

# Ordinary Council



## DRAFT MINUTES

**DATE OF MEETING:** 26 September 2023

**LOCATION:** Council Chambers

**TIME:** 7.04pm

**MEETING 1552**

Administration Centre Wakeley

**MINUTES OF THE MEETING OF COUNCIL OF THE CITY OF FAIRFIELD HELD IN THE COUNCIL CHAMBERS AT THE ADMINISTRATION CENTRE, AVOCA ROAD WAKELEY ON 26 SEPTEMBER 2023 AT 7.04PM.**

**PRESENT:**

His Worship Mayor Carbone (Chairperson).

Councillors Barcha, Barkho, Karajcic, Lam, Lazar, Le, Ly, Mijatovic, Morvillo, Rohan and C Saliba.

Also in attendance were the General Manager, Executive Director and Chief Financial Officer, Director City Assets, Director City Delivery, Director City Development, Director City Living, Director City Planning, Executive Manager, Windows Administrator, ICT Procurement, Licensing & SOE Technician, Civic Attendant and Committee Clerk (P Violi).

**National Anthem**

All present, stood for the National Anthem.

**Webcast Announcement**

In opening the meeting, the Chairperson advised that the meeting is being livestreamed on Council's website and all present should refrain from making any defamatory statements.

**Acknowledgement of Country**

The Chairperson acknowledged the Cabrogal of the Darug nation, the traditional custodians of the land upon which the meeting was held. He acknowledged their elders, past and present, and other Aboriginal people present.

**Prayer**

The Prayer was read by Councillor Ly.

**APOLOGIES AND LEAVE OF ABSENCE**

An apology was tendered and Leave of Absence requested on behalf of Councillor M Saliba.

**MOTION:** (C Saliba/Mijatovic)

That the apology tendered on behalf of Councillor M Saliba be accepted and leave be granted.

**CARRIED UNANIMOUSLY**

## REMOTE MEETING ATTENDANCE

The Chairperson confirmed that no applications were received to participate remotely via audio-visual link.

## CONFIRMATION OF MINUTES

**MOTION:** (C Saliba/Lazar)

That the Minutes of the Ordinary Council meeting held on 22 August 2023, Outcomes Committee meeting held on 12 September 2023 and Services Committee meeting held on 12 September 2023 be confirmed.

**CARRIED UNANIMOUSLY**

## MAYORAL MINUTES

### Community Volunteer Fund

At the September 2023 Services Committee meeting, Council resolved to make a donation to Wetherill Park Knitting Group.

The Wetherill Park Knitting Group will receive \$500.00 towards the purchase of wool and knitting equipment for their Wrap with Love project. The project will provide many blankets to be donated to those in need across the local community.

The Wrap with Love Project started in 1992 and for the past 30 years has provided more than 300,000 blankets to people in need across 75 countries.

The Wetherill Park Knitting Group is a non-profit organisation, that has been running for the past 10 years and assists with the distribution of blankets and teddy bears to disadvantaged people. The group has also donated blankets and teddy bears to Fairfield Hospital and Smithfield Fire Station.

Councillors, please join me in welcoming Suzanne Astill and Jeanette Pittas to receive their donation.

**MOTION:** (Morvillo/Lazar)

That the Mayoral Minute be received and noted.

**CARRIED UNANIMOUSLY**

### Mayoral Donation Fund

At the September Services Committee Meeting, Council resolved to make a donation to Fairfield City Art Society from the Mayoral Donations Fund.

Fairfield City Art Society will receive \$500.00 towards the prize pool for their 30th Fairfield Art Prize Annual Exhibition being held at Club Marconi from 29 October to 12 November 2023.

Fairfield City Art Society was formed in 1961 and is a not-for-profit, multicultural, visual arts and local group.

Councillors, please join me in welcoming Ron and Leane Stitzinger to receive their donation.

**MOTION:** (Barkho/Mijatovic)

That the Mayoral Minute be received and noted.

**CARRIED**

Mayoral Community Benefit Fund

At the September 2023 Services Committee meeting, Council resolved to make a donation of \$1000 each to Ladies Like to Lunch and Philippine Australian Sports and Culture from the Mayoral Community Benefit Fund.

Ladies Like to Lunch will use the donation toward their Pink Ribbon Luncheon event being held at Abbotsbury and Philippine Australian Sports and Culture will use their donation toward their 33<sup>rd</sup> Grand Philippine Fiesta Kultura Festival being held at Fairfield Showground on Sunday 1 October.

The Pink Ribbon Luncheon will raise awareness and funds for women's cancer in Southwest Sydney communities, in particular towards the Liverpool Cancer Therapy Centre which supports the Fairfield City community.

The Grand Philippine Fiesta Kultura Festival is arguably the largest Filipino community gathering outside of the Philippines and often attracts more than 25,000 visitors. It has been held at Fairfield Showground for the last 14 years.

Councillors, please join me in welcoming Grace Newcombe and Antoinette Sulfaro from Ladies Like to Lunch and Jose Elizes from Philippine Australian Sports and Culture to receive their donations.

**MOTION:** (Barkho/Le)

That the Mayoral Minute be received and noted.

**CARRIED**

Fabulous Fairfield

Council's Fabulous Fairfield Program acknowledges the City's residents' hard work in growing and maintaining outstanding gardens that add to the environmental quality and visual beauty of our City's streetscapes. The warm spring weather was welcomed by our keen gardeners as they presented lively garden displays that bring interest, colour and a sense of pride to their neighbourhoods.

This month's winning gardens feature vibrant landscape designs with well-manicured lawns, ornamental hedging, topiary and seasonal spring blooms.

Tonight, we congratulate the September 2023 Fabulous Fairfield award recipients from Bonnyrigg, Edensor Park, Mount Pritchard, St Johns Park and Wakeley.

Our Fabulous Fairfield winners will receive potted plants prepared by the Fairfield Community Nursery volunteers, who are based at our Nalawala Sustainability Hub. They also receive a small financial contribution to assist in the upkeep of their gardens which their neighbours also enjoy.

Councillors, please join me in congratulating the winners of the Fabulous Fairfield awards.

**MOTION:** (Barkho/Lazar)

That the Mayoral Minute be received and noted.

**CARRIED UNANIMOUSLY**

### **QUESTIONS TO THE MAYOR**

There were no questions to the Mayor for this meeting.

### **ELECTION AND COMMITTEE MEMBERSHIP**

- 1: Election of Deputy Mayor for ensuing 12 month Term  
File Number: 10/02821

**MOTION:** (Le/Karajcic)

That:

1. Council elect a Deputy Mayor in accordance with Section 231 of the Local Government Act for the ensuing 12 months.
2. In the event that there is more than 1 candidate, the method of voting for the election of Deputy Mayor be by Open Voting in accordance with Schedule 7 of the Local Government (General) Regulation 2021.
3. The Office of Local Government (OLG), Local Government NSW (LGNSW) and key industry bodies and organisations be advised of the election result.
4. Neighbouring councils be advised of the election result.

**CARRIED UNANIMOUSLY**

The position of Deputy Mayor being vacant, the Mayor asked the General Manager to conduct the election proceeding as the Returning Officer.

**Mayor Carbone vacated (7.23pm) the Chair for the election proceedings.**

The General Manager called for nominations. The General Manager received 1 nomination and asked if there were any other nominations and there were none.

The following nomination was declared by the General Manager to have been received and to be in order:

- Councillor C Saliba nominated in writing by Mayor Carbone and Councillor Barkho and accepted in writing by Councillor C Saliba.

There being only 1 nomination, the General Manager **DECLARED** Councillor C Saliba **DULY ELECTED** unopposed to the office of Deputy Mayor for 2023/24.

**Mayor Carbone resumed (7.24pm) the Chair.**

**Councillor C Saliba addressed the Council, thanking the Mayor, fellow Councillors and Council staff for their support and congratulating former Deputy Mayor, Councillor Barkho on his successful year as Deputy Mayor.**

**Mayor Carbone thanked Councillor Barkho for his contribution over the last 12 months as Deputy Mayor and welcomed Councillor C Saliba as Deputy Mayor.**

- 2: Council Meetings, Committee Meetings and the Functions, Delegations and Membership of Committees  
File Number: 17/23536

**MOTION:** (C Saliba/Barkho)

That:

**Quorum and Casting Vote**

1. Pursuant to Clause 368(1) of the Local Government Act 1993 the quorum for a meeting of the Council be as follows:

Ordinary Council	7
Extraordinary Council	7
2. Pursuant to Clause 20.4 of the Code of Meeting Practice the quorum for Council's Committees be as follows:

Outcomes Committee	2
Services Committee	2
Sister City Committee	2
Traffic Committee	2
3. It be noted that the respective Committee may decide (under Clause 370(2) of the Local Government Act 1993 and Clause 20.16 of the Code of Meeting Practice) that the Chairperson is to have a casting vote in addition to an original vote.

**Dates and Starting times of Council Meetings and Committee Meetings**

4. Ordinary meetings of Council be held on the fourth Tuesday of each Month and the starting time for such meetings be 7.00pm or such other times as Council may fix from time to time.
5. Outcomes and Services Committee meetings be held at 6.30pm on the second Tuesday of each month or such other time the Committee may fix from time to time.
6. Traffic Committee meetings be held every second month at 2.30pm on the second Monday of that month or such other time the Committee may fix from time to time.
7. The Sister City Committee meetings be held on an “as required” basis at 6.30pm prior to the Outcomes and Services Committee meetings.

**Fixing Meeting Place of Council Meetings**

8. Unless otherwise notified the:
  - 8.1. Council meetings be held in the Council Chambers at the Council Administration Centre, Avoca Road Wakeley.
  - 8.2. Outcomes Committee meetings be held in the Staff Lunch Room at the Council Administration Centre, Avoca Road Wakeley.
  - 8.3. Services Committee meetings be held in the Committee Rooms at the Council Administration Centre, Avoca Road Wakeley.
  - 8.4. Traffic Committee meetings be held in the Committee Rooms at the Council Administration Centre, Avoca Road Wakeley.
  - 8.5. Sister City Committee meetings be held in the Staff Lunch Room at the Council Administration Centre, Avoca Road Wakeley.

**Delegations to Committees**

9. The Outcomes, Services, Traffic and Sister City Committees be delegated authority under Section 377 of the Local Government Act 1993 to exercise all those functions of Council specified below, with the exception of those functions specifically precluded under Section 377 of the Local Government Act 1993.

**Note: Pursuant to Clause 20.3 of the Code of Meeting Practice, the Mayor will be a member of all Committees.**

**CARRIED UNANIMOUSLY**

**Outcomes Committee**

**MOTION:** (C Saliba/Karajcic)

10. Council determine that the functions of the Outcomes Committee be those set out below:

To develop the policies, priorities, plans and strategic direction in achieving the Community's vision as expressed in the Fairfield City Plan through implementation of the Delivery Program.

**CARRIED UNANIMOUSLY**

**MOTION:** (C Saliba/Karajcic)

11. The following 6 Councillors be appointed to the Outcomes Committee:

Councillor Barkho  
Councillor Karajcic  
Councillor Le (Chairperson)  
Councillor Ly  
Councillor Rohan  
Councillor M Saliba

**CARRIED UNANIMOUSLY**

**Services Committee**

**MOTION:** (C Saliba/Mijatovic)

12. Council determine that the functions of the Services Committee be those set out below:

To implement and review the operational activities within Council's strategic directions as expressed in the Operational Plan.

13. The following 6 Councillors be appointed to the Services Committee:

Councillor Barcha  
Councillor Lam  
Councillor Lazar  
Councillor Mijatovic  
Councillor Morvillo  
Councillor C Saliba (Chairperson)

**CARRIED UNANIMOUSLY**

**Traffic Committee**

**MOTION:** (C Saliba/Mijatovic)

14. Council determine that the functions of the Traffic Committee are those set out below:



Consider those matters relating to Council's functions under the Roads Act 1993 and the regulations made, those matters relating to Council's functions in respect to public roads under the Local Government Act 1993, and those matters contained in the Roads and Maritime Services' (RMS) Delegation to Councils - Regulation of Traffic dated 31 October 2011.

15. The following Councillors be appointed to the Traffic Committee.

Councillor Barkho  
Councillor Karajcic  
Councillor Rohan  
Councillor C Saliba (Chairperson)

16. If at any meeting of the Traffic Committee there is not a quorum present at the appointed time for the meeting, then any agenda items to be determined by that Committee at that meeting, relating to or arising under the said delegation to Council by the RMS dated 31 October 2011, must be referred to the next meeting of Council's Services Committee for determination.
17. Pursuant to the delegation to Council by the RMS dated 31 October 2011, the Councillor(s) who together comprise Council's Traffic Committee or Services Committee are sub-delegates, able to exercise the delegation of the functions of the RMS within the specified limitations.

### **CARRIED UNANIMOUSLY**

#### **Sister City Committee**

**MOTION:** (C Saliba/Karajcic)

18. Council determine that the functions of the Sister City Committee be those set out below:

To encourage friendships between the people of Fairfield City and its Sister Cities.

To promote international understanding and provide opportunities for residents to experience the culture of the Sister Cities so that they develop greater awareness, tolerance and understanding of other cultures.

To give young people the opportunity to develop leadership skills and experience different cultures.

To develop business and economic relationships between the Sister Cities and Fairfield so the City and community benefit financially.

19. The following Councillors be appointed to the Sister City Committee:

Councillor Barcha  
Councillor Lam (Chairperson)  
Councillor Lazar  
Councillor Le

Councillor Ly  
Councillor Mijatovic  
Councillor M Saliba

**CARRIED UNANIMOUSLY**

**MOTION:** (C Saliba/Morvillo)

20. The Mayor be the Chairperson of each Committee (Clause 20.11 of the Code of Meeting Practice) and where the Mayor is unwilling or unable to do so, chairing of Committees be as follows:

Outcomes Committee	Councillor Le
Services Committee	Councillor C Saliba
Sister City Committee	Councillor Lam
Traffic Committee	Councillor C Saliba

**CARRIED UNANIMOUSLY**

- 3: Determination of Membership of Advisory Committees, Working Groups and Community Organisations  
File Number: 09/01106

That Council appoint Councillors and a Chairperson (where required) to the following Committees, organisations and Boards for the defined term of appointment:

**Aboriginal Advisory Committee**

**MOTION:** (C Saliba/Barkho)

1. The members of the Aboriginal Advisory Committee be:  
  
Mayor Carbone  
Councillor Lazar
2. The Terms of Reference (Attachment A of the report) for the Aboriginal Advisory Committee be adopted.

**Note: The Chairperson of the Aboriginal Advisory Committee will be nominated by the Committee.**

**CARRIED UNANIMOUSLY**

**Arts Advisory Committee**

**MOTION:** (C Saliba/Mijatovic)

3. The members of the Arts Advisory Committee be:

Mayor Carbone  
Councillor Ly  
Councillor Mijatovic  
Councillor M Saliba (Chairperson)

4. The Terms of Reference (Attachment B of the report) for the Arts Advisory Committee be adopted.

**CARRIED UNANIMOUSLY**

**Audit, Risk and Improvement Committee**

**MOTION:** (C Saliba/Mijatovic)

5. Membership of the Audit, Risk and Improvement Committee be confirmed.

**CARRIED UNANIMOUSLY**

**Australia Day Community Awards Committee**

**MOTION:** (C Saliba/Mijatovic)

6. The members of the Australia Day Community Awards Committee be:

Mayor Carbone  
Councillor Le  
Councillor Mijatovic  
Councillor Morvillo  
Councillor M Saliba (Chairperson)

7. The other members of the Australia Day Community Awards Committee be:

Editors of community language media  
Current Citizen of the Year  
Current Young Citizen of the Year  
Current Sports Achiever of the Year  
Current Fairfield City Volunteer of the Year  
Any other member as determined by the Committee

8. The Terms of Reference (Attachment C of the report) for the Australia Day Community Awards Committee be adopted.

**Note: The Chairperson of the Australia Day Community Awards Committee is the Mayor.**

**CARRIED UNANIMOUSLY**

**Bonnyrigg Town Centre Committee**

**MOTION:** (C Saliba/Mijatovic)

9. The members of the Bonnyrigg Town Centre Committee be:

Mayor Carbone  
Councillor Barcha  
Councillor Lam (Chairperson)  
Councillor Mijatovic  
Councillor M Saliba

10. The Terms of Reference (Attachment D of the report) for the Bonnyrigg Town Centre Committee be adopted

**CARRIED UNANIMOUSLY**

**Capture Fairfield Visual Arts and Photography Competition Committee**

**MOTION:** (C Saliba/Barkho)

11. The members of the Capture Fairfield Visual Arts and Photography Competition Committee be:

Mayor Carbone  
Councillor Lazar  
Councillor Le  
Councillor M Saliba (Chairperson)

12. The Terms of Reference (Attachment E of the report) for the Capture Fairfield Visual Arts and Photography Competition Committee be adopted.

**CARRIED UNANIMOUSLY**

**Cumberland Bush Fire Management Committee**

**MOTION:** (C Saliba/Mijatovic)

13. The member of the Cumberland Bush Fire Management Committee be:

Councillor Mijatovic

**CARRIED UNANIMOUSLY**

**Fairfield City Community Business Hub Liaison Committee**

**MOTION:** (C Saliba/Barkho)

14. The members of the Fairfield City Community Business Hub Liaison Committee be:

Mayor Carbone  
Councillor Barkho (Chairperson)  
Councillor Lam  
Councillor Lazar  
Councillor Morvillo  
Councillor M Saliba

15. The Terms of Reference (Attachment F of the report) for the Fairfield City Community Business Hub Liaison Committee be adopted.

**CARRIED UNANIMOUSLY**

**Fairfield City Women's Day Award Committee**

**MOTION:** (C Saliba/Barkho)

16. The members of the Fairfield City Women's Day Award Committee be extended to September 2024 in accordance with the Terms of Reference adopted in September 2022:

Mayor Carbone  
Councillor Lazar  
Councillor Le (Chairperson)  
Councillor M Saliba

**Fairfield Floodplain Management Committee**

17. The members of the Fairfield Floodplain Management Committee be:

Councillor Barcha  
Councillor Lam (Chairperson)  
Councillor Rohan

18. The Terms of Reference (Attachment G of the report) for the Fairfield Floodplain Management Committee be adopted.

**CARRIED UNANIMOUSLY**

**Fairfield Health Partnership**

**MOTION:** (C Saliba/Morvillo)

19. Membership of the Fairfield Health Partnership be noted as the Mayor and the General Manager.

**CARRIED UNANIMOUSLY**

**Fairfield Local Planning Panel**

**MOTION:** (C Saliba/Barkho)

20. The membership of the Fairfield Local Planning Panel be noted.

**CARRIED UNANIMOUSLY**

**Floodplain Management Australia (FMA)**

**MOTION:** (C Saliba/Morvillo)

21. The member of the Floodplain Management Australia be:

Councillor Barcha

**CARRIED UNANIMOUSLY**

**Georges Riverkeeper**

**MOTION:** (C Saliba/Morvillo)

22. The member of the Georges Riverkeeper Committee be:

Councillor Barcha

Councillor Lam

Councillor Lazar

**CARRIED UNANIMOUSLY**

**Local Emergency Management Committee (LEMC)**

**MOTION:** (C Saliba/Morvillo)

23. It be noted that Council's representatives on the Local Emergency Management Committee are:

- Chairperson – General Manager
- Deputy Chairperson – Director City Delivery
- Local Emergency Management Officer (LEMO) – Group Manager City Projects
- Deputy LEMO – Emergency Management Co-ordinator

24. The members of the Local Emergency Management Committee be:

Mayor Carbone

Councillor Barcha

Councillor Barkho

**CARRIED UNANIMOUSLY**

**Mayors' Crime Prevention Reference Group**

**MOTION:** (C Saliba/Morvillo)

25. The members of the Mayors' Crime Prevention Reference Group be:

Mayor Carbone (Chairperson)  
Councillor Barkho  
Councillor Karajcic  
Councillor Lazar  
Councillor Le

26. The Terms of Reference (Attachment H of the report) for the Mayors' Crime Prevention Reference Group be adopted.

**Note: The Chairperson of the Mayors' Crime Prevention Reference Group is the Mayor.**

**CARRIED UNANIMOUSLY**

**Mayors' Youth Achievement Awards Committee**

**MOTION:** (C Saliba/Morvillo)

27. The members of the Mayors' Youth Achievement Awards Committee be:

Mayor Carbone  
Councillor Lam (Chairperson)  
Councillor Le  
Councillor Mijatovic

28. The Terms of Reference (Attachment I of the report) for the Mayors' Youth Achievement Awards Committee be adopted.

**Note: The Chairperson of the Mayors' Youth Achievement Awards Committee is the Mayor.**

**CARRIED UNANIMOUSLY**

**Multicultural Advisory Committee**

**MOTION:** (C Saliba/Morvillo)

29. The members of the Multicultural Advisory Committee be:

Mayor Carbone  
Councillor Lazar  
Councillor Le  
Councillor Mijatovic (Chairperson)

30. The Terms of Reference (Attachment J of the report) for the Multicultural Advisory Committee be adopted.

**Note: The Chairperson of the Multicultural Committee is the Mayor.**

**CARRIED UNANIMOUSLY**

**NSW Public Libraries Association Inc. (NSWPLA)**

**MOTION:** (C Saliba/Morvillo)

31. The member of the NSW Public Libraries Association Inc. be:

Councillor Lazar

32. It be noted that Council's staff representative to the NSW Public Libraries Association Inc. is the Manager Libraries and Museum.

**CARRIED**

**Performance Review Committee**

**MOTION:** (C Saliba/Morvillo)

33. The members of the Performance Review Committee be:

Mayor Carbone  
Councillor Barcha  
Councillor Barkho (Chairperson)  
Councillor Karajcic  
Councillor Lam  
Councillor Lazar  
Councillor Le  
Councillor Ly  
Councillor Mijatovic  
Councillor Morvillo  
Councillor Rohan  
Councillor C Saliba  
Councillor M Saliba

**CARRIED UNANIMOUSLY**

**Smithfield-Wetherill Park Discussion Group**

**MOTION:** (C Saliba/Mijatovic)

34. The Smithfield-Wetherill Park Discussion Group be expanded to a City wide discussion group and Council Officers provide a further report on the revised Terms of Reference.

35. The members of the Smithfield-Wetherill Park Discussion Group be extended to September 2024 in accordance with the Terms of Reference adopted in September 2022:



Mayor Carbone  
Councillor Barcha  
Councillor Barkho  
Councillor Mijatovic  
Councillor Morvillo (Chairperson)  
Councillor M Saliba

**CARRIED UNANIMOUSLY**

**Sport and Recreation Advisory Group**

**MOTION:** (C Saliba/Mijatovic)

36. The members of the Sports and Recreation Advisory Group be:

Mayor Carbone  
Councillor Mijatovic (Chairperson)

37. The Terms of Reference (Attachment K of the report) for the Sports and Recreation Advisory Group be adopted

**CARRIED**

**Sydney Metropolitan Mayors Association**

**MOTION:** (C Saliba/Lazar)

38. Membership of the Sydney Metropolitan Mayors Association be noted as the Mayor.

**CARRIED UNANIMOUSLY**

**Sydney Western City Planning Panel (SWCPP)**

**MOTION:** (C Saliba/Barkho)

39. It be noted that Council's staff representatives to the Sydney Western City Planning Panel are:

- Manager Strategic Land Use Planning
- Director City Planning (Alternative) or other alternate as nominated by the General Manager

40. The Councillor representatives to the SWCPP for the period October 2022 to September 2024 are:

Councillor Lam  
Councillor Morvillo  
Councillor Barcha (alternate)  
Councillor M Saliba (alternate)

41. It be noted that Councillor representatives to the SWCPP for the period October 2022 to September 2024 be paid \$600.00 for each day they are required to attend as a member of the Panel.

**CARRIED UNANIMOUSLY**

**Western Sydney Academy of Sport (WSAS) Council Advisory Forum**

**MOTION:** (C Saliba/Morvillo)

42. The member of the Western Sydney Academy of Sport Council Advisory Forum be:  
Councillor Lam

**CARRIED UNANIMOUSLY**

**Youth Advisory Committee**

**MOTION:** (C Saliba/Lazar)

43. The members of the Youth Advisory Committee be:  
Mayor Carbone  
Councillor Lam  
Councillor Mijatovic  
Councillor M Saliba
44. The Terms of Reference (Attachment L of the report) for the Youth Advisory Committee be adopted.

**Note: The Chairperson of the Youth Advisory Committee is a member of Youth Advisory Committee, rotated on a monthly basis.**

**CARRIED UNANIMOUSLY**

**Chairing of Advisory Committees, Working Groups and Community Organisations**

**MOTION:** (C Saliba/Morvillo)

45. The Mayor be the Chairperson of each Committee (Clause 20.11 of Council's Code of Meeting Practice) of the Council and where the Mayor is unwilling or unable to do so, chairing of Committees be as follows:
- |   |                       |
|---|-----------------------|
| Arts Advisory Committee   | - Councillor M Saliba |
| Australia Day Community Awards Committee                            | - Councillor M Saliba |
| Bonnyrigg Town Centre Committee                                     | - Councillor Lam      |
| Capture Fairfield Visual Arts and Photography Competition Committee | - Councillor M Saliba |
| Fairfield City Community Business Hub Liaison Committee             | - Councillor Barkho   |
| Fairfield City Women's Day Award Committee                          | - Councillor Le       |
| Fairfield Floodplain Management Committee                           | - Councillor Lam      |

Mayors' Youth Achievement Award Committee  
Multicultural Advisory Committee  
Performance Review Committee  
Smithfield-Wetherill Park Discussion Group  
Sport and Recreation Advisory Group

- Councillor Lam  
- Councillor Mijatovic  
- Councillor Barkho  
- Councillor Morvillo  
- Councillor Mijatovic

**CARRIED UNANIMOUSLY**

**REPORT BY CHAIRPERSON OF THE OUTCOMES COMMITTEE - 12 SEPTEMBER 2023**

- 83: NSW Small Business Month Grant Program - October 2023  
File Number: 23/19304

**MOTION:** (Le/Karajcic)

That the grant of two thousand five hundred dollars (\$2,500.00 excluding GST) offered by the NSW Government as part of the Small Business Month Grant Program be accepted into the 2023-2024 Operational Plan and its expenditure for that purpose, be voted.

**CARRIED UNANIMOUSLY**

- 84: Heritage Grants Program 2023-2024 - Additional Funding Allocation  
File Number: 23/08768

**A Confidential Memorandum was circulated by the Strategic Planner (K Ven) to Councillors prior to the meeting providing further information on this matter.**

Councillor	Type of Interest	Nature of Interest	Action Taken/ Explanation Given
Carbone	Non Pecuniary Not Significant	As I know people that own a heritage property but neither did they apply for the grant or receive any grant funding.	This will not influence my decision.

**MOTION:** (Le/Barcha)

That Council endorse the allocation of a heritage grant from the 2023-2024 budget to the value of five thousand dollars (\$5,000.00) for 63 Wolseley Street Fairfield to re-paint the façade, external sides and rear of the dwelling in a colour scheme agreed to by Council's Heritage Advisor.

**CARRIED UNANIMOUSLY**

- 85: Major Projects Update - August 2023  
File Number: 17/17730 and 17/22902

**MOTION:** (Le/Barkho)

That:

1. The budget allocation of nine hundred and sixty thousand dollars (\$960,000.00) from Developer Contributions to IN22765 Bareena Park and IN22764 Fairfield Heights be returned to Developer Contributions.
2. The budgeted expenditure of six hundred and thirty thousand dollars (\$630,000.00) for SP24913 Regional Indoor Multicultural and Sporting Complex from General Funds be voted from Developer Contributions.
3. Council vote five hundred thousand dollars (\$500,000.00) from General Funds into the 2023-2024 Operational Plan for expenditure on MPLPER2405 Fairfield Leisure Centre 50m Pool and Filtration System Upgrade.
4. Council vote one hundred and thirty thousand dollars (\$130,000.00) from General Funds for expenditure on MPOSR2329 Rosford Reserve Playground Renewal including Signage.

**CARRIED UNANIMOUSLY**

**86: SUBJECT:** Planning Proposal - 869-898 Woodville Road and 15 Hilwa Street Villawood  
**Premises:** 896-898 Woodville Road and 15 Hilwa Street Villawood  
**Applicant:** dmps Consultants  
**Owner:** ABA Square Pty Ltd  
**Zoning:** E1 – Local Centre  
**File Number:** 19/04955

**A Confidential Memorandum was circulated by the Strategic Land Use Planner (A Seraglio) to Councillors prior to the meeting providing further information on this matter.**

Councillor	Type of Interest	Nature of Interest	Action Taken/ Explanation Given
Lam	Non Pecuniary Not Significant	I am part of the Sydney Western City Planning Panel.	Councillor Lam left and took no further part in debate or discussion.
Morvillo	Non Pecuniary Not Significant	I am part of the Sydney Western City Planning Panel.	Councillor Morvillo left and took no further part in debate or discussion.

**Councillor Morvillo left (7.53pm) the meeting.**

**Councillor Lam left (7.54pm) the meeting.**

**MOTION:** (Le/Barkho)

That:

1. Council endorse the planning proposal (Attachment A of the report) to amend Fairfield Local Environmental Plan (FLEP) 2013 in relation to the subject site 869-898 Woodville Road and 15 Hilwa Street Villawood (Lot 3 DP 208677, Lot 100 DP 1070965, Lot A DP 418889, Lot 1 DP 217764, Lot 13 DP 220348) as follows:
  - 1.1. Minimum Site Area Map to consolidate the site to allow for the development to achieve 27 metres in height consistent with the Villawood Town Centre minimum site area map.
  - 1.2. Land Use Zoning map from part R4 High Density Residential and part RE1 Public Recreation to E1 Local Centre across the entire site.
  - 1.3. Height of building map to increase the height from 9 metres to 27 metres.
  - 1.4. Removal of all current floor space ratio controls to be aligned with the E1 Local Centre controls.
  - 1.5. Expand the Town Centre Precinct Map to include 898 Woodville Road and 15 Hilwa Street Villawood.
2. Council inform the NSW Department of Planning and Environment that it wishes to commence the Gateway Determination process to amend Fairfield LEP 2013.
3. In requesting the Gateway Determination, Council advise the Department of Planning and Environment that Council seeks to utilise the delegation for LEP Plan Making (delegated by the Minister under Section 2.4 of the Environmental Planning and Assessment Act 1979).
4. Prior to public exhibition of the planning proposal, Council receive a further report, detailing an amendment to the Villawood Town Centre DCP to be prepared for the site, should the NSW Department of Planning and Environment issue a Gateway Determination in support of the proposal.

A division was taken with the following results:

**Aye**

**Nay**

Councillor Carbone  
Councillor Barcha  
Councillor Barkho  
Councillor Karajcic  
Councillor Lazar  
Councillor Le  
Councillor Ly  
Councillor Mijatovic  
Councillor Rohan  
Councillor C Saliba  
Total=(10)

Total=(0)

**CARRIED UNANIMOUSLY**

Councillors Lam and Morvillo returned (7.55pm) to the meeting.

- 90: Occupancy and Use of Community Facilities by Community Organisations  
File Number: 23/07264

**MOTION:** (Le/Barkho)

That the Occupancy and Use of Community Facilities by Community Organisations Policy be adopted.

**CARRIED UNANIMOUSLY**

**REPORT BY CHAIRPERSON OF THE OUTCOMES SUPPLEMENTARY REPORTS - 26 SEPTEMBER 2023**

- 98: Fairfield Accelerated Local Environmental Plan (LEP) Review - Stage 2 Planning Proposal - Flood Considerations  
File Number: 20/22496

**MOTION:** (Le/Barkho)

That the matter be referred to the Outcomes Committee to be held on Tuesday 10 October 2023.

**CARRIED UNANIMOUSLY**

**REPORT BY CHAIRPERSON OF THE SERVICES COMMITTEE - 12 SEPTEMBER 2023**

- 128: Fairfield RSL Sponsorship - Fairfield City Museum and Gallery Exhibition  
File Number: 21/57496

**MOTION:** (C Saliba/Morvillo)

That the sponsorship of fifteen thousand dollars (\$15,000.00) including GST offered by Fairfield RSL for the delivery of the Fairfield City Museum and Gallery's Villawood History Exhibition and Community Engagement Project be received into the 2023-2024 Operational Plan and its expenditure for that purpose, be voted.

**CARRIED UNANIMOUSLY**

- 129: Fairfield Relay for Life 2023  
File Number: 23/18946

**MOTION:** (C Saliba/Lazar)

That Council waive the fee of five thousand nine hundred dollars (\$5900.00) for the hire of Fairfield Showground festival oval to the Cancer Council for the 2023 Fairfield Relay for Life event and the Mayor write to the recipient to inform them of Council's decision.

**CARRIED UNANIMOUSLY**

- 130:** RFT 118-23 Lawn Mowing & Maintenance Services  
File Number: 22/11878

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:*

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COUNCIL. FOR THE RESOLUTION PASSED BY COUNCIL IN CLOSED SESSION, REFER TO PAGE 27 OF THE MINUTES.**

- 131:** RFT 108-24 Inspection, Maintenance, Supply of Spare Parts, Installations, Assessments and Audit of Assets - Parks (Council Exemption)  
File Number: 23/16828

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:*

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COUNCIL. FOR THE RESOLUTION PASSED BY COUNCIL IN CLOSED SESSION, REFER TO PAGE 27 OF THE MINUTES.**

- 132:** RFT 120-24 Kerbside Clean Up Booking Software (Council Exemption)  
File Number: 23/16840

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:*

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COUNCIL. FOR THE RESOLUTION PASSED BY COUNCIL IN CLOSED SESSION, REFER TO PAGE 28 OF THE MINUTES.**

**REPORT BY CHAIRPERSON OF THE SERVICES SUPPLEMENTARY REPORTS -  
26 SEPTEMBER 2023**

- 141:** Review of Ward Boundaries for the 2024 Local Government Elections  
File Number: 19/05151

**MOTION:** (C Saliba/Barcha)

That in order to meet the closing date of 5 October 2023 for councils to notify the NSW Electoral Commission (NSWEC) of final ward boundary and name changes, Council notify the NSWEC of the adopted final ward boundary plan (Attachment A of the report) for the Parks Ward and Fairfield/Cabravale Ward for the next ordinary elections to be held on 14 September 2024 in accordance with the provisions of the Local Government Act.

**CARRIED UNANIMOUSLY**

- 142:** RFT 110-23 Integrated Time and Attendance and Payroll Solution including eRecruitment  
File Number: 22/11870

*CONFIDENTIAL - It is recommended that the Council resolve into Closed Session with the press and public excluded to allow consideration of this item, as provided for under Section 10A(2)(d(i)) of the Local Government Act, 1993, on the grounds that:*

*(d(i)) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.  
and dealing with the matter in Open Session would be, on balance, contrary to the public interest.*

**THIS CONFIDENTIAL ITEM WAS DEALT WITH IN CLOSED SESSION OF THE COUNCIL. FOR THE RESOLUTION PASSED BY COUNCIL IN CLOSED SESSION, REFER TO PAGE 28 OF THE MINUTES.**

**MEETING CLOSED TO THE PUBLIC**

**PROCEDURAL MOTION:** (Mijatovic/Barkho)

That pursuant to Section 10A of the Local Government Act the meeting be closed to the public to consider the following confidential items of business and the grounds for such closure are stated hereunder:

- 130:** RFT 118-23 Lawn Mowing & Maintenance Services  
File Number: 22/11878

**CONFIDENTIAL REPORT and ATTACHMENT**

**10A(2)(d(i))**

- (1) Pursuant to Section 10A(2)(d(i)) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed RFT 118-23 Lawn Mowing & Maintenance Services.



- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:

(d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

- 131:** RFT 108-24 Inspection, Maintenance, Supply of Spare Parts, Installations, Assessments and Audit of Assets – Parks (Council Exemption)  
File Number: 23/16828

**CONFIDENTIAL REPORT and ATTACHMENT**

**10A(2)(d(i))**

- (1) Pursuant to Section 10A(2)(d(i)) the information in the **Report and Attachment** is confidential.
- (2) The matter to be discussed RFT 108-24 Inspection, Maintenance, Supply of Spare Parts, Installations, Assessments and Audit of Assets – Parks (Council Exemption).
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
- (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

- 132:** RFT 120-24 Kerbside Clean Up Booking Software  
File Number: 23/16839

**CONFIDENTIAL REPORT**

**10A(2)(d(i))**

- (1) Pursuant to Section 10A(2)(d(i)) the information in the **Report** is confidential.
- (2) The matter to be discussed RFT 120-24 Kerbside Clean Up Booking Software.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
- (d(i)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

- 142:** RFT 110-23 Integrated Time and Attendance and Payroll Solution including eRecruitment  
File Number: 22/11870

**CONFIDENTIAL REPORT and ATTACHMENT**

**10A(2)(d(i))**

- (1) Pursuant to Section 10A(2)(d(i)) the information in the **Report and Attachment** is confidential.

- (2) The matter to be discussed RFT 110-23 Integrated Time and Attendance and Payroll Solution including eRecruitment.
- (3) In relation to Section 10A(2) of the Local Government Act 1993, the reason why this part of the meeting should be closed is the matters and information is the following:
  - (d(ii)) commercial information of a confidential nature that would, if disclosed, prejudice the commercial position of the person who supplied it; and dealing with the matter in Open Session would be, on balance, contrary to the public interest.

**CARRIED**

**WEBCAST ANNOUNCEMENT**

In closing the meeting, the Chairperson advised that the livestream will be muted as Council enters into Closed Session and that the livestream will resume once the meeting is reopened to the public.

**MEETING OPEN TO THE PUBLIC**

**PROCEDURAL MOTION:** (Morvillo/Le)

That the meeting be open to the public.

**CARRIED UNANIMOUSLY**

**WEBCAST ANNOUNCEMENT**

In opening the meeting, the Chairperson advised that the livestream has been resumed.

**PROCEDURAL MOTION:** (Le/Morvillo)

That in accordance with Section 11(3) of the Local Government Act 1993, Council resolves that the correspondence or reports relating to Items 130, 131, 132 and Item 142 of the Services Committee that were considered during the Closed Session of Council be treated as confidential and remain confidential unless otherwise determined by Council.

**CARRIED UNANIMOUSLY**

**THE DECISIONS OF THE COUNCIL IN CLOSED SESSION:**

**130:** RFT 118-23 Lawn Mowing & Maintenance Services  
File Number: 22/11878

That:

1. Council accept the Tender Evaluation Panel's recommendation to award the Contract for the provision of mowing and maintenance services based on schedule of rates to:

- 1.1 Skyline Landscape Services Pty Ltd
- 1.2 The Green Horticultural Group Pty Ltd
- 1.3 HL Landscapes Pty Ltd
- 1.4 Fair Repairs Pty Ltd

2. The contract term will be for an initial period of 2 years with a 1x2 year option to extend the contract. Option to extend will be based on overall contractor performance.
3. The General Manager or his nominated delegate be authorised to execute the contract and any associated documents.

**131:** RFT 108-24 Inspection, Maintenance, Supply of Spare Parts, Installations, Assessments and Audit of Assets - Parks (Council Exemption)  
File Number: 23/16828

That:

1. In accordance with Section 55(3)(i) and Section 55(3)(k) of the Local Government Act 1993 due to extenuating circumstances and a lack of service providers, a competitive tendering process is unlikely to achieve a satisfactory result for the contract for the Inspection, Maintenance, Supply of Spare Parts, Installations, Assessments and Audit of Buildings and Parks.
2. Council accepts the recommendation from Procurement to award the Contract for Inspection, Maintenance, Supply of Spare Parts, Installations, Assessments and Audit of Assets Buildings and Parks to Star Structures Pty Ltd on the basis that their offer represents the best value for money for Council.
3. The contract will be for an initial 2 year period commencing 01 October 2023 with a 1 X 2-year option subject to Star Structures Pty Ltd satisfactory contract performance and/or degree of new entrants creating competition in the industry, in which case a competitive tendering process can be considered.
4. The General Manager or his nominated delegate be authorised to execute the contract and any associated documents.

**132:** RFT 120-24 Kerbside Clean Up Booking Software (Council Exemption)  
File Number: 23/16840

That:

1. In accordance with Section 55(3)(i) and Section 55(3)(k) of the Local Government Act 1993 due to extenuating circumstances and lack of suitable alternative service providers, a competitive tendering process is unlikely to achieve a satisfactory result for the contract for Kerbside Clean Up Booking Software.

2. Council accepts the recommendation to renew the agreement for Kerbside Clean Up Booking Software with AMCS Australia Pty Ltd at an annual cost of eighty-six thousand five hundred seventy-three dollars and sixty-four cents (\$86,573.64) excluding GST on the basis that their offer represents the best value for money to Council.
3. The agreement be for an initial period of 5 years commencing 1 October 2023 with a further 1 X 5 years option subject to satisfactory contractor performance.
4. The General Manager or his nominated delegate be authorised to execute the contract and any associated documents.

**142:** RFT 110-23 Integrated Time and Attendance and Payroll Solution including eRecruitment  
File Number: 22/11870

That:

1. In accordance with Clause 178(1)(b) of the Local Government (General) Regulation 2021, Council decline to accept all of the tender submissions received for RFT 110-23 Provision of an Integrated Time and Attendance and Payroll Solution including eRecruitment Solution due to all the submissions presenting elements of risks and not satisfactorily meeting overall value for money requirements.
2. In accordance with Clause 178(3)(e) of Local Government (General) Regulation 2021, Council enter into negotiations with Access Software Australia Pty Ltd for their Access Definitive Integrated Time and Attendance and Payroll Solution and with L G Software Solutions Pty Ltd trading as Pulse Software for their Pulse eRecruitment Solution with a view to entering into a contract in relation to RFT 110-23 Provision of an Integrated Time and Attendance and Payroll Solution including eRecruitment due to their superior quality product solution.
3. Should the negotiations not meet satisfactory value for money outcomes, in accordance with Clause 178(3)(c) of Local Government (General) Regulation 2021, Council invite, in accordance with section 168, fresh applications from persons interested in making a tender submission for the proposed contract for Provision of an Integrated Time and Attendance, Payroll and eRecruitment Solution.
4. The General Manager be given delegated authority to conduct negotiations and enter into a suitable commercial agreement arising from the negotiations within the budget and meeting the renewal requirements for the accepted area.

**CLOSURE**

There being no further business, the meeting concluded at 8.07pm.

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Chairperson

**CONFIRMATION**

These minutes were confirmed as a correct record of the proceedings at a meeting held on 26 September 2023.

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Chairperson