg) in 2014-2015 was required to ensure Council was able to meet the growing needs of its community, significantly improve its current assets and ensure the sustainability of Council into the future.

With this new SRV in place an additional \$50 million will be available over the next ten years to assist Council in delivering a number of infrastructure projects to improve the City and meet the growing needs of its community. Some of the projects earmarked for delivery using these funds are the Fairfield City Library expansion project, the construction of stage 2 to the Water Park at Prairiewood Leisure Centre and the planning for upgrades to buildings and sportsgrounds. Full details can be found on page 20.

Along with the continued delivery of its services, Council is again committed in 2014/2015 to look for savings, efficiencies and process improvements to trim costs and improve value for money working towards its financial sustainability over the medium to long term.

With the services, projects and major programs Council has committed to in its 2014-2015 Operational Plan, Council is pleased to be able to continue to deliver for its community, working towards achieving their vision for Fairfield City.

The 2014-2015 Operational Plan incorporates the services identified by the community as priority. They have been categorised within Council's five themes as follows:



**Frank Carbone**  
**Mayor**



**Alan Young**  
**City Manager**

## WHAT IS THE INTEGRATED PLANNING AND REPORTING FRAMEWORK?

The Integrated Planning and Reporting (IPR) Framework (*Figure 1*) is a legislative requirement for all NSW councils. This requires the development of a series of long, medium and short term plans that aim to ensure a more sustainable Local Government sector. The key focus is Councils being more responsive to community priorities.

### What plans are there in the framework?

Under this Framework councils are required to develop a Community Strategic Plan (10 years), a Delivery Program (4 years) and Operational Plan (1 year). These documents are informed by a Resourcing Strategy (10 years) that is made up of a Long Term Financial Plan, Asset Management Policy, Strategy and Plans and a Workforce Management Plan.

In order to achieve the integration envisaged by the Framework, there is an alignment between the Fairfield City Plan, Resourcing Strategy, Delivery Program and the Operational Plan. This alignment is formed through the 5 themes identified by the community in the Fairfield City Plan which are:

Theme 1 - Community Wellbeing

Theme 2 - Places and Infrastructure

Theme 3 - Environmental Sustainability

Theme 4 - Local Economy and Employment

Theme 5 - Good Governance and Leadership

Figure 1



The red box above identifies what this document you are reading and where it sits in the Framework.



## HOW DO WE REPORT ON THE IPR FRAMEWORK?

Under the Integrated Planning and Reporting (IPR) Framework, Council has legislative reporting requirements that need to be met. This Framework requires Council to report to its community on each of the documents in the Framework.

For the **Fairfield City Plan**, Council is responsible for collating information for all stakeholders and reporting to the community once every 4 years on their contribution towards delivering on the community's priorities, goals and outcomes. This is called the End of Term Report.

For the **Delivery Program**, Council reports every 6 months on the delivery of its services, initiatives and major programs. This report outlines the achievements, progress against its measures and advocacy it has undertaken for the community.

The **Operational Plan** is reported on quarterly and is a detailed financial report which also includes the status of the major programs and initiatives identified in the Operational Plan by exception.

Supporting this process is the **Annual Report** which details Council's achievements in delivering its services, initiatives and major programs outlined in the Delivery Program and Operational Plan each year. It also details Council's financial statements and other legislative requirements.

Council's performance reports are available on our website under Council/Corporate Plans.

<http://www.fairfieldcity.nsw.gov.au>

## FAIRFIELD CITY PLAN 2012-2022

Council extensively engaged its community in 2010, where the community identified its vision, goals and priorities. In reviewing the City Plan, Council again in 2012 engaged the community and the community validated with minimal changes the vision, themes and goals which reflect community concerns and aspirations for the future of Fairfield City. The vision and priorities identified in the Fairfield City Plan 2012-2022 are listed below.

### Community's Vision

"We are Fairfield City - a welcoming, safe and diverse community where we are proud to belong, invest and prosper".

### Community Priorities

Priority 1 - Improved Community Safety

Priority 2 - A Clean and Attractive Place

Priority 3 - Better Health Services

Priority 4 - Less Rubbish Dumping

Priority 5 - Cleaner Environment

Priority 6 - Improved Roads

Priority 7 - Better Public Transport

Priority 8 - Access to Schools, Universities and TAFE

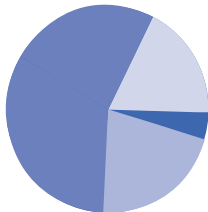
Priority 9 - More Parking

Priority 10 - More Activities for Children and Youth

## EVERYONE CAN MAKE A CONTRIBUTION

Everyone has a part to play in achieving the community's vision, priorities and goals. When looking at the 5 themes and the goals for Fairfield City, the Federal Government, the NSW State Government, Fairfield City Council, Non-Government Organisations, the private sector and individual residents can all make a contribution towards their achievement.

## A SNAPSHOT OF OUR CITY

<b>Fairfield City</b>	Is a residential, commercial and industrial Local Government Area in South Western Sydney about 32km from the Sydney CBD.
<b>Location and boundaries</b>	Fairfield City is bounded by Blacktown, Holroyd and Parramatta Cities in the north, Bankstown City in the east, Liverpool in the south and Penrith City in the west.
<b>Our Suburbs</b>	The City covers Abbotsbury, Bonnyrigg, Bonnyrigg Heights, Bossley Park, Cabramatta, Cabramatta West, Canley Heights, Canley Vale, Carramar, Cecil Park (part), Edensor Park, Fairfield, Fairfield East, Fairfield Heights, Fairfield West, Greenfield Park, Horsley Park, Lansvale, Mount Pritchard (part), Old Guildford, Prairiewood, Smithfield (part), St Johns Park, Villawood (part), Wakeley, Wetherill Park and Yennora (part).
<b>Land Use</b>	<p>While mainly residential, the Local Government Area contains industrial and business lands which include large scale industrial estates at Wetherill Park and Smithfield. Major commercial centres are located at Fairfield and Cabramatta.</p> <div>  <p><b>LAND USE</b></p> <ul style="list-style-type: none"> <li>Agricultural</li> <li>Parkland</li> <li>Residential</li> <li>Other</li> </ul> </div>
<b>Traditional Owners</b>	Fairfield City Council acknowledges the Cabrogal people as the traditional custodians of the Fairfield City Local Government Area.
<b>Major Features</b>	Western Sydney Regional Park, Chipping Norton Lakes, extensive waterways, more than 452 parks incorporating a diverse range of recreational settings, including children's playgrounds, public art, picnic areas and landscape features, extensive network of cycleways, walking trails, sports grounds and bush parks, four major business and retail centres, a range of cultural cuisines, temples, Fairfield Markets, Fairfield Showground - host to many large cultural and special large-scale events.

**Did you know?**  
Fairfield City has an area  
of  
**102km<sup>2</sup>**

**Did you know?**  
Fairfield City has a population  
of  
**198,335**  
(Estimated Resident Population  
@ 30 June 2012)

**Did you know?**  
**50%**  
of people in Fairfield City  
come from countries where  
English is not the first  
language



## WHAT MAKES FAIRFIELD UNIQUE?

Our community has many unique features which distinguish us from our immediate neighbours and the rest of metropolitan Sydney. These unique features create many opportunities and challenges for achieving our community's desires. Set out below is a summary of our unique features and how our residents differ from the rest of Metropolitan Sydney (the Sydney Statistical Division), NSW and Australia.

2011	OUR CITY	GREATER SYDNEY	NEW SOUTH WALES	AUSTRALIA
The median Weekly Household income	<b>\$1,022</b>	\$1,447	\$1,237	\$1,234
Medium and High Density Housing	<b>26%</b>	40%	31%	25%
The median Monthly Mortgage Repayments	<b>\$1,800</b>	\$2,167	\$1,993	\$1,800
The median Weekly Rent	<b>\$280</b>	\$351	\$300	\$285
Lone person households	<b>15.6%</b>	21.5%	24.2%	23.1%
Households with children	<b>61.1%</b>	45.6%	42.7%	41.3%
Persons per household	<b>3.23</b>	2.69	2.59	2.55
Amount of social housing	<b>8.0%</b>	5.0%	4.9%	4.5%
Speak a language other than English	<b>69.9%</b>	32.5%	22.5%	18.2%
Speak English not well or not at all	<b>24.4%</b>	5.8%	3.9%	3.0%
No qualifications	<b>60.3%</b>	40.5%	42.8%	44.1%
The median age in Fairfield City	<b>36</b>	36	38	37

**Did you know?**

61% of households in Fairfield City have families with children

**Did you know?**

Fairfield City has more people living in each home than NSW or Australia with an average of 3.23 people per dwelling.

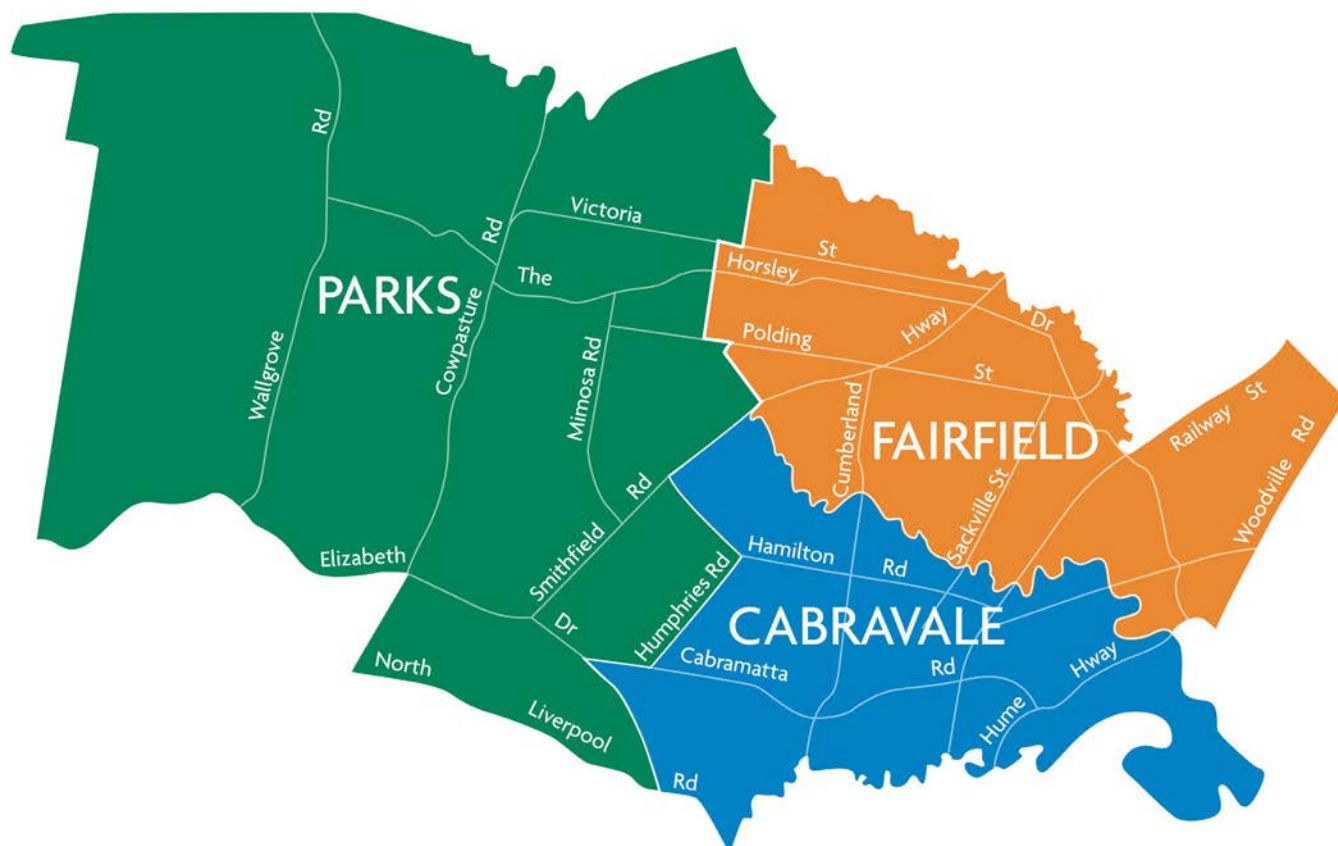
**Did you know?**

70% of people speak a language other than English at home compared to 22.5% in NSW and 18% in Australia. Our diversity was identified as the best thing about living in Fairfield City.

## OUR ELECTED REPRESENTATIVES 2012-2016

Fairfield City Council is divided into three electoral areas called wards. Every four years, the Mayor is elected and for each ward four Councillors are also elected to represent the interests of residents, property owners and businesses.

The last election was in September 2012. These representatives will act as advocates for their respective Wards as well as serve the City as a whole for a period of four years to September 2016.



These representatives will act as advocates for their respective Wards and serve the City as decision makers up until September 2016. Whilst the Mayor and Councillors constitute the governing body of Council attending Council and Committee Meetings, they are also required to attend activities like public meetings and official functions.

#### MAYOR



Frank Carbone  
9725 0203

#### FAIRFIELD WARD



Deputy Mayor  
George Barcha  
0427 901 166



Charbel Saliba  
0417 708 582



Lawrence White  
0438 222 971



Ken Yeung  
0416 113 888

#### PARKS WARD



Milovan Karajcic  
0417 770 110



Ninos Khoshaba  
0447 112 210



Joe Molluso  
0418 440 971



Zaya Toma  
0450 924 933

#### CABRAVALE WARD



Del Bennett  
0409 665 101



Dai Le  
0410 899 787



Kien Ly  
0427 961 710

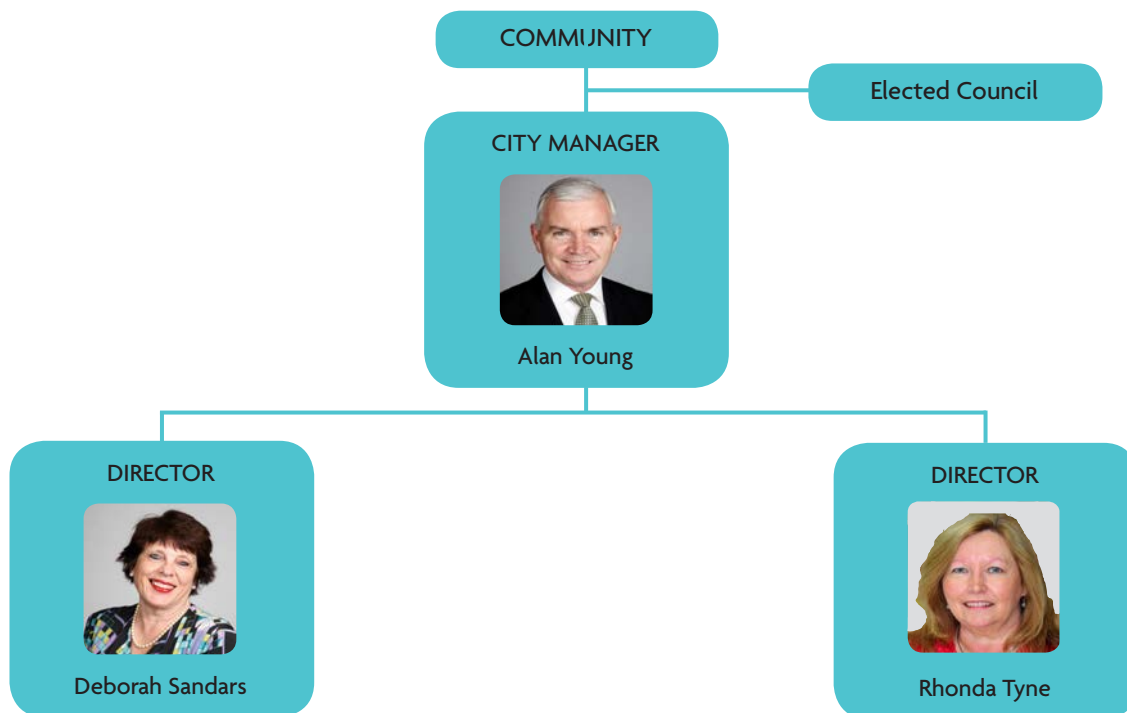


Nhan Tran  
0458 300 255

## COUNCIL'S ORGANISATIONAL STRUCTURE

The Organisational structure is led by the Executive Leadership Team consisting of the City Manager, two Directors and seven Group Managers. They are responsible for the implementation of the 2014-2015 Operational Plan.

The Executive Leadership Team will monitor the objectives of this Operational Plan over the next year as well as delivering the functions of Council, including the services, new initiatives and major programs.



## COUNCIL'S STRATEGIC DIRECTION

Council will continue to give priority to the issues that the community has identified as its top ten:

1. Community safety
2. Clean and attractive place
3. Better health services
4. Less rubbish dumping
5. Cleaner environment
6. Improved roads
7. Better public transport
8. Access to education
9. More parking
10. More activities for children and youth

Many of the new initiatives that will be delivered over the coming financial year address these priorities for the community. Other issues such as better health services, public transport and access to education are primarily the responsibility of the State Government. Council will continue to advocate on behalf of the community for improvements in these services.

Other priorities for Council in 2014-15 include

- savings, efficiencies and process improvements to trim costs and improve value for money
- financial sustainability over the medium to long term
- better communication about Council services and listening to community needs and views
- catering for changing community demographics
- corporate governance, leadership and culture.



## SEVEN GROUP MANAGERS AND THEIR FUNCTIONS

### GROUP MANAGER COMMUNITY LIFE Amanda Bray

- Children & Family Services
- Community Development
- Social Policy and Planning
- Cultural Development and Policy
- Leisure Centres
- Libraries
- Museum & Gallery
- Showground & Golf Course

### GROUP MANAGER PUBLIC HEALTH AND ENVIRONMENT Ross Smith

- Environment & Public Health
- CCTV Program
- Street & Public Amenities Cleaning
- Waste Management
- Waste Education & Environmental Sustainability
- Compliance, Investigation & Enforcement
- City Connect Bus operation

### GROUP MANAGER CORPORATE SERVICES Andrew McLeod

- Civic & Councillor Services
- Governance
- Legal Services
- Communications & Marketing
- Customer Service
- Graphic Design & Printing
- Human Resources
- Procurement, Fleet & Stores

### GROUP MANAGER INFORMATION MANAGEMENT AND SERVICES Petra Tinker

- Information Technology
- Information & Records Management
- Financial Operations
- Payroll
- Corporate Business Improvement
- Insurance & Workers Compensation
- Enterprise Risk Management

### GROUP MANAGER PLACE, ASSETS AND STRATEGY David Niven

- Asset Management
- Open Space & Recreation Policy & Planning
- Property & Community Facilities Management
- Catchment Management
- Place Management & Economic Development
- Integrated Planning & Reporting
- Financial Accounting
- Management Accounting
- Property Development Fund

### GROUP MANAGER INFRASTRUCTURE OPERATIONS Mick Raby

- Sustainable Resource Centre
- Contracts Management
- Emergency Risk Management
- Infrastructure Construction & Maintenance
- Project Management
- Surveying & Design
- Transport Policy
- Built Resources

### GROUP MANAGER CITY DEVELOPMENT Diane Cuthbert

- Building Certification and Fire Safety
- Swimming Pool Compliance
- Land Use Investigation and Compliance
- Development Application Assessment
- Engineering Assessment and Certification
- Zoning Certificates
- Strategic Land Use Planning

## COUNCIL'S MISSION AND PROFILE

Council is committed to delivering quality services that meet the needs of its community as identified in the Fairfield City Plan 2012-2022. Fairfield City Council will deliver these services in accordance with its Mission Statement to assist the community in achieving its vision for the City.

Members of the public are welcome to the full Council meetings and Committee meetings. At the Committee meetings members of the public are able to ask questions and address the Committee on items on the agenda. The public may also ask questions at ordinary Council meetings, provided that the question is submitted in writing by 12pm on the day of the meeting and the question does not relate to an item listed on the agenda.

For more information and specific meeting dates and times:

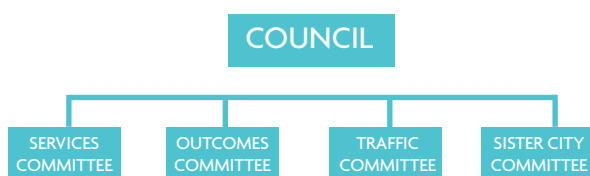
- Visit Council's website at [www.fairfieldcity.nsw.gov.au](http://www.fairfieldcity.nsw.gov.au) to access a range of information about Council, Fairfield City and local government
- Call us on 9725 0222 or fax us on 9725 4249
- Write to us at PO Box 21, Fairfield NSW 1860
- Email us at [mail@fairfieldcity.nsw.gov.au](mailto:mail@fairfieldcity.nsw.gov.au)
- [www.facebook.com/fairfieldcity](https://www.facebook.com/fairfieldcity)
- [twitter.com/fairfieldcity](https://twitter.com/fairfieldcity)
- City Connect column in The Fairfield City Champion newspaper

### MISSION STATEMENT

<b>Leadership</b>	Actively promoting the Community's Vision for the City
<b>Commitment</b>	Caring about our community and the people in the organisation
<b>Sustainability</b>	Considering the environmental, social, governance and economic impact of decisions
<b>Integrity</b>	Being fair, open, ethical and consistent in all activities
<b>Participation</b>	Providing genuine opportunities for participation in Council decisions and activities
<b>Best Value</b>	Ensuring quality service and effective use of resources that people need and can afford
<b>Improvement</b>	Learning from experiences and seeking better ways of doing things

## COUNCIL PROFILE

The Mayor and Councillors constitute the governing body of Council. As well as sitting as a full Council, there are a number of sub committees that deal with different aspects of Council activities. At present Council has 4 active committees: the Services Committee, the Outcomes Committee, the Traffic Committee and the Sister City Committee.



## RESOURCING STRATEGY

In developing its 2013-2017 Revised Delivery Program Council has identified the services, initiatives and major programs it will deliver over the next 4 years in response to the community's priorities identified in the Fairfield City Plan 2012-2022.

The Resourcing Strategy consists of the Long Term Financial Plan, Asset Management Policy, Strategy and Plans and the Workforce Management Plan. These documents respond to the community's priorities and Council's 2013-2017 Delivery Program.

The Resourcing Strategy outlines what money, people and assets Council has to support the delivery of its services, initiatives and major programs. Overall, Council's 2013-2017 Resourcing Strategy demonstrates that Council needs to review its funding options if it is to meet all the initiatives identified by the community over the next 4 years. Council will need to continue to develop and refine its Asset Management Plans and address its increasing backlog as well as address the current and future predicted gaps in its workforce over the next 4 years.

In order to address these issues identified in the Resourcing Strategy a number of actions have been developed for each plan. These actions will be incorporated into future Operational Plans. Whilst actions for each of these major programs are to be delivered by various services within Council, the actions have been listed within the following theme and service areas as indicated below;

Plan	Theme	Service
Long Term Financial Plan	5	Financial Management
Asset Management Strategy	2	Asset Management
Workforce Management Plan	5	Human Resources

## FINANCIAL OVERVIEW

### OPERATIONAL PLAN BUDGET


The key in determining financial sustainability is for Council to achieve an operating surplus from its operations. Council's capital program and increased operating cost base create challenges in achieving operating surpluses.

The results shown in the Operating Statement incorporate efficiency improvements and additional cost saving targets. Further, a corporate restructure was introduced to help reduce the deficit position.

Most revenue and expenditure projections for the Operational Plan have been based upon the expected Consumer Price Index except for:

- Rating Revenue - Rate movements are set by the Independent Pricing and Regulatory Tribunal (IPART). There are two components of change to the Rating Revenue approved by IPART for the 2014/15 Operational Plan. These are:
  - o IPART has set a general increase cap at 2.3% for 2014/15 based on movements in indices reflecting council costs, a productivity factor and the withdrawal of the carbon price advance.
  - o The current 5% special rate variation ceasing in June 2014.
  - o Application of a new single 7.7% special rate increase in 2014-2015. This one-off special rate variation will assist Council to deliver the extra projects identified by our residents and help shape the future of our City. As this special rate variation is a one-off increase, rates in the following year 2015-2016, will only increase by the rate peg which is forecast to be 3%.
- The Federal Government Budget announced a three-year freeze on the indexation of Financial Assistance Grants (FAG) for councils which will result in a reduction of \$384k in 2014/15 and a total loss of \$1.187 million over the three-year freeze period for grant income.
- Domestic Waste Revenue – Council caps the increase of Domestic Waste income to match the expected increased level of Domestic Waste expenditure. However, due to accumulated Domestic Waste Management reserve funds, Council will only increase the charges to residents by 3% for the 2014/15 Operational Plan.
- Stormwater Levy Revenue – This has been capped and remains unchanged from the current levy of \$1.6m per year.
- Employee Expenses have increased in the 2014/15 Operation Plan period.
  - o Includes the Federal Government requirement of a staged increase in the Superannuation Contribution Rate. The increase in Superannuation Contribution Rate is a stepped process which started with a 0.25% in the 2013/2014 financial year to 9.25%, and then another 0.25% increase in the 2014/2015 year to 9.5%.
  - o Incorporated savings of approximately \$445k related to negotiated changes with staff concerning Sick Leave Payout Entitlements. Continued staff savings of \$3.691m through the administration and review of vacant positions and the application of leave policies will continue during 2014/15.
- Council has also factored in the Dutton Lane Redevelopment which is expected to occur in Years 2014/2015 and 2015/16 (through a loan program) and anticipated to generate additional net income of \$2.4m pa in 2016/2017.





The Revised 2013-2017 Delivery Program anticipated an Operating Loss of \$0.9m for the 2014/15 Year. The detailed 2014-2015 Operational plan has revised this position to a loss of \$1.979m. The main movements can be summarised:

- A new program to replace the NSW State Government Waste and Sustainability Improvement Program (WASIP) has been included. This “Waste Less Recycle More” program has increased revenues by \$419k in 2014/15, however some revenue was received in advance in the 2013/14 year (\$472k). The program of work includes estimated capital of \$400k and operational costs of \$491k.
- The reduction in the Financial Assistance Grant of \$384k
- The Flood Mitigation program has been reorganised and has meant a reduction in grants of \$185k and therefore matched funding from Reserves.
- Inclusion Support project for \$138k to provide Occupational Therapy to early childhood, provided as a grant from the Department of Family and Community Services, Aging, Disability and Home Care.
- Initiatives planned for 2013/14 that were stopped and determined to be completed in 2014/15 accounted for \$292k and included projects such as the Bonnyrigg Town Centre planning review and the Retail and Commercial Centres studies.

The Delivery Program anticipated a net cash reduction of \$8.3m compared to an anticipated cash surplus of \$2m for the 2014-2015 Operational Plan. The detailed 2014-2015 Operational plan has changed due to the Asset sales from the Property Development Fund activities which are detailed in the 2014-2015 Operational Plan new initiatives (Theme 5).

## OPERATIONAL PLAN BUDGET

CATEGORY	PROPOSED 2013-2017 REVISED DELIVERY PROGRAM BUDGET	ADJUSTED 2014-2015 OPERATIONAL PLAN BUDGET
All Amounts Shown in \$000's		
<b>OPERATING INCOME</b>		
Rates and Annual Charges	99,377	99,378
User Charges and Fees	19,867	17,867
Interest and Investment	3,472	3,472
Other Revenue	8,587	12,851
Grants and Contribution - Operational	22,288	20,893
Other Income	400	400
<b>Total Operating Income</b>	<b>153,991</b>	<b>154,892</b>
<b>OPERATING EXPENDITURE</b>		
Salaries, Wages and Employee Costs	73,384	74,874
Additional Labour Savings	(3,691)	(3,691)
Material and Contracts	23,664	23,809
Operational Expenses	31,016	31,433
Depreciation	30,413	30,343
Debt Servicing - Interest Paid	103	103
<b>Total Operating Expenditure</b>	<b>154,889</b>	<b>156,871</b>
<b>Operating Surplus/(Deficit)</b>	<b>(898)</b>	<b>(1,979)</b>
<b>CAPITAL EXPENDITURE AND INCOME</b>		
Asset Sales	931	19,781
Capital Income	10,719	10,490
Capital Works Expenditure	(58,113)	(65,358)
Debt Servicing - Principal Repaid	(341)	(341)
<b>CASH MOVEMENTS ADJUSTMENTS</b>		
Enterprise Agreement Payment	(252)	(252)
Employee Leave Entitlement Termination Payments	(1,500)	(1,500)
Loan Proceeds	8,000	8,000
<b>NON CASH MOVEMENTS ADJUSTMENTS</b>		
Add Depreciation	30,413	30,343
Employee Leave Entitlements Provision (Increase)/Decrease	2,742	2,742
<b>Capital and Funding Items</b>	<b>(7,401)</b>	<b>3,905</b>
<b>Cash Surplus/(Deficit)</b>	<b>(8,299)</b>	<b>1,926</b>





### 10% SPECIAL RATE VARIATION (SRV) - IPART DETERMINED APPROVED

Council applied for and it was determined by IPART that a **permanent one-off increase in its rates of 10% (including the rate peg) in 2014-2015** was required to ensure Council was able to meet the growing needs of its community, significantly improve its current assets and ensure the sustainability of Council into the future.

Since its election in 2012, Council has closely *reviewed the community's priorities* and the resources available to Council as part of the development of its Delivery Program. It was clear from these reviews that Council's regular budget could not deliver both its ongoing services and the additional priorities that are important to the community.

Council looked at many options to deliver on these priorities and *extensively engaged the community* on their views. It was considered that the best option was for an SRV increase along with the commitment to a range of efficiencies and cost savings and continual review of all services to ensure that Council delivers the services that its community wants at a level that is appropriate and productive.

Despite this proposed increase it is important to note that the residential rates that you paid in 2013/2014 are less than you were paying in **2007/2008** (refer to Figure 1 below). This was due to a restructure of rates over a period of 5 years and Councils commitment to its residents to ensure that rates remain affordable.

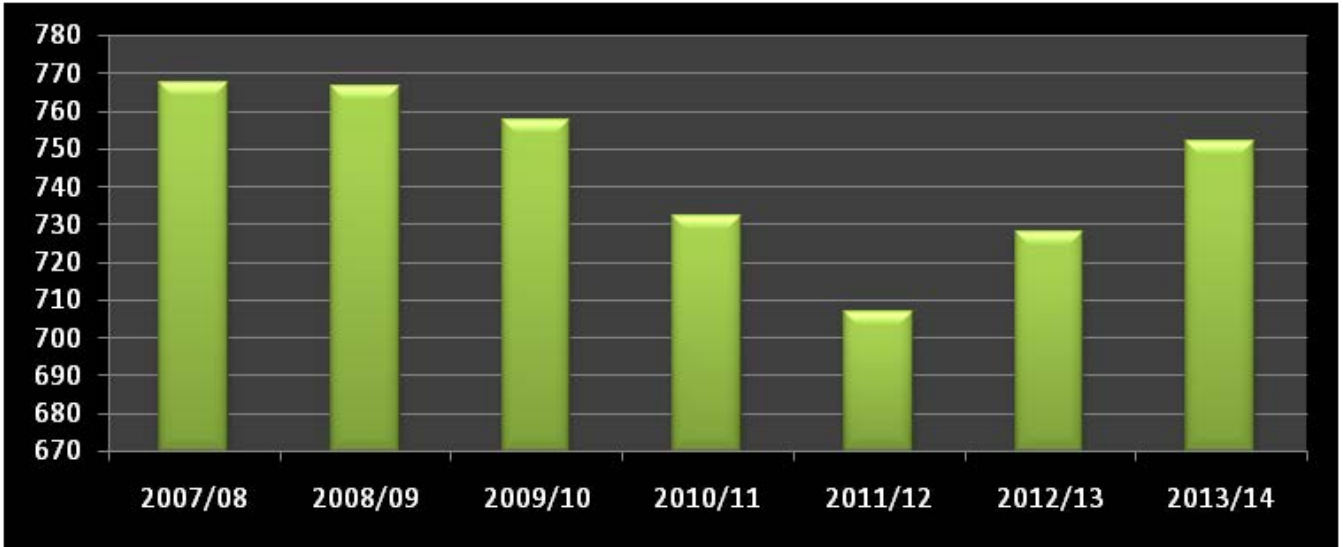
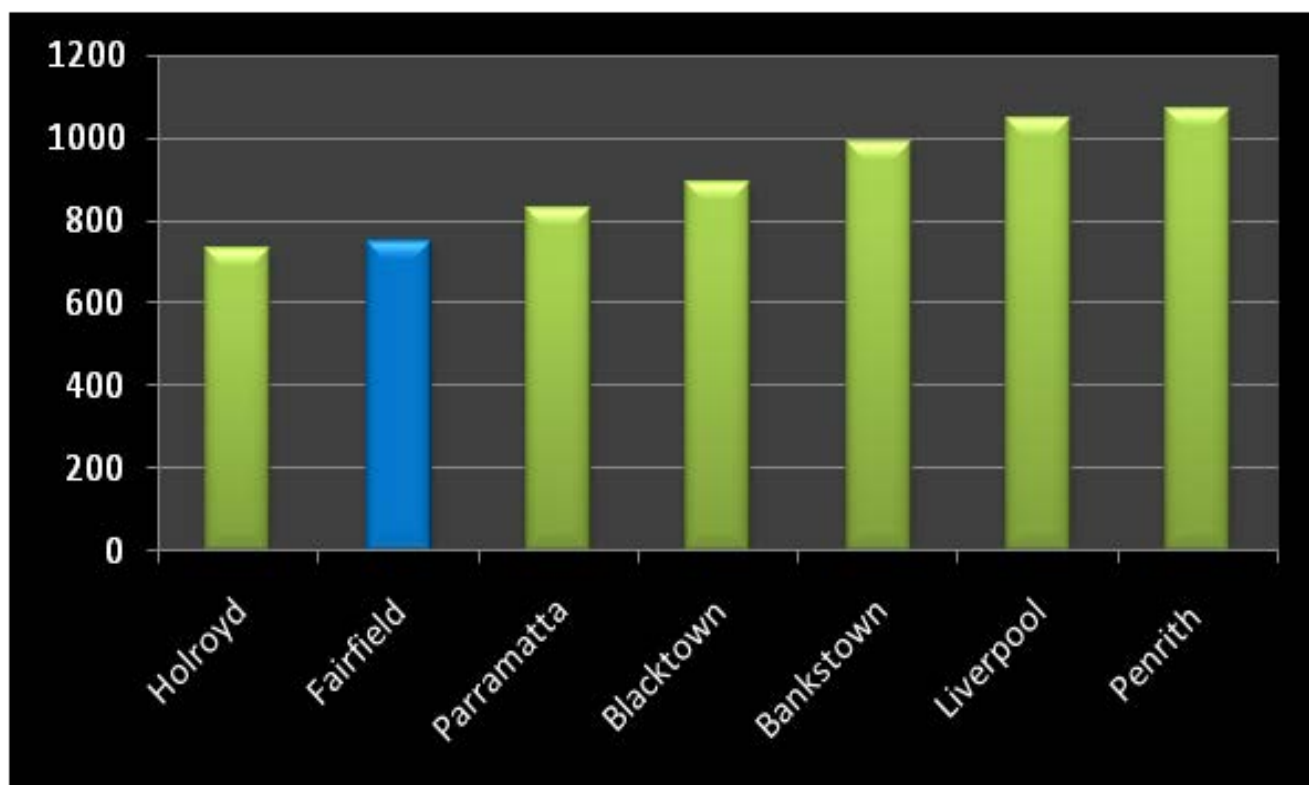


Figure 1: Average Residential Rates 2007/2008 to 2013/2014

Fairfield City Council residential rates in 2013/2014 are also one of the lowest in Western Sydney (refer Figure 2 below) and is projected to remain this way even with the SRV increase in place in 2014/2015.



*Figure 2: Average Residential Rates 2013/2014 Western Sydney councils*

The SRV will enable Council to remain sustainable over the next three years and deliver around \$50 million worth of works throughout the city and around an additional \$10 million to operate these additional services which are targeted to meet the priorities of the community. These include;

- **Infrastructure Renewal and Upgrade (\$4.6m)** – this will see the expansion of the Fairfield Library, stage 2 upgrade to the Water Park at Prairiewood Leisure Centre, landscaping of park frontages and new footpath connections.
- **Infrastructure Renewal only (\$42m)** – this will see community buildings, roads, kerbs and gutters, sportsgrounds and open space upgraded.
- **New Facilities (\$1.8m)** – this will see the addition of the new Fairfield City Centre Park.
- **Increased operating costs (\$6.4m)** – this covers the increase in operating costs for the expansion of the Fairfield Library and Water Park at Prairiewood Leisure Centre.

## HOW WILL YOU KNOW THESE EXTRA PROJECTS ARE BEING DONE?

All these projects have been listed in Council's Revised 2013-2017 Delivery Program and the relevant projects will be included in the Operational Plan each year as they are due to be implemented. This will require Council to report on the projects that are being undertaken through its quarterly, six monthly and annual reports.



## COUNCIL EFFICIENCIES - OPERATIONAL PLAN

Council's on-going service delivery accounts for the vast majority of our annual budget. This is supplemented with specific initiatives undertaken each year and a capital works program.

Identification and implementation of efficiency measures assist in maintaining levels of service across the organisation.

### EFFICIENCY MEASURES

Service reviews address changes in scope and level of service. Efficiencies identify the other improvements in operations which reduce costs, improve productivity and allow more to be done with existing resources.

The organisation has been working on efficiencies for a number of years. This has generated savings and productivity improvements. As part of this process, the following priority areas for the organisation have emerged:

- Process improvement and re-engineering
- People development and service alignment
- New and improved systems
- Reviewing how Council procures
- Reviewing asset management
- Identifying new sustainable revenue sources

Below is the detailed listing of the increases, decreases and requested future reviews that were identified during the development of the 2014-2015 Operational Plan.

External Services Review						
Service Statement	Theme	Responsible Officer	Service Level Option	Cost	Increase ↑ or Decrease ↓ in Level of Service	Outcome
<b>Environmental and Public Health</b> Immunisation Services	1	Manager Environmental Standards	Council will no longer provide immunisation services. This is due to this service being provided by General Practitioners that bulk bill.	\$50,000	↓	To be included in the 2014-2015 Operational Plan.  Note: To support the closure of this service, Council is to ensure the community is provided with a list of alternative services by location that are available. This listing is to be available and promoted to the community.
<b>Children and Family Services</b> Children's Services	1	Manager Children and Family Services	Provide iPads to all Child Care Centres for expanded technology program.	-	-	To be included in the 2014-2015 Operational Plan.  Note: Identified to be funded through grants and fundraising activities.



## External Services Review

Service Statement	Theme	Responsible Officer	Service Level Option	Cost	Increase ↑ or Decrease ↓ in Level of Service	Outcome
<b>Library Services</b> Libraries and hours of operation	1	Manager Library Services	Close Wetherill Park Library on Sunday and reduce Saturday hours from 2pm to 12noon.	-	-	No changes recommended.  Note: Council requested a report back on a review of Library Services hours after Fairfield e-library is developed.
<b>Social and Cultural Development</b> Community Development Projects	1	Manager Social Development	Suggested option – Cease the following programs/projects: <ul style="list-style-type: none"> <li>• Drug Action Plan and Puff Free Parks Policy (-13K)</li> <li>• Crime Prevention (-3K)</li> <li>• Arts Festival (-6K) and redirect funds as follows: <ul style="list-style-type: none"> <li>• \$18K Youth Programs at New Community Youth Centre</li> <li>• \$2K Mayoral Donation Fund</li> <li>• \$2K Art initiatives at the Museum and Gallery</li> </ul> </li> </ul> Funds given to PCYC be amended to have a requirement that 50% of funds given be utilised to provide free programs for participants.	-	-	Funds to be reallocated in the 2014-2015 Operational Plan.  Note: To support the reallocation of funds, Council is to advise all previous recipients of the changes identified as soon as possible and alternatives available to apply for funding i.e. Mayoral Donations Fund.
<b>Communications</b> Newspaper City Connect	5	Communications and Marketing Manager	Special news/projects/events items to be included in Ethnic Newspapers on an as needed basis and email PDF copy of City Connect and City Life as widely as possible to all Council contacts.	\$25,000	↑	To be included in the 2014-2015 Operational Plan.
<b>Building Control and Compliance</b> Swimming Pool Compliance (new legislation requiring pool barrier inspections and issuing of compliance certificates, and conducting pool inspections prior to the sale or lease of a property)	1	Manager Building Control and Compliance	1,000 inspections per year: 500-550 pools.	-	-	No changes recommended.  Note: A report to be presented to Council once final numbers for pools in the area have been identified.

## 2014-2015 EFFICIENCIES

Council's Long Term Financial Plan has identified a trend of expenses increasing at a faster rate than revenue. This results in forecasting increasing deficits unless the rate of increase is matched or revenues increase faster than expenses. In order to address this issue, Council needs to work on a range of efficiencies to manage expenses responsibly moving forward and to look for sustainable revenue sources.

The identified issue is a two sided equation – productivity and cost containment – and efficiencies also need to examine revenue options. The Operational Plan includes initiatives and services relating to improved revenue streams (ongoing and one off returns):

- Dutton Lane Redevelopment – commercial development to generate on-going revenue – project forecast to return \$2.4 million per annum
- Sustainable Resource Centre – commercial operation to recycle road materials. Generates profits and reduces landfill costs for Council operations.
- Revised operational arrangements for Council's multi-storey car parks – commercial decision to optimise net revenue from Council's four car parks.

Each of the services Council operates requires planning. As part of this process, Council's business units identify opportunities for improving productivity or revenue opportunities. This planning is reviewed regularly to challenge the assumptions, operating models and standards applied in the delivery of the service.

Council also has several other proposals identified for consideration during 2014/15. These are:

1. Business case implementation for the operation of Council's Goods Storage to move to Just In Time delivery approach for bulk of stock items;
2. Business case implementation for optimising print room operations and equipment leasing;
3. Business case to assess the community bus operations;
4. Business case assessment of the subsidy level, utilisation and alternate delivery models for community halls and / or community office space;
5. Review of the services delivered by the Natural Resource Management unit;
6. Continued development of the Sustainable Resource Centre production capabilities;
7. Continued implementation of the simplified Work Health and Safety management system;
8. Senior Management review of Corporate Business Improvement Unit program;
9. Business Case for Children and Family Services service review to align utilisation, venue and service parameters;
10. Analysis of purchasing to identify best use of vendor panel's;
11. Review of approach and delivery of legal services;
12. Solar hot water augmentation; and
13. Upgrade of HVAC system at Administration Building (energy savings).

The management of Council's efficiency program is documented in *Council's Productivity and Cost Containment Major Program*.



## HIGHLIGHTS OF THE 2014-2015 OPERATIONAL PLAN

Through this Operational Plan, Council commits to deliver a wide range of services, major programs and new initiatives to the community to work towards the goals and priorities identified in the Fairfield City Plan 2012-2022. This section provides an overview, while the following 'Themes' sections provide more detail.

### Services

Council provides the following ongoing services to the community:

- Access to Information
- Asset Management – Civil and Built
- Asset Management – Open Space
- Building Control and Compliance
- Built Systems – Transport, Traffic and Road Safety
- Catchment Management
- CCTV Camera Program
- Children and Family Services
- City Connect Bus
- Civic and Councillor Services
- Communications
- Compliance, Investigation and Enforcement
- Customer Service Administration Building
- Development Planning
- Emergency Risk Management
- Environmental and Public Health
- Leisure Centres
- Library
- Museum and Gallery
- Place Management and Economic Development
- Property and Community Facilities
- Showground and Golf Course
- Social and Cultural Development
- Strategic Land Use Planning
- Street and Public Amenities Cleaning
- Waste Education and Environmental Sustainability
- Waste Management

The following internal services support the organisation and the above community services:

- Built Systems – Landscape, urban design and surveying
- Corporate Business Improvement
- Financial Management
- Financial Operations
- Governance
- Human Resources
- Information and Records Management
- Information Technology
- Infrastructure Construction and Maintenance
- Insurance
- Integrated Planning and Reporting
- Major Projects and Construction Contracts Management
- Payroll
- Procurement, Fleet and Stores
- Property Development Fund
- Sustainable Resource Centre

## Major Programs

Council undertakes a number of major works programs each year with the specific locations or tasks listed in the annual Operational Plan. The Major Programs are:

- Social and Cultural Development
- Disability Upgrades – Access Improvement Program
- CCTV New Cameras
- Road and Maritime Services 3\*3 Grant Program
- Building Asset Renewal Program
- Footpath Replacement Program
- New Footpath Construction Program
- Road Rehabilitation Program
- Roads to Recovery Program
- Emergency Asset Failure Program
- Roads and Maritime Services Repair Program
- Asset Management Strategy
- Open Space Land Acquisition and Embellishment
- Blackspot Program
- Local Area and Traffic Management Program
- Pedestrian Access and Mobility Plan Program
- Strategic Land Use Planning
- Plant and Equipment Replacement
- Existing Stormwater Management Program
- Flood Mitigation Program
- Stormwater Levy Program
- Waste Less Recycle More - Better Waste and Recycling
- Centres Improvement Program
- Place Management and Economic Development
- Long Term Financial Plan
- Workforce Management Plan
- Fleet Renewal Program
- Productivity Improvements and Cost Containment
- [Community Building Upgrades](#)
- [Footpath Connections](#)
- [Sportsgrounds Renovation and Upgrade](#)
- [Open Space Upgrades](#)

## New Initiatives

The following new initiatives will be delivered during the 2014-2015 Operational Plan period.

THEME 1
Water Park – Prairiewood Leisure Centre
Library Upgrades
Adventure Playground Fairfield District Park
Flying Fox and Play Equipment Bonnyrigg Town Centre Park
Wilson Road Reserve, Bonnyrigg Heights Upgrade
Circuit Walking Paths in Parks
Interwoven Arts Program Fairfield City Centre
Centenary Celebrations Cabravale Memorial Park
<a href="#">Water Park - Stage 2 Prairiewood Leisure Centre</a>
THEME 2
Safety Switches Program
Bonnyrigg Town Centre Planning Framework Review
New Fairfield Centre Park - The Crescent - Design and Approval
Canley Corridor Transport Management Plan
Integrated Parking Strategy
Smithfield Road / Polding Street Intersection Upgrade
Community Energy Efficiency Program

## THEME 2 (continued)

Canley Heights Car Parks
Prairiewood Youth and Community Centre (Hall extension)
Cycleway Shared Path Extension Program
Street Tree Planting
Fairfield City Centre Tree Management (final stage)
Fairfield City Centre Upgrade - Smart Street
Canley Heights Town Centre - Improvement Program Stages 4 and 5
Public Domain Infrastructure
Fairfield City Centre – Connecting Footpath Upgrades
Smithfield-Wetherill Park Heavy Vehicle Access Improvement Program
Multi-Deck Car Parks Upgrade
Community Centres / Halls - Installation of Air Conditioning
Retail and Commercial Centres Study
Fairfield Youth and Community Centre – Fairfield District Park
Dutton Car Park Lane Redevelopment
Additional Car Parking in Fairfield City Centre
South Sydney Freight Line - Road and Pavement Repairs
<a href="#">Fairfield Library Expansion</a>

## THEME 3

Stormwater drainage
Henty Creek Flood Mitigation Works
Education and Community Engagement - Asbestos Disposal Scheme
Asbestos Collection Event

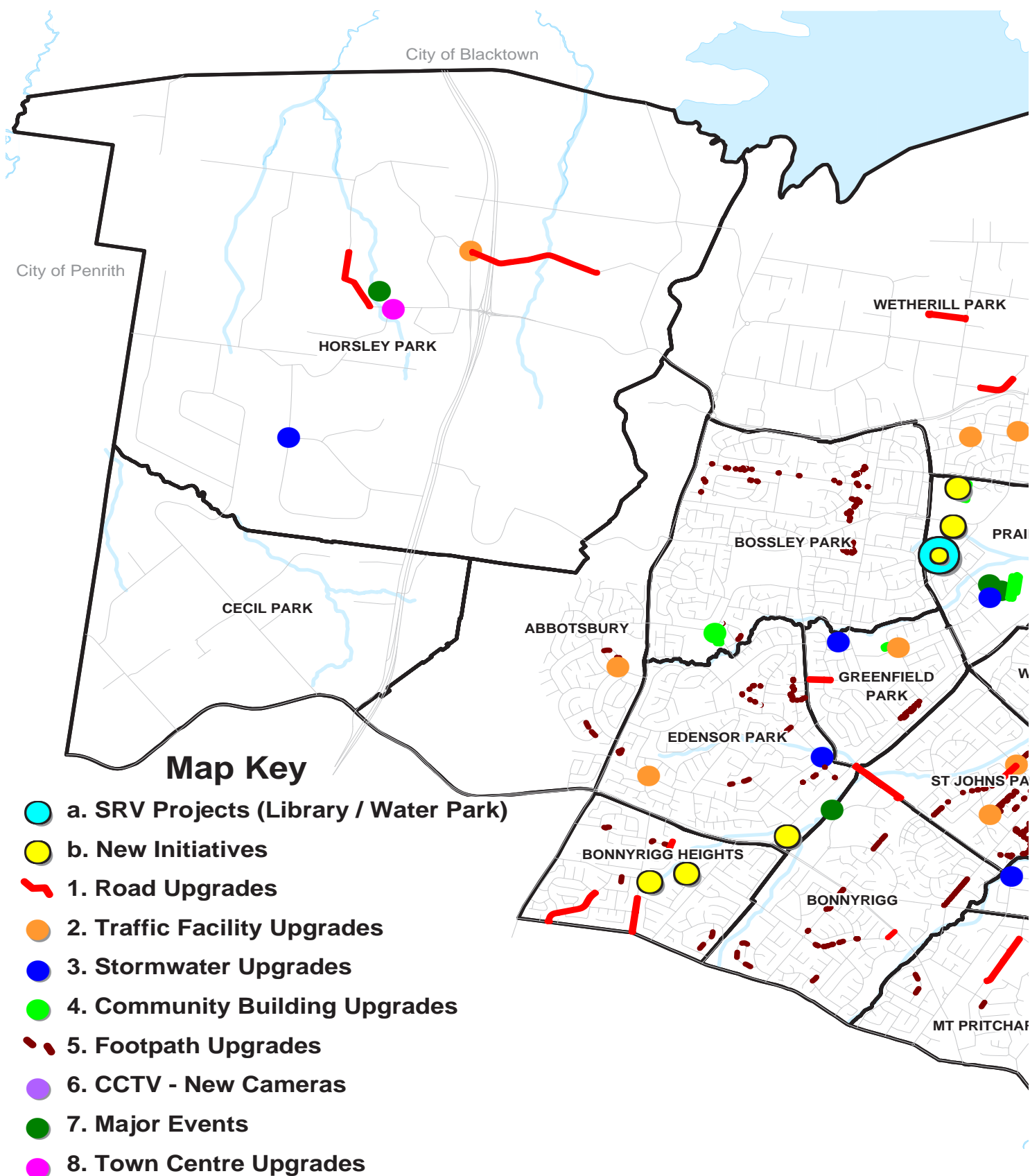
## THEME 4

Implement Fairfield City Centre Marketing
Fairfield City Centre Upgrade - The Crescent (Ware Street to Hamilton Road)

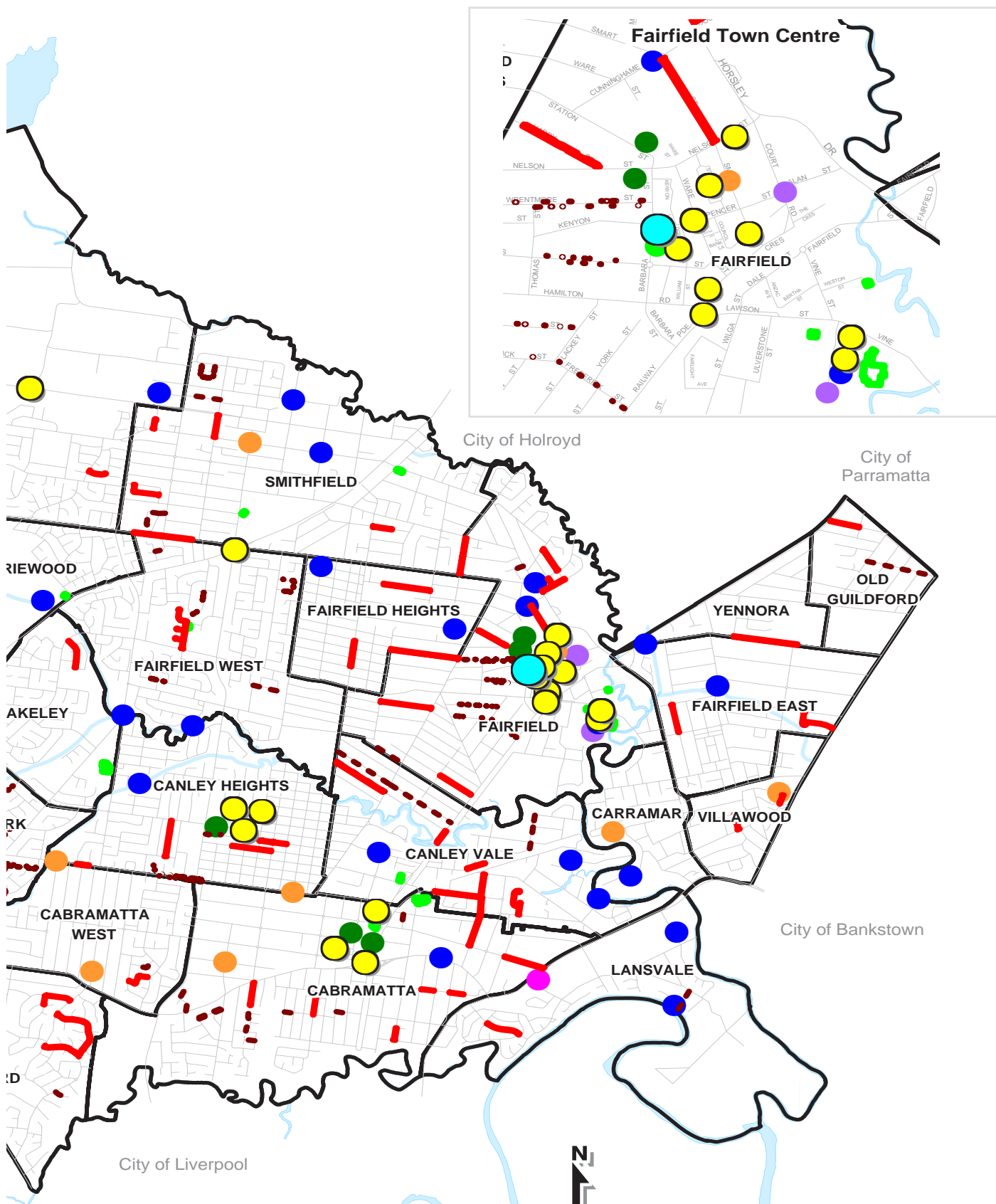
## THEME 5

Fairfield City Council Open Day
Council Website Upgrade
Upgrade Council's Electronic Communications System
Council Digital telephone Upgrade
Upgrade Information Management Systems
Improve Council's Network Speed
Integrate Council's Business Papers System
Suburb Banners
City Calendar
Sub Division of 45-49 Diamond Crescent, Bonnyrigg
Sub Division of 65 The Avenue, Canley Vale
Sub Division of 117a Wetherill Street, Wetherill Park

## 2014-2015 CONSTRUCTION PROJECTS AND MAJOR PROJECTS







# THEME 1 COMMUNITY WELLBEING

## GOAL 1:

### SHARING VALUES AND RESPECT FOR OUR DIVERSITY, CULTURE AND HERITAGE

We are a harmonious community that respects, appreciates and celebrates our diversity (cultural, age, life experience), learning from each other and valuing our local heritage and identity.

## GOAL 2:

### BEING HEALTHY AND ACTIVE

We enjoy good health (physical, psychological, social and environmental), have access to high quality facilities and services and contribute to our own wellbeing through a healthy lifestyle.

## GOAL 3:

### ENJOYING A GOOD STANDARD OF LIVING AND ENHANCED QUALITY OF LIFE

We can satisfy our needs to meet our changing life requirements and ambitions.

## GOAL 4:

### BEING SAFE AND LAW ABIDING

We share core values about respect for individual rights and our responsibility to society and feel safe going about our daily lives, respecting and complying with laws and regulations supporting community order and social justice.

## GOAL 5:

### INCREASED OPPORTUNITIES FOR OUR COMMUNITY

The future goals and dreams of our community are supported and encouraged.



# WHAT IS COMMUNITY WELLBEING?

Community Wellbeing relates to the quality of life we enjoy when we live, work, play, shop or visit the Fairfield City area. It's about a good relationship with our neighbours, the opportunities we have to meet our daily needs and achieve our ambitions, our sense of belonging, respect for the things we value, the support that's available when we need it, and the pride we feel in our diverse community and neighbourhoods.

## Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services	Aboriginal and Torres Strait Islander Reconciliation Action Plan 2011-2016
Strengthen our Local Environment and Communities	Acceptance and Refusal of Authorisations Policy
	Child Protection Policy
	Community Safety and Child Protection Plan
	Cultural Action Plan
	Dealing with Infectious Diseases Policy
	Disability Access Plan
	Fairfield City Council CCTV Code of Practice
	Fairfield City Council LGA CCTV Master Plan
	Fairfield City Cultural Plan
	Fairfield City Drug Action Plan 2013-2018
	Fairfield City Council Drug Policy "Reducing the Harm from Drugs"
	Fairfield City Health Framework
	Fairstart Human Rights Policy
	Fairstart Feedback and Complaints Policy
	Fairstart Participation and Inclusion Policy
	Fairstart Service Access Policy
	Family Involvement Policy
	Family Day Care Child Protection Policy
	Family Day Care Committee Policy
	Family Day Care Fee Policy
	Family Day Care Recruitment and Registration of Educators Policy
	Compliance and Enforcement Policy - "Food Safety in Fairfield City"
	Children Services Fee Policy
	Financial Hardship Policy
	Strategy for Young People in Fairfield City
	Strategy on Ageing

**NSW 2021****STRATEGIES, PLANS, POLICIES AND ACTION PLANS (CONT'D)****Return Quality Services****Strengthen our Local Environment and Communities**

Water Quality and Monitoring Strategy 2012

Pollution Response Handbook

Environmental Assessment Strategy for Local Industry

Fairfield City Council Fees and Charges

Public Access to the Internet in Council Libraries

Library Collection Management Policy

Library Membership

Fairfield City Cultural Plan 2011-2015 and Action Plan 2014-2015

Fairfield City Museum and Gallery Exhibition Policy

Community Facilities Policies

Community Facilities Review and Strategic Framework

Policy for the Disposal of Surplus Roads, Laneways and Pedestrian Paths

Land Acquisitions

Smoke Free Playgrounds for Sportsfields

Access for People with Disability

Policy for Leasing and Licencing Sportsfields

Charities using Council Facilities

Lighting within Public Reserves

Helicopter Landings on Recreational Facilities

Renewal of Various Community Facility Licences

Sales of Council Owned Land

Leasing of Council Properties

Recreation Strategy - Planning 2022

Complaints Management Policy



NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS (CONT'D)
Return Quality Services  Strengthen our Local Environment and Communities	Bike Plan Strategy
	Canley Corridor Draft Urban Arts Strategy
	Gambling Action Plan 2010-2015
	Gambling Policy
	Strategy for Young People in Fairfield City 2013-2017
	Fairfield Strategy on Ageing 2013-2017
	Sales and/or Supply of Alcohol in Council Owned Parks and Sportsfields Policy
	Smoke Free Playgrounds and Sportsgrounds Policy
	Recognitions Policy





## THEME 1 COMMUNITY WELLBEING

### ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN1513	<b>Interwoven Arts Program in the Fairfield City Centre</b> Implement a program that integrates 'artwork' into Fairfield Town Centre upgrades to involve the community in making our City Centre more attractive and inclusive of our cultural diversity. <i>Year 2 of a 4 year program</i>	Fairfield	Manager Place Strategy	Fairfield Town Centre Fund	15,000
IN1533	<b>Centenary Celebrations Cabravale Memorial Park</b> To celebrate Cabravale Park turning 100 years old in 2014, Council will develop a program of activities to acknowledge the history of the park.	Cabramatta	Manager City Assets	General	15,000
IN15181	<b>Adventure Playground Fairfield District Park</b> Construct the adventure playground to be located in Fairfield District Park. The park will have more challenging equipment and offer a high adventure experience to a wide variety of age groups.	Fairfield	Manager City Assets	Grants	94,000
				Section 94	256,000
				<b>Total</b>	<b>350,000</b>
IN15282	<b>Flying Fox and Play Equipment Bonnyrigg Town Centre Park</b> Provide a flying fox and play equipment at Bonnyrigg Town Centre Park suitable for ages 8 to 14. Proposed equipment includes a double flying fox, small climbing wall, softfall and slide.	Bonnyrigg	Manager City Assets	Section 94	332,434
IN15305	<b>Wilson Road Reserve, Bonnyrigg Heights Upgrade</b> Construct a car park for approximately 35 vehicles, play/exercise equipment, landscaping and sports court.	Bonnyrigg Heights	Manager Built Systems	General	300,000
IN15306	<b>Water Park, Prairiewood Leisure Centre</b> Construct a water park at Prairiewood Leisure Centre which incorporates multiple water features for children of various ages, along with other play facilities for families to enjoy.	Prairiewood	Manager Showground, Leisure Centres and Golf Course	Future Capital Works Reserve	1,500,000
IN15308	<b>Circuit Walking Paths in Parks</b> Construct circuit walking paths as a cost effective way to assist the community in getting fit and healthy. For the current year, Council has resolved to place a circuit walking path in Stockdale Reserve Abbotsbury. <i>Year 2 of a 4 year program</i>	Abbotsbury	Manager City Assets	General	100,000
IN15314	<b>Library Upgrades</b> Various library upgrades including shelving, electrical and furnishings. <i>Year 2 of a 2 year program</i>	Various	Manager Library Services	Future Capital Works Reserve	60,000



## ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
SPECIAL RATE VARIATION EXTRA PROJECT					
IN15SRV01	<b>Water Park - Stage 2 Prairiewood Leisure Centre</b> Installation of an additional feature at the Prairiewood Leisure Centre water park which will have water features for children of various ages, along with other play facilities for families to enjoy.	Prairiewood	Group Manager Community Life	SRV	1,500,000

## CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
CF1346	<b>Bossley Park Preschool and Cabramatta Preschool Construction</b> To design and construct a 40 place preschool on both the Bossley Park Public School and Cabramatta Public School. <i>This project was delayed due to continuing negotiations with the Department of Education and Training regarding proposals.</i>	Bossley Park & Cabramatta	Manager Children and Family Services	Grants	551,000
IN14306	<b>Water Park Prairiewood Leisure Centre - Design and Approval</b> Detailed design and approvals for an additional feature at the Prairiewood Leisure Centre which incorporates a water park with multiple water features for children of various ages, along with other play facilities for families to enjoy. <i>This project was delayed due to the Special Rate Variation determination not released until June 2014.</i>	Prairiewood	Manager Showground, Leisure Centres and Golf Course	General	147,000

## SERVICES PROVIDED

CCTV CAMERA PROGRAM		RESPONSIBLE OFFICER Manager Environmental Standards
<b>WHAT DOES THIS SERVICE DO?</b> Manages the Closed Circuit Television (CCTV) program in public places and Council facilities across Fairfield City.	<b>INDICATOR/S</b> # Requests received from NSW Police for video footage.	
<b>OUTPUTS</b>		
<b>NEW CAMERA PROGRAM</b> Installation of new/upgraded cameras in key locations across Fairfield City.		
<b>CLEANING AND REPAIR OF CCTV NETWORK</b> Manage the contract for repair of CCTV network. Organise cleaning and tree trimming to maintain camera operation.		
<b>MANAGEMENT AND ADVICE</b> Provide advice to Council Officers on CCTV practice, codes, standard operating procedures and other agencies on Council's CCTV practice. Provide advice on Development Applications and other plans to ensure CCTV vision remains unimpeded. Liaising with internal and external stakeholders to achieve a successful system and program outcomes. Provision of copies of CCTV footage to NSW Police. Audit of CCTV Program.		

MAJOR PROGRAM/S			
<b>CCTV New Cameras</b>		2014-2015	307,725
To address safety concerns across the City, Council will roll out an annual program of new CCTV cameras in key locations.		Carry Forward 2013-2014	311,361
ID No.	LOCATION	SUBURB	PROPOSAL
MPCTVI501	Fairfield District Park - Adventure Park End of Honour Avenue	Fairfield	Install 3-5 CCTV cameras in appropriate locations to protect park assets
MPCTVI502	Fairfield City Centre - CBD of Fairfield	Fairfield	Install 20-30 CCTV cameras as indicated by CCTV layout plan
MPCTVI503	Mobile cameras - various locations As priority dictates	Various	Quick mobile CCTV camera deployment in priority areas across the city during 2014/15

## CCTV CAMERA PROGRAM

**RESPONSIBLE OFFICER**  
Manager Environmental  
Standards

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
New Camera Program		598,580	598,580	1.00
Cleaning and Repair of CCTV Network		100,617	100,617	0.00
Management and Advice		97,474	97,474	1.00
<b>TOTAL</b>		<b>796,671</b>	<b>796,671</b>	<b>2.00</b>





## CHILDREN AND FAMILY SERVICES

**RESPONSIBLE OFFICER**  
Manager Children and Family  
Services

### WHAT DOES THIS SERVICE DO?

Provides quality children and family services including child care and early intervention programs to ensure a good future for our children and families within Fairfield Local Government Area.

### INDICATOR/S

# Utilisation is maintained at 80%.  
% Culturally and Linguistically Diverse children.  
Outcome of the program-measure Australian Early Development Index (AEDI).

### OUTPUTS

#### LONG DAY CARE

Provide 6 Long Day Care services within the Fairfield Local Government Area (LGA) catering for 0 to 6 year olds.

#### MULTI-PURPOSE SERVICES

Provide 3 Multi-Purpose services which provide both Long Day Care and Pre-school, within the Fairfield LGA catering for 2 to 6 year olds.

#### PRE-SCHOOLS

Provide six Pre-school services within the Fairfield LGA catering for three to six year olds.

#### FAMILY DAY CARE

Facilitate a Family Day Care Scheme within the Fairfield LGA catering for zero to twelve year olds.

#### EARLY CHILDHOOD INTERVENTION SERVICES (FAIRSTART)

To support the skills and capacities of young children with additional needs through their inclusion in mainstream Early Learning Services.

Build the resilience and capacities of families caring for a child who has a disability. This is achieved through the provision of Speech Pathology, Occupational Therapist, Special Education, Young Children with Disabilities, Inclusion Support Scheme and the Helping Children with Autism Scheme.

#### PARENT SUPPORT SERVICES (SUPPORTED PLAYGROUPS)

Provide parent support service via supported playgroups and parent education programs for residents within the Fairfield Local Government Area and Liverpool Local Government Area.

### MAJOR PROGRAM/S

No major programs for this service.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Long Day Care	(4,511,775)	5,490,536	978,761	67.97
Multi-Purpose Services	(1,855,895)	2,173,245	317,349	22.60
Pre-schools	(1,958,128)	2,073,102	114,974	19.81
Family Day Care	(719,014)	864,221	145,207	9.06
Early Childhood Intervention Services (Fairstart)	(303,810)	551,753	247,943	7.44
Parent Support Service (Supported Playgroups)	(629,395)	958,145	328,750	6.20
<b>TOTAL</b>	<b>(9,978,018)</b>	<b>12,111,002</b>	<b>2,132,984</b>	<b>133.08</b>

## COMPLIANCE INVESTIGATION AND ENFORCEMENT

**RESPONSIBLE OFFICER**  
Manager Environmental  
Standards

### WHAT DOES THIS SERVICE DO?

Conducts the investigation and enforcement of regulatory and compliance laws within Fairfield City on community, parking and companion animals (dogs and cats) issues.

### INDICATOR/S

- # Community matters investigated.
- # Cats and dogs impounded.
- # Cats and dogs returned or rehoused.
- # Traffic related matters within school zones investigated

### OUTPUTS

#### COMMUNITY ENFORCEMENT

Enforcement and investigation on motor vehicles related matters, including light traffic law on heavy vehicles, abandoned vehicles and illegal parking in school zones.

Enforcement and investigation on illegal backyard burning, street trading and dog attacks.

Enforcement and investigation on unauthorised activities in parks.

Administer the maintenance and update of community enforcement register.

#### PARKING ENFORCEMENT

Enforcement of Town Centres parking, parking throughout Fairfield Local Government Area (side street).

Enforcement of the private car park at Stockland Mall in Wetherill Park.

Administer the maintenance and update of parking enforcement register.

#### ANIMAL ENFORCEMENT

Provide the pickup and impound of dogs, cats and on occasion other domestic animals in Fairfield Local Government Area.

Provide domestic animals (dogs and cats) micro chipping service.

Provide new dogs registration service.

Companion animal (dogs and cats) investigations including dog attacks, dogs roaming, secured strays, odour/defecating and nuisance dogs.

Community education programs provided to pet owners.

Administer the maintenance and update of animal enforcement register.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Community Enforcement	(1,754,061)	1,606,863	(147,198)	10.70
Parking Enforcement	(3,100,000)	1,021,937	(2,078,063)	1.70
Animal Enforcement	(179,176)	512,057	332,881	7.60
<b>TOTAL</b>	<b>(5,033,237)</b>	<b>3,140,856</b>	<b>(1,892,381)</b>	<b>20.00</b>

**ENVIRONMENTAL AND PUBLIC HEALTH****RESPONSIBLE OFFICER**  
Manager Environmental  
Standards**WHAT DOES THIS SERVICE DO?**

Monitors and enforces regulatory and compliance laws within the Fairfield City Local Government Area for environmental and public health standards.

**INDICATOR/S**

# Food and regulated premises inspected.  
# Actions taken to prevent or mitigate impacts on the environment.

**OUTPUTS****INSPECTION AND COMPLIANCE OF PREMISES**

Inspection of all retail food businesses including mobile food vendor vehicles, food stalls at festivals and events.  
Inspection of a range of retail premises to ensure compliance with specified regulations and standards, e.g. beauty salons, hairdressers and skin penetration businesses.  
Inspection of other premises and activities controlled by regulations, e.g. public swimming pools, septic systems, boarding houses, caravan parks, cooling towers and warm water systems.  
Investigation of cases of food borne illnesses from retail food premises and other complaints concerning food.  
Implementation of food safety initiatives and training of food handlers.  
Dealing with complaints relating to various health and safety issues that include noise issues, sewer blockages, wood fire smoke, etc.

**ENVIRONMENTAL STANDARDS COMPLIANCE**

Undertake environmental audits of industrial and commercial premises and operations.  
Enforcement of environmental standards including investigations.  
Assessment of environmental aspects of Development Proposal.  
Training seminars and promotion of environmental standards.  
Issue Penalty Infringement Notices, serve Notices and Orders and manage legal proceedings relating to environmental breaches.  
Water sampling and analysis of watercourses within the Local Government Area (LGA).  
Dealing with complaints and responding to incidents concerning various environmental issues e.g. pollution spills.

**CERTIFICATES OF OUTSTANDING COMPLIANCE**

Issue of Certificates as to outstanding Notices and Orders to Solicitors, Conveyancers and Lending bodies (on application).

**MAJOR PROGRAM/S**

No major programs for this service.

**FINANCIAL YEAR 2014-2015**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Inspection and Compliance of Premises	(295,322)	779,131	483,810	6.30
Environmental Standards Compliance	(259,160)	686,464	427,305	5.20
Certificates of Outstanding Compliance	(48,216)	195,207	146,992	1.80
<b>TOTAL</b>	<b>(602,697)</b>	<b>1,660,803</b>	<b>1,058,106</b>	<b>13.30</b>





## LEISURE CENTRES

### RESPONSIBLE OFFICER

Manager Showground, Leisure Centres and Golf Course

#### WHAT DOES THIS SERVICE DO?

Manage and maintain Council's 3 leisure centres (Prairiewood Leisure Centre, Fairfield Leisure Centre and Cabravale Leisure Centre) and offer a range of aquatic and dry leisure services.

#### INDICATOR/S

# Visits at aquatic and dry recreation at leisure centres.  
% Water quality compliance with Health regulations.

#### OUTPUTS

##### AQUATICS

Provide access to swimming pools at three leisure centres, including extensive range of aquatic programs and training, including Austswim recognised training courses across different groups including one-on-one lessons for all ages.  
Provide assessment, training and accreditation of Learn to Swim instructors/trainees.  
Provide facility for private use, schools and organisations events.

##### DRY RECREATION

Provide dry recreation services including access to gymnasium and extensive range of health and fitness programs are offered to meet a variety of fitness needs, both on site and within the community.  
Provide child minding facilities at two leisure centres, Fairfield and Prairiewood.

##### CUSTOMER AND MEMBER SERVICE

Customer service and marketing services to manage the front counters and maintenance of existing and new memberships, seeking customer feedback and promoting the activities of the Leisure Centres and the tennis complex.

##### OPERATIONS

Operational Support services to ensure the leisure centres provide a safe and pleasant environment for patrons.  
Management of the kiosk facilities at the four facilities.

##### COMMUNITY PROGRAMS

Develop and implement targeted community programs offered through various community groups including ActiveKids program, Cardiac Phase III, Aquatic Survival Challenge and ActiveGator.

##### TENNIS COURTS

Manage the tennis courts adjacent to Fairfield Park.

#### MAJOR PROGRAM/S

No major programs for this service.

#### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Aquatics	(3,321,984)	2,903,857	(418,128)	25.50
Dry Recreation	(2,821,053)	3,259,366	438,312	22.00
Operations	(16,076)	7,060,697	7,044,621	21.50
Customer and Member Services	(342,444)	3,141,665	2,799,221	21.40
Tennis Courts	(137,234)	183,952	46,718	0.00
<b>TOTAL</b>	<b>(6,638,792)</b>	<b>16,549,536</b>	<b>9,910,745</b>	<b>90.40</b>



## LIBRARY

**RESPONSIBLE OFFICER**  
Manager Library Services

### WHAT DOES THIS SERVICE DO?

Provide library services (including a wide range of resources, information, internet access, programs and services) at 5 locations within the Fairfield City Local Government Area - Cabramatta, Fairfield, Wetherill Park, Bonnyrigg and Smithfield.

### INDICATOR/S

# Customer visits to Council's libraries.  
% Customers indicating satisfaction with the Library.  
# Library Programs provided.

## OUTPUTS

### LIBRARY RESOURCES AND ASSETS

Provide free access to a wide range of library materials and information services.  
Provide access to library services through the Library's website and an expanding range of mobile apps.  
Select and acquire shelf-ready library materials as per the Library Collection Management Policy.  
Collect, preserve and make available historical material for the Fairfield City.  
Produce and maintain a community information database.  
Maintain library buildings and library assets to agreed standards.  
Provide a selection and delivery service for housebound residents.  
Ensure that the size and mix of the Library's staff support a range of services and programs which meet the needs of the community.

### LIBRARY PROGRAMS

Provide life-long learning programs such as outreach programs and targeted activities to seniors, culturally and linguistically diverse communities, children and young adults.  
Provide educational support for students e.g. Homework Centres, Online Homework Help and Higher School Certificate lectures.  
Promote and market library services and collections.  
Provide internet and computer services, including printing and scanning facilities.  
Provide special events and programs targeting specific audiences while addressing the needs of the community.

## MAJOR PROGRAM/S

No major programs for this service.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Library Resources and Assets	(457,340)	7,379,432	6,922,091	53.23
Library Programs	(271,337)	1,734,031	1,462,694	0.00
<b>TOTAL</b>	<b>(728,677)</b>	<b>9,113,462</b>	<b>8,384,785</b>	<b>53.23</b>

## MUSEUM AND GALLERY

**RESPONSIBLE OFFICER**  
Manager Cultural  
Development

### WHAT DOES THIS SERVICE DO?

Manage and maintain the buildings which make up the Museum, Gallery and historic village site as well as collecting, preserving, curating and exhibiting the items of historical and cultural value the buildings house.

The Museum and Gallery also runs a program of exhibitions, education, heritage, culture and public arts to engage the community, educate and inform a wide audience and showcase Fairfield's unique history and cultures.

### INDICATOR/S

# Visitors to Museum.

# Exhibitions held.

### OUTPUTS

#### EXHIBITIONS AND PROGRAMS

Collect, conserve, document and interpret the diverse cultural heritage of the Fairfield region.

Curate and host exhibitions.

Conduct classes and school programs to support the NSW Curriculum.

#### PRESERVE FAIRFIELD'S CULTURAL HISTORY

Provide an event venue.

Develop and maintain the Museum's cultural and migration heritage website.

Promote and market the Museum and Gallery.

#### MANAGE AND MAINTAIN THE SITE AND ASSETS

Manage Slab Hut at 76 Chifley Street, Smithfield – ensure tenancy and grounds and buildings maintained.

Manage the Site - Museum, Gallery and Village with opening hours Tuesday to Saturday 10am-4pm.

### MAJOR PROGRAM/S

No major programs for this service.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Exhibitions and Programs	(29,965)	400,919	370,954	1.73
Preserve Fairfield's Cultural History	(7,075)	103,707	96,632	0.41
Manage and Maintain the site and assets	(4,578)	75,481	70,903	0.26
<b>TOTAL</b>	<b>(41,618)</b>	<b>580,107</b>	<b>538,489</b>	<b>2.40</b>

## PROPERTY AND COMMUNITY FACILITIES

**RESPONSIBLE OFFICER**  
Manager City Assets

### WHAT DOES THIS SERVICE DO?

Coordinate the management of Council owned properties and community facilities including community buses, sporting fields, community centres/halls, leased and licensed properties and multi deck car parks. Property development and real estate functions to buy, sell, or lease land, grant easements and road closures.

### INDICATOR/S

% Occupancy rate of Council's commercially and community leased or licensed properties.  
% Community facilities booked/utilised.

### OUTPUTS

#### LEASING/LICENSEING OF COUNCIL OWNED PROPERTIES

Lease/License management, inspections, financial monitoring and property management of Council's: Commercial, Telco, Community, Sportsfields/Tennis Courts, Investment and general property contracts/agreements.

#### MANAGEMENT OF COMMUNITY CENTRES/HALLS

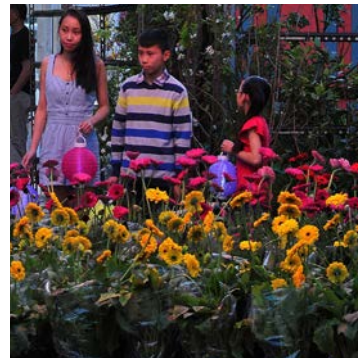
Management and permanent hiring of Council's Community Centres/Halls/Meeting Rooms (42).  
Provision of Operational Policy/Procedures for the Casual Hiring of Community Centres/Halls/Meeting Rooms (42) to support the Customer Service Centre.

#### MANAGEMENT OF SPORTSFIELDS/PARKS

Seasonal (winter/summer) hiring of Council's Sportsfields (96) to Clubs, Schools, community organisations.  
Provision of Operational Policy/Procedures for the Casual Hiring of Sportsfields/Parks/Open Spaces to support the Customer Service Centre.  
Provision of Operational Policy/Procedures for the hiring of Council Sportsfields/Parks/Open Spaces for events to support the Customer Service Centre.

#### MANAGEMENT OF COMMUNITY BUSES

Management and permanent hiring of Council's Community Buses (2) with disabled access facilities. Trial to utilise an external hire arrangement for a third bus during peak periods (decreasing current service).  
Provision of Operational Policy/Procedures for the Casual Hiring of Council's Community Buses (3).  
Management of the hire and volunteer bus drivers for Council's three community buses.  
Provision of Operational Policy/Procedures for the casual hiring of Council Community Buses to support the Customer Service Centre.



## PROPERTY AND COMMUNITY FACILITIES

**RESPONSIBLE OFFICER**  
Manager City Assets

### OUTPUTS

#### MANAGEMENT OF COUNCIL MULTI-DECK CAR PARKS

Council management and operation of multi-storey car parks at:

- Dutton Lane, Cabramatta
- Fisher Street, Cabramatta
- Downey Lane, Fairfield
- Nelson Street, Fairfield

#### REAL ESTATE SERVICES FOR COUNCIL

Acquisition and disposal of property.

Facilitate and complete road closures and disposal.

Lease and Property Management Services.

Negotiate easements over Council land.

Real estate professional advice.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Leasing/Licensing of Council Owned Properties	(544,744)	865,328	320,584	1.25
Management of Community Centres/Halls	(373,221)	1,411,925	1,038,704	1.00
Management of Sportsfields/Parks	(373,221)	1,409,049	1,035,828	0.50
Management of Community Buses	(42,100)	86,150	44,050	0.50
Management of Council Multi-Deck Car Parks	(2,059,313)	2,552,361	493,048	1.00
Real Estate Services for Council	(558)	127,748	127,190	1.00
<b>TOTAL</b>	<b>(3,393,157)</b>	<b>6,452,560</b>	<b>3,059,403</b>	<b>5.25</b>



## SHOWGROUND AND GOLF COURSE

**RESPONSIBLE OFFICER**  
Manager Showground,  
Leisure Centres and Golf  
Course

### WHAT DOES THIS SERVICE DO?

Undertakes the management and maintenance of Fairfield Showground, Fairfield Markets, Fairfield Golf Course, Parklands Function Centre and a number of the Community Clubs based on site.

### INDICATOR/S

# Players at the Fairfield Golf Course.  
# Visitors to the Showground.  
% Occupancy at Fairfield Markets.

### OUTPUTS

#### SHOWGROUND

Provide facilities for hire for small local businesses and operate the Fairfield Markets.  
Provide facilities for social functions and activities that include: Parklands Function Centre, picnic grounds and the exhibition hall.  
Provide facilities for Harness Racing.  
Provide facilities for School Sports carnivals.  
Provide customer focused recreational services and opportunities, dog training, gem stone cutting and steam train activities.  
Provide presentable spaces for the community to showcase their heritage.

#### GOLF COURSE

Provide a commercially viable golf course facility that is managed by a third party provider.  
Maintain and develop the grounds to support golf participants.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Showground	(1,483,184)	1,703,687	220,502	7.20
Golf Course	(131,581)	324,082	192,501	0.00
<b>TOTAL</b>	<b>(1,614,765)</b>	<b>2,027,768</b>	<b>413,003</b>	<b>7.20</b>



## SOCIAL AND CULTURAL DEVELOPMENT

**RESPONSIBLE OFFICER**  
Manager Social  
Development

### WHAT DOES THIS SERVICE DO?

Develop and implement policy, programs, community sector capacity building and partnerships in the areas of youth, arts, cultural development, health, family services, crime, safety, the Aboriginal and Torres Strait Islander community, aged, disability, multicultural and disadvantaged communities to ensure local services and advocacy makes a real difference to the life of the local community.

### INDICATOR/S

#### Partnerships

# Network and advisor committees meetings conducted.

#### Capacity Building

# Funding Memorandums of Understanding developed.

# Skills workshops.

# Professional development workshops.

# Parent education sessions.

#### Advocacy and Expert Advice

# Representations on community issues and needs.

## OUTPUTS

### PLANNING AND IMPLEMENTATION

Develop policy/strategies for identified groups and issues and implement the adopted actions to support community need. Undertake community and stakeholder consultation to inform policy and strategy development and advocacy positions.

### COMMUNITY FACILITIES

Provide advice on provision, use and management of community facilities.

Implement the Disability Access Improvements to upgrade Community Facilities to improve access for people with disability.

Upgrade community facilities to meet community need.

### PARTNERSHIPS

Develop relationships and partnerships between government and organisations to ensure that service provision in the city is maintained.

Manage Council Advisory Committees - Youth Advisory Committee, Multicultural Advisory Committee, Mayor Crime Prevention, Arts Advisory Committee and Aboriginal Advisory Committee.

Obtain funding to meet need and deliver services.

Develop partnerships with non-government organisations, business and educational bodies to deliver cost effective services to the community.

### CAPACITY BUILDING

Deliver key events for Fairfield residents; Bring It On! Festival, NAIDOC, International Day of People with Disabilities, Domestic Violence campaigns, Youth Week, Seniors Week, Refugee Week, NSW Bike Week, Families Week, Child Protection Week and Children's Week.

Leadership – coordinate and build capacity of community groups and networks to develop community leadership and local solutions.

Manage, implement and review a range of grant programs.

Recognition of volunteering.

## SOCIAL AND CULTURAL DEVELOPMENT (continued)

### RESPONSIBLE OFFICER

Manager Social  
Development

#### ADVOCACY AND EXPERT ADVICE

Respond to Governments plans, reports, papers, policy changes and liaise with the community.  
Provide information and technical advice to community, Council, peak bodies and stakeholders about impact of national, state and regional issues on the community.  
Advocate to other levels of government in relation to community need.  
Provide advice on social impacts of development and other proposals.

#### FAMILY SUPPORT AGENCIES

Regional capacity building training and support for family support agencies within Fairfield Local Government Area, Liverpool Local Government Area and Bankstown Local Government Area.  
Develop programs to enhance children development outcomes e.g.: Australian Early Development Index project.  
Coordinate and engage with networks and interagency.  
Coordinate and deliver parent education sessions for the region (for families with children aged up to 12 years of age).

## MAJOR PROGRAM/S

### Social and Cultural Development

This is the program that outlines specific initiatives that the Social and Cultural Development team will undertake in 2014-2015.

Within Service  
Statement  
Budget

ID No.	INITIATIVE	DESCRIPTION
MPSCDI501	Implement actions from key strategic plans	<ul style="list-style-type: none"><li>• Cultural Plan 2011-2015</li><li>• Disability Action Plan</li><li>• Strategy on Ageing 2013-2017</li><li>• Community Safety and Crime Prevention Plan 2013-2017</li><li>• Strategy for Young People 2013-2017</li><li>• 'Dyalgala - To Embrace' Aboriginal and Torres Strait Islander Reconciliation Action Plan 2011-2016</li></ul>
MPSCDI502	Advisory Committees - convene meetings and report to Council	<ul style="list-style-type: none"><li>• Aboriginal Advisory Committee</li><li>• Multicultural Advisory Committee</li><li>• Youth Advisory Committee</li><li>• Art Advisory Committee</li><li>• Mayor's Crime Prevention Reference Group</li></ul>
MPSCDI503	Health Partnership with South West Sydney Local Health District	The Health Partnership incorporates strategies to increase physical activity, healthy eating and health promotion
MPSCDI504	Liquor Licence/Gambling Applications	Review applications for Liquor Licences/Gambling and Policy
MPSCDI505	Grant Program	<ul style="list-style-type: none"><li>• Manage Council's Social Change through the Creativity Grant Program (\$40,000)</li><li>• Coordinate and administer ClubGRANTS Category 1 Committee</li></ul>
MPSCDI506	Grant Funded Programs	<ul style="list-style-type: none"><li>• Families NSW Facilitation project</li><li>• Families Together project</li></ul>



## SOCIAL AND CULTURAL DEVELOPMENT (continued)

**RESPONSIBLE OFFICER**  
Manager Social  
Development

MAJOR PROGRAM/S		
ID No.	INITIATIVE	DESCRIPTION
MPSCD1507	Convene Interagencies	<ul style="list-style-type: none"> <li>Families NSW Interagencies (Fairfield, Liverpool and Bankstown)</li> <li>Fairfield Migrant Interagency</li> <li>Fairfield Youth Workers Network</li> <li>South West Sydney Ageing and Disability Forum</li> </ul>
MPSCD1508	Bring It On Festival	Youth development program and major event during National Youth Week
MPSCD1509	Significant Days and Weeks	<p>Council works with community organisations to celebrate and acknowledge a range of events to highlight issues important to residents, including:</p> <ul style="list-style-type: none"> <li>Senior's</li> <li>NAIDOC</li> <li>Reconciliation Week</li> <li>Family and Domestic Violence</li> <li>Disabilities</li> <li>Youth</li> <li>Harmony Day</li> <li>Gambling</li> <li>Carers</li> <li>Refugees</li> </ul>

### Disability Upgrades - Access Improvement Program

Undertake modifications to Council community facilities to improve access for people with disabilities. This complies with Council's obligations under the Disability Discrimination Act 1992 regarding disability access.

\$  
89,603

ID No.	LOCATION	SUBURB	PROPOSAL	2014-2015 \$
MPDU1501	Fairfield Community Hall	Fairfield	Access improvements to accessible toilets and kitchen	60,603
MPDU1502	Bossley Park Community Hall	Bossley Park	Access improvements to accessible toilets and kitchen	29,000



## SOCIAL AND CULTURAL DEVELOPMENT (continued)

**RESPONSIBLE OFFICER**  
Manager Social  
Development

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Aboriginal and Torres Strait Islander	(3,015)	114,878	111,863	0.87
Aged and Disability	(49,950)	321,280	271,330	1.27
Community Recycling Bike Project		64,368	64,368	0.67
Community Safety and Crime Prevention	(3,015)	207,553	204,538	1.27
Cultural Development		334,853	334,853	1.87
Family Support Agencies	(234,006)	293,393	59,387	2.16
Grant and Capacity Building	(12,788)	115,496	102,708	0.87
Multicultural	(3,203)	200,052	196,849	1.27
Social, Health and Housing	(38,000)	467,479	429,479	2.87
Youth	(59,719)	374,678	314,959	1.27
<b>TOTAL</b>	<b>(403,695)</b>	<b>2,494,028</b>	<b>2,090,333</b>	<b>14.39</b>

## STREET AND PUBLIC AMENITIES CLEANING

**RESPONSIBLE OFFICER**  
Manager Waste and  
Cleansing Operations

### WHAT DOES THIS SERVICE DO?

Provides the cleaning of street and public amenities in the town centres, residential and industrial areas across the Fairfield Local Government Area (LGA).

### INDICATOR/S

- # Total staff hours street cleansing.
- # Complaints received on street and public amenities cleaning.
- # Incoming additional requests for cleaning.

### OUTPUTS

#### TOWN CENTRE OPERATIONS

(Shopping Centres in Cabramatta, Fairfield, Canley Vale, Canley Heights, Fairfield Heights, Smithfield, Villawood and Carramar).  
Removal of litter from footpaths and gutters.  
Removal of litter from garden beds and landscaped areas.  
Removal of litter from Town Centres bus shelters.  
Scrubbing and washing of footpaths.  
Removal of bill posters from shopfronts and structures.  
Empty and cleaning of litter bins.  
Removal of hypodermic syringes.

**STREET AND PUBLIC AMENITIES CLEANING****RESPONSIBLE OFFICER**  
Manager Waste and  
Cleansing Operations**OUTPUTS****RESIDENTIAL STREET SWEEPING**

Street sweeping of gutters.  
Street litter and rubbish removal.

**INDUSTRIAL STREET SWEEPING AREAS**

Sweeping - manual litter and rubbish removal.  
Street sweeping of gutters.  
Street litter and rubbish removal.

**PUBLIC AMENITIES CLEANING**

Cleaning of public amenities within Fairfield LGA.  
Cleaning of Dutton Lane car park amenities.

**ROUTINE CLEANING**

Routine Cleaning of Council occupied building assets..

**MAJOR PROGRAM/S**

No major programs for this service.

**FINANCIAL YEAR 2014-2015**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Town Centre Operations	(608,410)	1,983,932	1,375,522	11.05
Residential Street Sweeping	(29,150)	1,545,085	1,515,935	2.34
Industrial Street Sweeping Areas	(8,794)	624,112	615,318	0.95
Public Amenities Cleaning		222,689	222,689	1.64
Routine Cleaning	(47)	139,240	139,193	22.00
<b>TOTAL</b>	<b>(646,401)</b>	<b>4,515,058</b>	<b>3,868,656</b>	<b>37.98</b>

## WASTE MANAGEMENT

**RESPONSIBLE OFFICER**  
Manager Waste and  
Cleansing Operations

### WHAT DOES THIS SERVICE DO?

Provides the management of domestic and commercial waste services across the Fairfield Local Government Area.

### INDICATOR/S

# Complaints received on waste management.  
Kilograms of waste recycled per household per fortnight.  
Tonnes of material collected from Council clean-ups.  
# Cubic metres of tree branch waste diverted from landfill.  
# Cubic metres of tree branch waste returned/outgoing as mulch.

## OUTPUTS

### DOMESTIC GARBAGE OPERATIONS

Garbage collection from residential properties (sixty-five thousand properties weekly).  
Supply and repair of domestic bins and steel containers.  
Sustainable process about sixty-five thousand tonnes domestic garbage per year.

### DOMESTIC RECYCLING OPERATIONS

Collect recyclables waste from residential properties (sixty-five thousand properties per fortnight).  
Supply and repair recycling bins.  
Ensure contract update to process recycling material.

### DOMESTIC CLEAN UP OPERATIONS

Provide two domestic clean up per year.  
Provision of an "at cost" clean up service.

### COMMERCIAL AND COMMUNITY WASTE

Provision of commercial waste bin service.  
Provision of community facilities waste service.  
Provide a reputable, responsible and competitive alternative for commercial waste collection.

### DOMESTIC MULCHING SERVICE

Mulching acceptable garden waste placed out in conjunction with Councils clean-up service.  
Mulching acceptable garden waste delivered to Council's weekend drop-off centre.  
Availability of mulch product to residents and delivery to selected Council parks and garden areas.





<b>WASTE MANAGEMENT</b>	<b>RESPONSIBLE OFFICER</b> Manager Waste and Cleansing Operations
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<b>MAJOR PROGRAM/S</b>
No major programs for this service.

<b>FINANCIAL YEAR 2014-2015</b>				
<b>SERVICE AREAS</b>	<b>TOTAL</b>			<b>STAFF</b>
	<b>Income</b>	<b>Expenditure</b>	<b>Cost of Service</b>	
Domestic Garbage Operations	(24,553,422)	19,020,377	(5,533,045)	17.00
Domestic Recycling Operations	(1,086,058)	909,103	(176,954)	4.50
Domestic Clean Up Operations		2,825,789	2,825,789	6.50
Commercial and Community Waste	(2,029)	201,597	199,569	3.00
Domestic Mulching Service		242,609	242,609	2.00
<b>TOTAL</b>	<b>(25,641,508)</b>	<b>23,199,475</b>	<b>(2,442,033)</b>	<b>33.00</b>

## THEME 2 PLACES AND INFRASTRUCTURE

### GOAL 1:

#### OUR CITY IS A CLEAN AND ATTRACTIVE PLACE WHERE WE TAKE PRIDE IN OUR DIVERSE CHARACTER

Our City takes pride in the diversity of its built environment which is reflected in the quality of new buildings and facilities as well as the care and maintenance of existing places and infrastructure.

### GOAL 2:

#### BUILDINGS AND INFRASTRUCTURE MEET THE CHANGING STANDARDS, NEEDS AND GROWTH OF OUR COMMUNITY

Our City has activities, buildings and infrastructure to an agreed standard that cater to our diverse needs and future growth.

### GOAL 3:

#### OUR CITY IS ACCESSIBLE

Our City has affordable, accessible and integrated means for getting around that connects people with their destinations.

### GOAL 4:

#### OUR CITY HAS QUALITY PUBLIC SPACES AS WELL AS ENTERTAINMENT, LEISURE AND RECREATION OPPORTUNITIES

Our City has high quality and well used destinations that provide for a range of leisure and recreation opportunities.

### GOAL 5:

#### WE MINIMISE THE IMPACTS FROM NATURAL EVENTS AND DISASTERS

Our City has effective mitigation works and response strategies to minimise impacts of various emergencies and disastrous situations.



## WHAT IS PLACES AND INFRASTRUCTURE?

Places and infrastructure are the buildings, facilities, open space, town centres, roads, footpaths, public transport and all other built structures that we use to meet our day to day and future needs. The availability of places and infrastructure in the community enables services to be provided and therefore contributes to our wellbeing. The quality of our places and infrastructure create a first impression for visitors to our City and help shape the care and pride we take in our area.

### Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services	Asset Management Policy, Strategy and Plans
Renovate Infrastructure	Public Domain Manual Policy
	Disposal of Assets
	Specification for Roadwork's Drainage associated with Sub-Division
	Access for People with Disability
	Biodiversity Strategy
	Open Space Strategy
	Recreational Needs Study
	Graffiti Vandalism Prevention and Management
	Tree Management
	Lighting within Public Reserves
	Naming Parks, Reserves
	Blackspot Program
	Fairfield City Integrated Transport Strategy and Action Plan
	Integrated Transport Framework
	Local Area Traffic Management Program
	Pedestrian Access and Mobility Program
	Fairfield LEP 2013
	Fairfield Development Control Plans, Master Plans and Structure Plans
	State Emergency Risk Management Plan
	Local Disaster Plan (DISPLAN)
	Heritage Rate Relief Policy and Heritage Grants Policy

## THEME 2 PLACES AND INFRASTRUCTURE

ENHANCEMENTS TO SERVICES					
ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN15267	<b>Safety Switches Program (Residual Current Devices)</b> This project is a continued program of the installation of safety switches at all Fairfield Council sites. This will ensure compliance with the NSW Workplace Health and Safety Amendment (Residual Current Devices) 2011.	Various	Manager Civil and Built	Future Capital Works Reserve	20,000
IN1567	<b>Cycleway Shared Path Extension Program</b> Construction of additional cycleway shared path network and enhancements to the existing network. Improvements to include 6 to 8 new destinations that would be provided with well designed family areas as well as play and exercise equipment.	Various	Manager City Assets	Grants	100,000
				Future Capital Works Reserve	100,000
				<b>Total</b>	<b>200,000</b>
IN15173	<b>Street Tree Planting</b> This program will provide new street trees and replacement planting to maintain the green streetscapes of Fairfield City. <i>Year 2 of a 4 year program</i>	Fairfield	Manager City Assets	Future Capital Works Reserve	20,000
IN15102	<b>Canley Corridor Transport Management Plan</b> Develop an integrated transport plan for the Canley corridor between Canley Heights and Canley Vale town centres to ensure the transport capacity of the corridor can accommodate the new land use densities.	Canley Heights / Canley Vale	Manager Built Systems	General	120,000
IN15132	<b>Integrated Parking Strategy</b> Development and implementation of integrated parking strategies for the main town centres, including Fairfield Heights and Canley Heights. <i>Year 2 of a 2 year program</i>	Fairfield Heights / Canley Heights	Manager Built Systems	General	15,000
IN15275	<b>Canley Heights Car Parks</b> Development of 2 car parks at Salisbury Street and Peel Street, Canley Heights.	Canley Heights	Manager Built Systems	Future Capital Works Reserve	334,000
				Section 94	216,000
				<b>Total</b>	<b>550,000</b>



## ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN1595	<b>Survey and Spatial Data</b> Provide a wide range of surveying and spatial data services to the Council and the community including surveys for traffic projects, catchment management projects, property development, etc. <i>Year 2 of a 4 year program</i>	Various	Manager Built Systems	Future Capital Works Reserve	50,000
IN15311	<b>Additional Car Parking in Fairfield City Centre</b> Additional car parking in Fairfield City Centre to be constructed using funds from Section 94.	Fairfield	Manager Built Systems	Section 94	720,000
IN15134	<b>Fairfield Youth and Community Centre - Fairfield District Park</b> This project includes a new Centre with 2 sports courts, amenities, office space, as well as car parking and landscaping.	Fairfield	Manager Major Projects and Planning	Grants	6,609,289
				Section 94	600,000
				Stormwater Levy	301,711
				<b>Total</b>	<b>7,511,000</b>
IN1519	<b>Fairfield City Centre Tree Management (final stage)</b> Removal and replacement of the final few trees that are causing damage to Council assets in the City Centre (Ware Street).	Fairfield	Manager Place Strategy	Fairfield City Centre Fund	15,000
IN1586	<b>Fairfield City Centre Upgrade - Smart Street</b> Continue the upgrading of key locations within the Fairfield City Centre with the finalisation of the Smart Street precinct. This is up to the Nelson Street end.	Fairfield	Manager Place Strategy	Fairfield City Centre Fund	250,000
IN15117	<b>Canley Heights Town Centre - Improvement Program stages 4 and 5</b> Continue the implementation of the adopted Canley Heights Town Centre Improvement Plan (2010) with infrastructure (design and work) and agreed programs to deliver the community vision for Canley Heights Town Centre. <i>Year 2 of a 2 year program</i>	Canley Heights	Place Manager Cabramatta, Canley Vale and Canley Heights	General	300,000
IN15138	<b>Public Domain Infrastructure</b> Install connections to water supply, electricity and staging equipment in key locations, including Town Centres to assist community engagement activities and local events. <i>Year 2 of a 2 year program</i>	Various	Place Manager Cabramatta, Canley Vale and Canley Heights	Future Capital Works Reserve	75,000
				General	5,000
				<b>Total</b>	<b>80,000</b>



## ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
INI5148	<b>Fairfield City Centre - Connecting Footpath Upgrades</b> Connect City Centre footpaths to new residential areas. <i>Year 2 of a 2 year program</i>	Fairfield	Manager Place Strategy	Fairfield City Centre Fund	50,000
INI5212	<b>Smithfield-Wetherill Park Heavy Vehicle Access Improvement Program</b> Infrastructure improvement works at intersection along Victoria Street and other high traffic volume roads within the Smithfield-Wetherill Park industrial estate, to improve access and safety for heavy vehicles travelling through the area. <i>Year 2 of a 2 year program</i>	Smithfield / Wetherill Park	Manager Place Strategy	Smithfield/ Wetherill Park Town Centre Fund	20,000
INI5260	<b>Prairiewood Youth and Community Centre (Hall Extension)</b> Increase the capacity of the community hall by extending the hall to allow for the internal and external spaces to be better utilised. May include opening up of the wall and construction of seating, play area and BBQ facilities.	Prairiewood	Manager Social Development	Section 94	107,907
INI5178	<b>Multi-Deck Car Parks Upgrade</b> Upgrade the Nelson and Downey Lane Car Parks including replacement of toilets, installation of a lift, wheel stops, renewal of lighting, signage and line marking. <i>Year 2 of a 4 year program</i>	Fairfield	Manager City Assets	Future Capital Works Reserve	400,000
INI5273	<b>Community Centre/Halls - Installation of Air Conditioning</b> Air conditioning installed at Bonnyrigg, Bonnyrigg Heights, Abbotsbury and Bossley Park Community Centres. <i>Year 2 of a 4 year program</i>	Bonnyrigg, Bonnyrigg Heights, Abbotsbury & Bossley Park	Manager City Assets	General	10,000
INI5318	<b>Section 94 Works</b> Work will be undertaken as funds are collected in Section 94 and 94A reserves.	Various	Manager Strategic Land Use Planning	Section 94A	-
INI5291	<b>Dutton Lane Car Park Redevelopment</b> Redevelopment of the Car Park at Dutton Lane, Cabramatta Town Centre into a mixed use development, comprising of retail, commercial and car parking spaces. <i>Year 2 of a 3 year program</i>	Cabramatta	Manager City Assets	Loans	8,000,000



## ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN15107	<b>Retail and Commercial Centres Study</b> Review of the Retail and Commercial Centres Study to set new policy framework for development of retailing in Town Centres throughout the Local Government Area.	N/A	Manager Strategic Land Use Planning	Grants	100,000
IN15321	<b>Bonnyrigg Town Centre Planning Framework review</b> As part of the Fairfield comprehensive Local Environmental Plan, the Bonnyrigg Town Centre controls were not reviewed. This project will now review the Urban Design and Land Use Framework of the Bonnyrigg Town Centre.	N/A	Manager Strategic Land Use Planning	General	70,000
IN1571	<b>New Fairfield Centre Park - The Crescent - Design and Approval</b> Design of a Fairfield City Centre Park which will provide a modern meeting place in the central business district creating a park for residents and visitors to the Fairfield City Centre to enjoy.	Fairfield	Manager Social Development	Service Statement Budget	-
IN15288	<b>Smithfield Road / Polding Street Intersection Upgrade</b> Upgrade of intersection to improve road safety and traffic movements through this busy intersection.	Smithfield	Manager Built Systems	Grants	TBA
IN15322	<b>South Sydney Freight Line - Road and Pavement Repairs</b> Road repairs of damaged pavements due to increased heavy vehicles on Council roads that are used as construction routes for the South Sydney Freight Line project.	Canley Vale	Manager Civil and Built	Grants	175,000
IN15325	<b>Community Energy Efficiency Program</b> This project identifies Council's contribution to the Community Energy Efficiency Program which seeks to be implemented in order to provide cost savings on street lighting throughout the city.	Various	Manager Civil and Built	General	279,000
				Grants	435,000
				<b>Total</b>	<b>889,000</b>

## SPECIAL RATE VARIATION EXTRA PROJECTS

IN15SRV02	<b>Fairfield Library Expansion</b> Construction of a second storey to Fairfield Library to create additional study space to meet the Community's growing needs within the area.	Group Manager Community Life	Section 94	718,000
			SRV	2,482,000
			TOTAL	3,200,000

## CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN14286	<b>Barbara Street Car Park Fairfield</b> Construction of a 39 space car park at 24-30 Barbara Street Fairfield. <i>This project was delayed to address issues with Review of Environmental Factors (REF).</i>	Fairfield	Manager Major Projects and Planning	Section 94	485,759
IN14134	<b>Fairfield Youth and Community Centre - Fairfield District Park</b> This project commences construction of a new youth and community centre with 2 sports courts, amenities, office space, car parking and landscaping. <i>This project has been amended to be constructed over 2 years. Stage 1 Civil works has been completed.</i>	Fairfield	Manager Major Projects and Planning	Grants	278,500
IN14131	<b>Fairfield Library Expansion - Design and Approval</b> Design of a second storey of Fairfield Library to create additional study space to meet the community's growing needs within the area. <i>This project was delayed due to delays in finalising the project scope.</i>	Fairfield	Manager Major Projects and Planning	Section 94	76,600
CF1322 & IN1413	<b>Interwoven Arts Program in the Fairfield City Centre</b> Implement a program that integrates 'artwork' into Fairfield Town Centre upgrades to involve the community in making our City Centre more attractive and inclusive of our cultural diversity. <i>This project was delayed due to difficulty in identifying a suitable location for it to be undertaken.</i>	Fairfield	Manager Place Strategy	Reserve	21,516
IN1422	<b>Fairfield City Centre Upgrade - Hamilton Road and The Crescent</b> Continue the upgrading of key locations within the Fairfield City Centre in Hamilton Road (William to The Crescent) and The Crescent (Hamilton Road to Ware Street). <i>This project was delayed due to design issues.</i>	Fairfield	Manager Place Strategy	Reserve	500,000
IN14148	<b>Fairfield City Centre - Connecting Footpath Upgrades</b> Connect City Centre footpaths to new residential areas. <i>This project was delayed due to resourcing and competing priorities.</i>	Fairfield	Manager Place Strategy	Reserve	50,000



## CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
MPCIP401-5	<b>Centre Improvement Program</b> Continue the upgrade of Local and Neighbourhood Centre public domain to improve and maintain the visual attractiveness, general amenity, accessibility and level of safety. <i>This project was delayed due to resourcing and competing priorities.</i>	Various	Manager Place Strategy	Section 94	86,659
IN14301	<b>Gateway Entrances in Horsley Park</b> Installation of gateway signage with lighting and landscaping at Wallgrove Road and The Horsley Drive intersection, to highlight and improve the appearance of the entrance to Horsley Park Village. <i>This project was delayed due to resourcing and competing priorities.</i>	Horsley Park	Manager Place Strategy	Reserve	36,667
MPBP1406	<b>Blackspot Program</b> This program will investigate, consult with the community, rank crash locations and implement remedial treatments to improve road safety in the Fairfield Local Government Area. <i>This project at Greenfield Park was delayed due to approval delays for traffic control signal modifications by the Roads and Maritime Services (RMS).</i>	Greenfield Park	Manager Built Systems	General	103,518
MPRR1419	<b>Road Rehabilitation</b> This forms part of the roads asset maintenance program upgrading roads that are below current service levels. As identified in the Council's Asset Management Plan. <i>This project was delayed due to Sydney Water Infrastructure upgrading activities in Horsley Park.</i>	Horsley Park	Asset Manager Civil and Built	General	67,030
CF1303	<b>Upgrade of Administration Building Fountain</b> Upgrade works to the fountain at the Administration Building as part of the building renewal program. <i>This project was delayed due to changed legislative requirements regarding pool design specifications, water quality and drainage requirements.</i>	Wakeley	Asset Manager Civil and Built	General	128,675
MPBAR1415	<b>Building Assets Renewal - Hartley Oval Amenity Building</b> Works include refurbishment of roof, fitout, electrical and hydraulic services. <i>This project was delayed due to the late completion of Stage 1 - design and scope of the works.</i>	Canley Vale	Asset Manager Civil and Built	General	143,383



## CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
CFI324 & INI4182	<b>Cabramatta Footpath Upgrade</b> The third and fourth stages of the Cabramatta Town Centre paving upgrade scheme. <i>This project was delayed due to resourcing and competing priorities.</i>	Cabramatta	Place Manager Cabramatta, Canley Vale, and Canley Heights	General	519,162
CFI326	<b>Canley Heights Town Centre Improvements</b> Traffic management works on pedestrian safety. <i>This project at was delayed due to approval being sought by the Roads and Maritime Services (RMS). RMS are conducting research/ review on 40kph zoning. Once review is completed, works can commence.</i>	Canley Heights	Place Manager Cabramatta, Canley Vale, and Canley Heights	General	194,511
INI4117	<b>Canley Heights Town Centre Improvement Program stages 4 and 5</b> Continue the implementation of the adopted Canley Heights Town Centre Improvement Plan (2010) with infrastructure (design and works) and agreed programs to deliver the community vision for Canley Heights Town Centre. <i>This project at was delayed due to approval being sought by the Roads and Maritime Services (RMS). RMS are conducting research/ review on 40kph zoning. Once review is completed, works can commence.</i>	Canley Heights	Place Manager Cabramatta, Canley Vale, and Canley Heights	General	300,000
CFI401	<b>Works - Plant Replacement</b> Replacement of 4 x 2 tipper trucks. <i>This project at was delayed due to production of the vehicles.</i>	City Wide	Manager Operations Civil and Open Space	General	139,350
CFI402	<b>Works - Plant Replacement</b> Replacement of 4 x 2 tipper trucks. <i>This project at was delayed due to production of the vehicles.</i>	City Wide	Manager Operations Civil and Open Space	General	139,350
CFI403	<b>Works - Plant Replacement</b> Replacement of 4 x 2 tipper trucks. <i>This project at was delayed due to production of the vehicles.</i>	City Wide	Manager Operations Civil and Open Space	General	139,350
CFI404	<b>Works - Plant Replacement</b> Replacement of 4 x 2 tipper trucks. <i>This project at was delayed due to production of the vehicles.</i>	City Wide	Manager Operations Civil and Open Space	General	139,350

## CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
CFI405	<b>Works - Plant Replacement</b> Replacement of 6 x 4 tipper trucks. <i>This project at was delayed due to production of the vehicles.</i>	City Wide	Manager Operations Civil and Open Space	General	170,957
CFI406	<b>Parks - Plant Replacement</b> Replacement of table top truck. <i>This project at was delayed due to production of the vehicle.</i>	City Wide	Manager Operations Civil and Open Space	General	70,014
CFI407	<b>Parks - Plant Replacement</b> Replacement of table top truck. <i>This project at was delayed due to production of the vehicle.</i>	City Wide	Manager Operations Civil and Open Space	General	70,014
CFI408	<b>Bushfire Prone Land Study</b> This study to be undertaken as part of the Rural Land Study. The study will also assist in the updating of maps for the Rural Fire Service. <i>This project at was delayed due to the deferment of the Rural Land Study.</i>	City Wide	Manager Strategic Land Use Planning	General	15,000
CFI409	<b>Smithfield / Wetherill Park Landscaping Project</b> Additional landscaping works for Elizabeth Street footpath upgrade (intersection with Horsley Drive) and Horsley Park Gateway projects to increase visual impact of completed project. <i>This project was delayed due to resourcing and competing priorities.</i>	Horsley Park	Manager Place Strategy	Reserve	15,000
CFI410	<b>Support Bonnyrigg Town Centre</b> Complete the 'All the World in One Place' arts panel project to be installed in Bibby's Place. <i>This project was delayed due to resourcing and competing priorities.</i>	Bonnyrigg	Manager Place Strategy	General	15,627

## SERVICES PROVIDED

ASSET MANAGEMENT - CIVIL AND BUILT		RESPONSIBLE OFFICER Manager City Assets
<b>WHAT DOES THIS SERVICE DO?</b> Monitor and maintain community infrastructure and assets at an agreed standard by undertaking condition inspections and identifying required maintenance and renewal works.	<b>INDICATOR/S</b> %Asset condition inspections completed in line with the requirements of each asset management plan. % Building planned maintenance and renewal programs scoped/designed and provided to the contractor. % Roads and Transport maintenance and renewal programs scoped/designed and provided to the contractor.	
<b>OUTPUTS</b>		

DETAILED SERVICE AREAS IN ASSET MANAGEMENT - CIVIL AND BUILT
<b>ASSET MANAGEMENT PLANNING AND VALUATION</b> Maintain an Asset Management System for Council. Assess the condition of infrastructure assets and develop, maintain and update Asset Management Plans to meet Council's service delivery standards. Improve Asset valuation methodology.
<b>ASSET INSPECTION</b> Inspect all infrastructure assets on Council's asset registers. Validating in the field, Council's asset inventory.
<b>BUILDINGS AND FACILITIES ASSET MANAGEMENT</b> Inspect and determine the condition of all Council owned buildings including Library buildings, Child Care Centres, Community Halls and Toilet blocks. Develop and implement a program of maintenance and renewal works for all Council building assets, prioritised by using the methodology outlined in Council's Asset Management Plans.
<b>ROADS AND TRANSPORT ASSET MANAGEMENT</b> Inspect and assess the condition of all Council's road and transport assets including roads, bridges, footpaths, car parks, kerb and gutter, traffic facilities, signs and street furniture. Develop and implement a program of maintenance and renewal works for all Council road and transport assets, prioritised by using the methodology outlined in Council's Asset Management Plans.
<b>DRAINAGE ASSET MANAGEMENT</b> Inspect and assess the condition of all Council's drainage assets including stormwater pits, pipes, concrete open channels, detention basins, gross pollutant traps and rain gardens. Develop and implement a program of maintenance and renewal works for all Council drainage assets, prioritised by using the methodology outlined in Council's Asset Management Plans.
<b>STREET LIGHTING</b> Ensuring that the street lights, (power funded by Council) meet the service level standard agreed with Council of the electricity provider. Install/Upgrade local street lighting through the electricity provider, in line with customer requests/safety standards.





ASSET MANAGEMENT - CIVIL AND BUILT

RESPONSIBLE OFFICER  
Manager City Assets

MAJOR PROGRAM/S

Roads and Maritime Services 3*3 Grant				\$
Rehabilitation of regional roads as identified in Council's Asset Management Plan. Roads and Maritime Services contributes 100% funding to the Program under Regional Road Block Grant.				137,000
ID No.	LOCATION	SUBURB	PROPOSAL	2014-2015 \$
MPRMS31501	St Johns Road - from Birchgrove Avenue to Barlow Crescent	Canley Heights	Rebuilding of road base and resurfacing with hot mix asphalt (125m)	137,000



## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

**Building Assets Renewal** \$  
Upgrade buildings that are below current service levels as identified in the Building Asset Management Plan. 1,569,722

ID No.	ASSET DESCRIPTION	SUBURB	PROPOSAL	2014-2015 \$
MPBAR1501	Fairfield Showground	Prairiewood	Works to include grandstand, awning, car park, lighting, bathrooms, cooling system, alarm and security fencing, pedestrian paths along with building furniture and fittings	211,356
MPBAR1502	Prairiewood Leisure Centre	Prairiewood	Works to include air conditioning and filtration plant, car park, steam/sauna, security fencing, lighting, building furniture and fittings	169,085
MPBAR1503	Cabravale Leisure Centre	Cabramatta	Works including air conditioning, steam/sauna and floor coverings	42,271
MPBAR1504	Fairfield Tennis Courts	Fairfield	Works including replacement of court surface, lighting, landscaping, fencing, building furniture and fittings	116,246
MPBAR1505	Fairfield Leisure Centre	Fairfield	Works to include air conditioning and filtration plant, car park, steam/sauna, painting, security fencing, lighting along with building furniture and fittings	126,814
MPBAR1506	Fairfield Golf Course	Smithfield	Works include repairs to the roof, car park, boundary fencing and external lighting on the building	158,517
MPBAR1507	Youth Refuge	Fairfield	Works include floor coverings, painting and electrical switchboard upgrade	40,000
MPBAR1508	Greenfield Park Community Centre	Greenfield Park	Works include front pergola and timber structure at rear of building	20,000
MPBAR1509	Cabramatta Community Centre	Cabramatta	Works include floor coverings at youth and main office upstairs	55,000
MPBAR1510	Janice Crosio Child Care Centre	Bossley Park	Works include floor coverings, painting and timber pergola.	87,833
MPBAR1511	Fairfield Leisure Centre	Fairfield	Male change room - works include tiling, ceiling, water saving showers, roof sheeting and internal finishes	140,000
MPBAR1512	Brenan Park Amenity Building - Middle	Smithfield	Works include tiling, roof structures, roof sheeting, canteen bench and electrical services upgrade	150,000

**ASSET MANAGEMENT - CIVIL AND BUILT****RESPONSIBLE OFFICER**  
Manager City Assets**MAJOR PROGRAM/S****Building Assets Renewal (continued)**

ID No.	ASSET DESCRIPTION	SUBURB	PROPOSAL	2014-2015 \$
MPBARI513	Old Council Building (Museum Grounds)	Smithfield	Works include ceilings and walls	20,000
MPBARI514	Wetherill Park Library	Wetherill Park	Works include floor coverings in meeting rooms and main area of library	60,000
MPBARI515	Wakeley Administration Centre	Wakeley	Works include fitout (eaves at lunch room) and replacement of gutter	70,000
MPBARI516	Childcare Facilities (3 buildings) - Wetherill Park Early Learning Centre, Tasman Parade Childcare Centre, Pevensey Street Family Resource Centre.	Wetherill Park Fairfield West Canley Vale	Works include upgrades of softfall, shade, nappy change areas and other similar projects to ensure legislative compliance	102,600

**Footpath Replacement Program**

Upgrade footpaths that are below current service levels as identified in Council's Asset Management Plan.

**\$**  
**336,308**

ID No.	FOOTPATH	SUBURB	PROPOSAL	2014-2015 \$
MPFRP1501	Benghazi Street	Bossley Park	Both sides from Alamein Road to Bougainville Avenue (35m)	4,200
MPFRP1502	Bettong Crescent	Bossley Park	Both sides from Kingfisher Avenue to Wallaby Close (40m)	4,800
MPFRP1503	Broadmeadows Street	St Johns Park	Both sides from Essendon Street to Kooyong Street (180m)	21,600
MPFRP1504	Brown Road	Bonnyrigg	Left side from Montgomery Road to Merinda Place (140m)	16,800
MPFRP1505	Coolatai Crescent	Bossley Park	Both sides from Pilliga Crescent to Prairievale Road (65m)	7,800
MPFRP1506	Drummoyne Crescent	St Johns Park	Both sides from Humphries Road to Humphries Road (100m)	12,000
MPFRP1507	Falklands Avenue	Bossley Park	Both sides from Bossley Road to Bossley Road (35m)	4,200
MPFRP1508	Fitzgerald Avenue	Edensor Park	Both sides from Tennant Place to Smithfield Road (72m)	8,640
MPFRP1509	Flemington Street	St Johns Park	Both sides from Drummoyne Crescent to Homebush Street (110m)	13,200
MPFRP1510	Frederick Street	Fairfield	Left side from Coleraine Street to Railway Parade (80m)	9,600

## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

#### Footpath Replacement Program (continued)

ID No.	FOOTPATH	SUBURB	PROPOSAL	2014-2015 \$
MPFRP1511	Furci Avenue	Edensor Park	Right side from Quota Place to Winton Road (38m)	4,560
MPFRP1512	Glenfern Crescent	Bossley Park	Both sides from Dashmere Street to Dashmere Street (80m)	9,600
MPFRP1513	Harold Street	Fairfield	Left side from Coleraine Street to Lackey Street (95m)	11,400
MPFRP1514	Harris Street	Fairfield	Both sides from Thomas Street to Barbara Street (100m)	12,000
MPFRP1515	Humphries Road	St Johns Park	Left side from Cabramatta Road to Bunker Parade (180m)	21,600
MPFRP1516	Kendall Street	Fairfield West	Left side from Paterson Crescent to Paterson Crescent (30m)	3,600
MPFRP1517	Mataro Close	Edensor Park	Both sides from Hollydene Crescent to cul-de-sac (50m)	6,000
MPFRP1518	Moffitt Crescent	Edensor Park	Both sides from Duardo Street to Duardo Street (135m)	16,200
MPFRP1519	Montgomery Street	Bonnyrigg	Both sides from Brown Road to Elizabeth Drive (110m)	13,200
MPFRP1520	Quarry Road	Bossley Park	Both sides from Mimosa Road to Castlereagh Street (150m)	18,000
MPFRP1521	Quota Place	Edensor Park	Left side from Furci Avenue to cul-de-sac (36m)	4,320
MPFRP1522	Smithfield Road	Greenfield Park	Both sides from Hornet Street to Mimosa Road (118m)	14,160
MPFRP1523	Snowdown Crescent	Smithfield	Left side from Radnor Place to Radnor Place (96m)	11,520
MPFRP1524	St Johns Road	Cabramatta West	Both sides from Cumberland Highway to Blackett Place (130m)	15,600
MPFRP1525	St Kilda Street	St Johns Park	Left side from Broadmeadow Street to Hawthorn Street (100m)	12,000
MPFRP1526	Tasman Parade	Fairfield West	Left side from Van Dieman Crescent to cul-de-sac (60m)	7,200
MPFRP1527	Toplica Place	Canley Heights	Both sides from St Johns Road to cul-de-sac (35m)	4,200
MPFRP1528	Torrens Street	Canley Heights	Left side from Cambridge Street to Gladstone Street (55m)	6,600
MPFRP1529	Tyrell Crescent	Fairfield Heights	Right side from Rawson Road to Rawson Road (62m)	7,440
MPFRP1530	Winton Avenue	Greenfield Park	Both sides from Furci Avenue to Raco Close (46m)	5,520
MPFRP1531	Wrentmore Street	Fairfield	Both sides from Sackville Street to Barbara Street (110m)	13,200
MPFRP1532	Melbourne Road	St Johns Park	Left side from Edensor Road to Canley Vale Road (110m)	15,548



## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

#### New Footpath Construction Program

This program works to achieve Council's goal to provide a footpath to at least one side of every street in urban areas.

\$  
**784,797**

ID No.	FOOTPATH	SUBURB	PROPOSAL	2014-2015 \$
MPNFC1501	Ada Street	Canley Vale	Left side from Togil Street to Premier Street (230m)	23,046
MPNFC1502	Brabyn Street	Fairfield West	Right side from Corryong Street to Bramley Street (41m)	4,108
MPNFC1503	Brigalow Street	Cabramatta	Right side from Carabeen Street to Gidgee Street (80m)	8,016
MPNFC1504	Cardwell Street	Fairfield Heights	Left side from The Boulevarde to Sackville Street (490m)	49,098
MPNFC1505	Delamere Street	Canley Vale	Right side from The Boulevarde to Railway Parade (1,065m)	106,713
MPNFC1506	Eldershaw Road	Edensor Park	Right side from Cusak Close to Edensor Road (110m)	11,022
MPNFC1507	Ferry Road	Lansvale	Right side from Hollywood Drive to cul-de-sac (200m)	20,040
MPNFC1508	Fiona Street	Mt Pritchard	Right side from Govett Street to Bindea Street (235m)	25,547
MPNFC1509	Galton Street	Smithfield	Left side from Dublin Street to Chainage 284 (580m)	58,116
MPNFC1510	Grant Avenue	Cabramatta	Right side from Cabramatta Road to south cul-de-sac (300m)	32,060
MPNFC1511	Gwandalan Road	Edensor Park	Right side from Morant Street to Swan Road (175m)	17,535
MPNFC1512	Jacque Street	Cabramatta	Left side from Angelina Crescent to Wendy Close (90m)	9,018
MPNFC1513	Janacek Place	Bonnyrigg	Right side from Schubert Place to cul-de-sac (175m)	17,535
MPNFC1514	Kelso Close	Bonnyrigg Heights	Left side from Gloucester Street to cul-de-sac (75m)	7,515
MPNFC1515	Keryn Place	Cabramatta	Right side from Angelina Crescent to intersection (west) (90m)	9,018
MPNFC1516	Kindee Avenue	Bonnyrigg	Left side from Kincumber Road to Harah Close (110m)	11,022
MPNFC1517	Lister Avenue	Cabramatta West	Right side from Chainage 92 to Pepler Avenue (124m)	12,425



## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

#### New Footpath Construction Program (continued)

ID No.	FOOTPATH	SUBURB	PROPOSAL	2014-2015 \$
MPNFC1518	Mallee Street	Cabramatta West	Right side from Huon Street to Church Street (100m)	10,020
MPNFC1519	Mannix Street	Bonnyrigg	Right side from Gosse Place to Greer Street (245m)	24,549
MPNFC1520	Matheson Avenue	Mt Pritchard	Left side from Anderson Avenue to Roma Avenue (156m)	15,631
MPNFC1521	Mellick Street	Fairfield Heights	Left side from Tripoli Road to Zarlee Street (210m)	21,042
MPNFC1522	Melville Avenue	Cabramatta	Right side from Curtin Street to Longfield Street (135m)	13,527
MPNFC1523	Nance Avenue	Cabramatta	Both sides from Woods Avenue to Bowden Street (200m)	22,040
MPNFC1524	Seidel Place	Abbotsbury	Right side from Stockdale Crescent to cul-de-sac (180m)	18,036
MPNFC1525	Springfield Street	Old Guildford	Right side from Broughton Street to Woodville Road (550m)	55,110
MPNFC1526	Streeton Avenue	Mt Pritchard	Left side from Townview Road to cul-de-sac (130m)	13,026
MPNFC1527	Diamond Crescent	Bonnyrigg	Left side from Stott Close to Cartier Street (420m)	42,084
MPNFC1528	Barraclough Way	Bonnyrigg	Right side from Tarlington Parade to cul-de-sac (123m)	12,325
MPNFC1529	Malabar Street	Fairfield Heights	Right side from Sackville Street to cul-de-sac (370m)	39,074
MPNFC1530	Woodman Place	Abbotsbury	Right side from Begovich Close to cul-de-sac (150m)	14,845
MPNFC1531	Vancouver Place	Fairfield West	Left side from Tasman Parade to cul-de-sac (155m)	15,531
MPNFC1532	Penna Place	Bonnyrigg	Left side from Mount Street to cul-de-sac (100m)	10,020
MPNFC1533	Bowler Place	Smithfield	Left side from The Horsley Drive to Fergusson Avenue (85m)	8,548
MPNFC1534	Gemoore Street	Smithfield	Left side from Gipps Street to cul-de-sac (240m)	27,555



**ASSET MANAGEMENT - CIVIL AND BUILT****RESPONSIBLE OFFICER**  
Manager City Assets**MAJOR PROGRAM/S****Road Rehabilitation**

Upgrade roads that are below current service levels as identified in the Council's Asset Management Plan.

\$  
7,832,716

ID No.	STREET		SUBURB	PROPOSAL	2014-2015 \$
MPRR1501	Schubert Place	from Simpson Road to cul-de-sac	Bonnyrigg Heights	Repair of pavement failures and resurfacing with hot mix asphalt (153m)	42,450
MPRR1502	Booyong Street	from Brigalow Street to Bolivia Street	Cabramatta	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (203m)	120,000
MPRR1503	Boundary Lane	from Levuka Street to Lovoni Street	Cabramatta	Rebuilding of road base and resurfacing with hot mix asphalt (112m)	46,143
MPRR1504	Boundary Lane	from Loloma Street to Lasa Street	Cabramatta	Repair of pavement failures and resurfacing with hot mix asphalt (126m)	56,457
MPRR1505	Cumberland Street	from Liverpool Street to Blair Place	Cabramatta	Rebuilding of road base and resurfacing with hot mix asphalt (121m)	90,000
MPRR1506	Fairview Road	from Longfield Street to Curtin Street	Cabramatta	Repair of pavement failures and resurfacing with hot mix asphalt (236m)	106,130
MPRR1507	Fairview Road	from Curtin Street to Bareena Street	Cabramatta	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (184m)	141,000
MPRR1508	Fairview Road	from Bareena Street to Lansdowne Road	Cabramatta	Repair of pavement failures and resurfacing with hot mix asphalt (220m)	160,000
MPRR1509	Longfield Street	from Ralph Street to Hume Highway	Cabramatta	Rebuilding of road base and resurfacing with hot mix asphalt (348m)	240,336
MPRR1510	Phillip Avenue	from Cabramatta Road to cul-de-sac	Cabramatta	Repair of pavement failures and resurfacing with hot mix asphalt (217m)	90,000
MPRR1511	Abercrombie Street	from Deller Avenue to Bauer Road	Cabramatta West	Repair of pavement failures and resurfacing with hot mix asphalt (223m)	94,022
MPRR1512	Carcoola Street	from Fourth Avenue to Senior Street	Canley Heights	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (178m)	215,000
MPRR1513	Kiora Street	from 104 Peel Street to Gladstone Street	Canley Heights	Repair of pavement failures and resurfacing with hot mix asphalt (300m)	95,500
MPRR1514	McIlvenie Street	from Canley Vale Road to Peterlee Road	Canley Heights	Rebuilding of road base and resurfacing with hot mix asphalt (344m)	161,858

## ASSET MANAGEMENT - CIVIL AND BUILT

### RESPONSIBLE OFFICER

Manager City Assets

### MAJOR PROGRAM/S

#### Road Rehabilitation (continued)

ID No.	STREET		SUBURB	PROPOSAL	2014-2015 \$
MPRR1515	Torrens Street	from Gladstone Street to Chatham Street	Canley Heights	Repair of pavement failures and resurfacing with hot mix asphalt (113m)	71,857
MPRR1516	Torrens Street	from Salisbury Street to Gladstone Street	Canley Heights	Rebuilding of road base and resurfacing with hot mix asphalt (113m)	71,527
MPRR1517	Cardwell Street	from The Boulevard to Sackville Street	Canley Vale	Rebuilding of road base and resurfacing with hot mix asphalt (480m)	246,150
MPRR1518	Canva Street	from Munro Street to cul-de-sac	Canley Vale	Rebuilding of road base and resurfacing with hot mix asphalt (213m)	134,134
MPRR1519	Munro Street	from Chancery Street to cul-de-sac	Canley Vale	Rebuilding of road base and resurfacing with hot mix asphalt (116m)	74,457
MPRR1520	Eldershaw Road	from Cusak Close to Keneally Crescent	Edensor Park	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (140m)	110,000
MPRR1521	Anthony Street	from Douglas Street to cul-de-sac	Fairfield	Repair of pavement failures and resurfacing with hot mix asphalt (73m)	22,011
MPRR1522	Douglas Street	from The Horsley Drive to Hedges Street	Fairfield	Repair of pavement failures and resurfacing with hot mix asphalt (207m)	66,056
MPRR1523	Hardy Street	from Sackville Street to Nelson Street	Fairfield	Repair of pavement failures and resurfacing with hot mix asphalt (306m)	175,000
MPRR1524	Hedges Street	from Polding Street to Loscoe Street	Fairfield	Repair of pavement failures and resurfacing with hot mix asphalt (233m)	82,187
MPRR1525	The Grove	from Railway Parade to Hampton Street	Fairfield	Rebuilding of road base and resurfacing with hot mix asphalt (347m)	225,000
MPRR1526	Smart Street	from Cunninghame Street to Nelson Street	Fairfield	Rebuilding of road base and resurfacing with hot mix asphalt (365m)	222,404
MPRR1527	Blackford Street	from Woodville Road to Malta Street	Fairfield East	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (345m)	281,417
MPRR1528	Campbell Street	from Landon Street to Tangerine Street	Fairfield East	Repair of pavement failures and resurfacing with hot mix asphalt (290m)	90,175
MPRR1529	Stanbrook Street	from 40 Stanbrook Street to Marlborough Street	Fairfield Heights	Rebuilding of road base and resurfacing with hot mix asphalt (395m)	268,416



## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

#### Road Rehabilitation (continued)

ID No.	STREET		SUBURB	PROPOSAL	2014-2015 \$
MPRR1530	The Boulevard	from Dawson Street to Evan Street	Fairfield Heights	Rebuilding of road base and resurfacing with hot mix asphalt (263m)	231,237
MPRR1531	Granville Street	from Polding Street to Brenan Street	Fairfield Heights	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (260m)	215,000
MPRR1532	Pool Place	from Tasman Parade to cul-de-sac	Fairfield West	Repair of pavement failures and resurfacing with hot mix asphalt (70m)	24,552
MPRR1533	Tasman Parade	from Hamilton Road to Van Dieman Crescent	Fairfield West	Repair of pavement failures and resurfacing with hot mix asphalt (310m)	245,099
MPRR1534	Vancouver Place	from Tasman Parade to cul-de-sac	Fairfield West	Repair of pavement failures and resurfacing with hot mix asphalt (155m)	66,332
MPRR1535	Cheyenne Road	from Arrowhead Road to Sweethaven Road	Greenfield Park	Rebuilding of road base and resurfacing with hot mix asphalt (196m)	96,683
MPRR1536	Redmayne Road	from 172 Wallgrove Road to 180 Wallgrove Road	Horsley Park	Repair of pavement failures followed by resealing (1,300m)	106,480
MPRR1537	Huntingdale Avenue	from Araluen Road to Cherrybrook Road	Lansvale	Repair of pavement failures and resurfacing with hot mix asphalt (170m)	92,000
MPRR1538	Benjamin Road	from Antill Place to Grainger Avenue	Mt Pritchard	Repair of pavement failures and resurfacing with hot mix asphalt (88m)	58,850
MPRR1539	Dargie Street	from Oliphant Street to Townview Road	Mt Pritchard	Rebuilding of road base and resurfacing with hot mix asphalt (313m)	248,457
MPRR1540	Grainger Avenue	from Benjamin Road to Townview Road	Mt Pritchard	Repair of pavement failures and resurfacing with hot mix asphalt (221m)	111,111
MPRR1541	Hemphill Avenue	from 58 Hemphill Avenue to 33 Hemphill Avenue	Mt Pritchard	Rebuilding of road base and resurfacing with hot mix asphalt (260m)	310,000
MPRR1542	Hemphill Avenue	from 33 Hemphill Avenue to Haig Street	Mt Pritchard	Repair of pavement failures and resurfacing with hot mix asphalt (252m)	145,000
MPRR1543	Jansz Place	from Tasman Parade to cul-de-sac	Mt Pritchard	Repair of pavement failures and resurfacing with hot mix asphalt (70m)	19,814
MPRR1544	Townview Road	from Dargie Street to Maggiotto Place	Mt Pritchard	Repair of pavement failures and resurfacing with hot mix asphalt (265m)	135,336



## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

#### Road Rehabilitation (continued)

ID No.	STREET		SUBURB	PROPOSAL	2014-2015 \$
MPRR1540	Townview Road	from Maggiotto Place to Oliphant Street	Mt Pritchard	Rebuilding of road base and resurfacing with hot mix asphalt (350m)	161,882
MPRR1546	Henry Street	from Railway Street to Kay Street	Old Guildford	Repair of pavement failures and resurfacing with hot mix asphalt (270m)	115,627
MPRR1547	Chamberlain Drive	Beaumont Street	Smithfield	Repair of pavement failures and resurfacing with hot mix asphalt (273m)	80,000
MPRR1548	Dublin Street	from Victoria Street to The Horsley Drive	Smithfield	Rebuilding of road base and resurfacing with hot mix asphalt (212m)	130,000
MPRR1549	Alexander Street	from 13 Alexander Street to The Boulevard	Smithfield	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (160m)	110,000
MPRR1550	Mala Street	from The Horsley Drive to cul-de-sac	Smithfield	Repair of pavement failures and resurfacing with hot mix asphalt (96m)	65,000
MPRR1551	Melbourne Road	from Glenroy Crescent to Canberra Street	St Johns Park	Repair of pavement failures and resurfacing with hot mix asphalt (250m)	132,000
MPRR1552	Koorinda Avenue	from Denison Street to Koonoona Avenue	Villawood	Rebuilding of road base and resurfacing with hot mix asphalt (159m)	75,000
MPRR1553	Villawood Place	from Villawood Road to pedestrian crossing at Aldi car park entrance	Villawood	Rebuilding of road base and resurfacing with hot mix asphalt (59m)	46,654
MPRR1554	Shoalhaven Street	from Esperance Crescent to Bulls Road	Wakeley	Repair of pavement failures and resurfacing with hot mix asphalt (375m)	91,446
MPRR1555	Daniel Street	from 17 Daniel Street to 28 Daniel Street	Wetherill Park	Rebuilding of road base and resurfacing with hot mix asphalt (300m)	206,560
MPRR1556	Hargraves Place	from Elizabeth Street to cul-de-sac	Wetherill Park	Rebuilding of road base and resurfacing with hot mix asphalt (330m)	245,000
MPRR1557	Brown Road	from Elizabeth Street to Amaroo Street	Bonnyrigg Heights	Rebuilding of road base and resurfacing with hot mix asphalt (90m)	84,050

**ASSET MANAGEMENT - CIVIL AND BUILT****RESPONSIBLE OFFICER**  
Manager City Assets**MAJOR PROGRAM/S****Road Rehabilitation (continued)**

ID No.	STREET		SUBURB	PROPOSAL	2014-2015 \$
MPRR1558	Northumberland Street	Middlehope Street	Bonnyrigg Heights	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (136m)	77,150
MPRR1559	Northumberland Street	from Middlehope Street to North Liverpool Road	Bonnyrigg Heights	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (405m)	225,709
MPRR1560	Swinborne Crescent	from Wordsworth Street to Crane Place	Wetherill Park	Rebuilding of road base and resurfacing with hot mix asphalt (146m)	81,000

**Roads to Recovery Program**

Upgrade roads that are below current service levels as identified in Council's Asset Management Plan. The Federal Government provides 100% funding for this Program which is expected to be announced in April 2014.

**\$**  
**800,000**

ID No.	STREET		SUBURB	PROPOSAL	2014-2015 \$
MPRRP1501	Wilson Road	from North Liverpool Road to Dowland Street	Bonnyrigg Heights	Repair of pavement failures and resurfacing with hot mix asphalt (304m)	182,000
MPRRP1502	Richardson Street	from Wenden Street to Sackville Street	Fairfield	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (430m)	295,000
MPRRP1503	Churchill Street	from Eustace Street to Sackville Street	Fairfield Heights	Cement stabilisation, spray seal and resurfacing with hot mix asphalt (575m)	323,000

**Emergency Asset Failure**

This program is intended for unplanned renewal of all built assets classes that may arise throughout the year. There are no set projects for this major program. These funds are for any assets that have an emergency requirement to be fixed during the 2014-2015 financial year.

**\$**  
**582,910****SRV Community Building Upgrades**

Designs for the renewal of community centres, halls and other buildings currently owned by Council to make them more accessible and updated for wider use by the community.

**\$**  
**170,000****SRV Footpath Connections**

A 3 year \$100,000 path connections program in Smithfield/Wetherill Park, Canley Heights and connecting car parks. Locations to be advised.

**\$**  
**100,000**

**ASSET MANAGEMENT - CIVIL AND BUILT****RESPONSIBLE OFFICER**  
Manager City Assets**MAJOR PROGRAM/S****Roads and Maritime Services Repair Program**\$  
600,000

This program is for rehabilitation of regional roads as identified in Council's Asset Management Plan. Roads and Maritime Services and Council each contributes 50% of funding for this Program. The five projects listed below have been lodged with Roads and Maritime Services for funding. It is anticipated that grant funding of \$300,000 will be available and Roads and Maritime Services will select the successful projects based on traffic data and pavement condition parameters. The Roads and Maritime Services will make some announcements in February 2014 with confirmation of successful projects in July 2014.

ID No.	STREET		SUBURB	PROPOSAL	2014-2015 \$
MPRMSRI501	Railway Parade	from bridge at Orphan School Creek to Stuart Street	Canley Vale	Rebuilding of road base and resurfacing with hot mix asphalt (175m)	285,000
MPRMSRI502	Fairfield Street	from Matthews Street to Mandarin Street	Yennora	Rebuilding of road base and resurfacing with hot mix asphalt (320m)	310,000
MPRMSRI503	Bareena Street	from West Street to Fairview Road	Canley Vale	Rebuilding of road base and resurfacing with hot mix asphalt (440m)	290,000
MPRMSRI504	Polding Street	from Garment Street to Isis Street	Smithfield	Rebuilding of road base and resurfacing with hot mix asphalt (480m)	362,000
MPRMSRI505	Edensor Road	From Bonnyrigg Avenue to Smithfield Road	St Johns Park	Rebuilding of road base and resurfacing with hot mix asphalt (270m)	220,000





## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

#### Asset Management Strategy

Actions identified in Council's Asset Management Strategy.

Within Service  
Statement  
Budget

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPAMS1501	Update all financial and asset condition tables with current information and ensure that it is consistent with Long Term Financial Plan (LTFP)	All financial tables, asset classes and condition information to be updated and consistent with LTFP. LTFP scenarios scoped with finance for appropriate modelling.	Manager City Assets
MPAMS1502	Update Asset Plans with New Assets	Include capital purchases and programs and their impacts on the Asset Plans from the initiatives of the four year Delivery Program. This should address the operating costs and ongoing renewal and maintenance for the agreed service levels.	Manager City Assets
MPAMS1503	Community Engagement Strategy for Asset Management	Continue to develop the Community Engagement Strategy. Aim for an interactive model with asset conditions, costs and trade off scenarios. This is to assist the community to input in setting service levels.	Manager City Assets
MPAMS1504	Develop New Asset Management Plans (AMP's)	A review of AMP's to enhance and include specifics for: <ul style="list-style-type: none"> <li>Roads - Traffic Management Facilities</li> <li>Drainage - detention basins and dams,</li> <li>Other - Memorials/Statues/Fountains,</li> <li>Land/Riparian/Forshore/Creeks, Trees</li> </ul>	Manager City Assets
MPAMS1505	Develop New Asset Management Plan	Information Technology Asset Management Plan. This includes, but not limited to: <ul style="list-style-type: none"> <li>Computers and peripherals</li> <li>Servers and infrastructure</li> <li>Phones and Communication devices</li> <li>Hand held devices</li> <li>Computer and communication wiring in buildings</li> <li>Wireless devices</li> <li>All Council sites</li> <li>Tower and other externally owned considerations</li> <li>Generator and backup devices</li> <li>Archive systems</li> <li>Software</li> <li>CCTV Cameras and infrastructure</li> </ul>	Manager Information Technology
MPAMS1506	Asset Capitalisation policy	Improve the Asset Capitalisation Policy to capture component parts, including renewal cycles, maintenance and operating costs and processes.	Chief Financial Officer



## ASSET MANAGEMENT - CIVIL AND BUILT

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

#### Asset Management Strategy (continued)

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPAMS1507	Asset Lifecycle Management - Decommission	Develop a pricing methodology that recognises the community benefit, utilisation and unit costs of subsidies by asset category to target an asset efficiency review program.	Manager City Assets
MPAMS1508	Asset Lifecycle Management - Renewal and Upgrade Planning	10 year forward program for operations, maintenance, renewal, decommissioning and upgrade of assets. 4 Year Delivery Program in detail with major infrastructure and ongoing annual spend for years 5-10.	Manager City Assets and Manager Construction Projects
MPAMS1509	Asset Mapping	Develop maps that identify locations for all Councils assets identified in AMPs.	Manager City Assets

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Asset Management Planning and Valuation	(204,991)	108,959	(96,031)	1.25
Asset Inspection	(307,277)	158,427	(148,850)	2.00
Buildings and Facilities Asset Management	(424,828)	7,136,701	6,711,872	2.00
Roads and Transport Asset Management	(2,656,499)	24,103,311	21,446,812	4.00
Drainage Asset Management	(205,130)	940,114	734,984	1.00
Street Lighting	(632,014)	3,799,133	3,167,120	1.00
<b>TOTAL</b>	<b>(4,430,738)</b>	<b>36,246,646</b>	<b>31,815,908</b>	<b>11.25</b>

## ASSET MANAGEMENT - OPEN SPACE

**RESPONSIBLE OFFICER**  
Manager City Assets

### WHAT DOES THIS SERVICE DO?

Provides the management (including the planning and scheduling of maintenance) of Council owned open space and associated assets including parks, reserves, sporting fields, trees, native bush and public amenities.

### INDICATOR/S

- # Scheduled parks, playgrounds and sportsfields inspections completed.
- # Initiatives completed.
- # Graffiti (offensive and non offensive) removed on Council assets.
- # Council and private tree inspections undertaken.
- # Council and private tree approved for pruning and removal.

### OUTPUTS

#### ASSET MANAGEMENT PLANNING

Maintain an Asset Register for Council.

Assess the condition of these assets and develop plans to improve Councils assets to meet service delivery needs.

#### POLICY AND STRATEGIC PLANNING

##### Policy

Implementation of the Recreation Strategy - (Planning to 2022) through the strategies and actions identified.

Coordination of Councils Biodiversity Strategy and the Tree Management Policy.

Plans of Management reviewed and prioritised for updating in conjunction with Council's Asset Management Plans.

##### Strategy

Strategies to support Policy adoption, prioritised for development i.e. Street Tree and Open Space Tree Management Plans, Parks/Playgrounds Strategic Plan, Open Space/Biodiversity Plan and Bike Plan.

Planning the provision of land for open space (including acquisition and disposal).

Implement the Delivery Plan for initiatives in Open Space i.e. Adventure Playgrounds, Fitness Equipment and Cycleway development.

Development of Actions to integrate recreation and open space with health outcomes for residents in Fairfield.

Open Space - Facility mapping.

Grant/Funding applications i.e. Sport and Recreation, Green Space grants.

##### Capital Works/Park Improvement Project

Asset Management Plans informed to include site priority list/requirements/costs.

Annual Contribution to Department Planning (Cost of \$174,000) for regional open space.

Annual Contribution to West Sydney Sports Academy (Cost of \$13,000).

#### OPEN SPACE AND TOWN CENTRE LANDSCAPING

Maintenance of all Council's open space areas including laneways/reserves, rural road verges and nature strips for access/safety.

Service level specification/frequencies programmed, funded, audited and reported.

Fairfield, Cabramatta, Bonnyrigg, Prairiewood, Smithfield, Canley Vale, Canley Heights and Centre improvement sites. Service level specification/frequencies programmed, funded, audited and reported.

#### RECREATION DEVELOPMENT

Management of all Council's sport and recreational facilities for use by schools, residents and sporting clubs.

Engage with sport and recreational groups to optimise the use of Fairfield City sport and recreational facilities.

## ASSET MANAGEMENT - OPEN SPACE

**RESPONSIBLE OFFICER**  
Manager City Assets

### DETAILED SERVICE AREAS IN ASSET MANAGEMENT - OPEN SPACE FOR 2014-2015

#### **PARKS AND PLAYGROUNDS MAINTENANCE**

Maintenance to Australian Standards of Council owned playgrounds. Parks service level specification/ frequencies programmed, funded, audited and reported.  
Upgrade of Council's playgrounds' facilities.

#### **SPORTSFIELDS/TENNIS COURT MANAGEMENT**

Maintenance of sporting facilities (multi-purpose fields) and tennis courts.  
Sportsfields service level specification/frequencies programmed, funded, audited and reported.  
Upgrade of Council's sporting field facilities.

#### **PUBLIC TOILETS MAINTENANCE**

Maintenance and renewal of the Open Space sustainable public toilets, which are open twenty-four hours a day, seven days per week.

#### **GRAFFITI VANDALISM PREVENTION**

Graffiti Removal from Council's owned property with a fee for service option for private property.

#### **TREE PRESERVATION AND MAINTENANCE**

Management of Council's trees including inspections, planting and maintenance works.  
Inspection and authorisation of tree pruning or removal on private property.



## ASSET MANAGEMENT - OPEN SPACE

**RESPONSIBLE OFFICER**  
Manager City Assets

### MAJOR PROGRAM/S

**Open Space Land Acquisition and Embellishment** \$4,000,000

This is part of an ongoing program of open space land acquisition and embellishment using developer contributions (Section 94 funds). Sites are purchased as enough contribution funds are received and sites will be subsequently developed as new parks.

**SRV Sportsgrounds Renovation and Upgrade** \$100,000

Designs for the renovation and upgrade of sportsgrounds throughout the Local Government Area, increasing the standard of sporting facilities to residents and visitors.

**SRV Open Space Upgrades** \$100,000

Landscaping of park frontages program. Year 1 of a 3 year landscaping program for Council park frontages which will work towards beautifying the City.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Asset Management Planning	(419)	80,983	80,564	0.75
Policy and Strategic Planning	(419)	84,004	83,585	1.00
Open Space and Town Centre Landscaping	(258,917)	6,776,279	6,517,362	0.50
Recreation Development	(51,979)	26,857	(25,121)	1.00
Parks and Playgrounds Maintenance	(136,205)	2,504,906	2,368,702	1.00
Sportsfields/Tennis Court Management	(268,451)	2,197,467	1,929,015	0.50
Public Toilets Maintenance	(17,392)	342,247	324,856	0.50
Graffiti Vandalism Prevention	(3,813)	78,886	75,072	0.50
Tree Preservation and Maintenance	(51,338)	1,000,652	949,314	1.00
<b>TOTAL</b>	<b>(788,932)</b>	<b>13,092,281</b>	<b>12,303,348</b>	<b>6.75</b>



## BUILT SYSTEMS

**RESPONSIBLE OFFICER**  
Manager Built Systems

### WHAT DOES THIS SERVICE DO?

Produce the designs for civil, urban and landscape infrastructure and the development and implementation of traffic, transport and road safety programs for residents within the Fairfield Local Government Area as well as provide surveying and spatial data services.

### INDICATOR/S

% Civil, urban and landscape initiatives undertaken.  
% Traffic, transport and road safety initiatives undertaken.  
% Surveying initiatives completed within the quoted time frames.

### OUTPUTS

#### CIVIL, URBAN AND LANDSCAPE DESIGN

Civil, Urban and Landscape Design – develop detailed engineering and urban landscape designs and specifications for civil (e.g. roads) and urban landscape infrastructure. This includes advice and project management services.  
Assess development applications and provide advice on urban, civil and landscape design matters.  
Undertake surveying for selected designs.

#### TRAFFIC, TRANSPORT AND ROAD SAFETY

Develop programs, in consultation with the Roads and Maritime Services, to reduce speed related crashes across the City. This includes organising educational programs, promoting use of Council's cycleway network, assist in the reduction of injuries and the fitting of child restraints are undertaken.  
Undertake traffic analysis and investigations for matters raised by the community, developers and stakeholders  
Assess development applications in regard to traffic and parking issues..

#### TRANSPORT POLICY

Oversee Council input on the Southern Sydney Freight Line and reduce the impact on the community.  
Submissions such as: Metropolitan Transport Plans, Western Sydney Employment Area, Aviation issues, including Badgery's Creek and Bankstown Airport Master Plan.  
Parking Strategies such as: Fairfield, Canley Heights, Cabramatta.  
Strategies: Develop the Bike Plan, Pedestrian Access and Mobility Program, Residential Parking Strategy and implement Integrated Transport Framework and Strategy.  
Planning and review of City Connect Bus.  
Developing and implementing Integrated Transport Framework and Strategy.  
Input into and advocacy for development of regional transport plans.

#### SURVEYING

Boundary Surveys – a survey to determine property boundaries.  
Engineering Surveys – undertaken for engineering works to provide the measurement framework for the design of roads, car parks, roundabouts, etc.  
Topographic and Detailed Surveys – to identify features on the ground such as ground levels, trees, landscaping and fencing etc., to aid in the design of Council buildings and structures.  
Development Application Preparation – these are prepared for subdivisions and road closures.  
Other surveys such as levelling surveys, volume surveys and structure surveys depending on Council needs.



**BUILT SYSTEMS****RESPONSIBLE OFFICER**  
Manager Built Systems**MAJOR PROGRAM/S****Blackspot Program**

This program will investigate, consult with the community, rank crash locations and implement remedial treatments to improve road safety in the Fairfield Local Government Area.

\$  
713,506

ID No.	INTERSECTION	SUBURB	PROPOSAL	2014-2015
MPBP1501	Gilbert Street and Coventry Road	Cabramatta	Roundabout 1 Lane	80,000
MPBP1502	St Johns Road, between Gladstone Street and Sackville Street	Canley Heights	Installation of kerb blisters	30,000
MPBP1503	Wallgrove Road and Redmayne Road	Horsley Park	Installation of channelised right turn bays	100,000
MPBP1504	The Horsley Drive and Bourke Street	Smithfield	Install median island to restrict left in/left out only	35,000
MPBP1505	Lily Street and Shakespeare Street	Wetherill Park	Roundabout 1 Lane	100,000
MPBP1506	St Johns Road at Harrington Street	Cabramatta West	Relocate and Raise the Pedestrian Crossing	108,506
MPBP1507	Smart Street	Fairfield	Pedestrian Activated signals	75,000
MPBP1508	Sandal Crescent	Carramar	Raised Pedestrian Crossing and associated works	185,000

**Local Area and Traffic Management Program**

This program will help calm traffic and enhance road safety and amenity on streets in the Local Government Area.

\$  
463,736

ID No.	INTERSECTION	SUBURB	PROPOSAL	2014-2015
MPLTM1501	Boyd Street	Cabramatta West	Traffic management devices	50,000
MPLTM1502	Essendon Street	St Johns Park	Traffic management devices	50,000
MPLTM1503	Melbourne Road	St Johns Park	Traffic management devices	60,000
MPLTM1504	Greenfield Road	Greenfield Park	Traffic management devices	50,000
MPLTM1505	Vidal Street	Wetherill Park	Traffic management devices	30,000
MPLTM1506	Stockdale Crescent	Abbotsbury	Traffic management devices	60,000
MPLTM1507	Kalang Road	Edensor Park	Traffic management devices	61,000
MPLTM1508	Urgent Road Safety Works	Various	Traffic management devices, as required	56,736
MPLTM1509	Consultancies/studies	Various	Traffic management devices, as required	46,000

**BUILT SYSTEMS****RESPONSIBLE OFFICER**  
Manager Built Systems**MAJOR PROGRAM/S****Pedestrian Access and Mobility Plan Program**

This program will provide an integrated network of pedestrian pathways with strategically located pedestrian facilities which will provide a safe and efficient network for community use.

\$  
190,553

ID No.	LOCATION	SUBURB	PROPOSAL	2014-2015
MPPAM1501	Villawood Road	Villawood	Raised Pedestrian Crossing	102,000
MPPAM1502	Support Centre Improvement Works	Various Locations	Refuges and kerb blisters and associated works	42,000
MPPAM1503	Minor Improvement Works	Various	Installation of pram ramps and kerb realignments	46,553

**FINANCIAL YEAR 2014-2015**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Civil, Urban and Landscape Design	(34,464)	4,205,608	4,171,144	11.30
Traffic, Transport and Road Safety	(48,081)	792,643	744,562	5.90
Surveying (Internal and External Customers)	(14,429)	711,919	697,490	5.20
<b>TOTAL</b>	<b>(96,974)</b>	<b>5,710,169</b>	<b>5,613,195</b>	<b>22.40</b>



## BUILDING CONTROL AND COMPLIANCE

**RESPONSIBLE OFFICER**  
Manager Building Control  
and Compliance

### WHAT DOES THIS SERVICE DO?

Performs the assessment, investigation, certification and enforcement of laws and regulations for developments within the Fairfield City Local Government Area to ensure their health, safety and quality.

### INDICATOR/S

% Development applications determined within statutory time limit (40 days).  
% Complying Development Certificates determined within statutory time limit (10 days).  
% Construction Certificate applications determined within 40 days.  
# Annual Fire Safety Statements Submitted.

### OUTPUTS

#### DEVELOPMENT AND LOCAL APPROVAL APPLICATIONS

Assess and determine domestic/residential development and complying development certificate applications for dwellings and other ancillary residential developments (e.g. granny flats, swimming pools, garages, carports, etc).

#### CONSTRUCTION CERTIFICATE APPLICATIONS

Provision of certification services for all types/class of buildings prior to, during and after construction and/or demolition. Provide specialised building advice for proposed developments.

#### COMPLIANCE SERVICES AND SWIMMING POOL INSPECTION PROGRAM

Investigate community complaints, serve legal orders/directions and manage court prosecutions/appeals.  
Mediate community concerns about certain building disputes.  
Inspection of private swimming pool fencing and maintaining a register on the location of pools.

#### FIRE SAFETY

Carry out fire safety audits and generate reports detailing compliance levels.  
Maintain a fire safety register detailing special use buildings and submitted fire safety certification.  
Provision of fire safety advisory service to the community and other government authorities.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Development and Local Approval Application	(269,370)	717,802	448,432	9.50
Construction Certificate Applications	(183,292)	533,248	349,955	
Compliance Services and Swimming Pool Inspection Program	(268,441)	704,132	435,690	10.40
Fire Safety	(181,436)	508,951	327,515	
<b>TOTAL</b>	<b>(902,540)</b>	<b>2,464,133</b>	<b>1,561,593</b>	<b>19.90</b>



## CITY CONNECT BUS

### RESPONSIBLE OFFICER

Manager Waste and Cleansing  
Operations

#### WHAT DOES THIS SERVICE DO?

Provide a free City Connect bus service for areas that are poorly serviced by existing private bus routes and increase accessibility to key destinations and community facilities.

#### INDICATOR/S

- # People utilising all facilities routes.
- # People utilising the Fairfield Station commuter route.
- % On time running of City Connect bus service.

#### OUTPUTS

##### FAIRFIELD SHOWGROUND TO FAIRFIELD RAILWAY STATION ROUTE

Provide park and ride free bus service (twenty-two seater bus) between Fairfield Showground to Fairfield Railway Station nonstop service commuter route.

##### HAIL AND RIDE COMMUNITY BUS

Provide free bus service that covers major shopping centres in Villawood, Carramar, Fairfield East, Fairfield, Fairfield Heights and Cabramatta., Canley Heights and Canley Vale.

#### MAJOR PROGRAM/S

No major programs for this service.

#### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Fairfield Showground to Fairfield Railway Station Route		205,299	205,299	0.11
Hail and Ride Community Bus		227,100	227,100	0.11
<b>TOTAL</b>		<b>432,399</b>	<b>432,399</b>	<b>0.22</b>

## DEVELOPMENT PLANNING

**RESPONSIBLE OFFICER**  
Manager Development  
Planning

### WHAT DOES THIS SERVICE DO?

Conducts the assessment and processing of all development applications and engineering construction certificates across residential, commercial and industrial development.

### INDICATOR/S

% Development applications determined within 40 days.  
% Engineering Construction Certificates determined within 40 days.

### OUTPUTS

#### DEVELOPMENT AND LOCAL ACTIVITY APPLICATIONS, ZONING CERTIFICATES, PLANNING APPEALS AND ADVICE

Assess and determine Development Applications for residential, commercial and industrial development and subdivision of land.

Process Local Activity Applications, including outdoor dining applications.

Report on Development Applications to the Independent Development and Assessment Committee, Council's Services Committee, Joint Regional Planning Panel and Council.

Assess and determine Section 96 applications and Section 82A reviews.

Prepare and issue Subdivision Certificates and Engineering Construction Certificates and approvals under the Roads Act.

Manage and defend planning appeals in the Land and Environment Court.

Conduct Development Advisory Meetings for Council's customers.

Provide internal planning advice and recommendations.

Provide expert development advice to Council's customers via front counter customer service, telephone and online enquiries.

Provide advice and recommendations to external clients (architects, Members of Parliament, Councillors, development proponents, other government agencies and statutory authorities).

### MAJOR PROGRAM/S

No major programs for this service.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Development and Local Activity Applications, Planning Appeals and Advice	(338,509)	2,776,647	2,438,138	24.00
<b>TOTAL</b>	<b>(338,509)</b>	<b>2,776,647</b>	<b>2,438,138</b>	<b>24.00</b>

## EMERGENCY RISK MANAGEMENT

### RESPONSIBLE OFFICER

Manager Major Projects and Planning

#### WHAT DOES THIS SERVICE DO?

Provides assistance, leadership and resources support to the emergency and disaster planning and response services within Fairfield Local Government Area.

#### INDICATOR/S

% Local Emergency Management Committee meetings held on schedule.  
# Annual emergency response training held.

#### OUTPUTS

##### DISASTER PREPARATION, RESPONSE AND RECOVERY

Provide executive support to the Fairfield Local Emergency Management Committee and Local Emergency Operations Controller.

Provide buildings, vehicles, operational maintenance and support materials for the Fairfield State Emergency Service and the Horsley Park Rural Fire Service.

Provide funding for NSW Fire and Rescue Service as directed by the Minister for Emergency Services.

Provide machinery, labour and materials to assist with the disaster response.

Provide staff and resources to assist in the management of the disaster response.

Conduct damage assessments of all Council owned and public infrastructures.

Repair all damaged Council owned assets.

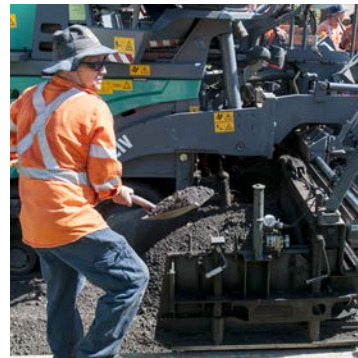
#### MAJOR PROGRAM/S

No major programs for this service.

#### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Disaster Preparation, Response and Recovery	(129,778)	2,151,379	2,021,602	1.00
<b>TOTAL</b>	<b>(129,778)</b>	<b>2,151,379</b>	<b>2,021,602</b>	<b>1.00</b>





## INFRASTRUCTURE CONSTRUCTION AND MAINTENANCE

**RESPONSIBLE OFFICER**  
Manager Construction and  
Maintenance Operations

### WHAT DOES THIS SERVICE DO?

Provides the construction, maintenance, repair, inspection and testing of Council assets - including fleet, plant, roads, signs, footpaths, drainage, kerbs, gutters, car parks, ovals and Council buildings.

### INDICATOR/S

% Reactive maintenance resolved within 10 working days timeframe.  
% Planned maintenance completed within estimated delivery time.  
% Road renewal completed within estimated delivery time.  
% Footpath renewal completed within estimated delivery time.  
% Capital initiatives completed within estimated delivery time.

### OUTPUTS

#### CONSTRUCTION

Construction of new signage, roads, footpaths, drainage, kerb and gutter, parks, ovals, buildings, wharfs, boat ramps and Local Area Traffic Management that include roundabouts, speed humps and traffic islands, as required under Councils Asset Management Plan.

Renewal of existing signage, roads, footpaths, drainage, kerb and gutter, parks, ovals, buildings, wharfs, boat ramps and Local Area Traffic Management.

Construction of driveways as requested by residents.

#### MAINTENANCE - EMERGENCY

Emergency maintenance on roads, footpaths, drainage, kerb and gutter, parks, ovals, buildings and building fittings and fixtures.

#### MAINTENANCE - ROUTINE

Routine maintenance on fleet and plant, roads, footpaths, drainage, kerb and gutter, open space including parks and ovals, playground equipment, buildings, building fittings and fixtures.

#### MAINTENANCE - PLANNED

Planned asset maintenance on fleet and plant, road reserves, drainage, open space including parks and ovals, playground equipment and buildings.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Construction	(71,850)	942,335	870,486	30.00
Maintenance - Emergency	(121,230)	1,134,356	1,013,127	9.00
Maintenance - Routine	(453,207)	3,890,234	3,437,027	27.80
Maintenance - Planned	(757,345)	7,293,654	6,536,309	63.00
<b>TOTAL</b>	<b>(1,403,631)</b>	<b>13,260,579</b>	<b>11,856,948</b>	<b>129.80</b>



## INFRASTRUCTURE CONSTRUCTION AND MAINTENANCE

### RESPONSIBLE OFFICER

Manager Construction and  
Maintenance Operations

### MAJOR PROGRAM/S

#### Plant and Equipment Replacement

Major pieces of plant and equipment are required to be renewed over time. The funding to purchase new equipment is partially offset by the sale of the old equipment. The replacement of plant and equipment over time ensures that the fleet and equipment are effective, efficient and safe. They are used to deliver quality services to the community. The equipment being replaced is for the construction of roads, the maintenance of parks and open space, trades equipment to maintain buildings, equipment to recycle concrete and road materials and the replacement of garbage and recycling trucks used to collect Community waste.

\$  
4,174,000  
Purchases  
(275,200)  
Sales

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER	SALE	PURCHASE	2014-2015
MPPERI501	City Works Operations Plant and Equipment	Ensures that the fleet and equipment are effective, efficient and safe. They are used to deliver quality services to the community. The equipment being replaced is for the construction of roads, the maintenance of parks and open space and trades equipment to maintain buildings. The fleet and equipment being replaced is expected to have proceeds of approximately \$257,200 when sold and this offsets the cost of the new fleet and equipment.	Manager Construction and Maintenance Operations	(257,200)	1,029,000	771,800
MPPERI502	Sustainable Resource Centre	The equipment being replaced is for use in the recycling of concrete and road materials to sell and use in construction activities. The equipment used at the Sustainable Resource Centre is used intensively to recycle construction materials and includes large loaders, utilities, screeners and pugmill. The equipment being replaced is expected to have proceeds of approximately \$18,000 when sold and this offsets the cost of the new equipment.	Manager Construction and Maintenance Operations	(18,000)	635,000	617,000
MPPERI503	Waste Services Heavy Plant Replacement	The heavy plant replacement includes garbage and recycling trucks used to collect Community waste. It also extends to street sweeping equipment used to clean the town Centre and surrounding streets.	Manager Waste and Cleansing Operations	0	2,510,000	2,510,000

## MAJOR PROJECTS AND CONSTRUCTION CONTRACTS

### RESPONSIBLE OFFICER

Manager Major Projects and Planning

#### WHAT DOES THIS SERVICE DO?

Project Manages the funding, design, construction and commissioning of major new community infrastructure. Also coordinates the design, construction and commissioning of other civil and building construction and special purpose projects.

Undertakes the procurement process and management of external construction contracts over \$100,000 for the Community Life, Infrastructure Operations and Place, Assets and Strategy Groups. Also provides advice and coordination for construction contracts under \$100,000.

#### INDICATOR/S

Total value of major projects undertaken.

Total value of contracts undertaken per quarter.

# Total contracts undertaken.

#### OUTPUTS

##### MAJOR PROJECT AND PROGRAM MANAGEMENT

Project manages new or expanded major community infrastructure delivery, including:

- Concept development, including feasibility studies, business cases, project scoping, scheduling and risk analysis
- Project delivery from initiation to commissioning, this includes: scope, schedule, risk management, communications, procurement, planning applications, probity and legal arrangements (project management)
- Procurement of resources and contractors for projects, including specifications, contracts, procurement plans and reporting
- Submission of grant applications for major infrastructure projects.

Co-ordinate the management of the construction program

Project manages the delivery of other special purpose/multi-discipline projects.

##### CONSTRUCTION CONTRACTS MANAGEMENT

Contract management and construction supervision including participating and contributing to the tender preparation, evaluation and awarding of contracts processes for construction projects over \$100,000.

Provide advice and coordination for construction contracts under \$100,000.

Provide expert advice on engineering projects in terms of feasibility and cost of construction.

#### MAJOR PROGRAM/S

No major programs for this service.

#### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Major Project and Program Management	(5,287,573)	9,668,179	4,380,606	4.00
Construction Contracts Management	(1,321,953)	2,452,575	1,130,623	6.00
<b>TOTAL</b>	<b>(6,609,526)</b>	<b>12,120,754</b>	<b>5,511,229</b>	<b>10.00</b>

## STRATEGIC LAND USE PLANNING

### RESPONSIBLE OFFICER

Manager Strategic Land Use Planning

#### WHAT DOES THIS SERVICE DO?

Oversee and manage Council's Land Use Planning Framework, as well as represents Council's interest in rural and urban planning matters with State and Federal Government and adjoining Councils. Preparation of Zoning Certificates.

It is also responsible for the preparation of Zoning Certificates Section 735A Certificates, Section 121ZP Certificates as well as providing administrative support to City Development staff which includes support for the Group Manager, Development Planning, Building Control and Compliance and Strategic Land Use Planning Branches.

#### INDICATOR/S

% Planning Proposals reported to Council within 3 months of lodgement or 6 months of Council initiated proposals.

% Emerging Development Control Plan Issues reported to Council within 6 months of being identified.

# Planning Certificates (Section 149(2)) issued within 1 to 5 days.

#### OUTPUTS

##### LAND USE PLANS AND ZONING CERTIFICATES

- 1a Local Environmental Plans (LEP) that details what can be built or conducted on land in Fairfield Local Government Area. LEPs are updated to respond to changing community needs, city growth, market trend and changes to State and Federal Government policies. Landowners can request a change to the LEP by submitting a rezoning application with supporting documentation.
- 1b Development Control Plans (DCP) guide development through greater detail than is contained within the LEP. DCP's are prepared, exhibited, approved and amended by Council. DCP's can apply to a type of development (for example, child care centres) or a place (Fairfield Town Centre). DCP's are updated to respond to better ways to control development, reflect growth in centres, provide greater flexibility in how controls are applied, requests from the public and changes in State policy.
- 1c Undertake various studies that inform Council's policy framework relating to land use (for example guide changes to the LEP, DCP and Developer Contributions Plans).  
Monitor and report on legislative, State and Federal policy changes relating to land use planning that impact on the LEP, DCP and Developer Contributions Plans.  
Represent Council on regional and subregional projects undertaken by State Government authorities.  
Prepare other policies that support and guide development in CONJUNCTION with the LEP/DCP and Developer Contributions Plan
- 1d Developer Contributions Plans collect funds from new development to provide the additional infrastructure needed (for example, roads, parks and community centres). Developer Contributions need to be planned, managed and monitored to make sure the infrastructure is being delivered when needed. Developer Contribution Plans are amended when there are changes to the LEP or DCP that will result in new development, or when infrastructure is delivered and new projects are needed.
- 2. Prepare and issue Zoning Certificates – Section 149

##### HERITAGE PROTECTION

- 3a Provide assessments to the Development Planning and Building Control sections of Council on Development Applications which involve heritage items.
- 3b Manage the Heritage Grants and Heritage Rates Relief Programs that provides funding assistance to land owners to help maintain heritage items.
- 3c Coordinate the Heritage Committee activities and manage and implement the Heritage Policies for Council.

## STRATEGIC LAND USE PLANNING

**RESPONSIBLE OFFICER**  
Manager Strategic Land  
Use Planning

### MAJOR PROGRAM/S

Oversee and manage Council's Land Use Planning Framework, as well as represents Council's interest in rural and urban planning matters with State and Federal Government and adjoining Councils. Preparation of Zone Certificates.

Within Service  
Statement  
Budget

ID No.	INITIATIVE	DESCRIPTION
MPSLUP1501	Ongoing Strategic Land Use Planning Process	Process Planning Proposals lodged with Council that seek to change the planning policies in Council's Local Environmental Plan (LEP)
MPSLUP1502	Ongoing Strategic Land Use Planning Process	Undertake two revisions of Council's Development Control Plan (DCP) Framework to make sure it is current and addresses current development trends
MPSLUP1503	Ongoing Strategic Land Use Planning Process	Assess impacts on Fairfield City of changes to Legislation/Policies and Major Development Proposals and assist Council to lobby State and Federal Government to ensure Fairfield interests are represented
MPSLUP1504	Ongoing Strategic Land Use Planning Process	Monitor and manage expenditure of Developer Contributions collected by Council
MPSLUP1505	Ongoing Strategic Land Use Planning Process	Heritage Grants and Rates Rebate Programs to assist Heritage owners to maintain their properties
MPSLUP1508	Major Strategic Land Use Planning Projects	Implement review of draft Residential Development Strategy and seek Council endorsement for the strategy
MPSLUP1509	Major Strategic Land Use Planning Projects	Commence year 1 of 3 program for Rural Land Study
MPSLUP1510	Major Strategic Land Use Planning Projects	Complete Retail and Commercial Centres Strategy
MPSLUP1511	Major Strategic Land Use Planning Projects	Undertake review of Bonnyrigg Town Centre Planning Policies with a review to replacing existing controls in Council's LEP and DCP
MPSLUP1512	Major Strategic Land Use Planning Projects	Review the findings of Cabramatta Transport Management and Accessibility Study in regards to possible changes to Council's LEP, DCP and Contributions and Plans

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Land Use Plans	(477,806)	1,232,803	754,998	10.30
Heritage Protection	(19,240)	299,116	279,876	0.00
Zoning Certificates	(374,418)	98,230	(276,188)	1.00
<b>TOTAL</b>	<b>(871,464)</b>	<b>1,630,149</b>	<b>758,686</b>	<b>11.30</b>



# THEME 3 ENVIRONMENTAL SUSTAINABILITY

## GOAL 1:

### PROTECTING AND IMPROVING OUR NATURAL ENVIRONMENT

Our City values its natural environment, especially its biodiversity and its waterways.

## GOAL 2:

### CONTRIBUTING TO THE ACTIONS THAT ADDRESS CLIMATE CHANGE

Our City responds to climate change by contributing to the world's attempts to reduce carbon pollution and minimise temperature increase by reducing our ecological footprint.

## GOAL 3:

### SUPPORTING SUSTAINABLE ACTIVITIES AND DEVELOPMENT

Our City supports the eco-friendly design of buildings, sustainable practices and resource management.





## WHAT IS ENVIRONMENTAL SUSTAINABILITY?

Our local environment and natural resources define our City and contribute to our wellbeing. In turn, our activities impact the quality and viability of many species and finite resources. Increasing awareness of environmental challenges such as climate change and water shortages has increased the pressure for protection and management of our bushland, local wildlife and waterways as well as improved design and operation of our built environment. Environmental sustainability is important at the local and global level and for the health and wellbeing of future generations.

## Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Renovate Infrastructure	Fairfield City Environment Volunteer Program Policy
	1995 Rural Onsite Detention Guidelines
Strengthen our Local Environment and Communities	1997 Urban Area Onsite Detention Handbook
	2002 Fairfield City Council Stormwater Drainage Policy
	2004 Cabramatta Creek Floodplain Management Study and Plan
	2004 Georges River Flood Risk Management Study and Plan
	2005 Fairfield City Local Flood Plan
	2007 Water Management Plan
	2010 Fairfield Biodiversity Strategy
	2010 Prospect Creek Floodplain Management Plan Review
	2013 Fairfield Local Environmental Plan
	2013 Fairfield City-Wide Development Control Plan
	2013 Georges River Estuary Coastal Zone Management Plan
	Environmental Assessment Strategy for Local Industry
	Fairfield City Environment Management Plan (EMP)
	Waste Management Action Plan
	Waste Strategy Plan

## THEME 3 ENVIRONMENTAL SUSTAINABILITY

### ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN15316	<b>Stormwater drainage - Wetherill Park</b> Identification, design and works to reduce the risk of major flooding within the catchment, including water quality improvements. <i>Year 2 of a 3 year program.</i>	Wetherill Park	Manager Catchment Management	Section 94	203,600
IN15317	<b>Henty Creek Flood Mitigation Works</b> Design of a levee to reduce the risk of flooding to identified properties on Gregorace Place, Bonnyrigg.	Bonnyrigg	Manager Catchment Management	Section 94	40,000
IN15323	<b>Education and Community Engagement - Asbestos Disposal Scheme</b> Funding will be used to publish advertisement materials for the regional Asbestos Disposal scheme. Advertisement will include flyers and ads in local newspaper and media resources.	City Wide	Manager Waste Sustainability and Strategy	Grants	5,000
IN15324	<b>Asbestos Collection Event</b> To conduct a householder collection event for residents to dispose of unused, unwanted asbestos sheeting.	City Wide	Manager Waste Sustainability and Strategy	Grants	20,000

### CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
MPHPD1401	<b>Horsley Park Drainage Improvement</b> Investigation works carried out into the options to minimise stormwater runoff, mitigate flooding, protect roads and enhance road safety. <i>This project was delayed due to a technical issue with the tender selection process.</i>	Horsley Park & Cecil Park	Manager Built Systems	General	220,000
MPESMP1401	<b>Existing Stormwater Management Program</b> Investigate, design, construction of minor stormwater works. <i>This project was delayed due to resourcing and competing priorities.</i>	Fairfield West	Manager Catchment Management	General	38,923
MPESMP1402	<b>Existing Stormwater Management Program</b> Investigate, design and construction of stormwater drainage works. <i>This project was delayed due to resourcing and competing priorities.</i>	Horsley Park	Manager Catchment Management	General	65,000



## CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
MPESMP1403	<b>Existing Stormwater Management Program</b> Upgrade of stormwater table drain. <i>This project was delayed due to issues with identification and assessment of stormwater drainage options.</i>	Horsley Park	Manager Catchment Management	General	70,000
MPESMP1404	<b>Existing Stormwater Management Program</b> Investigation and design of bank stabilisation works on Orphan School Creek. <i>This project was delayed due to resourcing and competing priorities.</i>	Canley Vale	Manager Catchment Management	General	53,000
MPWSIP1409	<b>Waste and Sustainability Improvement Payment (WaSIP) Program</b> Portable CCTV cameras and handheld devices for illegal dumping measures. <i>This project was delayed as it was dependant on the new CCTV Camera Program planning and implementation which has been delayed.</i>	Fairfield & Cabramatta	Manager Environmental Standards	General	311,361
MPFMP1413	<b>Flood Mitigation Program</b> Smithfield West Overland Flood Study. <i>This project was delayed due to the late announcement of the grant funding.</i>	Smithfield	Manager Catchment Management	General	43,333
				Grants	6,667
				<b>Total</b>	<b>50,000</b>
MPFMP1414	<b>Flood Mitigation Program</b> Wetherill Park Catchment Management Plan. <i>This project was delayed due to rescoping and planning structural flood mitigation options.</i>	Wetherill Park	Manager Catchment Management	Section 94	40,000
MPFMP1415	<b>Flood Mitigation Program</b> Prospect Creek Floodway Rectification. <i>This project was delayed due to a delay in the tendering process.</i>	Fairfield	Manager Catchment Management	General	102,245
				Reserve	47,755
				<b>Total</b>	<b>150,000</b>



## SERVICES PROVIDED

CATCHMENT MANAGEMENT		RESPONSIBLE OFFICER Manager Catchment Management
<b>WHAT DOES THIS SERVICE DO?</b> Integrated management and development of Fairfield City's stormwater drainage network, floodplain risk management infrastructure and creek and wetland corridors. This includes strategic planning, policy development and project management. The service aims to reduce the risk to life and property from flooding, improve water quality, reduce creek erosion, undertaken bush regeneration and engage with community volunteers.	<b>INDICATOR/S</b> #Contractor and volunteer hours contributed to natural resource management. % Floodplain Risk Management initiatives completed. % Stormwater Management Initiatives completed.	
<b>OUTPUTS</b>		
<b>FLOODPLAIN RISK MANAGEMENT</b> Undertake flood studies to define flood behaviour and show the extent of flooding. Prepare Floodplain Risk Management Studies and Plans (FRMS&P) to identify, assess and recommend options to mitigate the risk of flooding. Process from commencing the flood study to Council adopting the floodplain risk management study and plan, takes approximately six years to complete on average. Investigate, design and construct flood mitigation works. Promote and administer the voluntary house raising (VHR) and voluntary purchase scheme (VPS), for identified flood affected areas. Prepare and implement development controls to reduce flood risk for future developments. Raise community flood awareness in partnership with other government departments.		
<b>STORMWATER MANAGEMENT</b> Monitor the water quality and biodiversity within the creeks; implement creek bank protection and creek restoration. Investigation, design and construction of stormwater infrastructure to reduce flood risk, improve water quality, increase biodiversity and amenity. Arrange for regular maintenance and cleaning work on constructed stormwater projects such as stormwater gully pits, gross pollutant traps (GPTs), artificial wetlands, ponds, rain gardens and swales.		
<b>NATURAL RESOURCE MANAGEMENT</b> Creek Care Program – Planting and maintenance of creeks and their surrounds. Creek Cleaning – Cleaning of litter from creeks and stormwater devices. Environmental education program. Coordination of volunteer groups. Grow and distribute native plants from Council's community nursery.		

## CATCHMENT MANAGEMENT

### RESPONSIBLE OFFICER

Manager Catchment  
Management

### MAJOR PROGRAM/S

#### Existing Stormwater Management Program

Major and minor works to reduce stormwater flooding, improve water quality and reduce creek bank erosion. Priority projects are selected from Council's Water Management Plan which has categorised, assessed and prioritised them.

\$  
540,000

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2014-2015
MPESMP1501	Minor Stormwater Works	Montague Street, Fairfield Heights 40 Galton Street, Wetherill Park 45 Camden Street, Fairfield Heights Community Nursery, Greenfield Road, Prairiewood	Construction of works to reduce minor stormwater flooding and improve water quality in response to complaints and opportunities through the year	80,000
MPESMP1502	Horsley Park Stormwater Drainage Works	Horsley Park and Cecil Park	Second year of a multi-year initiative to reduce local flooding across the semi-rural area of Horsley and Cecil Park. This follows on from investigation works carried out in 2013-2014	210,000
MPESMP1503	Prospect Creek Bank Rehabilitation Works	1 Bromley Street Canley Vale	Construction of works to upgrade stormwater outfall and rehabilitate banks of Prospect Creek	250,000

## CATCHMENT MANAGEMENT

### RESPONSIBLE OFFICER

Manager Catchment  
Management

## MAJOR PROGRAM/S

### Flood Mitigation Program

Council's Flood Mitigation Program seeks to reduce the risk to life and property from the mainstream flooding of the City's creeks as well as overland flooding from the catchments that drain to the creeks. Projects within the program are undertaken in accordance with the NSW Government's Flood Prone Land Policy and overseen by Council's Floodplain Risk Management Committee.

\$  
617,100  
(Part Grant)

ID No.	DESCRIPTION	SUBURB	PROPOSAL	FUNDING TYPE	2014-2015
MPFMP1501	15 Moore Street	Canley Vale	Voluntary House Raising - New project to raise the property to reduce the risk of flood damage	General	18,900
				Grant	37,800
				<b>Total</b>	<b>56,700</b>
MPFMP1502	Property to be identified		Voluntary House Raising - New project to raise the property to reduce the risk of flood damage	General	18,900
				Grant	37,800
				<b>Total</b>	<b>56,700</b>
MPFMP1503	16C Knight Street	Lansvale	Continuation of Voluntary House Raising works to raise the property to reduce the risk of flood damage	General	27,000
				Grant	54,000
				<b>Total</b>	<b>81,000</b>
MPFMP1504	8 Riverside Street	Lansvale	Continuation of Voluntary House Raising works to raise the property to reduce the risk of flood damage	General	18,900
				Grant	37,800
				<b>Total</b>	<b>56,700</b>
MPFMP1505	52 Waterside Crescent	Carramar	Continuation of Voluntary House Raising works to raise the property to reduce the risk of flood damage	General	27,000
				Grant	54,000
				<b>Total</b>	<b>81,000</b>
MPFMP1506	Central Catchment	Canley Vale, Fairfield Heights, Fairfield West, Cabramatta West and Mt Pritchard	The second year of a multi-year Overland Flood Study to describe flood behaviour and identify areas at risk of flooding	General	5,000
MPFMP1507	Cabravale Catchment	Carramar, Lansvale, Cabramatta, Mt Pritchard	The second year of a multi-year Overland Flood Study to describe flood behaviour and identify areas at risk of flooding	General	10,000



## CATCHMENT MANAGEMENT

### RESPONSIBLE OFFICER

Manager Catchment  
Management

### MAJOR PROGRAM/S

#### Flood Mitigation Program (continued)

ID No.	DESCRIPTION	SUBURB	PROPOSAL	FUNDING TYPE	2014-2015 \$
MPFMP1508	Smithfield West Catchment	Smithfield	The second year of a multi-year Overland Flood Study to describe flood behaviour and identify areas at risk of flooding	General	20,000
				Grant	40,000
				<b>Total</b>	<b>60,000</b>
MPFMP1509	Parks Catchment	Abbotsbury, Bonnyrigg, Bonnyrigg Heights, Bossley Park, Fairfield West, Edensor Park, Greenfield Park, Prairiewood, St Johns Park, Wakeley	An Overland Flood Study to describe flood behaviour and identify areas at risk of flooding	General	10,000
MPFMP1510	Fairfield Catchment	Fairfield and Fairfield Heights	A Flood Risk Management Strategy and Plan to identify, assess and recommend measures to reduce flood risk	General	13,333
				Grant	26,667
				<b>Total</b>	<b>40,000</b>
MPFMP1511	Three Tributaries Flood Detention Basins at Powhatan Street Reserve and Fairfield Golf Course	Greenfield Park	Investigation and design of basin upgrade works to reduce the risk of major flooding within the catchment	General	10,000
				Grant	20,000
				<b>Total</b>	<b>30,000</b>
MPFMP1512	City Wide	All Suburbs	Update Council's Onsite Detention (OSD) Policy and Stormwater Drainage Policy	General	75,000
MPFMP1513	Canley Corridor Floodplain Risk Management Study and Plan	Canley Vale and Canley Heights	The final year of this multi-year floodplain risk management study and plan that aims to identify, assess and recommend measures to reduce flood risk in the Canley Corridor	General	10,000
				Grant	20,000
				<b>Total</b>	<b>30,000</b>





## CATCHMENT MANAGEMENT

### RESPONSIBLE OFFICER

Manager Catchment  
Management

## MAJOR PROGRAM/S

### Flood Mitigation Program (continued)

ID No.	DESCRIPTION	SUBURB	PROPOSAL	FUNDING TYPE	2014-2015 \$
MPFMP1514	Three Tributaries Floodplain Risk Management Study and Plan	Orphan School Creek, Clear Paddock Creek and Green Valley Creek	The final year of this multi-year floodplain risk management study and plan that aims to identify, assess and recommend measures to reduce flood risk along Orphan School Creek, Clear Paddock Creek and Green Valley Creek	General	6,667
				Grant	13,333
				Total	20,000
MPFMP1515	Bellingers Drain Overland Flood Study	Fairfield	An Overland Flood Study to describe the flood behaviour and identify areas at risk of flooding	General	5,000

## CATCHMENT MANAGEMENT

### RESPONSIBLE OFFICER

Manager Catchment  
Management

### MAJOR PROGRAM/S

#### Stormwater Levy Program

\$

3,028,000

These works relate to the additional stormwater levy charged by Council and include a mix of planning, construction, maintenance, monitoring, education and research projects. Like the Existing Stormwater Improvement Management Program, these projects have been selected from Council's Water Management Plan.

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2014-2015
MPSLP1501	Stormwater Education	Various locations	Program designed to raise community awareness about stormwater management issues and solutions	40,000
MPSLP1502	Stormwater Gully Pit Maintenance	Various locations	Program to clean stormwater gully pits at various locations to reduce the risk of localised stormwater flooding	60,000
MPSLP1503	Water Quality Monitoring	Various locations	Program to monitor water quality and assess the health of the City's waterways	50,000
MPSLP1504	Maintenance of Major Stormwater Systems	Various locations	Maintenance of major stormwater systems (such as detention basins, wetlands and ponds)	200,000
MPSLP1505	Cooperative Research Centre for Water Sensitive Cities research program		The third year of a nine year national and international research program informing stormwater management practices and opportunities	20,000
MPSLP1506	Valuing River Health research project		The second year of a three year research program into the value of healthy waterways to the community	11,000
MPSLP1507	Contractors		Contractors implementing the stormwater levy program	85,000
MPSLP1508	Burns Creek Catchment Management Plan	Old Guildford and Fairfield East	Third year of a multi-year project to identify, assess and recommend integrated measures to reduce flood risk, improve water quality, protect creek health and improve biodiversity and amenity.	134,000
MPSLP1509	Smithfield Catchment Management Plan	Smithfield	Third year of a multi-year project to identify, assess and recommend integrated measures to reduce flood risk, improve water quality, protect creek health and improve biodiversity and amenity	125,000

## CATCHMENT MANAGEMENT

### RESPONSIBLE OFFICER

Manager Catchment  
Management

## MAJOR PROGRAM/S

### Stormwater Levy Program (continued)

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2014-2015
MPSLP1510	Orphan School Creek Rehabilitation	Avoca Road to Cumberland Highway Fairfield West and Canley Heights	Works to protect creek banks from erosion and restore the creek bank	1,250,000
MPSLP1511	Green Valley Creek Rehabilitation	Bonnyrigg, St Johns Park, Canley Heights, Wakeley, Cabramatta West and Mt Pritchard	Investigation and design of identified works to protect and restore Green Valley Creek	200,000
MPSLP1512	Water Sensitive Urban Design Elements (WSUD)	Various locations	Extension of projects included in the 2014/15 program of works to include WSUD elements	51,289
MPSLP1513	Fairfield Youth and Community Centre Stormwater Drainage Works	Fairfield	Construction of stormwater drainage works	301,711
MPSLP1514	Construction of major gross pollutant trap on Stimsons Drain	Fairfield Street, Fairfield East	Improved water quality	500,000

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Floodplain Risk Management	(195,600)	1,511,200	1,315,600	5.40
Stormwater Management - Existing Program Stormwater Levy		809,311	809,311	2.20
Stormwater Management Stormwater Levy	(1,600,000)	3,281,482	1,681,482	3.20
Natural Resource Management	(105,000)	1,525,992	1,420,992	4.20
<b>TOTAL</b>	<b>(1,900,600)</b>	<b>7,127,985</b>	<b>5,227,385</b>	<b>15.00</b>



## WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY

### RESPONSIBLE OFFICER

Manager Waste and Sustainability Strategy

#### WHAT DOES THIS SERVICE DO?

Provides the education and promotion of environmental sustainability within Fairfield City Local Government Area. This includes the delivery of education programs and leading corporate and community sustainability initiatives.

#### INDICATOR/S

# Environmental and sustainability educational activities undertaken.  
Tonnes waste and recycling materials collected.  
% Reduction in energy and water consumption for all Council facilities measured against 2005/2006 baseline year.  
\$ Cost savings to Council through intervention of Waste Enforcement Group.

#### OUTPUTS

##### ENVIRONMENTAL SUSTAINABILITY STRATEGIES

Review and facilitate the development and implementation of:

- Fairfield City Environmental Management Plan (EMP)
- Corporate Water, Energy and Sustainability Plan
- Waste Strategy Plan.
- Nalawala Community Hall Management Plan.
- Illegal Dumping Strategy
- Asbestos Management Policy

##### CORPORATE SUSTAINABILITY

Develop and implement Council's staff education program and initiatives for sustainability. For example the Zero Waste program (recycling better, organic worm farm ) in the Administration Centre, Libraries and Child Care Centres, staff electric bicycles, energy and water efficiency projects across all Council's buildings, etc.

##### COMMUNITY SUSTAINABILITY (EXCLUDING BUSINESS)

Implement Council and Community Education programs, including Schools Kids Education Program (KEEP) and deliver community workshops (worm farming and composting)  
Community event at Nalawala Educational Centre..

##### BUSINESS OPERATIONS

Develop programs to reduce illegal waste dumping and attend Regional Illegal Dumping (RID) meeting for local Councils.  
Organise and deliver two annual E-Waste and Chemical Waste collection events.

##### WASTE ENFORCEMENT GROUP

Investigations and enforcements relating to illegal waste (building and demolition) disposal including domestic, commercial and industrial.  
Administer the maintenance and update of Waste Enforcement Group register.



## WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY

### RESPONSIBLE OFFICER

Manager Waste and Sustainability Strategy

### MAJOR PROGRAM/S

#### Waste Less Recycle More - Better Waste and Recycling

\$

The NSW Government's Waste Less Recycle More - Local Government Program is to assist Council's to invest in actions and on programs that will improve recycling including recycling programs, community education and engagement, and to tackle litter and illegal dumping.

891,970

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2014-2015
MPBWR1501	Upgrading Recycling Drop Off Centre	Wetherill Park	Upgrades will include: <ul style="list-style-type: none"> <li>- separate entry and exit points</li> <li>- collection of additional items (paints, light bulbs, styrofoam)</li> <li>- covered area/shelter for materials collected</li> </ul>	300,000
MPBWR1502	Multi-Unit Dwelling Waste Audit and Education Officer	Cabramatta and Fairfield	A dedicated education officer will be employed to work with multi-unit dwellings (MUDs) to decrease the waste generation and increase recycling rates within the MUDs.	200,000
MPBWR1503	Battling Illegal Dumping	City Wide	Installation of surveillance technology to catch illegal dumpers. Increase education resources for the community about alternative services or facilities that can take waste	100,000
MPBWR1504	Waste Composition Audit	City Wide	Domestic waste audit will be completed to include: <ul style="list-style-type: none"> <li>- waste composition in garbage bins</li> <li>- recycling composition in recycling bins</li> <li>- audit of clean up service to determine waste types being collected</li> </ul>	60,000
MPBWR1505	Mattress recycling (trial)	City Wide	A contractor will be engaged to collect mattresses alongside Council's bi-annual clean up service. This will contribute to the overall diversion rate	70,000
MPBWR1506	Green Waste Service	City Wide	A voucher will be provided to all residential properties allowing them to drop off garden waste material to Council's Recycling Drop Off Centre free of charge	85,000

## WASTE EDUCATION AND ENVIRONMENTAL SUSTAINABILITY

### RESPONSIBLE OFFICER

Manager Waste and Sustainability Strategy

### MAJOR PROGRAM/S

#### Waste Less Recycle More - Better Waste and Recycling (continued)

ID No.	DESCRIPTION	SUBURB	PROPOSAL	2014-2015
MPBWRI507	Waste Education Program	Prairiewood	Council will continue to conduct community education workshops such as Keep NSW Beautiful Education Program, education programs within childcare centres and maintaining the Nalawala Sustainability Hub as an education centre.	76,970

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Environmental Sustainability Strategies	(111,215)	365,070	253,855	0.25
Corporate Sustainability	(111,215)	365,070	253,855	0.25
Community Sustainability (Excluding Business)	(111,215)	368,214	256,999	2.50
Business Operations	(111,215)	368,214	256,999	0.00
Waste Enforcement Group	(236,410)	631,029	394,619	5.00
<b>TOTAL</b>	<b>(681,270)</b>	<b>2,097,598</b>	<b>1,416,328</b>	<b>8.00</b>



## THEME 4 LOCAL ECONOMY AND EMPLOYMENT

### GOAL 1:

#### A RANGE OF EMPLOYMENT OPPORTUNITIES AND A WORKFORCE WITH A VARIETY OF SKILLS

Our City is home to a range of job opportunities that make use of the skills of our community and enable people to work locally.

### GOAL 2:

#### HAVING VIBRANT, SAFE AND ATTRACTIVE PLACES FOR SHOPPING AND ACCESS TO SERVICES

We have attractive, safe shopping centres that provide a range of retail, commercial and service opportunities to meet the needs of the community.

### GOAL 3:

#### PROSPEROUS BUSINESSES, INDUSTRIES AND SERVICES

Our local businesses and industries have the infrastructure, support services, networks, employees, promotion and information they need to be successful.





## WHAT IS LOCAL ECONOMY AND EMPLOYMENT?

The businesses and industries in Fairfield City and the surrounding areas provide goods and services as well as local employment opportunities. The shopping centres not only provide a range of products and services, they are also important meeting places and often represent the identity of their suburb. The Smithfield-Wetherill Park industrial area is one of the largest industrial estates in Australia and therefore a major employer, traffic generator and economic powerhouse. Higher than average levels of unemployment, especially youth unemployment, place increased importance on access to education and training.

## Council Strategies Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community.

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services  Rebuild the Economy	Bonnyrigg Action Plan
	Bonnyrigg Tourism Marketing Plan
	Bonnyrigg Vision Project
	Cabramatta, Canley Heights and Canley Vale Into the Future Strategy
	Fairfield City Centre Business Needs
	Fairfield City Centre Marketing Plan
	Sponsorship Policy - Procedures and Guidelines
	Fairfield Employment Lands Strategy
	Fairfield Retail and Commercial Centres Study and Policy
	Fairfield Town Centre Strategic Plan
	Integrated Economic Development Framework, Strategy and Action Plan
	Smithfield-Wetherill Park Industrial Estate Marketing and Promotion Plan

## THEME 4 LOCAL ECONOMY AND EMPLOYMENT

### ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN15122	<b>Implement Fairfield City Centre Marketing Plan</b> Implement the Fairfield City Centre Marketing Plan to attract new businesses and increase numbers of visitors from local and metropolitan suburbs. This will be done through the delivery of projects that increase local economic activity, generate business interest and activities in the streets. <i>Year 2 of a 4 year program</i>	Fairfield	Manager Place Strategy	Fairfield City Centre Fund	25,000
IN15320	<b>Fairfield City Centre Upgrade - The Crescent (Ware Street to Hamilton Road)</b> Continue the upgrading of key streetscape locations within the Fairfield City Centre with the finalisation of the The Crescent precinct. These works will connect the new pavement upgrade works of the Transport Interchange along The Crescent to Hamilton Road.	Fairfield	Manager Place Strategy	Fairfield City Centre Fund	300,000

### CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN1420	<b>Fairfield City Centre Tourism Pedestrian Signage</b> Use existing street signage poles to add 'wayfinding blades' to guide visitors and residents from parking stations and public transport nodes to key service and retail locations in the City Centre. <i>This project was delayed due to resourcing and competing priorities.</i>	Fairfield	Manager Place Strategy	Reserve	20,000
IN14183	<b>Online Information Point for Canley Heights Town Square</b> Provide a screen linked to the Town Square in Canley Heights providing access to Council, community and local business information. <i>This project was delayed due to resourcing and competing priorities.</i>	Canley Heights	Place Manager Cabramatta, Canley Vale, and Canley Heights	Reserve	50,000



## SERVICES PROVIDED

PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT		RESPONSIBLE OFFICER Manager Place Strategy
<b>WHAT DOES THIS SERVICE DO?</b> Manages and coordinates activities, projects and issues across Fairfield City within the 3 areas in Fairfield, Cabramatta and Parks area. Main tasks include the management of City and town centres, stakeholder management and liaison services, promotion and marketing of business and employment centres, review development applications and process minor activity applications. Economic development works with local, State and Federal stakeholders to identify the service needs of the residential, working and business communities. Local Policy and Strategy is developed to meet current and future needs of the City. Economic Development interprets Federal and State policies and programs to assess and implement for local benefit. In-house expert advice in Economic Development is also provided.		<b>INDICATOR/S</b> % Initiatives completed. % Events delivered.
<b>OUTPUTS</b>		
<b>COORDINATION OF PROJECTS AND ACTIVITIES ACROSS THE CITY</b> Management and coordination of the Fairfield City Centre, other Town Centres and Employment Lands through public domain improvements, business support and stakeholder liaison. Deliver projects as outlined in the Operational Plan and other strategic documents for the City.		
<b>REVIEW DEVELOPMENT APPLICATIONS AND PROCESS MINOR ACTIVITY APPLICATIONS</b> Review and assess development applications associated with the major town, retail and industrial centres and rural areas, including economic impact assessment. Receive and process local activity applications relating to the use of road reserves/footpaths particularly in the City and Town centres.		
<b>STAKEHOLDER MANAGEMENT AND LIAISON SERVICES</b> Liaison between Council's key stakeholders and businesses through the management of a consultative forum, representing Council on a number of formal meetings including government and non-government organisations to promote partnership based strategies and participate in the strategic planning of the respective place areas. Economic development liaises and acts across the broader City and region for employment and business development initiatives. Manage relationships with key stakeholders and nurture strategic partnership. Engage with State and Federal Government agencies and other key stakeholders. Provide technical and professional advice relating to the Places, coordination of activities within them and the coordination of activities to address employment, business growth as well as town centre and industrial estate development and growth. Provide advice with respect to regional growth and performance and its impact on Fairfield City. Develop, deliver and revise centre and employment lands strategies and plans.		
<b>PROMOTION AND MARKETING OF BUSINESS AND EMPLOYMENT CENTRES</b> Support business improvement including the promotion and marketing of business and employment centres that includes delivering tourism initiatives and events/festivals e.g. Lunar New Year and Relay for Life festivals, business development workshops and seminars, business portal websites, new business welcome/information packs and supporting the development of local business chambers.		



## PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT

**RESPONSIBLE OFFICER**  
Manager Place Strategy

### OUTPUTS

#### CENTRE IMPROVEMENT PROGRAM

Annual program of minor works to upgrade the public domain in neighbourhood shopping centres. Focus of program will be on Horsley Park and Lansvale business centres in 2014-15.

#### POLICY, PLANNING AND STRATEGY

Development, review and monitoring of place management as well as economic development policy and strategy for the City.

Implement actions arising from policy and strategy.

Analysis and review of government policy and legislation for its application to Fairfield City.

Provision of expert advice and analysis addressing complex, diverse and sensitive issues.

### MAJOR PROGRAM/S

#### Centre Improvement Program

Designs for the renewal of community centres, halls and other buildings currently owned by Council to make them more accessible and updated for wider use by the community.

\$  
180,000

ID No.	INITIATIVES	SUBURB	LOCATION AND/OR STREET	2014-2015
MPCIP1501	Lansvale Business Centre	Lansvale	Minor works upgrades	80,000
MPCIP1502	Horsley Park Village	Horsley Park	Minor works upgrades	80,000
MPCIP1503	Minor works	Various	As required	20,000

## PLACE MANAGEMENT AND ECONOMIC DEVELOPMENT

**RESPONSIBLE OFFICER**  
Manager Place Strategy

### MAJOR PROGRAM/S

#### Place Management and Economic Development

This is the program of specific projects that Council will undertake in 2014-2015.

Within  
Service  
Statement  
Budget

ID No.	INITIATIVES	SUBURB	LOCATION AND/OR STREET
MPPMED1501	Strategic Plans	Various	<ul style="list-style-type: none"> <li>- Fairfield City Centre Strategic Framework Action Plan</li> <li>- Cabramatta Future Directions Action Plan</li> <li>- Smithfield-Wetherill Park Economic Analysis</li> <li>- Smithfield-Wetherill Park Industrial Area and Smithfield Town Centre Future Directions Action Plan</li> </ul>
MPPMED1502	Events	Various	<ul style="list-style-type: none"> <li>- Cabramatta Calendar of Events (including Lunar New Year)</li> <li>- Cabramatta Moon Festival (7/9/14)</li> <li>- Fairfield City Centre Calendar of Events (including Fairfield City Centre Christmas Carols and Tree Lighting event and street decorations)</li> <li>- Bonnyrigg Calendar of Events (including Laos New Year)</li> <li>- Sydney Food Month (including Culinary Carnivale)</li> <li>- Canley Heights Children's Christmas Party</li> <li>- Horsley Park Christmas Tree Lighting Event</li> </ul>
MPPMED1503	Stakeholder Liaison	Various	<ul style="list-style-type: none"> <li>- Fairfield City Centre Public Forum</li> <li>- Smithfield-Wetherill Park Discussion Group</li> <li>- Bonnyrigg Town Centre Committee</li> <li>- Place Based Business District Forums (Lansvale Business Precinct and Horsley Park)</li> <li>- Business Chambers</li> </ul>

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Fairfield Place	(1,000)	1,211,318	1,210,318	2.30
Cabramatta, Canley Vale and Canley Heights Place	(176,780)	1,417,019	1,240,239	3.80
Parks Place Area	(2,057)	1,022,918	1,020,861	2.30
Economic Development		233,585	233,585	1.30
<b>TOTAL</b>	<b>(179,837)</b>	<b>3,884,841</b>	<b>3,705,004</b>	<b>9.70</b>

## THEME 5 GOOD GOVERNANCE AND LEADERSHIP

### GOAL 1:

**WE ARE WELL REPRESENTED AND GOVERNED, WHERE ALL ACT ETHICALLY AND IN THE INTEREST OF THE COMMUNITY**

Our City is led well by our authorities at all levels and will be focussed on developing the community both now and in the future as efficiently as possible.

### GOAL 2:

**ALL HAVE AN OPPORTUNITY TO PARTICIPATE, ARE RESPECTED AND HEARD**

We have access to information and are able to be involved in making decisions that affect us.

### GOAL 3:

**WE HAVE A PROUD COMMUNITY WHICH HAS A GOOD REPUTATION FOR ITS DIVERSITY AND EQUALITY**

People in Fairfield love their community and see its diversity as providing benefits and opportunities to them.



## WHAT IS GOOD GOVERNANCE AND LEADERSHIP?

As a democracy, we want our leaders to listen to us, represent our views with integrity and strive to achieve for the good of the community. Decision making, especially in the public sector, must be transparent, objective and accountable. Good governance and leadership ensures the community has access to information and participates in the development of policies and decisions that affect them. Across all sectors of our community we look for a high standard of ethics, justice and honesty to be reflected in the actions and behaviour of individuals, organisations, businesses and governments.

## Council Strategies, Plans and Policies

The NSW 2021 key priorities and Council's Strategies, Plans and Policies that support in delivering this theme for the Fairfield City Community:

NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services  Restore Accountability to Government	Access to Information Policy
	Councillors Community Fund
	Mayoral Donations Fund
	Community Volunteer Fund
	Mayoral Scholarship Fund
	Mayoral Community Benefit Fund
	Language and Cultural Awareness Fund
	Code of Meeting Practice
	Enterprise Risk Management Policy
	Business Continuity Policy
	Long Term Financial Plan, including Intervention Strategies
	Financial Hardship Policy
	Debt Collection Policy
	Privacy Management Plan
	Public Interest Disclosures
	Statement of Business Ethics
	Complaints Management Policy



NSW 2021	STRATEGIES, PLANS, POLICIES AND ACTION PLANS
Return Quality Services  Restore Accountability to Government	Fraud Control Policy
	Probity Policy
	Corporate Work Health and Safety Strategic Plan
	Workforce Management Plan
	Local Employment Policy
	Recruitment and Selection
	Community Engagement Policy
	Community Engagement Report
	End of Term Report
	Fairfield City Plan
	Service Levels and Indicators Survey Report
	Land Acquisition
	Sales of Council Owned Land



## THEME 5 GOOD GOVERNANCE AND LEADERSHIP

### ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN1510	<b>Fairfield City Council Open Day</b> This is an annual open day for the community where they can visit Council's Administration Building and learn more about Council services. This will include information and activities the community can participate in during Local Government Week.	Wakeley	Communications and Marketing Manager	General	6,000
IN1528	<b>Council Website upgrade</b> This will upgrade Council's website to provide more easily accessible information on Council's services for the community, businesses and other stakeholders. This will also provide better access to mobile devices such as Smart Phones and Tablets. <i>Year 2 of a 2 year program</i>	City Wide	Communications and Marketing Manager	Future Capital Works Reserve	100,000
IN1546	<b>Upgrade Council's electronic communications system</b> This system will centralise the management of Council's information and communication systems. This will allow Council to more effectively engage with the community. <i>Year 2 of a 4 year program</i>	City Wide	Manager Information Technology	General	50,000
IN1548	<b>Council Digital Telephone Upgrade</b> Install a digital telephone system to Council's Administration building as well as external services such as Child Care Centres. This will provide a cost effective and efficient telephone system to support the delivery of services to the community. <i>Year 2 of a 4 year program.</i>	City Wide	Manager Information Technology	General	50,000
IN1552	<b>Upgrade Information Management Systems</b> Upgrades will assist in the more efficient integration and stability of Council's technology which supports the delivery of services to the community. <i>Year 2 of a 3 year program</i>	City Wide	Manager Information Technology	General	45,000
IN1557	<b>Improve Council's network speed</b> Upgrade links to remote sites to improve service delivery to the community. <i>Year 2 of a 4 year program</i>	City Wide	Manager Information Technology	General	40,000
IN1554	<b>Integrate Business Paper System</b> Full integration of Council's Business Papers System with its Record Management System.	City Wide	Manager Information Technology	General	50,000
IN15303	<b>City Calendar</b> A Fairfield City Calendar that will highlight community wide events and activities.	City Wide	Manager Corporate Services	General	16,500



## ENHANCEMENTS TO SERVICES

ID No.	NEW INITIATIVES	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
IN15312	<b>Suburb Banners</b> Installation of banners at key suburban entry points.	Various	Communications and Marketing Manager	General	90,000
IN15293	<b>Sub Division of 45-49 Diamond Crescent, Bonnyrigg</b> The residential sub division of 45-49 Diamond Crescent, Bonnyrigg into potentially 45 properties for resale.	Bonnyrigg	Manager City Assets	Property Development Fund Reserve	3,400,000
					This is the projected income from this project (13,100,000)
					Therefore this is the total for this project (9,252,500)
IN15289	<b>Sub Division of 65 The Avenue, Canley Vale</b> The residential sub division of 65 The Avenue, Canley Vale into potentially 6 or 8 properties for resale.	Canley Vale	Manager City Assets	Property Development Fund Reserve	700,000
					This is the projected income from this project (2,600,000)
					Therefore this is the total for this project (1,900,000)
IN15292	<b>Sub Division of 117A Wetherill Street, Wetherill Park</b> The residential sub division of 117A Wetherill Street, Wetherill Park into potentially 9 properties for resale.	Wetherill Park	Manager City Assets	Property Development Fund Reserve	1,300,000
					This is the projected income from this project (3,115,000)
					Therefore this is the total for this project (1,815,000)

## CARRY FORWARD PROJECTS

ID No.	PROJECTS	SUBURB	RESPONSIBLE OFFICER	FUNDING TYPE	2014-2015 \$
INI428	<b>Fairfield City Council Website upgrade</b> This will upgrade Council's website to provide more easily accessible information on Council's services for the community, businesses and other stakeholders. This will also provide better access to mobile devices such as Smart Phones and Tablets. <i>This project was delayed due to current vendor going out of business and being required to re-tender for this project.</i>	City Wide	Group Manager Corporate Services	Reserve	121,557
MPFRP1401	<b>Fleet Renewal Program</b> This ensures the best value and operation of Council's light passenger used in delivering quality services to the community. <i>This project was delayed due to the potential change in the Light Vehicle Fleet Policy with new fleet purchases held off until the end of June 2014.</i>	City Wide	Manager Procurement, Fleet and Stores	Reserve	114,401
INI4289	<b>Sub Division of 65 The Avenue, Canley Vale</b> The residential sub division of 65 The Avenue, Canley Vale into potentially 6 or 8 properties for resale. <i>This project was delayed due to flooding issues.</i>	Canley Vale	Manager City Assets	Reserve	28,939
INI4290	<b>Sale of 171 Cowpasture Road, Wetherill Park</b> The sale of surplus industrial vacant land at 171 Cowpasture Road, Wetherill Park. <i>This project was delayed due to contaminated building rubble and fill. Further investigation of the site is required before this project can be completed.</i>	Wetherill Park	Manager City Assets	General	38,000
INI4292	<b>Sub Division of 117A Wetherill Street, Wetherill Park</b> The residential sub division of 117A Wetherill Street, Wetherill Park into potentially 9 properties for resale. <i>This project was delayed due to planning issues which are currently being resolved.</i>	Wetherill Park	Manager City Assets	Reserve	155,000

## SERVICES PROVIDED

ACCESS TO INFORMATION		RESPONSIBLE OFFICER Manager Information and Records
<b>WHAT DOES THIS SERVICE DO?</b> Provide accurate and reliable information held by Council to the community, businesses and other stakeholders, including Council. Update and maintain the accuracy of the databases that contain land and spatial information.	<b>INDICATOR/S</b> % New property records created and addresses issued within 15 days of request. # Requests for information (Government Information Public Access Act).	
<b>OUTPUTS</b>		
<b>LAND INFORMATION SERVICES</b> Providing maps to external customers in both paper and electronic format. Geographic Information System (GIS) related training, system access, reports and maps to Council staff. Managing and maintaining up to date Land Related information. Providing support to Local Environmental Plan (LEP) by updating LEP map on Council's website and update of property constraints for 149 Certificates.		
<b>OPEN ACCESS</b> Provide access to Council held information to the public in accordance with the Government Information (Public Access) Act (GIPA). Ensuring compliance with Council's Privacy Management Plan (PMP). Maintain the currency of Council's Business Continuity Plan (BCP). Manage special projects.		

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Land Information Services	(1,853)	345,882	344,029	2.98
Open Access	(6,416)	78,616	72,200	1.69
<b>TOTAL</b>	<b>(8,269)</b>	<b>424,499</b>	<b>416,230</b>	<b>4.67</b>



## CIVIC AND COUNCILLOR SERVICES

**RESPONSIBLE OFFICER**  
Manager Governance and Legal

### WHAT DOES THIS SERVICE DO?

Implements the management and administration of processes and protocols for Council's formal decision making, including supporting its elected representatives.

### INDICATOR/S

% Accurate and timely business papers published.  
# Code of conduct training sessions delivered to staff and Councillors.

### OUTPUTS

#### COUNCIL AND COMMITTEE MEETINGS

Manage the administrative processes and protocols relating to committees, meetings and Council meetings.  
Coordinate Sister City functions and Mayoral Donation Funds.

#### ELECTIONS

Manage and run local government elections every four years.

#### ADMINISTRATIVE AND LOGISTICAL SUPPORT

Manage Mayor and Councillors' remuneration.  
Coordinate Councillor conferences, expenses, training and professional development activities.  
Manage and implement legislative and policy requirements set by the Office of Local Government.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Council and Committee Meetings	(792)	722,692	721,900	4.66
Elections	(176)	224,938	224,762	0.16
Administrative and Logistical Support	(792)	728,019	727,227	0.46
<b>TOTAL</b>	<b>(1,759)</b>	<b>1,675,648</b>	<b>1,673,889</b>	<b>5.28</b>



## COMMUNICATIONS

### RESPONSIBLE OFFICER

Communications and Marketing Manager

#### WHAT DOES THIS SERVICE DO?

Provides information and encourages engagement with the local community through corporate publications, local newspapers, social media; promotes Council services and initiatives; and encourages participation in Council activities and local government.

Provides graphic design and printing services to enhance the cost effectiveness and quality of Council's publications and provides a commercial printing service to external customers.

#### INDICATOR/S

# Total social media activities.  
# Key publications (City Life and City Connect) editions published.  
# Key messages translated into 5 community languages.  
# News articles promoting Council's services and initiatives.  
% Design jobs completed within quoted timeframe.  
% Printing scheduled jobs completed within quoted timeframe.

## OUTPUTS

### CORPORATE COMMUNICATIONS STRATEGY

Develop, implement and monitor Council's Corporate Communications Strategy to ensure that communications plans and activities are aligned to the IPR Framework and promote corporate objectives.

### MEDIA RELATIONS

Develop and implement Council's Media Strategy which includes preparing media releases and media responses to obtain positive promotion of Council's initiatives and services and issues management.

### PUBLICATIONS

Produce key corporate publications e.g. City Life (residents' newsletter), City Connect (corporate pages in local paper).  
Provide information about Council's services and initiatives translated into the top five languages of the Fairfield City Council (FCC) community.

### MAYORAL RELATIONS

Provide briefing and prepare speeches for the Mayor and manage the School Education Program.

### ONLINE PRESENCE AND SOCIAL MEDIA

Management of Council's external and internal websites.  
Management of Council's social media accounts, implementation of the FCC social media policy and strategy.

### MARKETING AND BRANDING

Management of Council's corporate identity guidelines and marketing strategies to strengthen the position of the FCC brand and promote FCC services and initiatives.  
Management of Council advertising and production of promotional materials.

### GRAPHIC DESIGN AND PRODUCTION

Produce high quality graphic designs for Council and external customers.  
Produce high quality maps for Council customers that include colour, black and white prints and lamination. Maps produced include street layouts, floodplain maps, maps showing concepts for town centre revitalisation and maps showing traffic management zones and features.  
Scanning, cataloguing and archiving of hard copy plans, maps and other large format documents.

### PRINTING OF COUNCIL PUBLICATIONS AND RESOURCES MATERIALS

Deliver printing services to internal customers.  
Commercial printing service for external customers including laminating and binding.



**COMMUNICATIONS****RESPONSIBLE OFFICER**

Communications and Marketing Manager

**MAJOR PROGRAM/S**

No major programs for this service.

**FINANCIAL YEAR 2014-2015**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Communications Strategy		262,850	262,850	1.00
Media Relations		262,850	262,850	1.00
Publications		257,523	257,523	1.00
Mayoral Relations		203,439	203,439	0.70
Online Presence and Social Media		262,850	262,850	1.00
Marketing and Branding		79,148	79,148	0.70
Graphic Design and Production		203,198	203,198	1.60
Printing of Council Publications and Resources Material		6,744	6,744	1.00
<b>TOTAL</b>		<b>1,538,600</b>	<b>1,538,600</b>	<b>8.00</b>

## CORPORATE BUSINESS IMPROVEMENT

**RESPONSIBLE OFFICER**  
Group Manager Information  
Management and Services

### WHAT DOES THIS SERVICE DO?

Provides Internal Business Consulting services to Management. Manages Council's Improvement Program to ensure a strategic focus and alignment of Council's processes and systems. Maintains and continues to develop Council's Quality Assurance Program and Corporate Quality Management System.

### INDICATOR/S

# Organisational Quality Management audits.  
Savings realised from Improvement initiatives (\$ value).

## OUTPUTS

### CORPORATE BUSINESS IMPROVEMENT

Internal Business Consultant:

- Drive performance within Council by aligning processes and system by way of a 'Flying Squad Service'.
- Address improvement initiatives where existing resources are not available.
- Collaborate with subject experts to support Group Manager's and their staff.

Quality Assurance (QA) system:

Manage and maintain Council's Quality Assurance (QA) system and the Council's Management System

Enterprise Risk Management:

Manage and maintain Council's Enterprise Risk Management Program

## MAJOR PROGRAM/S

No major programs for this service.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Business Improvement		638,600	638,600	5.00
<b>TOTAL</b>		<b>638,600</b>	<b>638,600</b>	<b>5.00</b>



## CUSTOMER SERVICE ADMINISTRATION BUILDING

### RESPONSIBLE OFFICER

Manager Human Resources  
and Customer Service

#### WHAT DOES THIS SERVICE DO?

Delivers a centralised customer service centre which provides information and advice to customers via the Administration Centre front counter and the call centre.

#### INDICATOR/S

# Transactions at Council's front counter.  
% Calls answered within 2 minutes.

#### OUTPUTS

##### CALL CENTRE AND COUNTER SERVICE

Facilitate twenty-four hour customer access to Council Services.

Manage inbound enquiries, requests applications for information from our customers across a diverse range of Council and non Council subjects.

Provide information and advice to customers across a diverse range of Council services.

Record customer requests and complaints, delegating to the appropriate internal business unit for resolution.

Process all customer payments.

Process all customer requests (i.e. name changes and address applications, development application fee quotations, etc.).

Casual hiring of Councils Community Buses (3) with disabled access facilities.

Provision for the Casual Hiring of Community Centres/Halls/Meeting Rooms (42).

Casual hiring of Councils Sports fields (96) to clubs, schools and community organisations.

#### MAJOR PROGRAM/S

No major programs for this service.

#### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Call Centre and Counter Service	(10,393)	1,009,770	999,377	11.86
<b>TOTAL</b>	<b>(10,393)</b>	<b>1,009,770</b>	<b>999,377</b>	<b>11.86</b>



## FINANCIAL MANAGEMENT

**RESPONSIBLE OFFICER**  
Chief Financial Officer

### WHAT DOES THIS SERVICE DO?

Conducts the delivery of Council's financial services, analysis, advice and reporting to ensure appropriate cash flow and long term financial viability.

### INDICATOR/S

Production and adoption of Quarterly Budget Review statement.  
Operational Plan 2014/2015 budget developed within legislative timeframe.  
Achieving unqualified external audit opinion.

## OUTPUTS

### STRATEGIC FINANCIAL MANAGEMENT

Manage and review Council's Long Term Financial Plan (LTFP) and strategies to deliver the communities priorities.  
Manage and review corporate financial Key Performance Indicators and financial performance.  
Provide financial analysis and advice on both corporate and departmental level for Executive Management Team, Council and individual business units.  
Provide expert financial advice to Executive Management Team and Council.  
Establish, manage and review Council's investment and financial policies and procedures.  
Develop strong financial integration across the organisation to support decision processes and the implementation of Integrated Planning and Reporting Framework.  
Develop optimum long term funding strategies.

### ANNUAL BUDGET MANAGEMENT

Facilitate the preparation, development and execution of annual budget for Fairfield City Council.  
Provide staff training and assistance in budget preparation across all Council functions.  
Analyse and monitor performance against budget.  
Manage the yearly carry-over of expenditure including report to Council for adoption.

### CORPORATE FINANCIAL ACCOUNTING AND REPORTING

Develop and continuously improve financial reports that meet stakeholder requirements.  
Maintain accounting records to ensure data integrity, governance and compliance with professional standards.  
Unqualified Audit Opinion.

### FINANCIAL SYSTEMS MAINTENANCE

Monitor financial systems operating at Fairfield City Council (Electronic Asset Management, Authority and Peoplesoft) to ensure data integrity – ensuring correct and complete transactions.  
Develop enhancements/update versions of the systems currently in use.  
Provide expert opinion and advice on system capabilities and abilities to meet business requirements.  
Develop efficient user friendly financial tools to increase financial management capabilities throughout Council.

### CASHFLOW MANAGEMENT

Capture, identify, transfer and allocate electronically, all income received by Council through external third party data sources.  
Maintain Council's cash flow.  
Review cash investment opportunities.

### CUSTOMER SERVICE AND TRAINING

Provide excellent customer service to Managers on financial and business related matters.  
Implement Training and Education programs to increase financial management capability throughout the organisation.

## FINANCIAL MANAGEMENT

**RESPONSIBLE OFFICER**  
Chief Financial Officer

### MAJOR PROGRAM/S

#### Long Term Financial Plan

Initiatives that Council is committed to undertake in addressing the strategies identified in the Long Term Financial Plan.

**Within Service  
Statement Budget**

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPLTFP1501	Efficiency Review	Ongoing program of reviews to identify efficient work practices and improved service delivery to reduce operating costs.	Group Manager Place Assets and Strategy
MPLTFP1502	Dutton Lane Redevelopment	Continue the commercial redevelopment of the site.	Group Manager Place Assets and Strategy
MPLTFP1503	Minimise Employee cost increases to rate peg limit	Ongoing monitoring and review process to manage employee costs.	Chief Financial Officer
MPLTFP1504	Sustainable Resource Centre	Additional revenue from new pug mill to be monitored and reported on in the Monthly and Annual Reports.	Chief Financial Officer
MPLTFP1505	Resource sharing with other Councils/organisations	Council to engage with neighbouring Councils and Western Sydney Regional Organisation of Councils (WSROC) on opportunities for shared services.	Group Manager Corporate Services
MPLTFP1506	Employee leave entitlements - Long Service Leave	Minimise employee leave entitlements to minimise the increasing costs with long service leave provisions to form part of the new Enterprise Agreement.	Manager Human Resources and Customer Service
MPLTFP1507	Employee leave entitlements - Annual Leave	Minimise employee leave entitlements to minimise the increasing costs through the introduction of annual leave plans for leave arrears of 6 weeks.	Manager Human Resources and Customer Service
MPLTFP1508	10 Year Infrastructure Plan	Develop a 10 Year infrastructure plan for all new and renewed assets.	Manager City Assets
MPLTFP1509	Development of funding strategies for infrastructure	Development of funding strategies for Councils identified priority initiatives	Chief Financial Officer
MPLTFP1510	Review Overtime and Options	Review current practices and examine alternative delivery options to reduce overtime	Executive Leadership Team
MPLTFP1511	Supply and cost of paper	Review usage and alternatives to achieve a 50% reduction in cost	Manager Procurement Fleet and Stores
MPLTFP1512	Legal Services	Undertake cost benefit to determine the best option for future legal services	Group Manager, Corporate Services

**FINANCIAL MANAGEMENT****RESPONSIBLE OFFICER**  
Chief Financial Officer**MAJOR PROGRAM/S****Long Term Financial Plan (continued)**

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPLTFP1513	Opening Hours at Libraries	Undertake analysis concerning opening at peak times and likely service impact	Group Manager, Community Life
MPLTFP1514	Commercial advertising on Council Assets	Examine feasibility of increased commercial advertising signage on Council land i.e. car parks near railway stations etc.	Group Manager, Corporate Services
MPLTFP1515	Employee leave entitlements - Long Service Leave	Minimise employee leave entitlements to minimise the increasing costs with long service leave provisions to form part of the new Enterprise Agreement .	Manager Human Resources and Customer Service
MPLTFP1516	Future Intervention Actions	A review of options be undertaken for the development of intervention options for Council to consider in 2018-2019 as identified in Council's Long Term Financial Plan (see page 43).	Chief Financial Officer

**Productivity Improvements and Cost Containment**

This is the program of initiatives that Council will undertake to contribute to financial savings, continuous improvements and efficient/effective service delivery for the community.

**Within Service  
Statement Budget**

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPPIC1501	Multi-skilling	Cross training of staff	Group Manager Information Management and Services
MPPIC1502	Sundry Debtors System	Business case to establish the benefits of integrating sundry debtors and City Financials	Group Manager Information Management and Services
MPPIC1503	Corporate Business Improvement Unit	Corporate and local business process improvement	Group Manager Information Management and Services
MPPIC1504	Sustainable Resource Centre	Commercial recycling operations	Group Manager Infrastructure Operations
MPPIC1505	Sustainable Resource Centre	Implementation of 5 year business case for production capabilities	Group Manager Infrastructure Operations



## FINANCIAL MANAGEMENT

**RESPONSIBLE OFFICER**  
Chief Financial Officer

### MAJOR PROGRAM/S

#### Productivity Improvements and Cost Containment (continued)

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPPIC1506	Staff	<ol style="list-style-type: none"> <li>1. Embedding positive culture oriented to service delivery</li> <li>2. Staff skills and capabilities aligned with structure and expectations</li> </ol>	Manager Human Resources and Customer Service
MPPIC1507	Systems	Integration of maintenance management Module into processes and operations	Group Manager Infrastructure Operations
MPPIC1508	Asset Management	Business case to assess the benefits of outsourcing community bus services to a provider	Manager City Assets
MPPIC1509	Subsidies	Business case assessment of the subsidy level, utilisation and alternate delivery models for community halls and/or community office space	Manager City Assets
MPPIC1510	Flood Mitigation	Review of Voluntary Purchase and House Raising Scheme funding and program delivery	Manager Catchment Management
MPPIC1511	Event Management	Review of event management delivery through place-based teams	Manager Place Management
MPPIC1512	Business Structure	Review of Place Management service and delivery outcomes	Group Manager Place, Assets and Strategy
MPPIC1513	Process Improvement	Establishment of quality managed process controls and deliverables	Group Manager Place, Assets and Strategy
MPPIC1514	Integrated Planning and Reporting	Analysis of cost drivers and alternate service approaches to reduce costs	Manager Integrated Planning and Reporting
MPPIC1515	Quality Management	Continued implementation of the quality management system	Group Manager Place, Assets and Strategy
MPPIC1516	Land Audit	Identification and rationalisation of surplus assets	Manager City Assets
MPPIC1517	Street Lighting Upgrade	Western Sydney Region of Councils (WSROC) led grant program to upgrade to energy efficient street lights	Manager City Assets
MPPIC1518	Finance	Financial Management and Reporting Improvement Plan	Chief Financial Officer
MPPIC1519	Process Improvement	Refinement of first tranche quality management processes	Group Manager City Development





## FINANCIAL MANAGEMENT

**RESPONSIBLE OFFICER**  
Chief Financial Officer

### MAJOR PROGRAM/S

#### Productivity Improvements and Cost Containment (continued)

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPPIC1520	Purchasing	Modifying the operation of goods storage to move to a "Just in Time" delivery approach for bulk of stock items	Manager Procurement, Fleet and Stores
MPPIC1521	Printing	Altering print room operations to optimise equipment leasing to reflect lower printing demand for agendas and other reports	Group Manager Corporate Services
MPPIC1522	Work Health and Safety	Continued implementation of the simplified Work Health and Safety management system	Manager Human Resources and Customer Service
MPPIC1523	Work Health and Safety	Management system for work health and safety targeting lost time and injury frequencies	Manager Human Resources and Customer Service
MPPIC1524	Fleet	Review of remuneration strategy for light vehicle fleet	Manager Procurement, Fleet and Stores
MPPIC1525	Water Efficiency	Low water landscaping for the Showground	Manager Leisure Centres, Showground and Golf Course
MPPIC1526	Water/Energy Efficiency	Energy efficient fixtures and sensors for water and lighting improvement for Showground facilities	Manager Leisure Centres, Showground and Golf Course
MPPIC1527	Energy Efficiency	Solar Panels and lights for Showground	Manager Leisure Centres, Showground and Golf Course
MPPIC1528	Service Standard	Tailoring cleaning cycle to customer satisfaction at Fairfield Leisure Centre	Manager Leisure Centres, Showground and Golf Course
MPPIC1529	Service Model	Shared services approach for kiosk trade	Manager Leisure Centres, Showground and Golf Course

**FINANCIAL MANAGEMENT****RESPONSIBLE OFFICER**  
Chief Financial Officer**MAJOR PROGRAM/S**

Productivity Improvements and Cost Containment (continued)

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPPIC1530	Water/Energy Efficiency	Recycling water and reducing water use (timed showers)	Manager Leisure Centres, Showground and Golf Course
MPPIC1531	Finance	Increased focus on debt recovery	Group Manager Community Life
MPPIC1532	Children's Services	Alignment of licence limits, staff resources and operating parameters for Family Day Care services	Manager Children and Family Services

**FINANCIAL YEAR 2014-2015**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Strategic Financial Management		187,435	187,435	1.10
Annual Budget Management		371,905	371,905	2.70
Corporate Financial Accounting and Reporting	(207)	393,283	393,076	3.01
Financial Systems Maintenance	(207)	393,283	393,076	3.01
Cashflow Management	(52)	149,978	149,927	0.92
Customer Service and Training	(52)	242,213	242,162	1.72
<b>TOTAL</b>	<b>(518)</b>	<b>1,738,100</b>	<b>1,737,582</b>	<b>12.46</b>

**FINANCIAL OPERATIONS****RESPONSIBLE OFFICER**  
Manager Financial  
Operations**WHAT DOES THIS SERVICE DO?**

Produce and issue the annual rates notices, management and processing of revenue collection and supplier payments for Council.

**INDICATOR/S**

% Invoices paid within nominated trading time.  
% Rate notices issued electronically.

**OUTPUTS****ACCOUNTS PAYABLE**

Processing payments to Council suppliers including refund of deposits lodged.

**ACCOUNT RECEIVABLE**

Issue invoices for charges associated with services provided by Council.  
Ensure statutory and reporting requirements are met.

**RATING SERVICES**

Production of Rating Certificates (Section 603) for properties within the Fairfield Local Government Area.  
Production and issue of Rate Notices.  
Recovery of overdue payments for charges and rates.  
Maintain the accuracy of the rating database (e.g. property valuations, sales notices, pensioner applications etc).  
Other related duties such as preparing budget estimates for rates income, adjusting service charges for Domestic Waste Management and Stormwater and ensuring statutory and reporting requirements are met.

**MAJOR PROGRAM/S**

No major programs for this service.

**FINANCIAL YEAR 2014-2015**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Accounts Payable	(44,958)	459,412	414,455	3.17
Accounts Receivable	(44,958)	459,412	414,455	2.66
Rating Services	(114,438)	1,127,487	1,013,049	6.67
<b>TOTAL</b>	<b>(204,354)</b>	<b>2,046,312</b>	<b>1,841,958</b>	<b>12.50</b>



## GOVERNANCE

**RESPONSIBLE OFFICER**  
Manager Governance and  
Legal

### WHAT DOES THIS SERVICE DO?

Ensure that Council maintains a sound system of internal control that supports Council's capability to fulfil its legal, financial and ethical obligations. These policies, processes and systems support the achievements of the Council's aims and objectives whilst safeguarding the public's privacy, access to information and public funds.

### INDICATOR/S

% Completed audits as approved by the Audit and Risk Committee.  
# Governance initiatives undertaken.

## OUTPUTS

### GOVERNANCE

Provide high standard governance and internal assurance services to enable effective governance and leadership.  
Building community confidence in complaints management and transparency of operations.

### INTERNAL AUDIT

Conduct audits and investigations in line with the Strategic Audit and Risk Plan and report findings, including coordination of the Audit and Risk Committee.

Provide best internal, independent, objective assurance and consulting services to add value and improve Council's operations and governance responsibilities.

Supporting Council by conducting comprehensive audit and review programs with a sharp focus on organisational risk management control, service delivery and governance processes.

### COMPLIANCE

Ensure Council compliance with the Access to Information Policy, Privacy Management Plan and associated legislation.  
Provide services to the Public Officer and deputise as required.

## MAJOR PROGRAM/S

No major programs for this service.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Governance		50,617	50,617	1.16
Internal Audit		219,095	219,095	1.16
Compliance		46,357	46,357	0.36
<b>TOTAL</b>		<b>316,069</b>	<b>316,069</b>	<b>2.68</b>



## HUMAN RESOURCES

### RESPONSIBLE OFFICER

Manager Human Resources and Customer Service

#### WHAT DOES THIS SERVICE DO?

Provides strategic and operational human resources service including project management, industrial and employee relations, work health and safety and organisational and workforce development.

#### INDICATOR/S

Employee turnover rate.  
% Staff attended organisational cultural awareness training.  
% Workcover Self-Insurance Audit preparation milestones completed.

## OUTPUTS

### WORKFORCE MANAGEMENT AND OPERATIONS

Development and implementation of Council's Human Resources Strategy, including Council's Workforce Management Plan. Strategies includes:

- Council Culture and Leadership: Embed Council's constructive culture and best practice workforce Leadership
- Council Success: Grow and secure Council's workforce capability
- Council Connect: Foster Council's workforce engagement, flexibility innovation, diversity and sustainability
- Council Safe: Ensure Council's workforce health, safety and wellbeing
- Council Customer Advocacy: Enhance customer and community service orientation within Council's workforce.

Management of Council's legislative obligations in relation to industrial and employee relations matters.

Provide high quality Human Resources service, including strategic advice, recruitment and resource management.

### WORK HEALTH AND SAFETY

Develop and implement a systemic approach to Work Health and Safety (WHS) culture, practice, compliance and continual improvement.

This includes:

- Implement Council's WHS Management System through ongoing review and continuous improvement initiatives
- Management and retention of Council's Self-Insurance Licence
- Conduct and lead incident investigations on major incidents
- Design, coordinate and deliver the corporate WHS training sessions.
- Injury Management and Return to Work.

### ORGANISATIONAL DEVELOPMENT AND LEARNING

Develop, implement, conduct and monitor staff training programs, including training needs analysis, leadership framework and organisational cultural programs. Enhance project delivery across Council including skills development for staff.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Workforce Management and Operations		460,090	460,090	7.00
Work Health and Safety (WHS)		694,281	694,281	3.00
Organisational Development and Learning		932,362	932,362	4.00
<b>TOTAL</b>		<b>2,086,732</b>	<b>2,086,732</b>	<b>14.00</b>

## HUMAN RESOURCES

**RESPONSIBLE OFFICER**  
Manager Human Resources  
and Customer Services

### MAJOR PROGRAM/S

#### Workforce Management Plan

Initiatives that Council is committed to undertake that address the strategies identified in the Workforce Management Plan.

**Within Service  
Statement Budget**

ID No.	INITIATIVE	DESCRIPTION	RESPONSIBLE OFFICER
MPWMP1501	Council Success - Capability Risk	Develop a profiling tool for organisational wide analysis of role succession and capability risks	Manager Human Resources and Customer Service
MPWMP1502	Council Culture and Leadership - Fairfield City Council (FCC) Leadership Capability	Establish and embed a formal system of coaching and mentoring	Manager Human Resources and Customer Service
MPWMP1503	Council Safe - Enhance the commitment and accountability of management and workers to consistently implement the Work Health and Safety Management System (WHSMS)	Implementation package - development of methodology and tools to implement WHSMS into the workplace for current and new managers/supervisors/ team leaders	Manager Human Resources and Customer Service
MPWMP1504	Council Customer Advocacy - Customer Engagement	Develop internal customer capability	Manager Human Resources and Customer Service
MPWMP1505	Council Connect	<ul style="list-style-type: none"> <li>Provision for Ageing Workforce</li> <li>Propose strategies to address skills shortages at Council</li> </ul>	Manager Human Resources and Customer Service
MPWMP1506	Council Corporate Enterprise Agreement	Develop and negotiate a Corporate Enterprise Agreement. Consolidation of common entitlements, achieve parity of core conditions and control of terms and conditions of employment	Manager Human Resources and Customer Service

## INFORMATION AND RECORDS MANAGEMENT

**RESPONSIBLE OFFICER**  
Manager Information and  
Records

### WHAT DOES THIS SERVICE DO?

Organises and manages Council's records and information, (including access, retrieval, storage and disposal) to ensure information of Corporate value held by the Council is available to meet business requirements and to assist Council officials to inform decision-making in accordance with legislative requirements.

### INDICATOR/S

% Documents processed within 2 days of received.  
# Electronic Document Records Management System (EDRMS) support and training sessions delivered.

### OUTPUTS

#### INFORMATION AND CORRESPONDENCE MANAGEMENT

Management of all correspondence received by Council in physical and electronic format for both incoming and outgoing. Management of Council's records, custody, retrieval and disposal as well as maintaining the integrity and accuracy of records by filing correspondence as appropriate. This service also provides the registration and distribution of Council's corporate records in both electronic and physical format where appropriate and required.

#### SYSTEM MAINTENANCE, COMPLIANCE AND EDUCATION (USER AND GENERAL POLICY)

Maintenance of Council's Corporate Electronic and Records System, by ensuring it is accessible, available and it is used in accordance with Information Management Policies and procedures. This involves providing system support and training. Ensuring Council staff is educated in Information and Records Management matters to ensure their activities assist Council in complying with legislative requirements.

Provide training and education to staff in the appropriate use of Council's corporate EDRMS. Ensure Council meets the requirements set by the State Records Authority and promotes best practice approaches to records and information management.

#### EDUCATION AND TRAINING

Provide Electronic Document and Records Management System user training and education to all Council Staff. Ensure Council meets the requirements set by the State Records Authority and promotes best practice approaches to records and information management.

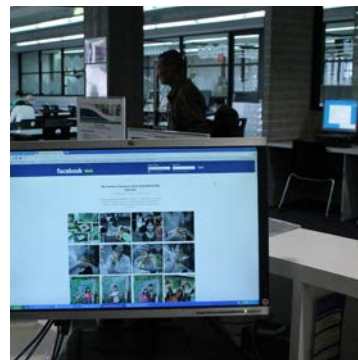
### MAJOR PROGRAM/S

No major programs for this service.

## FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Education and Training	(527)	259,117	258,590	2.67
Information Management	(1,318)	607,316	605,998	3.66
Physical Records and Correspondence Management	(791)	375,183	374,393	3.00
<b>TOTAL</b>	<b>(2,636)</b>	<b>1,241,616</b>	<b>1,238,980</b>	<b>9.33</b>





## INFORMATION TECHNOLOGY

### RESPONSIBLE OFFICER

Manager Information  
Technology

#### WHAT DOES THIS SERVICE DO?

Provides the planning, implementation, maintenance and support of Council's information technology systems and infrastructure.

#### INDICATOR/S

% Infrastructure and core systems availability during business hours.  
% Service levels met for Helpdesk/Desktop Support and Core Application availability.

### OUTPUTS

#### IT HELPDESK AND SYSTEMS MONITORING SERVICES

Provide a standardised desktop environment and support for all Council staff and facilities e.g. Personal computers, applications, system security, network access, etc.

Ensure appropriate systems are in place to monitor and respond to critical core systems failures on a timely basis.

#### MAINTAIN INFRASTRUCTURE

Maintain core systems, infrastructure and user connectivity e.g. Internet access, phone systems and remote site access.

Installation and technical support of telecommunications and network infrastructure.

Maintain a highly available and redundant infrastructure as agreed with the organisational Disaster Recovery Plan (DRP).

#### CORE APPLICATION SUPPORT

Ensuring Councils core applications and systems are updated, tested and maintained to support the service delivery of Council.

#### STRATEGIC TECHNOLOGY SOLUTIONS

Provide analysis and design services to business units to enable the implementation of strategic initiatives. Creating systems and tools, utilising contemporary technology solutions that are aligned to Council's strategic directions, e.g.: Mobility, eBusiness, Customer Internet interfaces, Business Intelligence, flexible working framework.

Staff enablement framework for – Bring Your Own Device (BYOD) and Bring your Own Application (BYOA).

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
IT Helpdesk and Systems Monitory Services	(143)	723,621	723,478	4.00
Maintain Infrastructure	(206)	2,041,745	2,041,539	6.00
Core Application Support	(161)	1,474,859	1,474,698	6.00
Strategic Technology Solutions	(385)	675,869	675,484	4.00
<b>TOTAL</b>	<b>(895)</b>	<b>4,916,094</b>	<b>4,915,199</b>	<b>20.00</b>

## INSURANCE

### RESPONSIBLE OFFICER

Manager Insurance and Payroll

#### WHAT DOES THIS SERVICE DO?

Provides the management of Council's workers-compensation self insurer licence, general insurance renewals and management of claims.

#### INDICATOR/S

% New workers compensation claims assessed and actioned within WorkCover guidelines.  
# Incoming public liability claims.

#### OUTPUTS

##### INSURANCE

Provide sufficient insurance coverage for Council.  
Provide accurate and timely advice on insurance matters.  
Effective management of insurance claims.  
Maintenance of workers-compensation self insurer licence.

#### MAJOR PROGRAM/S

No major programs for this service.

#### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Insurance		2,766,192	2,766,192	3.50
TOTAL		2,766,192	2,766,192	3.50



## INTEGRATED PLANNING AND REPORTING

### RESPONSIBLE OFFICER

Manager Integrated Planning and Reporting

#### WHAT DOES THIS SERVICE DO?

Implement the compliance, coordination and development of the Integrated Planning and Reporting Framework (documents and reports) and internal improvements to corporate planning, performance and reporting.

#### INDICATOR/S

Operational Plan 2014/2015 developed within 7 days of legislative timeframe.

Publication of Quarterly Reports within 7 days of the legislative timeframe.

Publication of the Six Monthly Report within 7 days of the legislative timeframe.

Publication of Annual Report within 7 days of the legislative timeframe.

# Planning and reporting improvement program actions implemented.

## OUTPUTS

#### CORPORATE PLANNING

Comply, coordinate and develop:

- Ten-year Fairfield City Plan – Community Strategic Plan
- Four-year Delivery Program
- One-year Operational Plan
- Community Engagement Strategy.

Provide support and advice on strategic and corporate planning activities to internal (across Council) and external stakeholders.

#### CORPORATE REPORTING

Develop and implement the corporate reporting requirements, in particular the following:

- End-of-Term Report (once every four years)
- Delivery Program six-monthly reports
- Operational Plan quarterly reports
- Annual Report
- Community Consultation Report (once every four years).

#### PLANNING AND REPORTING IMPROVEMENTS

Improve corporate performance and reporting through better understanding of the Integrated Planning and Reporting Framework by;

- Councillor Workshops on Integrated Planning and Reporting Requirements
- Integrated Planning and Reporting Road Shows
- Integrated Planning and Reporting Internal Knowledge and Skill Development
- External and internal stakeholders briefings/consultations
- Contributions and advocacy.

Implement various planning and reporting improvement initiatives across Fairfield City Council that enable accurate and transparent planning and reporting for all services of Council.



## INTEGRATED PLANNING AND REPORTING (continued)

**RESPONSIBLE OFFICER**  
Manager Integrated  
Planning and Reporting

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Planning		226,386	226,386	2.08
Corporate Reporting		279,274	279,274	2.58
Planning and Reporting Improvements		64,848	64,848	0.57
<b>TOTAL</b>		<b>570,508</b>	<b>570,508</b>	<b>5.23</b>

## PAYROLL

**RESPONSIBLE OFFICER**  
Manager Insurance and  
Payroll

### WHAT DOES THIS SERVICE DO?

Manage Council's payroll system, including payment of staff, advice and support.

### INDICATOR/S

% Payroll reported errors.

### OUTPUTS

#### PAYROLL

Custodian of Fairfield City Council's Electronic Payroll System.

Development and management of Council's Payroll.

Management and reporting of employee operational records, data, systems and processes.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Payroll		521,370	521,370	3.50
<b>TOTAL</b>		<b>521,370</b>	<b>521,370</b>	<b>3.50</b>





## PROCUREMENT, FLEET AND STORES

### RESPONSIBLE OFFICER

Manager Procurement, Fleet and Stores

#### WHAT DOES THIS SERVICE DO?

Develop, maintain and use competitive, transparent, accountable and ethical procurement and supply processes when the acquisition of goods and services are required to deliver Council services.

#### INDICATOR/S

# Stock turn over times.  
% Local suppliers of total supplier base.  
# Major contracts (>\$150k, including GST) issued.  
% Whole of Life cost achieved for passenger motor vehicle fleet.

#### OUTPUTS

##### CORPORATE PROCUREMENT PLANNING AND STRATEGY DEVELOPMENT

Development and implementation of sound procurement planning practice.  
Research, develop and implement procurement strategies that advance the priorities of Council and delivery best value for money outcomes.

##### CORPORATE TENDERING SYSTEM MANAGEMENT

Management of the corporate tendering function including inter-council procurement project collaboration and participation.  
Administration and governance of the electronic tendering and evaluation systems.

##### CORPORATE CONTRACT MANAGEMENT AND PREFERRED SUPPLIER PROGRAM

Development and implementation of sound contract and contractor performance management practices across the organisation.  
Maintenance of the contract registers.  
Administration and governance of the preferred supplier framework.

##### PROCUREMENT SYSTEM MANAGEMENT AND DEVELOPMENT

Development and implementation of sound contract and contractor performance.  
Develop and maintain policies, operating standards and guidelines, including templates, shell documents and pro forma, as well as the provision of advice and assistance to clients in relation to the application of policies and preferred practice management practices across the organisation.  
Custodianship of the online purchasing system that includes contributing to system enhancements, specifying system requirements in regards to access and structure and monitoring of the purchasing module to ensure data and functional integrity.  
Governance of purchasing activities to measure compliance with legislation and policy and drive improvement.

##### STORES AND SUPPLY

Custody and control of inventory in the Stores section located at the Council's Depot.  
Purchasing, monitoring and ensuring that the Council is implementing effective purchasing practices in line with Council policies and standards. Utilise purchasing networks – Western Sydney Regional of Councils (WSROC) and Local Government Procurement and State Contracts.

##### FLEET MANAGEMENT

Manage Council's passenger fleet by developing and implementing Council's Passenger Fleet Management Policy and Strategy.

**PROCUREMENT, FLEET AND STORES****RESPONSIBLE OFFICER**

Manager Procurement, Fleet and Stores

**MAJOR PROGRAM/S****Fleet Renewal Program**

Ensures the best value and operation of Council's light passenger fleet used in delivering quality services to the community. Income of approximately \$650,000 per year offsets the cost of this Program by renewing vehicles after 3 years or 75,000kms.

*During 2014-15 Council will replace any vehicles which have reached the policy requirements of 75,000kms or 3 years operation. This is approximately 50 vehicles per year.*

\$  
1,661,197

**FINANCIAL YEAR 2014-2015**

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Corporate Procurement Planning and Strategy Development	(8,125)	60,533	52,408	0.30
Corporate Tendering System Management	(12,187)	421,093	408,906	5.90
Corporate Contract Management and Preferred Supplier Program	(12,187)	531,628	519,441	6.40
Procurement System Management and Development	(8,125)	55,206	47,081	0.30
Stores and Supply		(3,604)	(3,604)	0.10
Fleet Management	(656,000)	1,899,514	1,243,514	1.90
<b>TOTAL</b>	<b>(696,624)</b>	<b>2,964,371</b>	<b>2,267,747</b>	<b>14.90</b>



## PROPERTY DEVELOPMENT FUND

**RESPONSIBLE OFFICER**  
Manager City Assets

### WHAT DOES THIS SERVICE DO?

Provides Council with a self funded Property Development Fund for the purpose of generating additional revenue through entrepreneurial real estate activities with the commercial returns being reinvested and available for identified projects for the City.

### INDICATOR/S

% Development applications completed and lodged.  
% Development applications successfully determined.

### OUTPUTS

#### PROPERTY DEVELOPMENT FUND

**Delivery of five year Property Development Fund (PDF) Plan** - In 2006 Council endorsed the development and sale of various properties held by the PDF over five years to generate a real estate portfolio. Day to day functions to deliver the plan within budget and time frame.

**Property Development Projects** - Project manage and delivery of the various development projects held under the Fund such as Diamond Crescent, Bonnyrigg; The Avenue, Wetherill Street, Wetherill Park and Dutton Lane Car Park project.

**Land Audit** - Development and implementation of a process to identify and rationalise surplus Council assets to include into the Fund for future development, management and disposal.

**Management of the Property Development Fund and Real Estate Investment Portfolio** - Day to day management of investment properties held by the Fund.

**Property Consultancy** - To provide strategic property and entrepreneurial advice to internal stakeholders within Council on major projects such as the Open Space Acquisitions Program and commercial opportunities identified by Council.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Property Development Fund	(19,823,680)	13,742,617	(6,081,063)	1.75
<b>TOTAL</b>	<b>(19,823,680)</b>	<b>13,742,617</b>	<b>(6,081,063)</b>	<b>1.75</b>



## SUSTAINABLE RESOURCE CENTRE

**RESPONSIBLE OFFICER**  
Manager Sustainable  
Resource Centre Operations

### WHAT DOES THIS SERVICE DO?

Recycles construction waste to produce marketable construction materials utilising innovative and cost effective methods that result in a commercial return to Council. The service enables Council to divert construction and demolition waste from landfill for recycling and reuse.

### INDICATOR/S

Tonnes internal and external materials diverted from landfill.  
Tonnes internal and external materials distributed.

### OUTPUTS

#### SUSTAINABLE RESOURCE CENTRE

Minimising the disposal costs for Council's construction and demolition waste by providing Council with a cost effective disposal method for the construction and demolition waste produced by Council on its own annual infrastructure maintenance and construction programs.

Minimising Council's purchase cost of civil construction materials by providing Council with a highly cost effective supply of quality infrastructure construction and maintenance materials at prices lower than those available on the open market.

### MAJOR PROGRAM/S

No major programs for this service.

### FINANCIAL YEAR 2014-2015

SERVICE AREAS	TOTAL			STAFF
	Income	Expenditure	Cost of Service	
Sustainable Resource Centre	(2,229,825)	2,580,518	350,693	19.00
<b>TOTAL</b>	<b>(2,229,825)</b>	<b>2,580,518</b>	<b>350,693</b>	<b>19.00</b>



## PRICING AND REVENUE STATEMENT

Fairfield City Council aims to provide a variety of services to the local community. It functions in a professional and proficient manner within a diverse number of frameworks, including social, economic and legislative areas.

In delivering its services, Council takes into consideration our partners in so much that:

- ratepayers expect a high level and quality service
- grants providers expect a high level of execution in the delivery of expected outcomes
- other tiers of Government expect prescribed policies, practices and outcomes to be complied with and delivered.

In so doing, Council provides an extensive range of substantial, public and recreational services and amenities to meet the expectations and demands placed on it by the community and other stakeholders. Council operates within an economic background of stretched fiscal restraint, whereby funds available through other levels of government and revenue raising initiatives have been restricted. Further, particularly over the last few years, more and more substantial cost shifting from other levels of government has also occurred.

Within this background, Council prepares its Pricing and Revenue Statement to form part of the 2013–2017 Delivery Program and its 2014–2015 Operational Plan.

### TYPES OF COUNCIL REVENUE

The following revenue streams assist Council in the delivery of services, infrastructure and facilities to the community:

- Property rates
- Annual charges for waste services and storm water
- User charges and fees
- Grants and contributions
- Loan proceeds
- Interest from investments and entrepreneurial activities
- Other income, including profits from the sale of assets
- Reserves accumulated over prior years



## RATING CATEGORIES AND STRUCTURE

### CATEGORIES

The Local Government Act 1993 provides guidance around how properties are to be categorised. The three categories that apply to Fairfield Local Government Area (LGA) are:

- Residential Category
- Business Category
- Farmland Category

Note: A fourth category, 'Mining' does not apply to the Fairfield Local Government Area

The criteria in determining the categorisation of land is as follows:

**Residential** – includes any rateable parcel of land valued where:

- i. The dominant use is for residential accommodation, or
- ii. The land is vacant land zoned or otherwise designated for use for residential purposes under an environmental planning instrument, or
- iii. The land is rural residential land.

**Farmland** – includes any parcel of rateable land valued as one assessment and the dominant use of the land is for farming. The farming activity must have a significant and substantial commercial purpose or character and must be engaged in for the purpose of profit on a continuous or repetitive basis (whether or not a profit is actually made). Properties which meet these criteria are categorised as Farmland and are levied a lower rate in the dollar.

**Business** – is rateable land that cannot be classified as farmland, residential or mining. Council has 12 subcategories of the Business rates.

### RATING STRUCTURE

Council uses a combination of a Base Amount and an Ad Valorem amount for Residential and Farmland properties. The use of the Base Amount brings the higher and lower values closer together and in effect spreads the rate burden 'across the board' to all rate payers. It therefore allows a fairer distribution of the costs of services across the City as each household contributes the same Base Amount.

The Base Amount aims to reflect a 'user pays' philosophy. The legislative limit is that up to 50% of the rates raised for each category can be raised by a Base Amount. At Fairfield this is 45% with 56,930 residential properties each paying a Base Amount of \$355.96 for a total of \$20.26m. The remaining \$24.77m is raised by the Ad Valorem or Land Value multiplied by a rate in the dollar.

Business rates will continue to be calculated using only the Ad Valorem or Land Value multiplied by a rate-in-the-dollar.

The proposed rates for the 2014-2015 year have been calculated using base land valuations as at 1 July 2012 as advised by the Valuer General. The interest rate payable on overdue rates and charges will be 8.50%.

## RATE PEGGING

As stated previously, Council's rate income is derived from three categories (Residential, Farmland and Business) and established via a Base Amount and an Ad Valorem. On an annual basis, the Independent Pricing and Regulatory Tribunal (IPART) set a permissible percentage by which NSW councils may increase the rates over the previous year. For 2014-2015, this percentage is 2.30%.

Rate pegging does not apply to the Domestic Waste charges to residents. Domestic waste charges are levied on the basis of full cost recovery of charges assigned to Council for that service. In 2014-2015 this equates to a 3.00% increase over the 2013-2014 financial year.

## VALUATIONS

Land values are completed each three years by the Valuer General. In compliance with the Valuation of Land Act, Council must assess its rates on the most recent value of the land. The most recent valuations were completed as at 1 July 2012 and these have been used to assess the rates throughout Fairfield City Council.

The revaluations do not impact on the total value of rates levied by Council, although they can impact on rates levied on individual properties within the Local Government Area.

## CALCULATION OF RATES

Rate setting must comply with State Government legislation and must, as far as possible, be determined in a fair and equitable way by Council.

Residential rates are calculated in two parts:

1. Land Value
2. Base charge

The following is an example of how rates are levied on a residential property in 2014-2015 for a land value of \$250,000.

CATEGORY	AMOUNT	CENTS IN THE DOLLAR	TOTAL \$
Land Value	\$250,000	@ 0.180080 cents in the dollar	450.20
Base Amount			355.96
Domestic Waste Management			431.47
Stormwater Levy			25.00
Total Rates Payable			1,262.63



## SPECIAL RATES VARIATION (SRV)

Fairfield City Council, after consultation with the community at large in 2001, identified a major program of works valued at \$40m. Council applied for and was granted an SRV of 5% to raise additional rates revenue of \$35m. The SRV approval only applied until 2013-2014 therefore, this SRV will be removed as at 30 June 2014.

Council has subsequently applied for a further SRV which resulted in IPART approving a **permanent one-off increase of 10% from 1 July 2014**. This SRV replaces the previous SRV and also includes the rate peg for 2014-2015. This will enable Council to continue to meet the growing needs of its community, significantly improve its current assets and ensure the sustainability of Council into the future. This increase will therefore be applied to the 2014-2015 Rates with future year increases to be inline with rate peg.

## ANNUAL CHARGES

In addition to ordinary and special rates, Councils may levy an annual charge for any of the following services:

- Water supply services
- Sewerage services
- Drainage services
- Waste management services (excluding domestic waste services)
- Any other services prescribed by the regulations

Apart from ordinary rate levies Fairfield City Council levies annual charges for its domestic waste management and

## HARDSHIP POLICY

The Financial Hardship Policy is available for ratepayers and other debtors who are experiencing genuine financial hardship with the payment of their rates and charges.

Council's Hardship Policy provides financial assistance to ratepayers and other debtors who are experiencing genuine financial hardship with the payment of their rates and charges. It also allows Council to consider hardship relief for ratepayers who through illness, unemployment and other circumstances are eligible for Centrelink benefits.

The objectives of this policy are:

- To provide financial assistance to ratepayers and other debtors who are experiencing genuine financial hardship with the payment of their rates and charges.
- To provide a decision making framework for the appropriate assessment of all financial hardship applications.
- To fulfill the statutory requirements of the Local Government Act 1993 and other relevant legislation in relation to the recovery of rates and charges, and other debts.

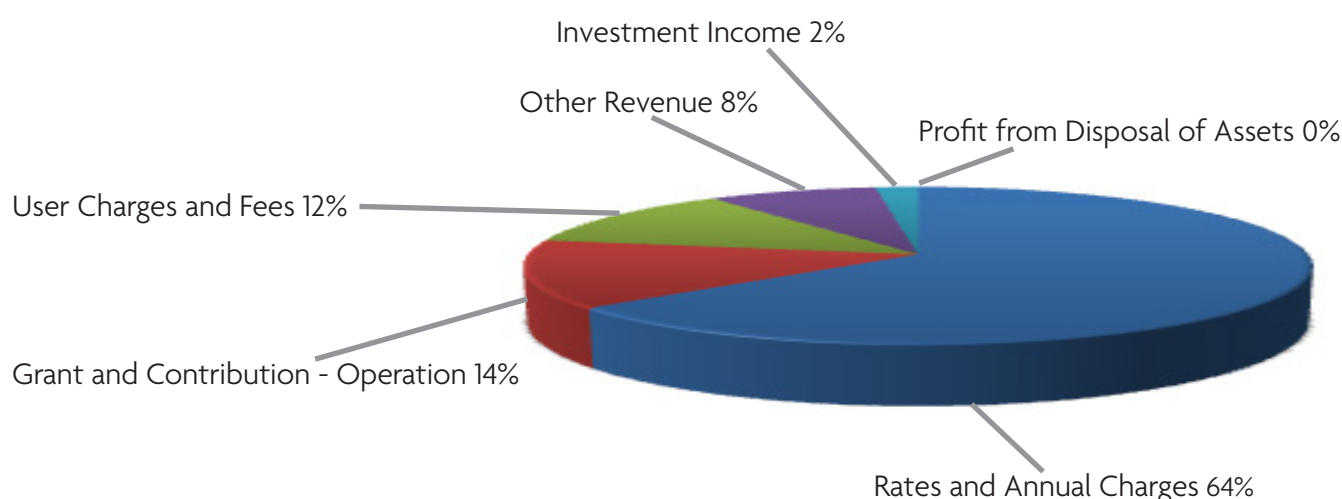
A copy of Council's Hardship Policy can be found on Council's website

## 2014-2015 BUDGET

Council's financial position continues to be strong despite the 2014-2015 financial year budget forecasting an operating deficit of \$1.980m (2013-2014 \$1.401m surplus). This result is on the basis, and takes into consideration, 10% Special Rate Variation application (2.3% rate peg plus a 7.7% rate increase) to IPART. After allowing for a positive impact of capital and funding items of \$3.905m (2013-2014 \$8.817m positive impact), there is a total cash surplus of \$1.925m (2013-2014 surplus of \$10.218m). In addition to the operating income and expenditure shown in the following graphs there is capital expenditure in 2014-2015 totalling \$65,358m (2013-2014 \$40.456m) - details of individual capital items are listed in the Themes Section of this report

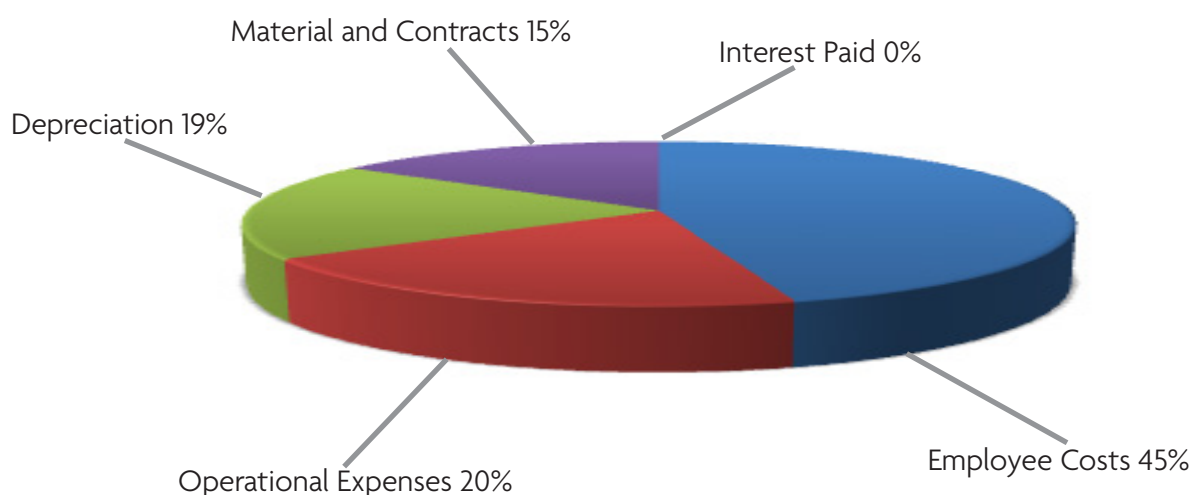
### SOURCES OF INCOME

**Year 2014/15 Operating Income \$154.89m**



### SOURCES OF EXPENDITURE

**Year 2014/15 Operating Expenses \$156.87m**





## 2014-2015 OPERATING POSITION

	2013-2017 REVISED DELIVERY PROGRAM	AMENDED DRAFT BUDGET
CATEGORY	DRAFT 2014-2015 OPERATIONAL PLAN BUDGET	2014-2015 OPERATIONAL PLAN BUDGET
All Amounts Shown in \$000's		
<b>OPERATING INCOME</b>		
Rates and Annual Charges	99,377	99,378
User Charges and Fees	16,947	17,897
Investment Income	3,472	3,472
Other Revenue	11,886	12,851
Grant and Contribution - Operation	22,288	20,893
Profit from Disposal Of Assets	21	400
Total Operating Income	153,991	154,891
<b>OPERATING EXPENDITURE</b>		
Employee Costs	73,384	74,874
Additional Labour Savings	(3,691)	(3,691)
Material and Contracts	23,664	23,809
Operational Expenses	31,016	31,433
Depreciation	30,413	30,343
Debt Servicing - Interest Paid	103	103
Total Operating Expenditure	154,889	156,871
Operating Surplus /(Deficit)	(898)	(1,980)
<b>CAPITAL EXPENDITURE AND INCOME</b>		
Asset Sales	931	19,781
Capital Income	10,719	10,490
Capital Works Expenditure	(58,113)	(65,358)
Debt Servicing - Principle Repaid	(341)	(341)
<b>CASH MOVEMENT ADJUSTMENTS</b>		
Enterprise Agreement Payment	(252)	(252)
Employee Leave Entitlement Termination Payments	(1,500)	(1,500)
Loan Proceeds	8,000	8,000
<b>NON CASH MOVEMENT ADJUSTMENTS</b>		
Add Depreciation	30,413	30,343
Employee Leave Entitlement Provision		
(Increase)/Decrease	2,742	2,742
Capital and Funding Items	(7,401)	3,905
Cash Surplus/(Deficit)	(8,299)	1,925

## FEES AND CHARGES

Fairfield City Council is required, under the Local Government Act, to adopt a pricing policy that contains all fees it charges as part of its Operational Plan. Details of the fees are contained in a separate booklet available from Council. Some fees are set by State Government legislation and cannot be altered by Council. However, Council does charge fees for a variety of local services and for the use of various facilities throughout the City.

When deciding to apply and set the level of the fees, Council considers a number of principles.

These principles range from total recognition of the public good of a particular service, i.e. Council may decide not to charge a fee because the service provides significant and broad public benefit, to a fee that fully recovers Council's costs in providing the particular service.

Where fees are set by legislation, Council is obliged to adopt the fee.

A wide range of fees and charges have been set and reflect Council's consideration of the principles ranging from full user pay through to partial user pay or full cost obligation resting with the Council. Please refer to pricing policy and Fees and Charges booklet for detailed information.

## LOAN BORROWINGS

All borrowings for the current round of Special Rate Variation Projects have now been taken up and will be fully serviced as at 30 June 2014 from the special rate variation granted to Council in 2001.

There is a new external loan sought in the 2014-2015 Operational Plan for \$8.0m to finance the Dutton Lane project, and a further \$8.0m is expected to be drawn in 2015-2016 financial year to complete the project. An additional loan will be sought in the same period to finance the Cabramatta Town Centre Streetscape upgrade for \$0.3m.

In the meantime, Council is servicing existing loans, used for financing the Fairfield Town Centre Renewal Program. The budgeted cost of servicing loans in 2014-2015 is \$0.3m.



## 2014-2015 RATING YEAR

The following statement on Council's rates for 2014-2015 is based on a 2.30% increase in the permissible rates yield, allowed by the State Government for 2014-2015 year (Section 640(1) of the Local Government Act 1993) and a further 2.8% increase as a result of IPART's approval for an additional SRV.

The proposed rates for the 2014-2015 year have been calculated using land valuations as at 1 July 2012. The interest rate payable on overdue rates and charges will be 8.50%.

### ORDINARY RATES

Council proposes to levy three Ordinary Rates for the rating year 1 July 2014 to 30 June 2015:

#### 1 Residential Rate

The Residential rate will have a 45% Base Amount of \$355.96. The Ad Valorem amount of this rate will be 0.180080 cents in the dollar. The yield from the Ordinary Residential Rate is estimated to be \$45,033,330.

#### 2 Business Rate

There will be one Ordinary Business and 12 Sub-category Business Rates. Rates are proposed to be levied on all business properties according to their designated categorisation. These 12 areas are within a "Centre of Activity" and are shown hereunder. Maps of these areas are available for perusal at Council's Rating Services Branch.

##### Ordinary – Business

The Ad Valorem of this rate will be 0.509392 cents in the dollar. The yield is estimated to be \$2,239,791.

##### Business – Yennora Area North

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$576,817.

##### Business – Yennora Area South

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$2,410,722.

##### Business – Lansvale

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$1,719,147.

##### Business – Canley Vale

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$156,696.

##### Business – Canley Heights

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$370,404.

##### Business – Fairfield

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$2,823,773.

##### Business – Fairfield Heights

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$261,117.

##### Business – Cabramatta

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$2,788,568.

##### Business – Smithfield

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$1,597,456.

##### Business – Wetherill Park

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$14,464,233.

##### Business – Bonnyrigg

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$418,488.

##### Business – Prairiewood

The Ad Valorem of this rate will be 1.059858 cents in the dollar. The yield is estimated to be \$338,307.

Refer to Appendix 4 for Business Rates Category Maps.

#### 3 Farmland Rate

The Farmland Rate will have a 21.5% Base Amount of \$416.30. The Ad Valorem amount of this rate will be 0.121095 cents in the dollar. The yield from the Ordinary Farmland Rates is estimated to be \$214,929.

#### Pensioner Rebates on Rates and Charges

Throughout the year Council provides for rebates to those residents who are pensioners. The total cost to Council after the allowance and the receipt of Government subsidies is \$1.42m.

## 2014-2015 LEVIES

### DOMESTIC WASTE MANAGEMENT

Council proposes the following charges for Domestic Waste Management Services for the rating year commencing 1 July 2014.

SERVICE TYPE	ANNUALISED CHARGE \$	YIELD ESTIMATE \$
Residential Houses	431.47	22,143,040
Residential Flat Buildings	431.47	3,593,128
Service availability to vacant or other rateable land	215.73	116,278

This year's domestic waste management charge (DWM) provides for a 3.00% increase over last year. The increase has been capped in light of, and to offset the increase in rates due to the effect of, the Special Rate Variation increase.

Normally, the increase in DWM is set to cover the rise in waste processing charges, State Waste Levy, normal operating cost increases and a contingency for potential future cost impacts.

A net cost to Council of pensioner discount of \$0.511m is applied to the above costs.

### STORMWATER LEVY

CATEGORY	CHARGE
Residential - Strata	\$12.50
Residential - Vacant Land	Exempt
Residential - Other	\$25.00
Business Strata - 0 -350sq.m	\$25.00 divided by no. of units
-351 - 2,100 sq. m	\$50.00 divided by no. of units
-2,101 – 21,000 sq. m	\$200.00 divided by no. of units
>21,000 sq. m	\$3,000.00 divided by no. of units
Business - Other - 0-350sq.m	\$25.00
-351 - 2,100 sq. m	\$50.00
-2,101 – 21,000 sq. m	\$200.00
>21,000 sq. m	\$3,000.00

A voluntary rebate of 40% will be applied to properties where any or all owners are of eligible pensioners. Exemption policy and procedures have been developed and are in operation. **The estimated gross yield for the Stormwater Levy is \$1.6m.**

Note: Stormwater initiatives implemented by these funds are shown in Theme 3 - Environmental Sustainability.

### SPECIFIC RATING ISSUES

When new properties are created after 1 July 2014 (i.e. registration of a new strata plan or deposited plan), Council will rate the properties from the commencement of the next rating year.

Council must declare every parcel of land in the area to be in one of the four following categories: residential, business, farmland or mining.

A ratepayer may apply to Council at any time for a review of the rating category by completing a "Change of Category Application" form provided by Council. Any adjustment made as a result of a Change of Category Application will be made effective from the next available quarter, however any applications received prior to 31 July 2014, will be adjusted retrospectively to 1 July 2014.

## GRANTS

Grant income, of an operating nature, of \$20.893m is expected to be received from Government departments. They are:

CATEGORY	INCOME (\$000'S)
Financial Assistant Grants	10,747
Children and Family Services	5,580
Roads and Bridges	855
Libraries	512
Pensioners Rebates Received from NSW Government	1,817
Department of Education	225
Other	1,157
<b>Total</b>	<b>20,893</b>

## BUSINESS AND COMMERCIAL ACTIVITIES

There is a requirement for all Council's to adopt the principle of competitive neutrality for all their business activities. This means that Council should not operate with competitive advantage due to its public ownership, with other businesses in the local government area.

Council is therefore required to determine which business activities are to be classified as either Category One or Category Two business units, in accordance with the requirements of National Competition Policy guidelines.

In line with the framework as set out in the June 1996 NSW Government Policy Statement "Application of National Competition Policy to Local Government" and other guidelines and documentation in relation to this matter, Council has one business activity, being the "Fairfield Sustainability Resource Centre".

The Department of Local Government's July guidelines "Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality" outline the process for identifying and allocating costs to activities and provide a standard of disclosure requirement. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, rate of return on investments in business units and dividends paid.

## RESERVES

ESTIMATION OF RESTRICTED ASSETS/RESERVES				
	ESTIMATED CLOSING BALANCE AS AT 30 JUNE 2014	INFLOW	OUTFLOW	ESTIMATED CLOSING BALANCE AS AT 30 JUNE 2015
<b>EXTERNALLY RESTRICTED</b>				
Developer's Contribution (Section 94 and Section 94 A)	23,714,325		7,979,814	15,734,511
<b>Domestic Waste Management</b>				
Garbage Services R.F.B. Container	284,844	3,181,242		3,466,086
Garbage Services Future Options	10,513,364	837,212		11,350,576
Garbage Service Landfill Rehabilitation	750,447			750,447
Plant Garbage Service	1,770,524		1,592,878	177,646
<b>Domestic Waste Management - Total</b>	<b>13,319,179</b>	<b>4,018,454</b>	<b>1,592,878</b>	<b>15,744,755</b>
Stormwater Levy	2,243,968		1,729,711	514,257
Voluntary Purchase	401,534		145,800	255,734
Interest - to be allocated to External Reserves				
<b>Total Externally Restricted</b>	<b>39,679,006</b>	<b>4,018,454</b>	<b>11,448,203</b>	<b>32,249,257</b>
<b>INTERNALLY RESTRICTED</b>				
<b>Car Park Reserve</b>				
Cabramatta M/S Car Park	1,819,346	318,711		2,138,057
Fairfield Car Parking Reserve	47,501			47,501
Centrelink - Hill Street Car Park	22,051			22,051
Nelson Street Car Park	753,188	233,499		986,687
Downey Street Car Park		57,894		57,894
<b>Car Park Reserve Total</b>	<b>2,642,086</b>	<b>610,104</b>		<b>3,252,190</b>
<b>Town Improvement Funds</b>				
Canley Vale Town Centre Fund	458,430	10,699		469,129
Fairfield City Centre Fund	977,542		370,053	607,489
Cabramatta Town Centre Fund	453,949		62,174	391,775
Smithfield/Wetherill Park Town Centre Fund	108,936		934	108,002
<b>Town Improvement Funds Total</b>	<b>1,998,857</b>	<b>10,699</b>	<b>433,161</b>	<b>1,576,395</b>
Mayoral Welfare Fund	15,157			15,157
Councillors Community Fund	4,257			4,257
Sister City Committee	105,220			105,220
Fairfield Sustainable Resource Centre Site Development	286,250			286,250
Fairfield Sustainable Resource Centre Plant Reserve	1,174,691		617,000	557,691
Property Development	20,125,532	14,123,265		34,248,797
Future Works Reserve	10,221,248		2,541,000	7,680,248
<b>Total Internally Restricted</b>	<b>36,573,298</b>	<b>14,744,068</b>	<b>3,591,161</b>	<b>47,726,205</b>
<b>Total of Internal and External Restricted</b>	<b>76,252,304</b>	<b>18,762,522</b>	<b>15,039,364</b>	<b>79,975,462</b>



## MAYORAL DONATION SCHEME

The Mayoral Donation Scheme enables Council to provide small one-off amounts of funding (up to \$500) to individuals or groups within Fairfield City who build communities and help individuals achieve their full potential.

To be considered, applications must:

- come from organisations based in, or individuals who live in, the Fairfield Local Government Area
- not be for recurrent funding - however applicants may apply for funding over successive years
- indicatively be for a maximum amount of \$500
- assist an individual to achieve their potential or help build communities
- not be for private gain or waiving Council fees
- not be able to be funded from another Council Donations or Grants Scheme.

Any donations made by Council under the Scheme are at the discretion of the Council and subject to available funding – applications meeting the eligibility criteria may not necessarily receive a donation.

### HOW TO APPLY

Letters should be addressed to The Mayor, Fairfield City Council, PO Box 21 Fairfield 1860, with the following details:

- name of person or organisation seeking the donation. Contact details (postal address, phone number and/or email address)
- purpose of the donation
- amount sought
- an indication of the total expenses/budget for the project
- 2 references testifying to the bona fides of the requesting person/organisation, as well as the need/justification for the donation
- details of whom the cheque is to be addressed to.

Successful applicants must ensure they provide a receipt for the funding. Council's contribution must be acknowledged at the end of the event or in any written documentation associated with it. At the end of the activity, Council must be informed as to how the activity or event went (including a photograph if available).

### APPROVAL PROCESS

Upon receipt of applications, Council will:

- review eligibility against the above criteria
- if the application complies with the criteria, Council will consider it at the next available meeting if the application complies with the criteria
- if the application does not comply
- write to the applicant to advise that the request has been unsuccessful; or invite the applicant to provide further information to demonstrate conformance with the criteria.

As Council meetings are held monthly, applicants are advised to allow up to 2 months for their applications to be determined.

## COUNCILLORS COMMUNITY FUND

Over the last few years a number of Fairfield City Council Councillors have donated and continue to donate, a percentage of their annual councillor fee into the Councillors Community Fund.

The Fund provides financial support for community groups or not for profit organisations who intend to build community cohesion, wellbeing and spirit and foster respect and enjoyment of our diversity, culture and heritage.

The community group or not-for-profit organisation must be based in the Fairfield Local Government Area and support public purpose activities.



Any donations made by Council under this Fund are at the discretion of the Council subject to meeting the eligibility criteria. Donations are in the range of \$200 to \$2,000 per application.

### HOW TO APPLY

Applicants must address the fund criteria. This information can be obtained from Council's website or by contacting Council's Manager, Governance and Legal on 9725 0880.

Applications must be addressed to The Mayor, Fairfield City Council, PO Box 21, Fairfield 1860 and include the following details:

- description of the proposed activity
- expected participants and community benefit
- overall budget for the activity and how it is to be funded
- amount of funding sought from Council
- names of 2 referees who can vouch for the veracity of the proposal and the capacity of the organisation or association to deliver the proposed activity
- date/time of the activity and when a decision by Council for funding is required
- details of whom the cheque is to be addressed to
- name of person or organisation seeking the donation including contact details

Successful applicants must provide proof of use of Council funds for the purpose approved and any advertising or promotion of the activity must acknowledge Council as a financial supporter of the activity.

### APPROVAL PROCESS

Upon receipt of applications, Council will:

- review eligibility against the fund criteria
- subject to funds and application priority, consider the application if it complies with the criteria
- applicants are advised to allow up to 2 months for their applications to be determined
- advise the applicant if the request has been unsuccessful and give reasons for this determination.

## COMMUNITY VOLUNTEER FUND

The Community Volunteer fund provides financial support to volunteer community groups or not for profit organisations who support existing or new community programs intended to stimulate projects, activities, equipment or operational function with a whole city focus

The community group or not-for-profit organisation must be based in the Fairfield Local Government Area and support public purpose activities.


Any donations made by Council under this Fund are at the discretion of the Council subject to meeting the eligibility criteria. Donations are up to \$1,000 per application.

### HOW TO APPLY

Applicants must address the fund criteria. This information can be obtained from Council's website or by contacting Council on 9725 0880.

Applications must be addressed to the Governance Coordinator, Fairfield City Council, PO Box 21 Fairfield 1860 and include the following details:

- description of the project budget
- 2 quotations if for the purchase of equipment
- overall budget for the activity and how it is to be funded
- amount of funding sought from Council
- names of 2 referees who can vouch for the veracity of the proposal and the capacity of the volunteers or organisation to deliver the proposed activity
- date/time of the activity and when a decision by Council for funding is required
- details of whom the cheque is to be addressed to
- name of person or organisation seeking the donation including contact details



Successful applicants must provide proof of use of Council funds for the purpose approved and any advertising or promotion of the activity must acknowledge Council as a financial supporter of the activity.

### APPROVAL PROCESS

Upon receipt of applications, Council will:

- review eligibility against the fund criteria
- subject to funds and application priority, consider the application if it complies with the criteria
- applicants are advised to allow up to 2 months for their applications to be determined
- advise the applicant if the request has been unsuccessful and give reasons for this determination.

## MAYORAL SCHOLARSHIP FUND

The Mayoral Scholarship fund provides financial support to enable disadvantaged people to pursue their academic, artistic and sporting endeavours or to support those with special needs to achieve their ambitions in order to realise a demonstrable commitment to the local community.

The eligible person must reside in the Fairfield Local Government Area and must be able to demonstrate financial difficulty. Donations will only be made for the purpose of supporting individuals reach their potential and not for commercial gain.

Any donations made by Council under this Fund are at the discretion of the Council subject to meeting the eligibility criteria. Donations are up to \$2,000 per application.

### HOW TO APPLY

Applicants must address the fund criteria. This information can be obtained from Council's website or by contacting Council on 9725 0880.

Applications must be addressed to the Governance Coordinator, Fairfield City Council, PO Box 21 Fairfield 1860 and include the following details:

- Complete the Mayoral Scholarship Fund Application Form
- demonstrated exceptional ability, potential and willingness to the skill
- 2 references to testify to the bona fides of the person
- amount of funding sought from Council
- date/time of the event/activity and when a decision by Council for funding is required
- details of whom the cheque is to be addressed to
- name of person seeking the donation including contact details.

Successful applicants must provide proof of use of Council funds for the purpose approved and any advertising or promotion of the activity must acknowledge Council as a financial supporter of the activity.

### APPROVAL PROCESS

Upon receipt of applications, Council will:

- review eligibility against the fund criteria
- subject to funds and application priority, consider the application if it complies with the criteria
- applicants are advised to allow up to 2 months for their applications to be determined
- advise the applicant if the request has been unsuccessful and give reasons for this determination.

## MAYORAL COMMUNITY BENEFIT FUND

The Mayoral Community Benefit Fund is a new fund that permits flexibility for the Mayor of the day to determine whether they obtain access to the Mayoral vehicle or to determine the redistribution of funds allocated for the Mayoral vehicle to the Mayoral Community Benefit Fund.

This fund would enable the Mayor to nominate worthy causes from within the City deserved of financial support which, following Council endorsement, would be drawn from the funds that would otherwise have been expended on a Mayoral vehicle.

## LANGUAGE AND CULTURAL AWARENESS FUND

The Language and Cultural Awareness Fund is a new fund that provides financial support to residents towards achieving English language proficiency and the development of cultural awareness programs that assist service providers in better understanding the needs of new residents across the local community.

To be eligible the program, activity or event must be delivered within the Fairfield Local Government Area and educate in or provide the opportunity to practice and/or improve English language skills or cultural awareness programs.

Any donations made by Council under this fund are at the discretion of the Council subject to meeting the eligibility criteria. Donations are up to \$1,000 per application.

Applicants must address the fund criteria. This information can be obtained from Council's website or by contacting Council on 9725 0880.

Applications must be addressed to the Governance Coordinator, Fairfield City Council, PO Box 21 Fairfield 1860 and include the following details:

- description of the program, activity or event
- total budget for the program, activity or event
- 2 quotations if for the purchase of equipment or resources
- 2 references to testify to the bona fides of the person
- amount of funding sought from Council
- date/time of the event/activity and when a decision by Council for funding is required
- details of whom the cheque is to be addressed to
- name of person or organisation seeking the donation including contact details.

Successful applicants must provide proof of use of Council funds for the purpose approved and any advertising or promotion of the activity must acknowledge Council as a financial supporter of the activity.

## APPROVAL PROCESS

Upon receipt of applications, Council will:

- review eligibility against the fund criteria
- subject to funds and application priority, consider the application if it complies with the criteria.
- applicants are advised to allow up to 2 months for their applications to be determined
- advise the applicant if the request has been unsuccessful and give reasons for this determination.

## HERITAGE RATE RELIEF POLICY

Council has adopted a policy to provide rates relief to owners of private properties that are listed as heritage items in Council's Local Environmental Plan. The intention of the program is to encourage the preservation of the listed heritage items by providing a subsidy and an incentive to the owners to adequately maintain these items.

### Who the policy applies to

All owners of privately owned heritage items listed in the Local Environmental Plan.

### How to obtain the rates rebate

The rates rebate is granted to eligible properties at the standard rebate of 50% of the General Original Rate, unless the owner chooses to decline to participate in the Heritage Rate Rebate Program.

### Maximum amount allowable

The maximum amount of rate rebate available is \$3,000 per site per year.

### Further details

For further details on the Policy for this program please refer to the Heritage section of the Council webpage under the Development heading or use the following link:

<http://www.fairfieldcity.nsw.gov.au/upload/bvqcc99593/RateRebatePolicySeptember2010.pdf>

## HERITAGE GRANTS PROGRAM

Council allocates for the Heritage Grants Program each financial year. The Heritage Grants Program enables Council to provide financial assistance on a dollar for dollar basis up to \$5,000 to owners of heritage items to help with the preservation of these items for current and future generations.

### Who can apply

Owner occupiers of residential properties listed as Heritage Items in Council's Local Environmental Plan. Owners of residential properties that are leased as Heritage Items in Council's Local Environment Plan.

Community groups and owners of commercial properties as Heritage Items in Council's Local Environmental Plan.

### How to apply

Council will write to the relevant owners of these listed heritage items.

Application is made by completion of the application form, provision of one quote and any other relevant documentation to support the application which must be lodged with Council within the specified time period.

### Type of work that grants will be approved to undertake

Grants will be approved to undertake essential maintenance and repair work to the external parts of the heritage item.

### Approval Process

All applications will be assessed against the criteria within the Heritage Grant Program Policy.

### Payment of grant

Council pays the grant upon completion of the work, submission of an invoice and inspection by Council's Heritage Advisor to confirm completion of the work.

### Further details

For further details on the Policy for this program please refer to the Heritage section of the Council webpage under the Development heading or use the following link:

<http://www.fairfieldcity.nsw.gov.au/upload/jhddl25917/HeritageGrantsProgramPolicy46062010.pdf>

# APPENDICES

## APPENDIX 1 GLOSSARY OF TERMS

### Annual Report

The Annual Report details Council's achievements in meeting the initiatives and performance indicators outlined in the Delivery Program and Operational Plan. It also details Council's financial statements and other legislative requirements.

### Asset Condition Criteria

- 1 **Excellent Condition**  
No work required (normal maintenance)
- 2 **Good Condition**  
Only minor work required
- 3 **Average Condition**  
Some work required
- 4 **Poor Condition**  
Some renovation required within 1 year
- 5 **Very Poor Condition**  
Urgent renovation/upgrading required

### Asset Management Planning

The Asset Management Planning identifies asset service standards and long term projections for asset maintenance, rehabilitation and replacement costs.

### Challenges

In the context of this Operational Program a 'challenge' is seen as an issue which may impact upon delivering Council's services, initiatives and major programs over the year.

### Community Engagement

Community engagement is an essential part of the way Fairfield City Council does business. Fairfield City Council recognises that planning and decision making will best meet the needs of our community based on the needs and aspirations of our community. Community engagement is based on the social justice principles of access, equity, rights and participation.

### Delivery Program

The Delivery Program is the 4 year plan that identifies Council's commitment to what it will deliver for the community during its term of office in response to the community's priorities in the Fairfield City Plan.

### Fairfield City Plan 2012-2022 (Community Strategic Plan)

This is the Community's Plan. It identifies the community's main priorities and expectations (community outcomes) for the future of Fairfield City for the next 10 years. It identifies Themes, Goals and Strategies for achieving these priorities and expectations.

### Flood Mitigation Program

Council's Flood Mitigation Program seeks to reduce the risk to life and property from the mainstream flooding of the City's creeks as well as overland flooding from the catchments that drain to the creeks. Projects within the program are undertaken in accordance with the NSW Government's Flood Prone Land Policy and overseen by Council's Floodplain Risk Management Committee.

### Goal

A Goal is the result or achievement toward which effort is directed. It is the overall aim that action needs to be directed towards.

### Infrastructure

The basic facilities, services and installations needed for the functioning of a community or society, such as transport networks, drainage and sewerage.

## Integrated Planning and Reporting

Integrated Planning and Reporting is a framework that has been legislated to be implemented by all councils in NSW. The framework includes long, medium and short term plans that set the direction for Council's service delivery based on the community's priorities as well as a requirement to report on each of these plans back to the community.

## Long Term Financial Plan

The Long Term Financial Plan (LTFP) is one of the 3 components which make up the Resourcing Strategy.

The plan sets out a 10 year financial plan on:

- Projected income and expenditure, balance sheet and cash flow statement
- Planning assumptions used to develop the LTFP
- Sensitivity analysis – highlights/factors/ assumptions most likely to affect the Plan
- Financial modelling for different scenarios
- Methods of monitoring financial performance.

## Major Programs

These are programs that have an annual allocation of funds and undertake different works each year with these funds. The detailed listings of these works are identified each year in Council's Operational Plan.

## Initiatives

Initiatives are 'value adds' to services which can be capital or non capital in nature.

## NSW 2021

NSW 2021 (which replaces the State Plan) is a 10 year NSW government strategic plan which assists Council to work towards NSW 2021 targets for the NSW Community.

## Operational Plan

The Operational Plan sets out in detail the services, initiatives and major programs that Council will undertake in one financial year and the resources that are allocated to each.

## Regional Action Plan

The NSW Government has developed Regional Action Plans for each region in metropolitan Sydney and regional areas. This is a 2 year plan outlining the actions the NSW Government will undertake to improve outcomes in each region.

## Resourcing Strategy

The resourcing strategy consists of 3 documents which is the Long Term Financial Plan, Asset Management Strategy and Workforce Management Plan. The purpose of the Resourcing Strategy is to ensure adequate financial, human resources and assets are available to maintain services levels as identified by the community.

## Services

A service is a function area of Council. Currently there are over 45 services delivered by Fairfield City Council to enhance the quality of life for our community. These services are listed under each relevant Theme area within this document.

## Special Rate Variation

A special rate variation allows councils to increase general income above the rate peg, under the provisions of the Local Government Act 1993 (NSW). There are two types of special rate variations that a council may apply for:

- a single year variation (section 508(2)) or
- a multi-year variation for between 2 to 7 years (section 508A).

Applications for a special rate variation are determined by IPART.

### Stormwater and Flood Mitigation Programs

Council has 3 programs that aim to improve the management of stormwater runoff and flooding within the City. These are the:

1. Existing Stormwater Improvement Program
2. Stormwater Levy Program
3. Flood Mitigation Program

Each of these programs comprise a number of projects that overall will help improve water quality, reduce the risk of flooding and bring water back into the landscape to improve biodiversity and amenity.

### Stormwater Levy Program and Stormwater Improvement Program

The Stormwater Levy is a key funding source for Council to implement major improvements to stormwater management services. The Levy generates approximately \$1.6 million per year to undertake significant major projects.

Funds raised through the Stormwater Levy deliver a series of major works to be undertaken to:

- reduce the impact of localised flooding due to blockages in the piped drainage system
- reduce creek bank erosion
- reuse water, such as collecting rainwater to irrigate sports and playing fields
- reduce pollution reaching our waterways
- upgrade stormwater infrastructure such as pipes and drains
- ensure that residents and businesses are doing their bit to help manage stormwater.

### Strategy

A strategy is a plan, method, or series of actions for achieving a specific goal or result.

### Workforce Management Plan

The Plan sets out Fairfield City Council's long term workforce needs to ensure that it is able to implement the services, initiatives and major programs identified in the Operational Program. This document outlines the issues and gaps in our workforce and strategies that Council will implement over the next four years to address these.





## APPENDIX 2 REFERENCES

Australian Bureau of Statistics, Fairfield City Community Profile from the Census of Population and Housing  
[www.abs.gov.au/](http://www.abs.gov.au/)

Division of Local Government  
[www.dlg.nsw.gov.au](http://www.dlg.nsw.gov.au)

2010 – 2020 Fairfield City Plan - Community Strategic Plan  
[www.fairfieldcity.nsw.gov.au](http://www.fairfieldcity.nsw.gov.au) > Council > Corporate Plans

2012 – 2022 Fairfield City Plan - Community Strategic Plan  
[www.fairfieldcity.nsw.gov.au](http://www.fairfieldcity.nsw.gov.au) > Council > Corporate Plans

NSW 2021 - NSW State Government  
[www.2021.nsw.gov.au](http://www.2021.nsw.gov.au)

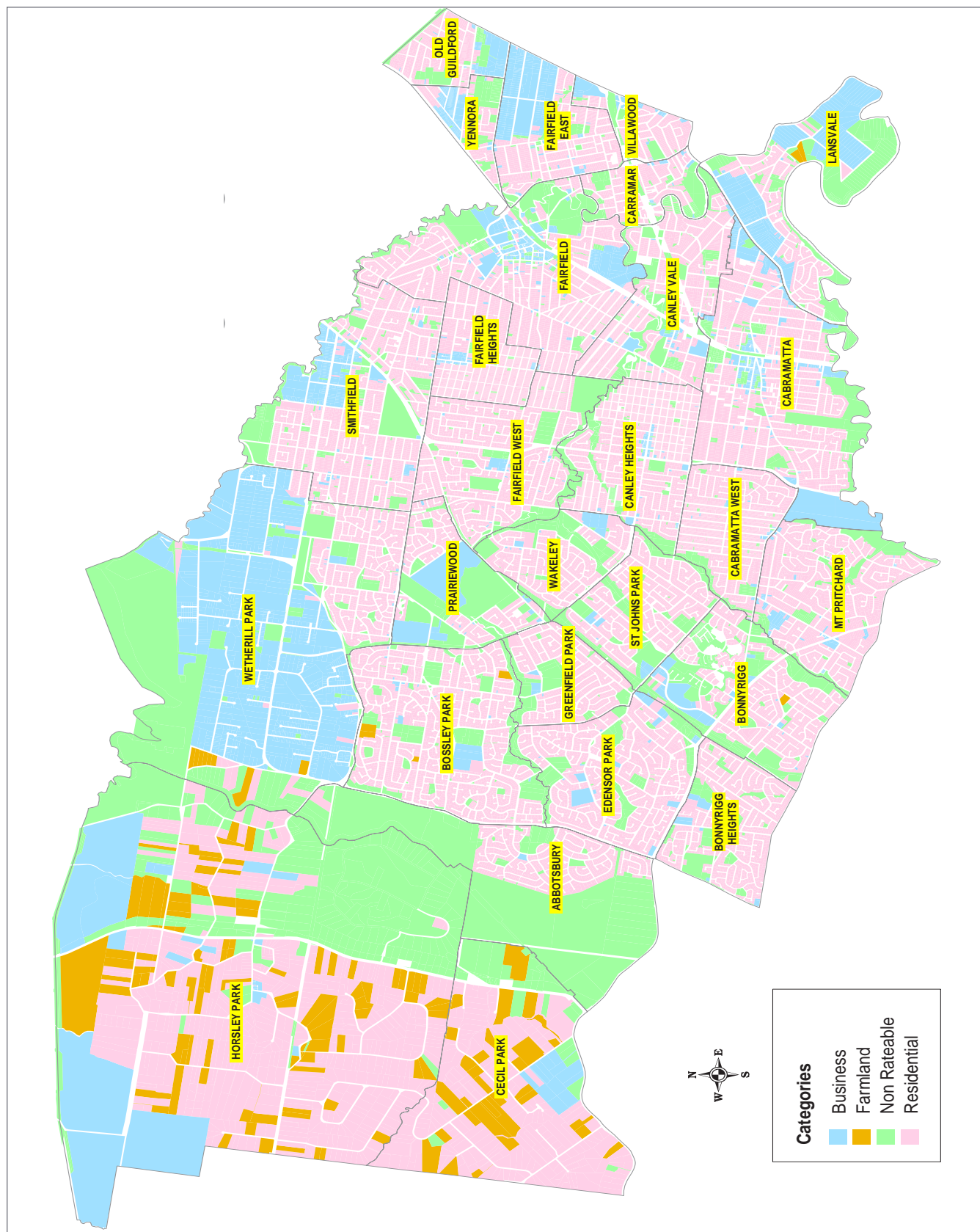
Regional Metropolitan Action Plan - NSW State Government  
[www.2021.nsw.gov.au/regions](http://www.2021.nsw.gov.au/regions)

Resourcing Strategy – Long Term Financial Plan  
[www.fairfieldcity.nsw.gov.au](http://www.fairfieldcity.nsw.gov.au) > Council > Corporate Plans

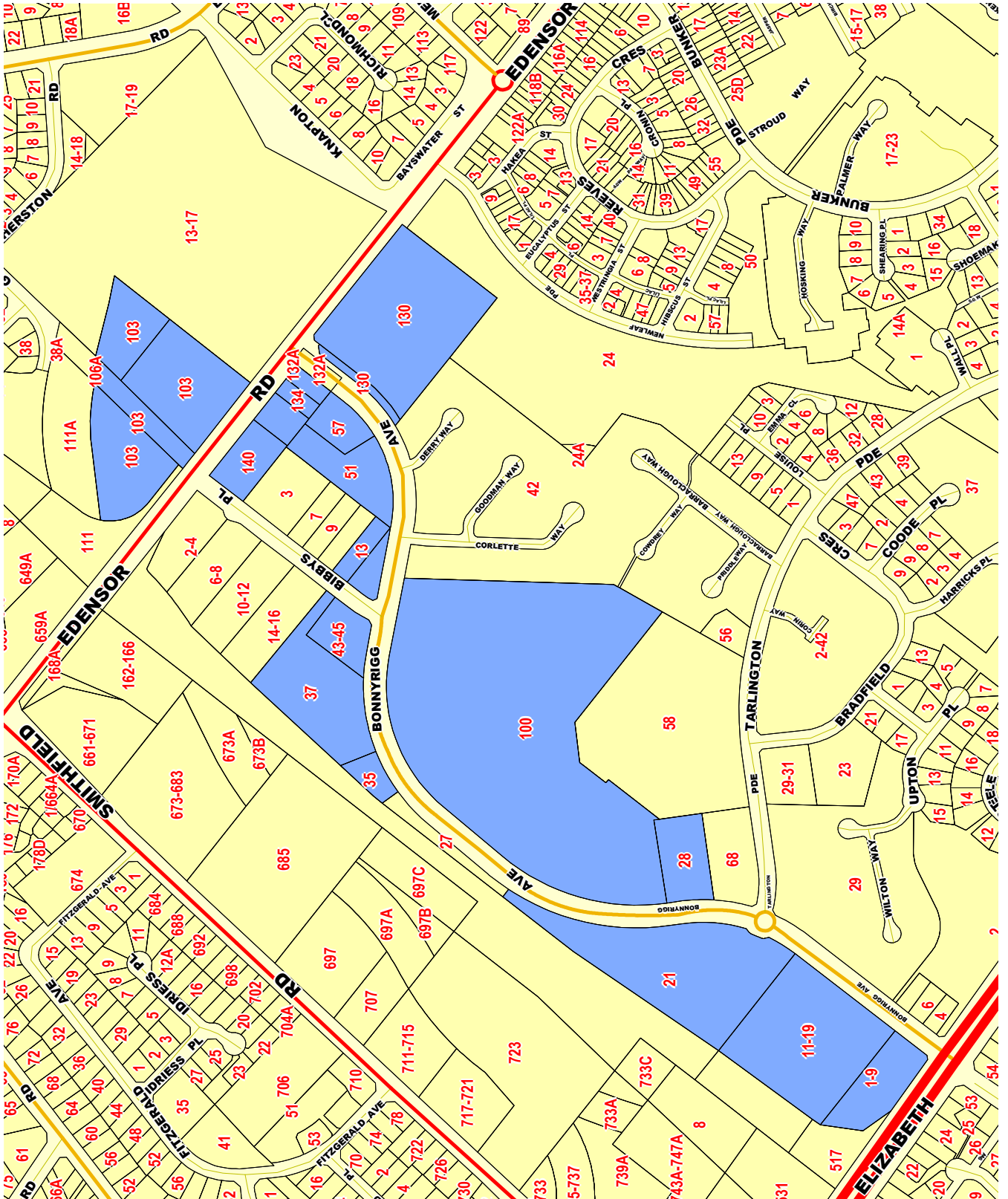
South Western Sydney Regional Action Plan  
[www.2021.nsw.gov.au/regions/south-western-sydney](http://www.2021.nsw.gov.au/regions/south-western-sydney)

Fairfield City Council Strategies, Plans and Action Plans as identified at the commencement of each Theme area.

## APPENDIX 3 RATES CATEGORY MAPS

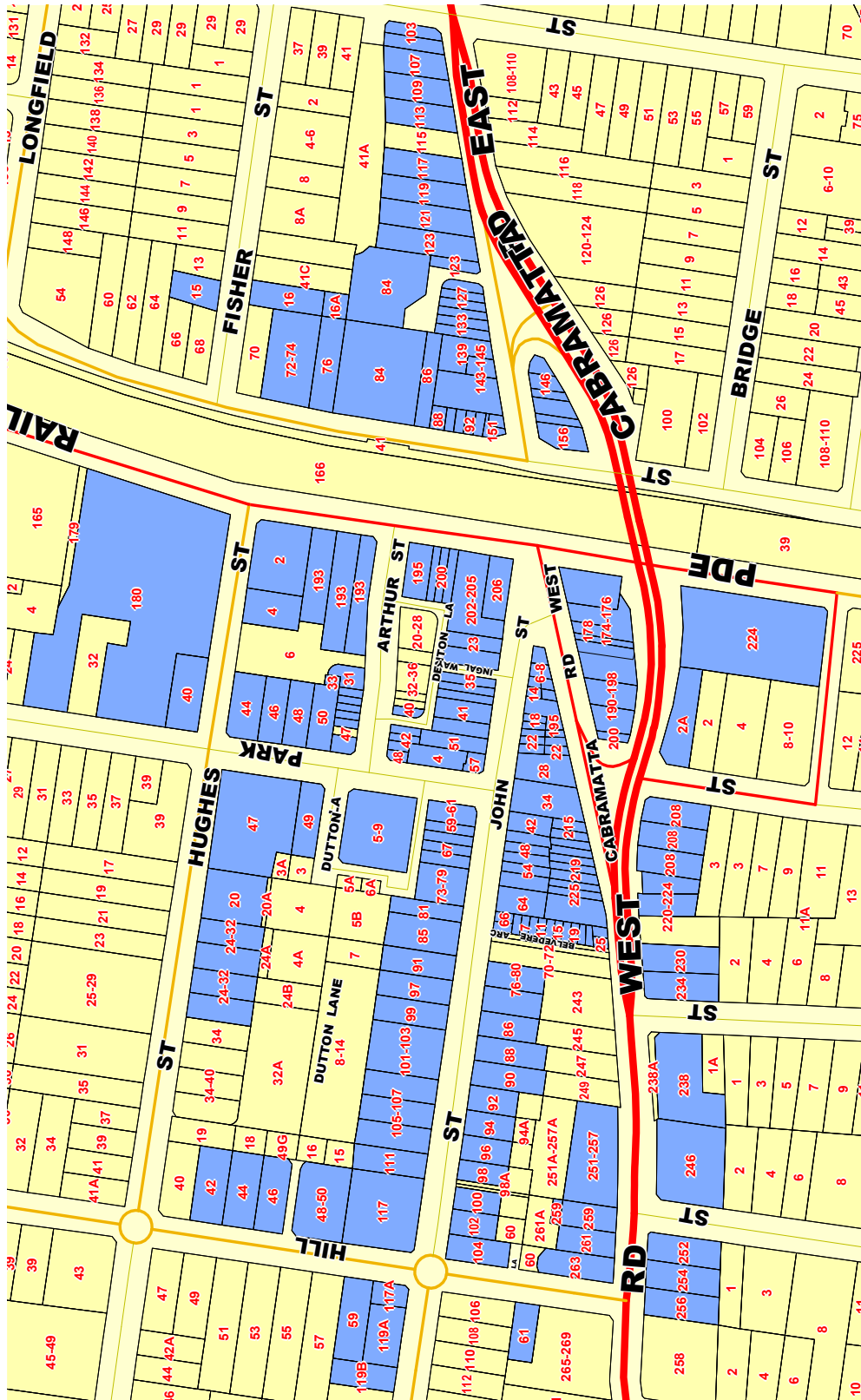


## RATES CATEGORY MAP - BONNYRIGG



\*Business properties for the area are shaded blue

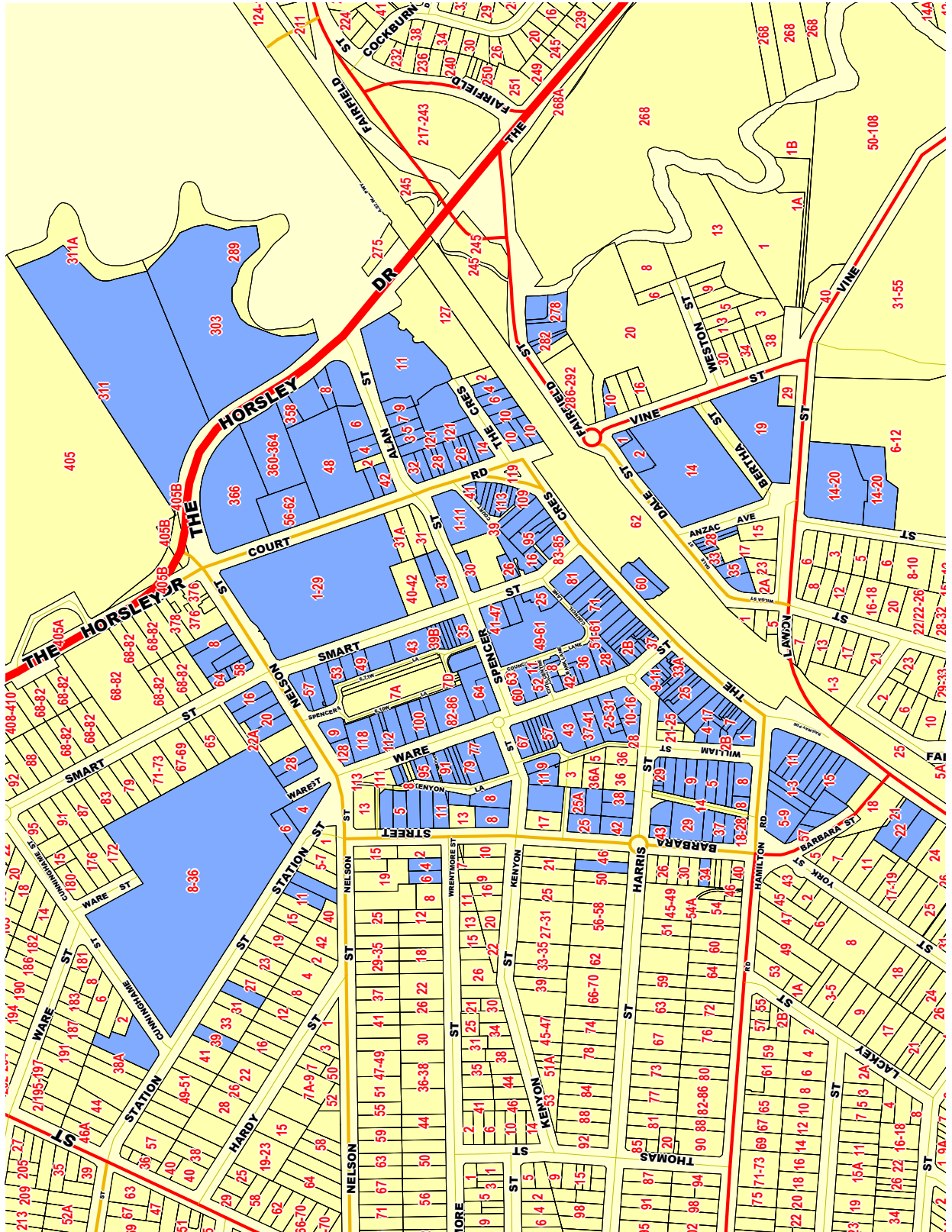
## RATES CATEGORY MAP - CABRAMATTA



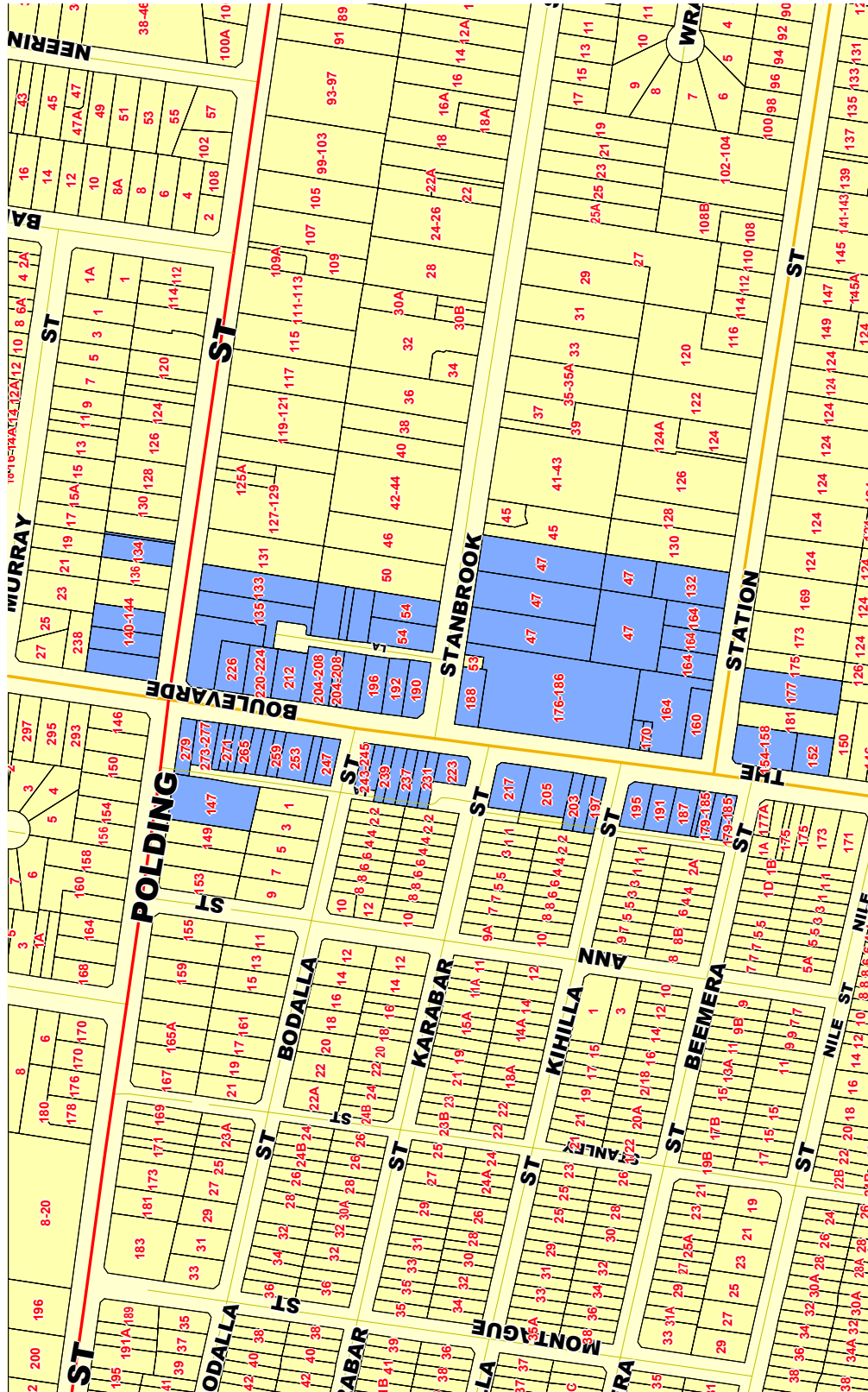
\*Business properties for the area are shaded blue



## RATES CATEGORY MAP - FAIRFIELD



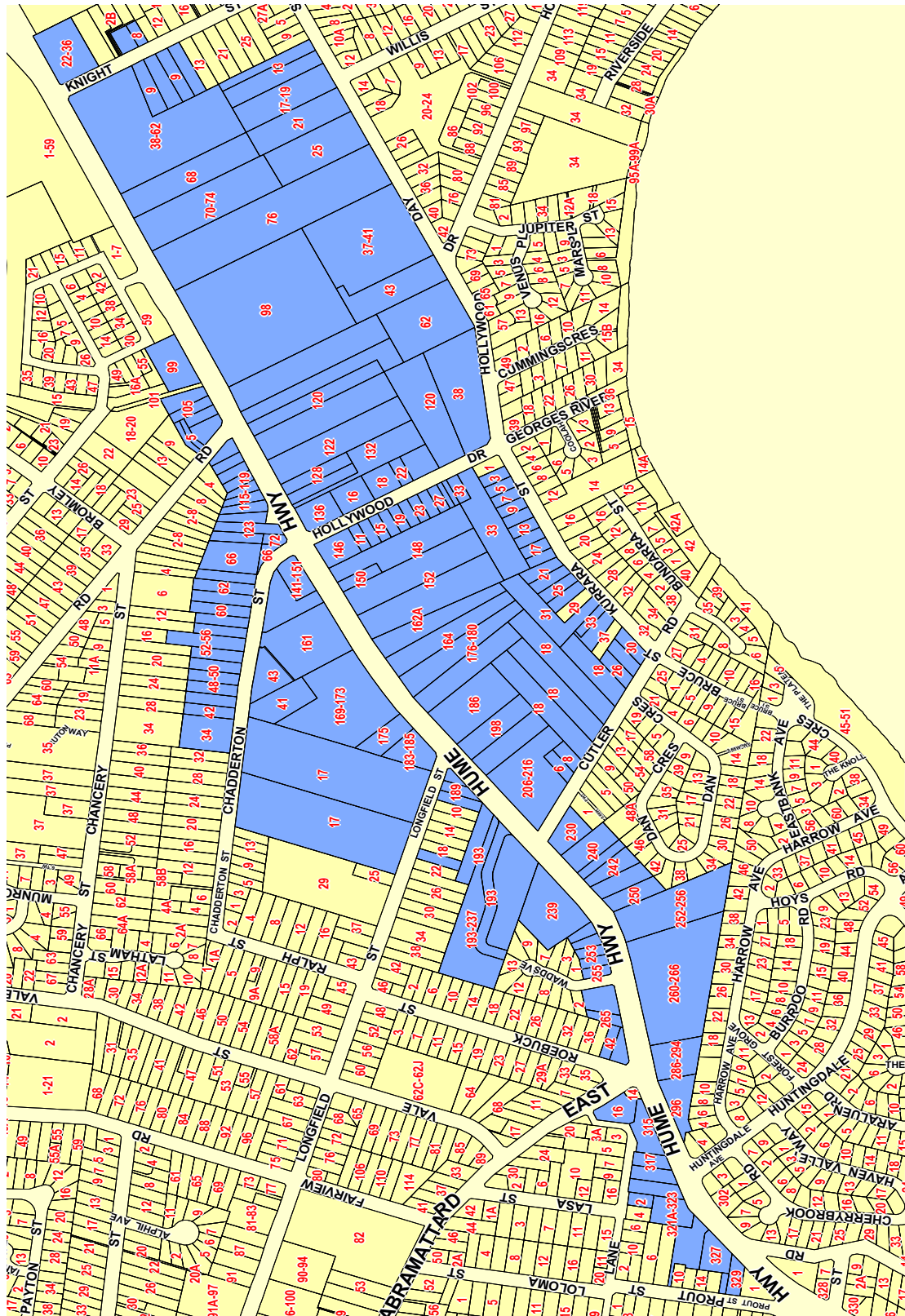
## RATES CATEGORY MAP - FAIRFIELD HEIGHTS



\*Business properties for the area are shaded blue



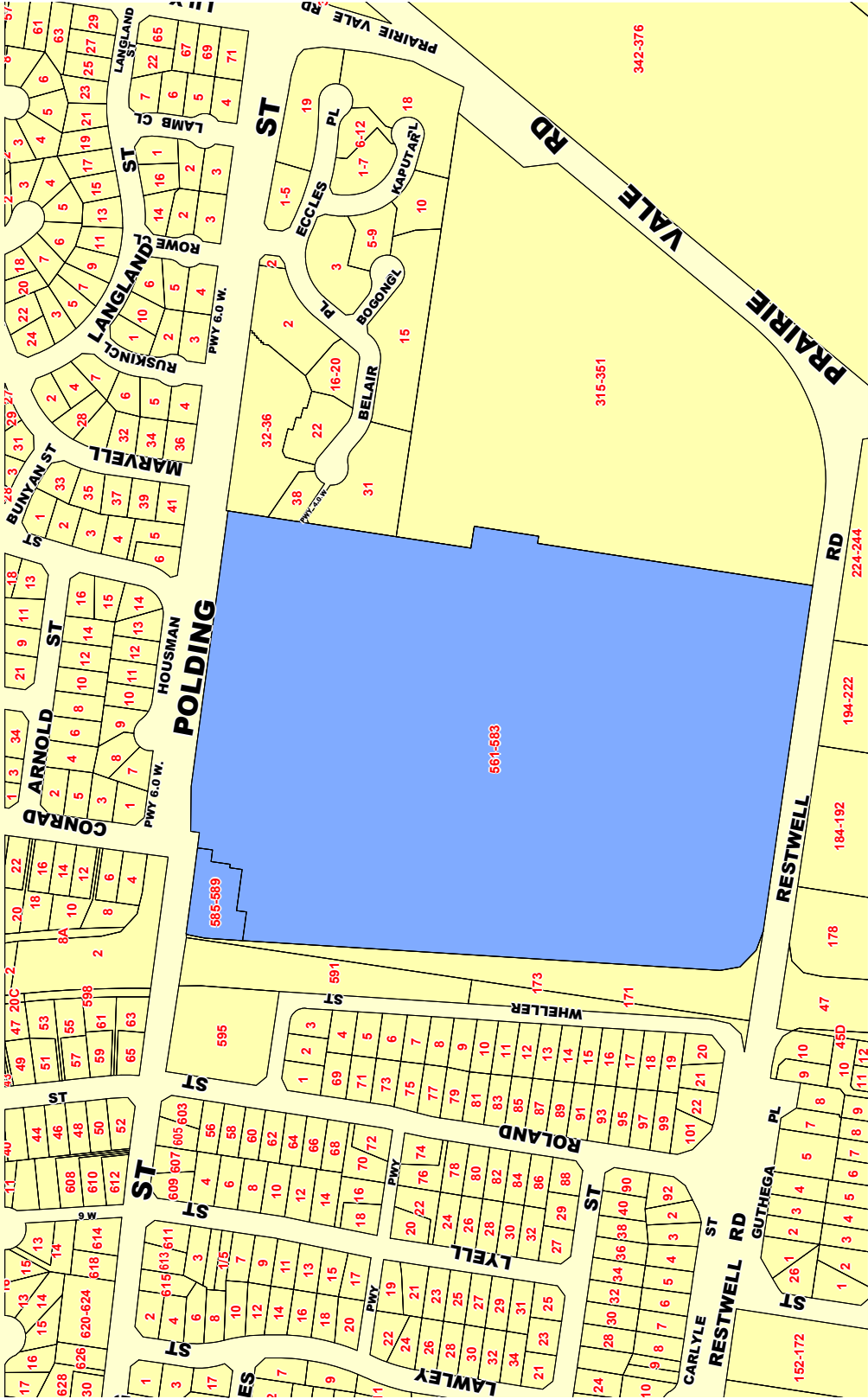
## RATES CATEGORY MAP - LANSVALE



\*Business properties for the area are shaded blue

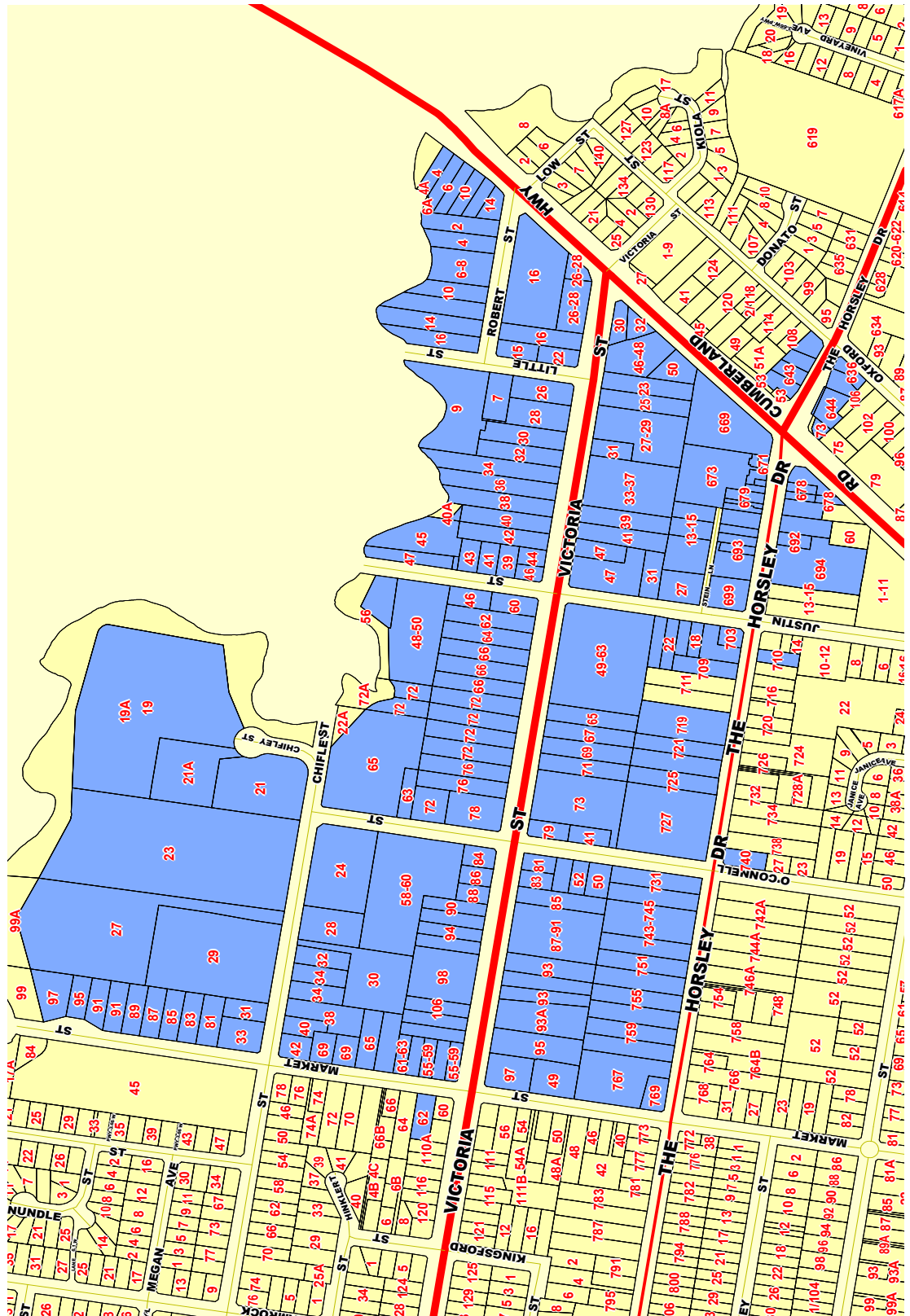


RATES CATEGORY MAP - PRAIRIEWOOD



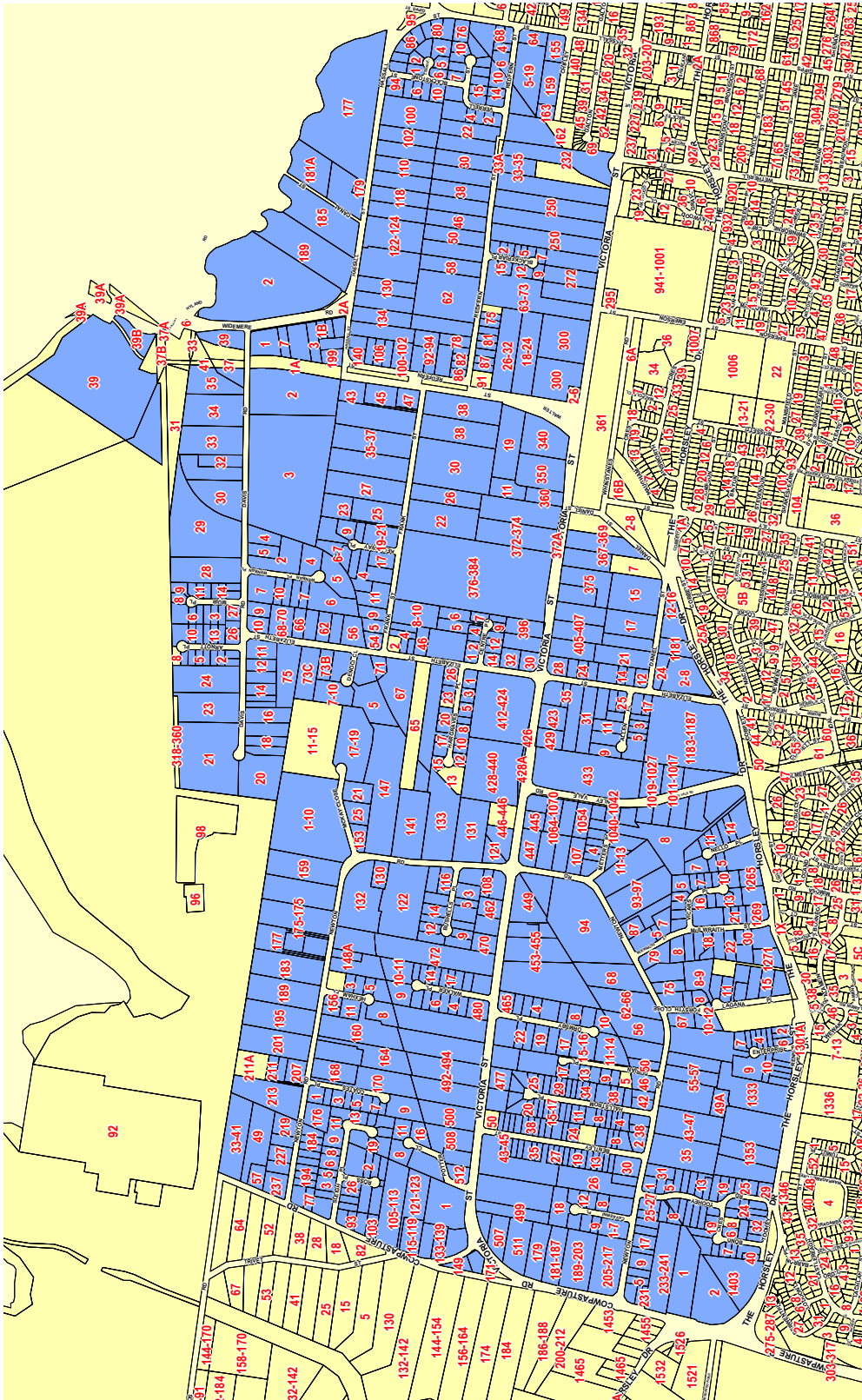
\*Business properties for the area are shaded blue

## RATES CATEGORY MAP - SMITHFIELD



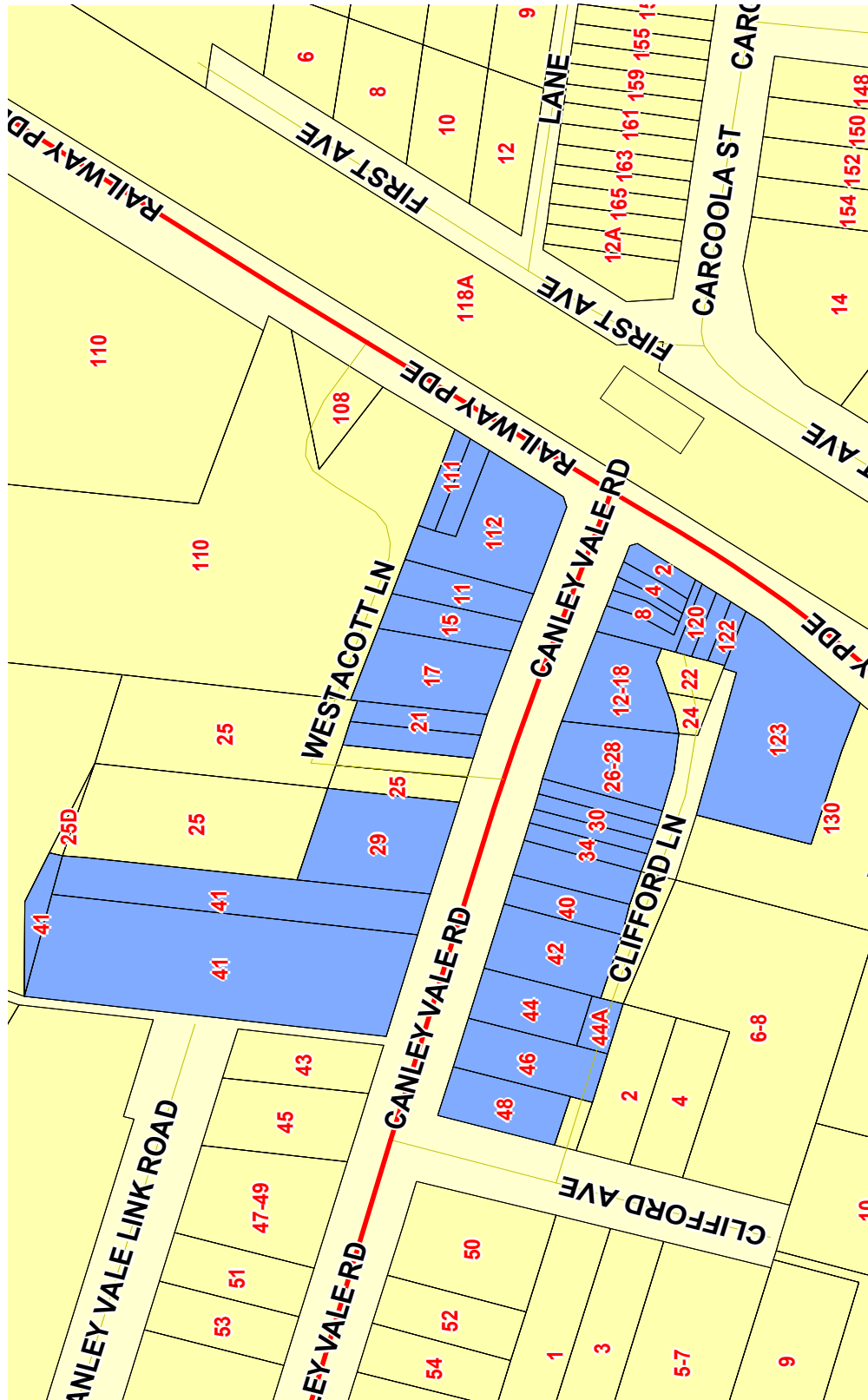
\*Business properties for the area are shaded blue

## MAP - WETHERILL PARK



\*Business properties for the area are shaded blue

## RATES CATEGORY MAP - CANLEY VALE

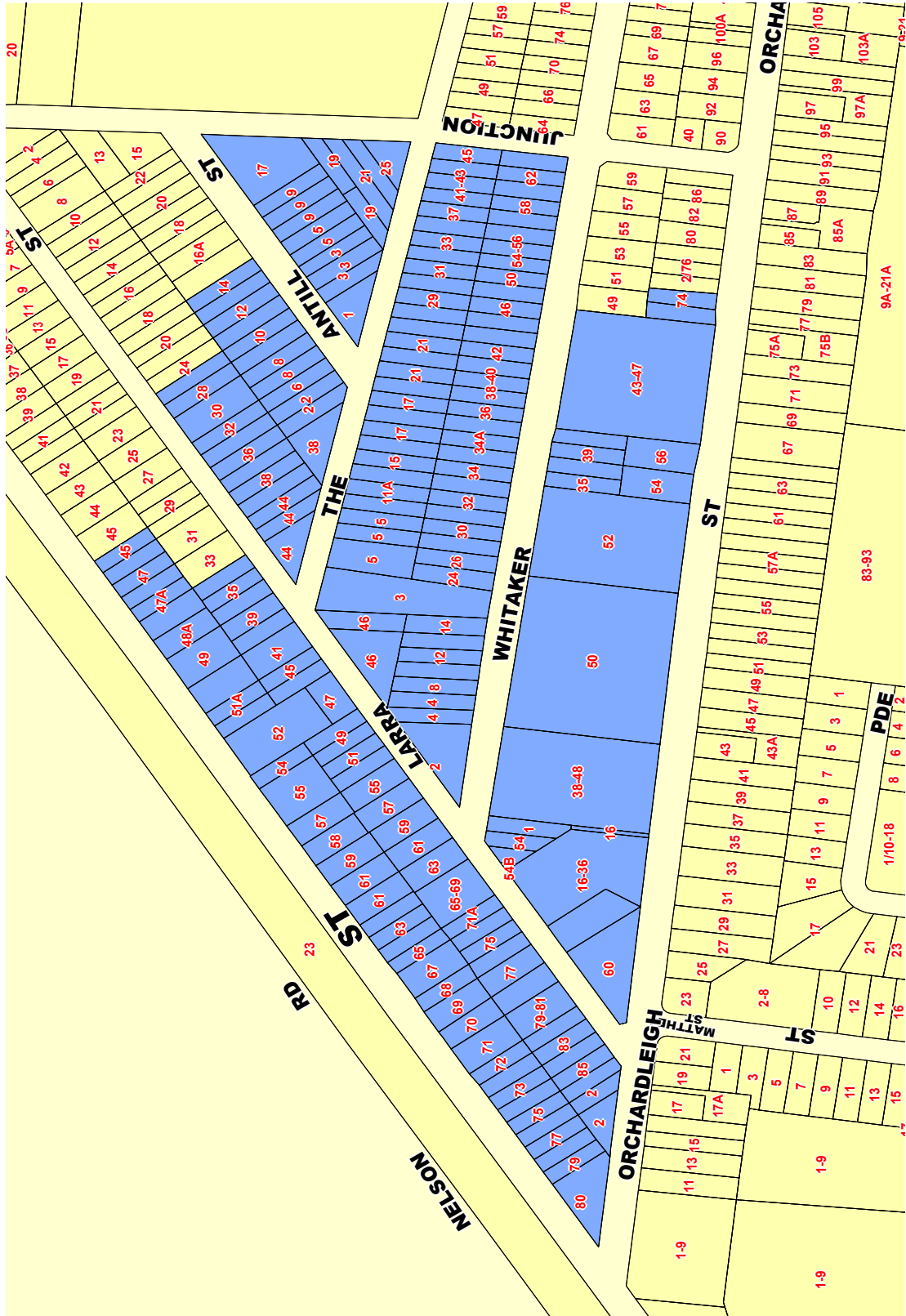


\*Business properties for the area are shaded blue



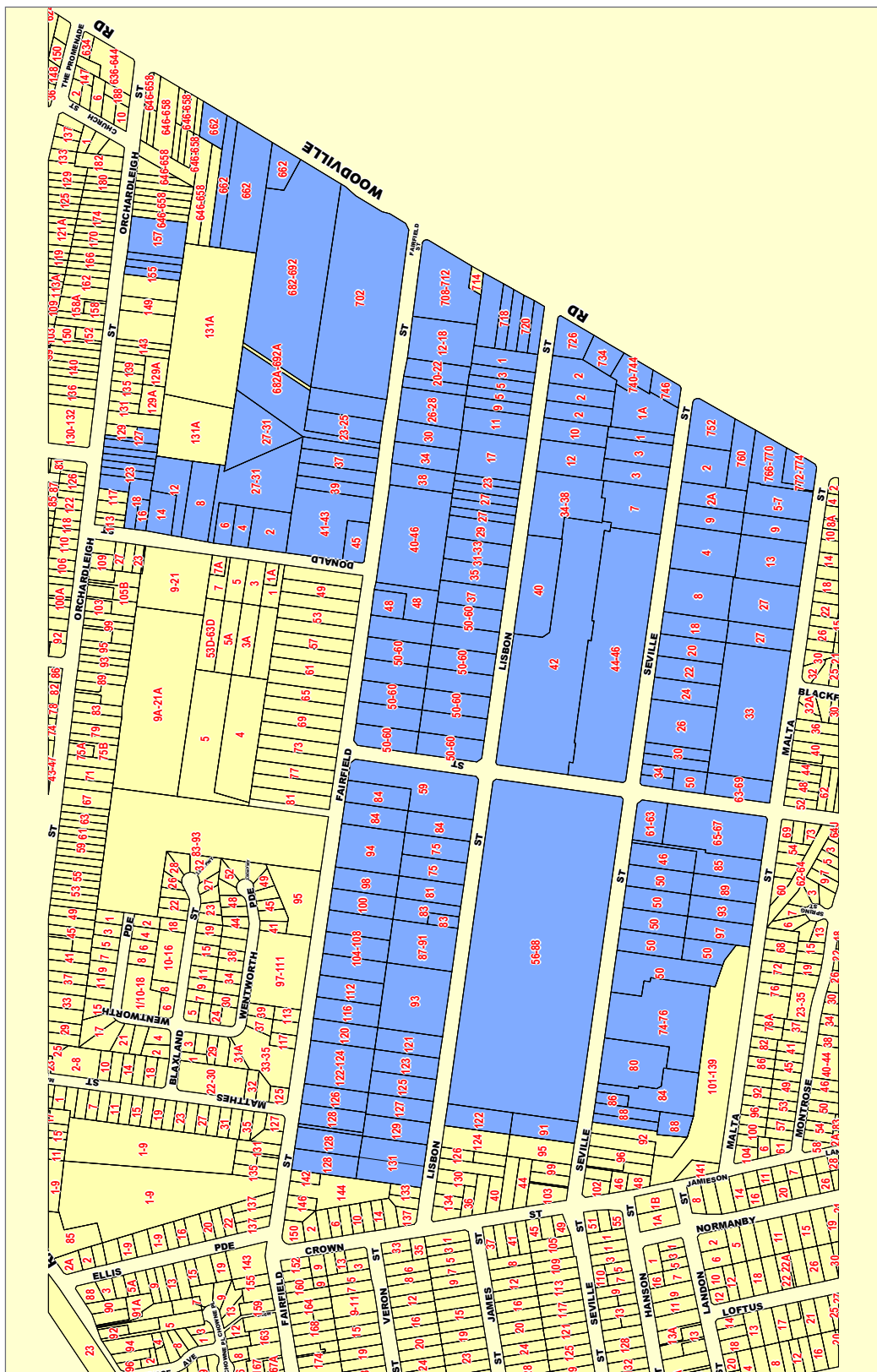


## RATES CATEGORY MAP - YENNORA NORTH



\*Business properties for the area are shaded blue

## RATES CATEGORY MAP - YENNORA SOUTH



\*Business properties for the area are shaded blue





Fairfield City Council's Operational Plan is available to the public from Council's Administration Centre (86 Avoca Road, Wakeley) and at all five libraries throughout the City. It is also available on Council's website –

[www.fairfieldcity.nsw.gov.au](http://www.fairfieldcity.nsw.gov.au) – go to Council > Corporate Plans > Operational Plan.

Enquiries about information contained in this report or other related matters should be directed to Council by phone on 9725 0222.

**Production**

Produced by the Integrated Planning and Reporting Unit, Fairfield City Council.

**For more information and specific meeting dates/time:**

Council's website: [www.fairfieldcity.nsw.gov.au](http://www.fairfieldcity.nsw.gov.au)

Call us on 9725 0222 or fax us on 9725 4249

Write to us at PO Box 21, Fairfield NSW 1860

Email us at [mail@fairfieldcity.nsw.gov.au](mailto:mail@fairfieldcity.nsw.gov.au)

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