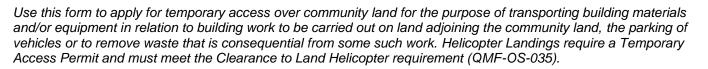
Quality Management – Asset Management (Open Space)

QMF-OS-032 Temporary Access Permit over Community Land (Open Space)



Permits must be held on site and produced upon the demand of a Council Officer.

Lodgement and Fees

Councils Customer Service Centre Attention: Open Space Co-ordinator 86 Avoca Road, Wakeley NSW 2176 or email mail@fairfieldcity.nsw.gov.au

Fees are applied as per Fairfield City Council's Fees and Charges and include:

٠	Application Fee		(261)	\$320				
٠	Daily Occupation Fee		(261)	\$130 per day				
٠	Damage Deposit Bond (refundable)	*192	(182)	\$670				
٠	Key Deposit Bond (refundable)	*192	(182)	\$100				
	*Authority/Trust Codes							
Total Charges				\$				

Applicants are to provide in addition to the completed Application Form:

- An Access Plan including proposed methods to protect identified assets and maintaining any existing access provisions for pedestrian use etc.
- Documentation to include the provision of materials (type and estimated quantity), type of equipment to be used including the number of movements and duration of activities, project outline (details of works) days and hours of works, notification for commencement of work, timeframe and completion of work.
- WHS compliance pursuant to the WHS 2011 Act including controls such as identification of hazards, Safe Work Method Statements.
- Public Liability Insurance Cover Copy of Certificate of Currency (\$10 million cover to indemnify Council). If
 access is proposed over Crown Land the Minister for the Department of Land and Water Conservation will also
 have to be indemnified.
- Traffic Control Plan (where applicable).
- Sediment and Erosion Control Plan (where applicable).

Breaches:

- No work on Council owned or managed land without Council approval.
- Access to Council or Crown Land is not permitted during or after extended wet weather in line with Councils advice on the open or closed status of its Parks and Sports fields.
- Upon completion of the work and advice to Council's Open Space Coordinator, a final inspection will confirm the release of the damage deposit/key bond (with any deductions for damage). If any damage costs exceed the bond an account may be sent to recover the remainder. Failure to pay may result in referral of the matter to a debt recovery agent.

Celebrating divers

Quality Manage	11	
QMF-OS-032	Temporary Access Permit over Community Land (Open Space)	FairfieldCity Celebrating diversity

COUNCIL USE ONLY				
Approved	Comments		Authorising Officer and Date	
🗌 Yes	Key Deposit	🗌 Yes 🗌 No	Name	
🗌 No	Bond	🗌 Yes 🗌 No	Date	
	Key Issued	Key Returned		

APPLICANT DETAILS							
Title:	Mr 🗌	Mrs 🗌	Miss	Ms 🗌	Other		
Name:	Name:						
	Surname			Given N	ames		
Compan	y Name	:					
ABN:							
Postal Address:							
				F	ost Code	:	
Phone (I	B) ()		F	ax:()	
Phone (I	H) ()	Mobile:				
Email:							

YOUR CONTRACTOR OR CONSULTANT. In case we need to discuss technical issues.

Name:	
Company Name:	
Phone (B) ()	Fax: ()
Phone (H) ()	Mobile:

LOCATION AND TITLE DESCRIPTION OF THE PROPERTY					
Site:	Street No:				
Street:					
Suburb:					
Lot(s):	Section:	Deposited Plan:			

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QMF-OS-032	Temporary Access Permit over Community Land (Open Space)	FairfieldCity Celebrating diversity

TYPE OF ACTIVITY

Swimming pool construction

Landscaping

Other building works

Removal of trees

Transporting building materials

Other, please specify:

TOTAL COST OF WORK ASSOCIATED WITH THE TYPE OF ACTIVITY

DETAILED DESCRIPTION OF PROPOSED ROUTE AND SITE PLAN Scale: 1:100 Attach plan if insufficient space provided.

Quality Management – Asset Management (Open Space)	
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from

QMF-OS-032

Temporary Access Permit over Community Land (Open Space)



TOTAL COST OF WORK

A copy of your Public Liability Insurance policy must accompany this application (minimum cover \$10 million for any claim and \$20 million where heavy equipment ie. cranes or trucks are involved). Council shall be named on the policy indemnifying it against claims.

DURATION OF ACCESS

Temporary Access

HOURS OF USE Day only from Day and Evening from pm to pm am to pm Weekdays only from Weekends only from am to am to pm pm 7 Days from pm 7 Days from am to am to pm

to

APPLICANT'S DECLARATION

If the applicant is a company or owner's association, this section must be signed in accordance with the S127 of the Corporations Act 2001.

I,

apply for temporary access over Council's community land.

I declare that all the information supplied is true and correct. I also understand that:

- If incomplete, the application will not be accepted.
- The conditions of the Access Permit must be observed and payment of any damages associated with this work is agreed.

Applicant Signature

Date

PRIVACY POLICY

- Information provided in this application will enable the application to be assessed by the consent authority and any relevant State agency.
- If adequate information is not provided, the application may not be accepted.
- The application will also be kept in a register by Council that can be viewed by the public, at any time.
- Corporately filed by Council Objective Reference: 19/28543 Temporary Access Permits

Please contact Council if the information provided in this application changes or is incorrect.