

FAIRFIELD CONVERSATIONS - ACTION PLAN

THIS ACTION PLAN HAS BEEN DEVELOPED
FROM THE FAIRFIELD CONVERSATIONS HELD
IN MAY/JUNE 2021.

FAIRFIELD CONVERSATIONS 2021

“The Sector” – services (Community Agencies – NGOs, Charities) working to support residents of Fairfield. For the purposes of this document, the sector is everyone other than Council

1. Strengthening Collaboration –workers and organisations feel connected, complement, and create synergies for the benefit of the community.

Objective	Actions	Time Frame	Responsibility / Lead agency
Promote collaboration across the sector	<ul style="list-style-type: none"> • Develop a list of all interagencies and networks and their convenors and publish list on Fairfield Conversations website • Organise an annual convenor meeting to look at cross collaboration on relevant issues • Promote collaboration between organisation’s seeking funding through Council’s Grants Programs • Develop a case study on best practice collaboration projects completed in the sector and make available on Fairfield Conversations website • Establish a standing agenda item for each Interagency or network to identify emerging issues to feedback to Fairfield Conversations 	Ongoing	Fairfield City Council (FCC)
Provide opportunities for services to meet and discuss changing circumstances and provide flexible responses	<ul style="list-style-type: none"> • Convene smaller Fairfield Conversations as required to respond to local issues, emerging needs or identify best practice e.g. DIAP consultations 	Within 12 months	FCC and the sector
Provide training for the sector in working collaboratively	<ul style="list-style-type: none"> • Run Collaboration training as part of Council’s Community Impact project 	Within 12 months	FCC



Objective	Actions	Time Frame	Responsibility / Lead agency
Identify and work more collaboratively with community leaders	<ul style="list-style-type: none">• Include community and cultural leaders in discussion on issues impacting the sector• Maintain a database of community and cultural leaders• Establish ongoing relationships with Sector leaders	Ongoing	FCC and services – Refer to interagencies for more input



Image: Fairfield City Council, Summit Workshop Participation

2. Attracting Funding – Services can articulate the needs of the community and funding bodies are responsive to these needs.

Objective	Actions	Time Frame	Responsibility / Lead agency
Advocate to state and federal governments to ensure service levels in Fairfield LGA meet community need	<ul style="list-style-type: none"> • Build on the work achieved with the Settlement Action Plan • Councils Social Planning and Advocacy team continue to respond to Government requests for submissions and report findings to the sector on Fairfield Conversations Website • Work collaboratively across the sector to raise issues with local elected representatives for both state and federal government • Liaise with internal stakeholders to embed findings of Fairfield Conversations in Council's programs and services 	Ongoing	FCC
Promote the unique needs of Fairfield to funding bodies	<ul style="list-style-type: none"> • Continue to build on the work achieved with the Settlement Action Plan • Raise the unique issues for Fairfield at all planning forums • Work with the sector to develop case studies that outline the unique stories of Fairfield • Identified areas of need sent to relevant funding bodies – e.g send Fairfield Conversations findings • Work collaboratively with the sector to apply for grant applications 	Ongoing	FCC and the sector
Review FCC Community Development Grants Program	<ul style="list-style-type: none"> • Review Council's Community Development Grants Program to determine suitability of funding levels 	Within 12 months	FCC
Provide assistance to navigate internal approval processes and administrative barriers for community events and activities.	<ul style="list-style-type: none"> • Develop a 'how to' guide for small activities in public areas (i.e busking, info stalls) and gaining approvals for events • Incorporate event approvals and requirements into Council's Quality Management System • Liaise with stakeholders across community and local government to explore affordable insurance options for emerging groups 	Within 12 months	FCC

Objective	Actions	Time Frame	Responsibility / Lead agency
Develop grant writing training for the sector	<ul style="list-style-type: none"> Run grant writing workshops for the sector as part of the community impact project 	By December 2021	FCC
Increase information and access to grant funding opportunities available to the sector	<ul style="list-style-type: none"> Convey information on funding opportunities through the Fairfield Conversations Website Promote Community Connect to the sector 	By December 2021	FCC
Advocate for more open and transparent funding processes by State and Federal government bodies	<ul style="list-style-type: none"> Develop relationships with funding bodies Develop a code of practice for funded organisations 	Within 12 months	FCC and the sector



Image: Fairfield City Council, Summit Workshop Participation

3. Enhancing Service Provision – Organisations have increased capacity to provide appropriate services to the community

Objective	Actions	Time Frame	Responsibility / Lead agency
Enhance awareness of community support services	<ul style="list-style-type: none"> • Develop an Emergency Services Support card • Update Community Services Directory and database • Ensure all community information is accessible to all • Promote and support 'Ask Izzy' 	Ongoing	FCC
Develop a project that increases GP awareness of local community services	<ul style="list-style-type: none"> • Work with GPs on social prescribing project • Inform GPs on services (through newsletters) 	Ongoing	FCC
Consider opportunities to showcase services for the benefit of other service providers	<ul style="list-style-type: none"> • Identify what expos currently occur or have occurred • Explore the feasibility of a road show or expo to promote services across different networks 	Within two years	FCC, Interagency, Community organisation's
Upskill staff across the sector to meet changing needs	<ul style="list-style-type: none"> • Identify training needs of the sector • Identify training providers • Build training options into the Community Impact project • Promote available training through Community Connect and Fairfield Conversations Webpage 	Ongoing	FCC and the sector to work with training providers to bring training options to our community



4. Inclusive and Accessible – Spaces are accessible, well utilised and the need for new spaces is articulated.

Objective	Actions	Time Frame	Responsibility / Lead agency
Implement the findings of the FCC Community Facilities and Open Space needs study	<ul style="list-style-type: none"> Finalise Community facilities strategy and develop implementation plan 	Ongoing	FCC
Research into safe space needs for diverse population	<ul style="list-style-type: none"> Work with the sector to identify safe space needs – Could be a smaller Fairfield Conversation 	Within two years	The sector
Ensure Council facilities are accessible	<ul style="list-style-type: none"> Continue access and compliance audits of Council facilities (community centres and amenities buildings) Develop DIAP plan 2022 – 2026 Promote Zero Barriers project Ensure Council Website is accessible 	Ongoing	FCC
Identify translating and interpreting needs for community agencies	<ul style="list-style-type: none"> Research translations need and current provision of translation services Explore options for a local translation service (possibly social enterprise) 	Within two years	FCC and sector



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