



Our home
Our City **Our future**

OPERATIONAL PLAN
2015-2016



QUARTERLY REPORT

October – December 2015

THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

The Local Government Integrated Planning and Reporting (IPR) Framework aim's to ensure a more sustainable Local Government sector. All NSW Councils are required to develop a Community Strategic Plan (10 years) along with a Delivery Program (4 years) and Operational Plan (1 year). These documents are informed by a Resourcing Strategy (10 years) that is made up of a Long Term Financial Plan (Money), Asset Management Strategy (Assets) and Workforce Management Plan (People).



Figure 1: IPR Framework

In order to achieve the integration envisaged by the IPR framework, there is an alignment between the Fairfield City Plan, Resourcing Strategy, Delivery Program and the Operational Plan. This alignment is formed through the five themes identified by the community in the 2012-2022 Fairfield City Plan:

- **Theme 1: Community Wellbeing**
- **Theme 2: Places and Infrastructure**
- **Theme 3: Environmental Sustainability**
- **Theme 4: Local Economy and Employment**
- **Theme 5: Good Governance and Leadership**

The Delivery Program details the projects, programs and services Council will undertake during its term-of-office to help achieve the community outcomes identified in the Fairfield City Plan.

The Operational Plan is a sub plan of the Delivery Program, which outlines the projects, major programs and services that will be undertaken during the financial year. It also includes the budget details for the year. Accordingly, the quarterly report focuses on the Operational Plan's implementation for each quarter. This report will be publicly available and will be included in Council's Business Paper.

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1. INTRODUCTION TO THE QUARTERLY REPORT

Fairfield City Council's 2015-2016 Operational Plan details the projects, major program and services Council will complete in order to achieve the vision outlined by the community in the Fairfield City Plan 2012-2022. The Quarterly Report outlines the key achievements, and flags any issues that have occurred during the quarter.

The latter part of this report includes a detailed financial account of Council's financial position for the quarter. All projects within this report are grouped with the theme they relate to. These themes are described below:

THEME 1: COMMUNITY WELLBEING

Community Wellbeing relates to the quality of life we enjoy when we live, work, play, shop or visit Fairfield City. It's about a good relationship with our neighbours, the opportunities we have to meet our daily needs and achieve our ambitions, our sense of belonging, respect for the things we value, the support that's available when we need it, and the pride we feel in our diverse community and neighbourhoods.

THEME 2: PLACES AND INFRASTRUCTURE

Places and Infrastructure are the buildings, facilities, open space, town centres, roads, footpaths, public transport and all other built structures that we use to meet our day to day and future needs. The availability of places and infrastructure in the community enables services to be provided and therefore contributes to our wellbeing. The quality of our places and infrastructure create a first impression for visitors to our City and help shape the care and pride we take in our area.

THEME 3: ENVIRONMENTAL SUSTAINABILITY

Our local environment and natural resources define our City and contribute to our wellbeing. In turn, our activities impact the quality and viability of many species and limited resources. Increasing awareness of environmental challenges such as climate change and water shortages has increased the pressure for protection and management of our bushland, local wildlife and waterways as well as improved design and operation of our built environment. Environmental sustainability is important at the local and global level, and for the health and wellbeing of future generations.

THEME 4: LOCAL ECONOMY AND EMPLOYMENT

The businesses and industries in Fairfield City and the surrounding areas provide goods and services as well as local employment opportunities. The shopping centres not only provide a range of products and services, they are also important meeting places and often represent the identity of their suburb. The Smithfield- Wetherill Park industrial area is one of the largest industrial estates in Australia and therefore a major employer, traffic generator and economic powerhouse. Higher than average levels of unemployment, especially youth unemployment, place increased importance on access to education and training.

THEME 5: GOOD GOVERNANCE AND LEADERSHIP

As a democracy, we want our leaders to listen to us, represent our views with integrity and strive to achieve for the good of the community. Decision making, especially in the public sector, must be transparent, objective and accountable. Good governance and leadership ensures the community has access to information and participates in the development of policies and decisions that affect them. Across all sectors of our community we look for a high standard of ethics, justice and honesty to be reflected in the actions and behaviour of individuals, organisations, businesses and governments.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

2. QUARTERLY PROGRESS SUMMARY

Project Status Summary by Quarter

Figure 2 displays the status of the 403 projects, major programs and services for this quarter of the financial year (October - December 2015) which have been identified in the 2015-2016 Operational Plan.

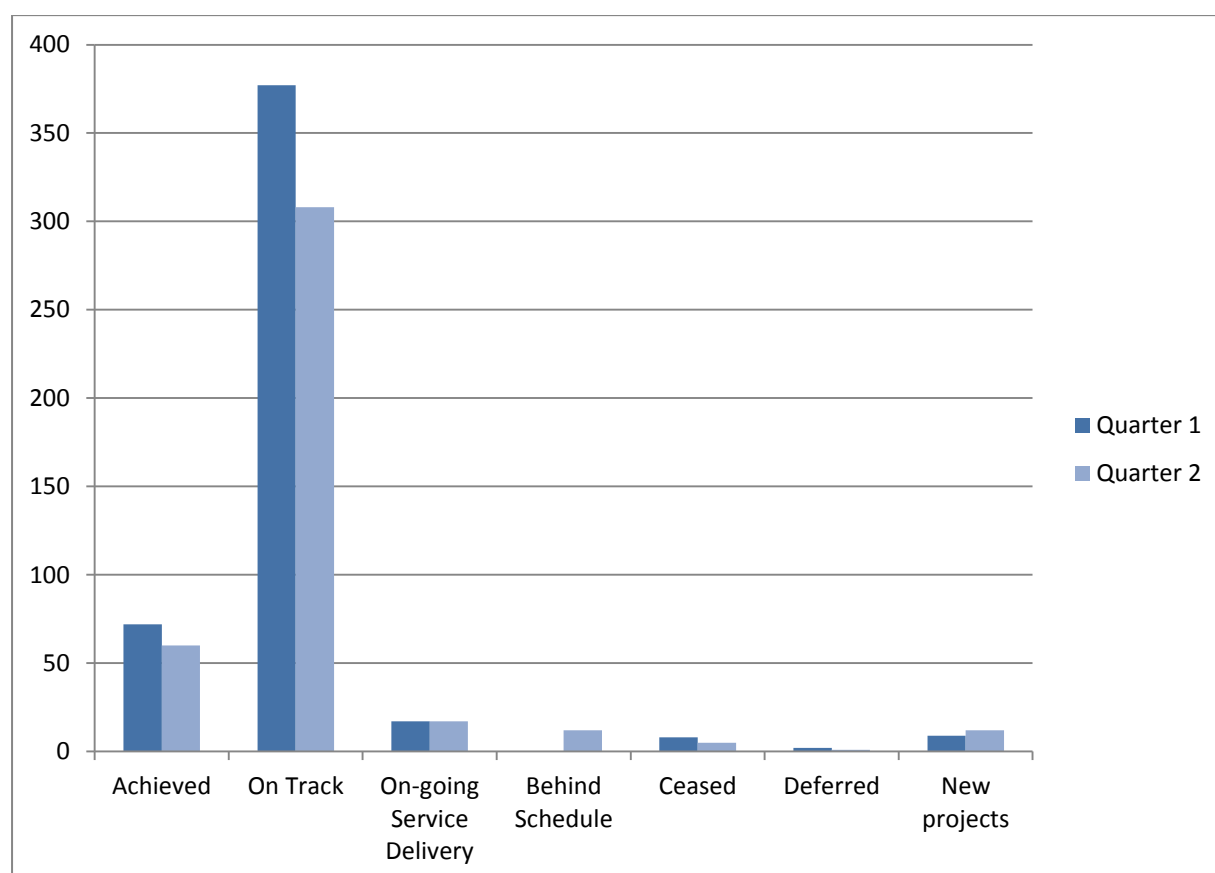


Figure 2: Status of all projects, programs and services during this Quarter (October – December 2015)

The status of Council's projects, major programs and services, to date is:

STATUS	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Achieved	72	60		
On Track	377	314		
On-going Service Delivery	17	17		
Behind Schedule	0	6		
Ceased	8	5		
Deferred	2	1		
TOTAL	476	403		
New Projects	9	12		

★ Achieved
Project is completed

🕒 Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.

■ Ceased
Project is recommended not to proceed

💰 Budget Adjustment
Budget adjustment for a project is recommended.

3. EXCEPTION COMMENTS BY THEME – PROJECTS AND PROGRAMS

This Quarterly Report contains the detailed financial report however for the projects component it is reported as an exception report. This means that the report only identifies projects, major programs or services that have been completed, ceased, deferred, behind schedule, budget adjustments and on-going service delivery projects. Budget adjustments refers to increases and decreases on project spending due to unanticipated cost, changes to project scope or additional grant funding received during this financial year. The following 5 tables separate these items by theme, detail the status and include comments.

THEME 1: COMMUNITY WELLBEING					
No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
Projects					
IN16305-2	Wilson Road Reserve, Creek Restoration - Design and Construction Investigation and design of rehabilitation works to restore, protect and enhance the natural function of Wilson Creek.	Manager Catchment Planning	\$306,000	\$	It is proposed to increase the budget for this project by \$50,000 from the stormwater levy reserve due to unanticipated issues identified during construction.
IN16359	Grandparents Day 2015 Event Implement 'Grandparents Day' celebration to recognise the contribution that grandparents make in our community. This event will be held at the Fairfield Adventure Park.	Manager Social Development	\$7,000	★	Council held a Grandparents Day picnic at the Fairfield Adventure Park in October 2015 with a total of 3,000 people attending. The event included a free BBQ, various children activities and access to newly opened Fairfield Youth and Community Centre.
IN16360	Bossley Park Preschool Construction Construct a preschool at Bossley Park Public School.	Manager Children and Family Services	\$549,855	🕒	The project is currently being re-scoped due to an increase in cost of works, which was not anticipated in original estimates and has delayed this project.
New Project	Additional Christmas /New Year Recycling Service Additional recycling bin collections for all Fairfield City residents.	Manager Waste and Cleansing Operations	\$25,000	★	An additional Christmas / New Year recycling bin collection was trialed in December 2015.
MPSCD1601	Social and Cultural Development Implement actions from key strategic plans	Manager Social Development	Service Statement Budget	On-going Service Delivery	During this reporting period, 25 actions have been completed such as White Ribbon Day, community education on family and domestic violence, submissions and presentations to parliamentary hearings and the Senior's Concert.
MPSCD1602	Social and Cultural Development Advisory Committees - convene meetings and report to Council	Manager Social Development	Service Statement Budget	On-going Service Delivery	During this quarter, 11 Advisory Committees were held for Youth, Multicultural, Aboriginal, Arts and the Mayor's Crime Prevention Committee.

★ **Achieved**
Project is completed

🕒 **Behind Schedule**
Project is behind schedule and expected to be delivered within agreed timeframe.

■ **Ceased**
Project is recommended not to proceed

\$ **Budget Adjustment**
Budget adjustment for a project is recommended.

THEME 1: COMMUNITY WELLBEING

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPSCD1603	Social and Cultural Development Health Partnership with South Western Sydney Local Health District	Manager Social Development	Service Statement Budget	On-going Service Delivery	Council was invited to give a presentation at the Healthy Lifestyle seminar organised by Western Sydney Regional Organisation of Councils and the Premier's Active Living Council. The Chief Executive Officer of South West Sydney Local Health District visited Fairfield for the signing of the Walking Charter. An audit of infrastructure that supports healthy lifestyles has been conducted in the Cabravale ward.
MPSCD1604	Social and Cultural Development Liquor Licence / Gambling Applications	Manager Social Development	Service Statement Budget	On-going Service Delivery	During the quarter, Council has not raised any objections to applications to the Independent Liquor and Gaming Authority NSW for either new liquor licences or applications for increases in gaming machines.
MPSCD1605	Social and Cultural Development Grant Program	Manager Social Development	Service Statement Budget	On-going Service Delivery	ClubGrant funding has been dispersed to 130 successful community organisations. Recipients of the 2015 grants are in the process of submitting reports to demonstrate the outcomes of the funded projects.
MPSCD1606	Social and Cultural Development Grant Funded Programs	Manager Social Development	Service Statement Budget	On-going Service Delivery	There were 5 professional development workshops held, covering various issues including child protection, supporting working with children affected by trauma and informed care.
MPSCD1607	Social and Cultural Development Convene Interagencies	Manager Social Development	Service Statement Budget	On-going Service Delivery	There were 24 interagency meetings held during this quarter. These meetings aim to share information, coordinate services and identify community need to be addressed. These meetings include the Community Drug Action Team (CDAT), Fairfield Domestic Violence Committee and South West Sydney Aged and the Disability Forum.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 1: COMMUNITY WELLBEING

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPSCD1608	Social and Cultural Development Youth Week	Manager Social Development	Service Statement Budget	On-going Service Delivery	Organising for Youth Week 2016 is in the planning stage. Partnerships with key community stakeholders such as Parks Community Network and Youth Off the Streets - Fairfield Outreach have been brokered. This will ensure young people develop skills to assist in the delivery of the Bring it On! Festival and to deliver community events during Youth Week.
MPSCD1609	Social and Cultural Development Significant Days and Weeks	Manager Social Development	Service Statement Budget	On-going Service Delivery	Council held 11 events relating to significant days and weeks during this quarter. These included Grandparents Day, Children's Week Celebrations, 16 Days of Action to Eliminate Violence Against Women and White Ribbon Day.
New Project	Stay and Play Deliver play group sessions at the Bonnyrigg Public School for children with disability or special needs.	Manager Children and Family Services	\$13,780	New Project	Council adopted in the September 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a budget of \$13,780 from a Club grant.
New Project	Library Preservation Needs Assessment Conduct a preservation needs assessment of the library's heritage collection.	Manager Library Services	\$4,900	New Project	Council adopted in the December 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a budget of \$4,900 from a grant.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
Carry Forward Projects					
IN14286	Barbara Street Car Park Fairfield Construction of a 39 space car park at 24-30 Barbara Street, Fairfield. <i>This project was delayed due to a review of the design and budget.</i>	Manager Major Projects and Planning	\$533,104	★	The 39 space car park at Barbara Street has been completed and opened to the public in December 2015.
MPBP1508	Blackspot Program Raised pedestrian crossing and associated works on Sandal Crescent Carramar. <i>This project was delayed due to lighting upgrade to be completed by Endeavour Energy.</i>	Manager Built Systems	\$108,258	★ \$	The pedestrian crossing and lighting upgrades have been completed. The project was completed under budget and it is proposed that the remaining funds of \$78,258 be reallocated into MPLTM1611.
MPSLUP1509	Strategic Land Use Planning - Rural Land Study Commence year 1 of 3 program for Rural Land Study. <i>This project was delayed as Council is awaiting further information from the NSW Government's Environmental Impact Study regarding Badgery's Creek.</i>	Manager Strategy Planning	0	Deferred	It is proposed that this project be deferred into the 2016-2017 Operational Plan as it is awaiting outcomes from the draft Environmental Impact Study and decision by the Department of Infrastructure Regional Development. Council has lodged a formal public submission with the department.
MPSLUP1512	Strategic Land Use Planning - Cabramatta Transport Management and Accessibility Study Review the findings of Cabramatta Transport Management and Accessibility Study in regards to possible changes to Council's Local Environmental Plans (LEP), Development Contribution Plans (DCP) and Contributions and Plans. <i>This project was delayed as Council is awaiting further response from Roads and Maritime Services.</i>	Manager Strategy Planning	0	★	The Cabramatta Transport Management and Accessibility Study has been completed with no feasible actions or changes to the LEP and DCP at this time. Council will consider some of the findings as part of future Residential Development Strategy Implementation Plans.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
Projects					
IN16071	New Fairfield Centre Plaza - The Crescent - Design and Approval Design of a Fairfield City Centre Plaza which will provide a modern meeting place in the central business district creating a park for residents and visitors to the Fairfield City Centre to enjoy.	Manager Major Projects and Planning	\$140,288	★	Detailed designs and specifications have been completed. Development consent has been issued.
IN16305-1	Wilson Road Reserve, Bonnyrigg Heights Upgrade Construct a car park for approximately 35 vehicles.	Manager City Assets	\$296,210	\$	Council adopted in the September 2015 Council Meeting to increase the budget by \$150,000 from S94A for the construction of a roundabout at the intersection of Gloucester and Wilson Road.
IN16336	Christmas Lighting at Roundabouts Install solar Christmas lights in trees at key roundabouts across the city during the Christmas period. Also includes the planting of new trees at Prairiewood and Bossley Park key roundabouts.	Manager Built Systems	\$20,000	★	The solar Christmas lights have been installed and were switched on at the beginning of December 2015.
IN16366	Better Boating Program Renewal of the wharf at Lansvale Park.	Manager City Assets	\$40,000	🕒	Design to be finalised and is delayed due to competing priorities.
IN16370	Western Sydney Airport Impact Statement Review Participate in a multi-council venture to develop a review for the environmental impacts of the Badgerys creek Airport.	Manager Strategy Planning	\$33,413	★	The draft Environmental Impact Study developed by the Department of Infrastructure and Regional Development has been publicly exhibited and presented to Council in December 2015. A formal public submission has been lodged with the Department.
MPBAR1601	Building Asset Renewal/Upgrade - Prairiewood Leisure Centre Replacement of roof cover and skylight.	Manager City Assets	\$560,000	🕒	This project is behind schedule due to competing priorities.
MPBP1601	Blackspot - Renewal/Upgrade/New - Barbara Street and Wrentmore Street Install pedestrian facility (kerb blisters) to address pedestrian crashes.	Manager Built Systems	\$60,000	★	The installation of kerb blisters on Barbara Street and Wrentmore Street have been completed.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPFRP1616	Renewal/Upgrade Footpath - Ellis Parade, Yennora Both sides from Fairfield Street to Railway Street (255m)	Manager City Assets	\$36,700	★	Works completed.
MPLTM1610	Local Area and Traffic Management - Wilson Road (between North Liverpool Road and Elizabeth Drive) Paint edge line marking to give motorists greater awareness of road features.	Manager Built Systems	\$32,329	★	Edge and centre line marking works have been completed.
MPLTM1611 (New)	Urgent Road Safety Works	Manager Built Systems	\$113,258	New Project	It is proposed that this project be included into the 2015-2016 Operational Plan with no additional funding required but the reallocation of funds from existing projects, which had been ceased or completed with saving as identified in quarter 1 report. Please refer to MPLTM1602 (\$15,000), MPLTM1604 (\$20,000) and MPBP1508 (\$78,258).
MPNFC1606	New Footpath - Gruner Place, Mount Pritchard Left side from Wakelin Avenue to Gruner Place Cul-De-Sac (70m)	Manager City Assets	\$8,400	★	Works completed.
MPNFC1609	New Footpath - Knight Street, Lansvale Left side from Mena Avenue to Day Street (690m)	Manager City Assets	\$82,800	★	Works completed.
MPNFC1610	New Footpath - Meldrum Avenue, Mount Pritchard Left side from Wakelin Avenue to Meldrum Avenue Cul-De-Sac (80m)	Manager City Assets	\$9,600	★	Works completed.
MPNFC1623	New Footpath - The Grove, Fairfield Left side from Sackville Street to Railway Parade (470m)	Manager City Assets	\$56,400	★	Works completed.
MPNFC1625	New Footpath - Tresalam Street, Mount Pritchard Left side from Reservoir Road to Florence Street (90m)	Manager City Assets	\$10,800	★	Works completed.



Achieved
Project is completed



Behind Schedule
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Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPPAM1601	Pedestrian Access and Mobility Plan - John Street Upgrade existing pedestrian refuge between Hill Street and Gladstone Street.	Manager Built Systems	\$35,000	★	Existing pedestrian refuge has been upgraded to improve community safety.
MPPAM1602	Pedestrian Access and Mobility Plan - Hughes Street Upgrade existing pedestrian refuge between Hill Street and Gladstone Street.	Manager Built Systems	\$35,000	★	Existing pedestrian refuge has been upgraded to improve community safety.
MPPAM1603	Pedestrian Access and Mobility Plan - McBurney Road Upgrade existing pedestrian refuge between Hill Street and Gladstone Street.	Manager Built Systems	\$35,000	★	Existing pedestrian refuge has been upgraded to improve community safety.
MPEAF1601	Emergency Asset Failure	Manager City Assets	\$597,482	On-going Service Delivery	The works have included road work at Brown Street and SES termite repair.
MPRMSR1602	Roads and Maritime Service Repair Polding Street - from Garment Street to Isis Street	Manager City Assets	\$362,000	\$	Council adopted in the September 2015 Council Meeting to increase the budget by \$1,000 from grant (\$500) and general (\$500) due to increase in grant funding received which is based on 1:1 matching funding agreement.
MPRR1601	Road Rehabilitation - Bancroft Road - from Cowpasture Road to Begovich Crescent (South) - House No. 14 Repair of pavement failures and resurfacing with hot mix asphalt (140m).	Manager City Assets	\$70,501	★	Works completed.
MPRR1602	Road Rehabilitation - Bancroft Road - from Begovich Crescent (South) - House No. 20 to Driscoll Street Repair of pavement failures and resurfacing with hot mix asphalt (170m).	Manager City Assets	\$75,100	★	Works completed.



Achieved
Project is completed



Behind Schedule
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Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPRR1603	Road Rehabilitation - Bancroft Road - from Unsworth Street to Begovich Crescent (North) - House No. 14 Rebuilding of road base and resurfacing with hot mix asphalt (195m)	Manager City Assets	\$186,175	★	Works completed.
MPRR1613	Road Rehabilitation - Carabeen Street - from Brigalow Street to Bolivia Street Repair of pavement failures and resurfacing with hot mix asphalt (220m).	Manager City Assets	\$72,000	★	Works completed.
MPRR1615	Road Rehabilitation - Kauri Street - from Sassafras Lane to Bolivia Street Rebuilding of road base and resurfacing with hot mix asphalt (57m).	Manager City Assets	\$37,246	★	Works completed.
MPRR1620	Road Rehabilitation - Bold Street - from Cabramatta Road West to John Street Rebuilding of road base and resurfacing with hot mix asphalt (472m).	Manager City Assets	\$240,000	★	Works completed.
MPRR1621	Road Rehabilitation - Boyd Street - from John Street to St Johns Road Rebuilding of road base and resurfacing with hot mix asphalt (530m).	Manager City Assets	\$221,600	★	Works completed.
MPRR1622	Road Rehabilitation - Maree Avenue - from Sydney Luker Road to Cul-De-Sac Repair of pavement failures and resurfacing with hot mix asphalt (234m).	Manager City Assets	\$148,000	★	Works completed.
MPRR1623	Road Rehabilitation - Moonshine Avenue - from Birdwood Avenue to Meadows Road Repair of pavement failures and resurfacing with hot mix asphalt (188m).	Manager City Assets	\$98,007	★	Works completed.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPRR1626	Road Rehabilitation - Coolibar Street - from Beelar Street to Wyharborough Place Repair of pavement failures and resurfacing with hot mix asphalt (232m).	Manager City Assets	\$86,000	★	Works completed.
MPRR1649	Road Rehabilitation - Hartog Avenue - from Baudin Crescent to Tasman Parade Repair of pavement failures and resurfacing with hot mix asphalt (127m).	Manager City Assets	\$40,000	★	Works completed.
MPRR1650	Road Rehabilitation - Jordon Street - from Leichhardt Avenue to Smithfield Road Repair of pavement failures and resurfacing with hot mix asphalt (245m).	Manager City Assets	\$152,000	★	Works completed.
MPRR1651	Road Rehabilitation - Jasnar Street - from Hornet Street to Hornet Street Repair of pavement failures and resurfacing with hot mix asphalt (336m).	Manager City Assets	\$106,000	★	Works completed.
MPRR1652	Road Rehabilitation - Moonbi Close - from Jasnar Street to Cul-De-Sac Repair of pavement failures and resurfacing with hot mix asphalt (108m).	Manager City Assets	\$50,000	★	Works completed.
MPRR1658	Road Rehabilitation - Grainger Avenue - from Benjamin Road to Heinze Avenue Cement stabilisation, spray seal and resurfacing with hot mix asphalt (355m).	Manager City Assets	\$185,000	★	Works completed.
MPRR1669	Road Rehabilitation - Glebe Place - from Drummoyne Crescent to Cul-De-Sac Rebuilding of road base and resurfacing with hot mix asphalt (32m).	Manager City Assets	\$20,000	★	Works completed.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPRR1671	Road Rehabilitation - Ryde Place - from Drummoyne Crescent to Cul-De-Sac Repair of pavement failures and resurfacing with hot mix asphalt (100m).	Manager City Assets	\$32,000	★	Works completed.
MPRR1678 New Project	Road Rehabilitation Surfacing access way surrounding Dutton Lane Re-development (210m).	Manager City Assets	\$160,000	New Project	Council adopted in the December 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a budget of \$160,000 from roads reserve that was brought forward from the Draft 2016-2017 Budget.
MPSLUP1601	Strategic Land Use Planning Planning Proposals	Manager Strategic Planning	Service Statement Budget	On-going Service Delivery	Planning proposals during this quarter included Dutton Lane Car park - increase height provisions and Elizabeth Drive SP2 Infrastructure Zone (Classified Road).
MPSLUP1602	Strategic Land Use Planning Development Control Plans (DCP)	Manager Strategic Planning	Service Statement Budget	On-going Service Delivery	Site Specific Development Control Plans for 46 and 50 Cobbet Street, Wetherill Park have been finalised.
MPSLUP1603	Strategic Land Use Planning Legislation and Policy Reviews	Manager Strategic Planning	Service Statement Budget	On-going Service Delivery	The following legislations/policies were reviewed and responded to by Council: Standard Planning Instrument Amendments, Establishment of the Greater Sydney Commission and Selection of District Commissioner, Amendments to Gateway Review Process, Jacfin Employment Precinct and Oakdale South Employment Precinct are currently on public exhibition.
MPSLUP1604	Strategic Land Use Planning Developer Contribution management	Manager Strategic Planning	Service Statement Budget	On-going Service Delivery	Review of Development Contributions Plan Section 94 and Section 94A.
MPSRVCBU1602	SRV Community Building Renewal/Upgrade - Fairfield Showground Toilet Block Apricot Brick Refurbishment of roof and hydraulic services.	Manager City Assets	\$70,000	★	Works completed.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPSRVCBU1604	SRV Community Building Renewal/Upgrade - Bonnyrigg Youth Centre Refurbishment of mechanical services.	Manager City Assets	\$118,000	★	Works completed.
MPSRVCBU1605	SRV Community Building Renewal/Upgrade - Wakeley Child Care Centre Refurbishment of roof.	Manager City Assets	\$100,000	★	Works completed.
MPSRVDU1601	SRV Drainage Upgrade 65-67 Mandarin Street Lintel Replacement (3m) and heavy duty grates	Manager City Assets	\$4,300	★	Works completed.
MPSRVDU1602	SRV Drainage Upgrade 40 Tangerine Street - corner of Mandarin Street Lintel Replacement (3.6m) and standard grates	Manager City Assets	\$4,300	★	Works completed.
MPSRVDU1603	SRV Drainage Upgrade 34 Kauri Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.
MPSRVDU1606	SRV Drainage Upgrade 22 Carabeen Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.
MPSRVDU1607	SRV Drainage Upgrade 21 Carabeen Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.
MPSRVDU1610	SRV Drainage Upgrade 19 Carabeen Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.
MPSRVDU1616	SRV Drainage Upgrade 52 Huon Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.
MPSRVDU1618	SRV Drainage Upgrade 46 Booyong Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.
MPSRVDU1620	SRV Drainage Upgrade 50 Kauri Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.
MPSRVDU1621	SRV Drainage Upgrade 49 Kauri Street Lintel replacement (2.4m) and standard grates	Manager City Assets	\$3,000	★	Works completed.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPSRVRKG1601	SRV Roads, Kerbs and Gutter Renewal/Upgrade Carabeen Street - Brigalow Street to Bolivia Street Reconstruction work to the left side kerb and gutter (48m).	Manager City Assets	\$8,640	★	Works completed.
MPSRVRKG1602	SRV Roads, Kerbs and Gutter Renewal/Upgrade Carabeen Street - Brigalow Street to Bolivia Street Reconstruction work of the right side kerb and gutter (103m) - House No. 2 (19m), House No. 6 (9m), House No. 8 (22m), House No. 18 (4m), House No. 12 (26m) and House No. 22 (22m)	Manager City Assets	\$18,540	★	Works completed.
MPSRVRKG1604	SRV Roads, Kerbs and Gutter Renewal/Upgrade Loloma Street - Boundary Lane to Cabramatta Road East Reconstruction of the left side kerb and gutter (181m) at House No. 1a-7 (132m) and driveway adjustments at House No. 15-19 (49m).	Manager City Assets	\$35,580	★	Works completed.
MPSRVRKG1605	SRV Roads, Kerbs and Gutter Renewal/Upgrade Loloma Street - Boundary Lane to Cabramatta Road East Reconstruction of the right side kerb and gutter (19m) at House No. 16 (12m) and House No. 50 (7m).	Manager City Assets	\$3,420	★	Works completed.
MPSRVRKG1606	SRV Roads, Kerbs and Gutter Renewal/Upgrade Melville Avenue - Curtin Street to Longfield Street Reconstruction of the left side kerb and gutter (24m) at House No. 4.	Manager City Assets	\$4,320	★	Works completed.
MPSRVRKG1631	SRV Roads, Kerbs and Gutter Renewal/Upgrade The Boulevarde - Polding Street Reconstruction of the left side kerb and gutter (15m) at House No. 293A.	Manager City Assets	\$5,040	★	Works completed.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 2: PLACES AND INFRASTRUCTURE

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
New Project	Installation of stairs at Johnston Park	Manager City Assets	\$19,701.20	New Project	Council adopted in the December 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a budget of \$19,701.20 from general funds.
New Project	Community Centre/Hall Installation of Air Conditioning Install air conditioning at Mount Pritchard Hall.	Manager City Assets	\$18,500	New Project	Council adopted in the December 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a total budget of \$18,500 with \$15,000 from Grants and \$3,500 from general funds.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 3: ENVIRONMENTAL SUSTAINABILITY

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
Carry Forward Projects					
MPESMP1403	Existing Stormwater Management Upgrade of stormwater table drain. <i>This project was delayed due to design and ownership issues.</i>	Manager Catchment Planning	\$71,450	★	Construction work for the culvert and table drain at Lincoln Road, Horsley Park have been completed.
MPWSIP1415	Waste and Sustainability Improvement Payment (WaSIP) Program Big Belly' Solar compacting litter bins. <i>Council has identified the product they require and has engaged a supplier. This project has been delayed due to difficulties with supplier importing product from USA.</i>	Manager Waste Education and Environmental Sustainability	\$79,200	■	Additional purchase of the 'big belly' solar bins is no longer feasible. It is proposed that this project be ceased and the remaining funding be allocated into a new project to purchase and renew appropriate bins across the city refer to MPWSIP1601.
Projects					
MPESMP1603	Existing Stormwater Management - Springfield Park, Water Sensitive Urban Design - Design Works Detailed design and construction of a Water Sensitive Urban Design system within Springfield Park to improve water quality in Burns and Prospect Creeks.	Manager Catchment Planning	\$40,000	■	It is proposed to cease this project as construction cannot be finalised this financial year and will be rescheduled in the next Delivery Program with associated funding of \$40,000 be returned to general funds.
MPFMP1601	Flood Mitigation Voluntary house raising at 47 Waterside Crescent	Manager Catchment Planning	\$24,300	■	It is proposed that this project be ceased as the owner has withdrawn from the program. The associated funding of \$24,300 be returned to the reserve.
MPFMP1607	Flood Mitigation Three Tributaries Flood Detention Basin Upgrade - Investigation and Design - Powhatan Street Reserve	Manager Catchment Planning	\$90,000	🕒	Council has been successful in obtaining grant funding which was announced in November 2015 by the NSW Office of Environment and Heritage's Floodplain Management Program. Due to late release of funds this has delayed the commencement of this project.
MPFMP1609	Flood Mitigation Three Tributaries Flood Detention Basin Upgrade - Investigation and Design - Fairfield Golf Course	Manager Catchment Planning	\$60,000	🕒	Council has been successful in obtaining grant funding which was announced in November 2015 by the NSW Office of Environment and Heritage's Floodplain Management Program. Due to late release of funds this has delayed the commencement of this project.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.




Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 3: ENVIRONMENTAL SUSTAINABILITY

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
MPFMP1611	Flood Mitigation Update Council's Onsite Detention (OSD) Policy and Stormwater Drainage Policy	Manager Catchment Planning	\$75,000		Council has decided to carry out the works with internal resources due to an inability to attract external contractors, which delayed the project's commencement. A draft project scope has been prepared.
MPSLP1601	Stormwater Levy - Stormwater Education Ongoing program designed to raise community awareness about stormwater issues and solutions.	Manager Catchment Planning	\$40,000		It is proposed that this project be ceased as the preferred supplier to carry out the proposed scale model urban catchment is unavailable to complete any work during this financial year. The associated funding of \$40,000 be returned to the Stormwater Levy reserve.
MPSLP1606	Stormwater Levy - Valuing River Health research project The third year of a research program into the value of healthy waterways to the community.	Manager Catchment Planning	\$11,000		It is proposed that the allocated funding of 11,000 be returned back into the Stormwater Levy as this can be done within service statement budget.
MPSLP1608	Stormwater Levy - Construction of three major Gross Pollutant Traps This project will be undertaken provided we successfully receive the grant funding.	Manager Catchment Planning	\$756,000		It is proposed that this project be adjusted to construct only two gross pollutant traps and a budget reduction of \$88,000 from grants as 2 out of 3 grants being unsuccessful.
MPSLP1609	Stormwater Levy - Prospect View Park - Water Sensitive Urban Design - Design and Construction Detailed design and construction of integrated stormwater drainage works to improve water quality and amenity.	Manager Catchment Planning	\$250,000		It is proposed that this project be ceased as a feasibility review was carried out. This review highlighted that the project was not viable with no benefit being realised for a reduction in portable water use or pollution against the project cost. It is proposed that the remaining grant funds of \$100,000 from Sydney Water be reallocated to MPSLP1608.
MPWSIP1601 New Project	Waste and Sustainability Improvement Payment (WaSIP) Program Public Place Bins upgrade/renewal program. Council has identified public place bins for upgrade/renewal throughout Fairfield City.	Manager Waste Education and Environmental Sustainability	\$79,200	New Project	It is proposed to include this new project and funding of \$79,200 from grant funding into the 2015-2016 Operational Plan as a replacement for MPWSIP1415.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 3: ENVIRONMENTAL SUSTAINABILITY

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
New Project	Rowley Park Reserve Bush Regeneration Improve the biodiversity of the Cabramatta Creek riparian area through targeted removal of noxious and environmental weeds.	Manager Waste Education and Environmental Sustainability	\$17,325	New Project	Council adopted in the September 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a budget of \$17,325 from grants.
New Project	Restoration of Indigenous Flora Park Develop and implement restoration management plan to restore indigenous flora in the Flora Park, Prairiewood.	Manager Waste Education and Environmental Sustainability	\$24,125	New Project	Council adopted in the May 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a budget of \$24,125 from grants.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 4: LOCAL ECONOMY AND EMPLOYMENT

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
Projects					
IN16358	New Year's Eve Event Develop a coordinated event with ten local clubs to hold a family friendly fireworks celebration on New Year's Eve for the community to enjoy at various locations across Fairfield City.	Manager Place and Strategy	\$198,000	★	The New Year's Eve event was delivered to thousands across the City from 11 different sites, with the main event sold out at Calmsley Hill City Farm that attracted 3,000 community members that included amusement rides, children's activities, food stalls and biggest fireworks in South West Sydney.
MPPMED1601	Place Management and Economic Development Strategic Plans	Manager Place and Strategy	Service Statement Budget	On-going Service Delivery	All three strategic plans are still in development including consultation with key stakeholders prior to finalising draft for Council consideration.
MPPMED1602	Place Management and Economic Development Events	Manager Place and Strategy	Service Statement Budget	On-going Service Delivery	Several events were held during this quarter, this included the Good Food Month activities and Christmas celebrations, which included street decorations, banners, tree lighting and Christmas carols at Cabramatta, Horsley Park, Canley Heights and Fairfield City Centre.
MPPMED1603	Place Management and Economic Development Stakeholder Liaison	Manager Place and Strategy	Service Statement Budget	On-going Service Delivery	A total of 111 meetings were held with Chambers, business groups and individual business stakeholders during the quarter.
New Project	Fairfield City – Lifetime Business Awards Program This awards program acknowledges and celebrates small businesses who have operated successfully in the City Centre for more than 25 years, including businesses who have exceeded 50 years.	Manager Place and Strategy	\$1,200	New Project	Council adopted in the December 2015 Council Meeting to include this project into the 2015-2016 Operational Plan with a budget of \$1,200 from general funds.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

THEME 5: GOOD GOVERNANCE AND LEADERSHIP

No.	Name	Responsible Officer	2015/16 Budget	Status	Comments
Carry Forward Projects					
MPFRP1502	Fleet Renewal Program Parking Officers additional vehicle.	Manager Environmental Standards	\$14,357	★	Council has purchased the additional vehicle during the quarter.
IN1428 & IN1528	Fairfield City Council Website Upgrade This will upgrade Council's website to provide more easily accessible information on Council's services for the community, businesses and other stakeholders. This will also provide better access to mobile devices such as Smart Phones and Tablets.	Manager Communications and Marketing	\$116,942	★	Council launched the new website to the public in December 2015. The new website includes new features such as improved display of information, better interactions and activities to engage the community and is now compatible with most electronic devices and software available to the community.
Projects					
IN16303	City Calendar A Fairfield City Calendar that will highlight community wide events and activities.	Manager Communications and Marketing	\$16,000	★ \$	The Fairfield City calendar has been designed and printed and was distributed in December 2015. A budget increase of \$4,000 from general funds was adopted in October 2015 Council Meeting.
New Project	Replace Mail Folding Machine Replace existing mail folding machine in the print room that has reached its end of life. These costs also include contracted maintenance to maintain the machine for the next 5 years.	Manager Communications and Marketing	\$15,900	New Project	It is proposed that this project be included into the 2015-2016 Operational Plan with a budget of \$15,900 from general funds.



Achieved
Project is completed



Behind Schedule
Project is behind schedule and expected to be delivered within agreed timeframe.



Ceased
Project is recommended not to proceed



Budget Adjustment
Budget adjustment for a project is recommended.

4. QUARTERLY BUDGET REVIEW STATEMENT - QUARTER ENDING SEPTEMBER 2015

QUARTERLY BUDGET REVIEW STATEMENT - QUARTER ENDING DECEMBER 2015

Introduction

The Quarterly Budget Review Statement report provides Council's financial position for the quarter ending 31 December 2015.

It includes

1. Statement by the Responsible Accounting Officer on Council's Financial Position
2. Income and Expenditure Budget Review
3. Capital Budget Review
4. Cash and Investment Budget Review
5. Second Quarter 2015 – 16 Budget Review
6. Key Performance Indicators Budget Review
7. Contracts and Other Expenses Budget Review
8. Statutory Investment Report

1. Statement by the Responsible Accounting Officer

The purpose of the Responsible Accounting Officer (RAO) considering council's financial position with regard to the original estimate of income and expenditure (original budget) is to assess whether or not council's projected year end result as at the end of each quarter has any likely impact on council's estimated financial position as determined in its Operational Plan. The RAO provides assurance of a satisfactory financial position and any remedial action if unsatisfactory.

The following statement is made in accordance with Clause 203(2) of the Local Government (General) regulations 2005.

"It is my opinion that the Quarterly Budget Review Statement for Fairfield City Council for the quarter ended 31 December 2015 indicates that Council's financial position is satisfactory at year end, having regard to the income and expenditure and the budgeted income and expenditure."

Signed:

Date: 1 February, 2016

Bradley Cutts
Chief Financial Officer
Responsible Accounting Officer

2. Income and Expenditure Budget Review

Overall Position

Council's operating position is presented by identifying the revenue and expense elements of the financial statements and is compared to the adopted budget for the 2015/16 financial year.

Income from Continuing Operations

Council's operating result for the month to 31 December, 2015 (excluding capital items) is a surplus of \$5.682m compared to budget surplus of \$2.685m.

(More detailed commentary is explained below).

User Fees and Charges

Actual	Budget	Variance
\$9.234m	\$8.510m	\$0.724m

Major favourable variances include:

- \$0.513m Sundry Income (various debtor invoices raised + \$0.287m Insurance Equity Return from Westpool)
- Miscellaneous Income (\$0.122)
- \$0.140m Development Application Fees
- \$0.052m S149(5) Fees
- \$0.052m Other Application Fees
- \$0.043m Dog Registration/Admin Fees
- \$0.040m Miscellaneous Permits
- \$0.036m Stall Holders Income

However, the above favourable variances are offset by unfavourable variances in Road Opening Permits (\$0.265m), Market Site Rentals (\$0.046m), and Tennis Court Hire (\$0.034m).

Other Revenue

Actual	Budget	Variance
\$8.744m	\$6.423m	\$2.321

Major favourable variances include:

- \$1.885m Fines Income (of which \$1.646m equates to Parking Enforcement and Ordinance Administration)
- \$0.181m Recycling Income (dramatic increase in market-driven demand for crushed concrete and bricks supplied from the Sustainable Resource Centre)
- \$1.071m tipping Fees (offset by \$0.386m Cost of Goods Sold)

These are offset by an unfavourable variance of \$0.188m from Rental Income – primarily concerning the industrial property at 396 Victoria St Wetherill Park. The property was vacant but now leased to new tenants from October with rental income being earned by Council from January 2016 onward.

Further, this income area reflects over expended car park operational expenditure of \$0.107m coupled with lower than anticipated car park income of \$0.139m as well as lower than anticipated Fuel Rebate Income (\$0.062m)

Grant & Contribution – Operation

Actual	Budget	Variance
\$10.019	\$10.230m	(\$0.211m)

The budget for receiving grants and contributions (Operations and Capital) is prepared based on the pattern of actual payments received in previous years. However, receipts do not always follow the same patterns, and as such, Council may experience timing difference between the budget and actual receipt of grants. Major favourable year to date variances include:

- \$0.287m Library Grants
- \$0.345m 'Other' Grants received
- \$0.091m RTA Contribution
- \$0.050m Financial Assistance Grants received

These are offset by Long Day Care funding (\$0.770m), Bushfire/SES grants (\$0.108m) and Roads/Bridges grants (\$0.130m) not yet received.

Grant & Contribution – Capital

Actual	Budget	Variance
\$10.300m	\$11.430m	(\$1.130)

As noted above, the budgeted pattern of receipting grants and contributions may not always reflect what actually happens, and timing differences will occur as a result. The favourable variances year to date are:

- \$0.725m – S94 Capital Contributions
- \$0.493m – 'Other' capital grants

offset by Grants expected but not received by close of December financial accounting period, including Grants for Roads and Bridges (\$2.250m) and Recreation Grants (\$0.098m).

Expenses from Continuing Operations

The total expenditure for the six months to December is \$75.377m compared to the budget of \$76.155 The major variances are as follows:

Employee Costs

Actual	Budget	Variance
\$36.638m	\$34.576m	(\$2.062m)

The unfavourable variance is due to the budget not recognising:

1. \$0.507m revaluation of the leave liability provisions in line with the 2.7% award increase from 1 July 2015,

2. \$0.658m Fair Value adjustment as per AASB119 Employee Benefits accounting standard

Further, as a consequence of the Enterprise Agreement, FCC has recognised \$0.888m for the payout of allowances. Eligible staff elected to have:

1. \$0.741m (paid out immediately in August 2015), and have
2. \$0.147m paid on a fortnightly basis over the next five years.

The Salaries and Wages budget includes a target saving \$3.691m for the 2015-16 financial year of which \$1.845m is realised as a year to date budget target in December, but not yet achieved in the actual spend.

The capitalisation of salaries and wages to the end of December equated to \$0.851m against a budget of \$1.644m. This is expected to improve as more capital projects are completed throughout the remainder of the year.

EMPLOYEE COST	2015/2016		
	YTD Actual	YTD Budget	YTD Variance
	\$000's		
Full Salaries & Wages Budget allocated		31,013	
Additional Budget Savings		(1,845)	
Salaries & Wages (Net of savings)	31,736	29,168	(2,568)
Overtime	1,015	1,214	199
Super	3,186	3,401	215
Workers Compensation	272	349	77
Other	264	258	(6)
Training Cost	165	187	22
Total Employee Cost	36,638	34,577	(2,061)

As indicated by the high level forecast below, the budget for Employee Costs for the current financial year is still achievable pending unforeseen circumstances. A further review will be undertaken and reported in the 3rd quarter report to Council.

	December 2015 YTD Actual	Full Year 2015/2016 Forecast	Original 2015-2016 Budget
	\$000's		
Total Employee Costs to End December 2015	36,638		
Less:			
Leave Liability Provision Revaluation	507		
Fair Value Adjustment as per AASB119	658		
Enterprise Agreement - Payout of Allowances	741		
Net Employee Costs	34,732		
Net Employee Cost X 2 half years @ \$34,732k each		69,464	
Plus:			
Leave Liability Provision Revaluation		507	-
Fair Value Adjustment as per AASB119 nulified		-	-
Enterprise Agreement - Payout of Allowances		741	741
Forecast (excluding A/L & LSL favourable P&L Impact)		70,712	
Capitalisation yet to be booked plus expected leave to be taken in January & Easter 2016			1,485
Original 15/16 Budget			68,486
			70,712

It should be noted that the above excludes the full year savings target of \$3.7m, six months capitalisation of salaries and wages, and additional Annual and Long Service leave accrual.

Leave Liability

Management continues its efforts to reduce outstanding leave throughout the organisation. Council's annual leave policy (i.e. maximum accrued annual leave of 8 weeks) remains a priority. The trend indicates a decrease in leave liability hours.

The Sick Leave value was decreased significantly due to the Attendance Productivity Payment Enterprise Agreement 2013. The value has been preserved as Preserved Paid Out Sick Leave (PPOS�). This outstanding balance will then be paid out as per options stipulated in the PPOS� 2013.

Annual Leave	Hours	Cost \$
Jun - 09	169,461	5,267,108
Jun - 10	162,988	5,281,258
Jun - 11	151,854	5,119,334
Jun - 12	147,294	5,096,636
Jun - 13	148,877	5,345,720
Jun - 14	147,915	5,517,463
Sep - 14	151,864	5,865,823
Dec - 14	151,408	6,050,201
Mar - 15	138,725	5,346,109
Jun - 15	143,719	5,522,260
Sep - 15	146,303	5,841,150
Dec - 15		5,706,679

Long Service Leave	Hours	Cost \$
Jun - 09	297,198	9,490,863
Jun - 10	306,367	10,157,728
Jun - 11	303,144	10,530,221
Jun - 12	298,519	10,712,869
Jun - 13	298,109	11,174,998
Jun - 14	298,726	11,549,259
Sep - 14	291,613	11,623,175
Dec - 14	287,941	11,417,516
Mar - 15	289,047	11,505,070
Jun - 15	288,598	11,460,500
Sep - 15	287,978	11,821,749
Dec - 15		12,226,606

Sick Leave	Hours	Cost \$
Jun - 09	246,676	8,097,203
Jun - 10	237,079	8,064,615
Jun - 11	221,960	7,951,024
Jun - 12	200,469	7,323,341
Jun - 13	-	3,046,800
Jun - 14	-	2,002,497
Sep - 14	-	1,753,423
Dec - 14	-	1,497,981
Mar - 15	-	1,199,770
Jun - 15	-	1,185,461
Sep - 15	-	1,203,738
Dec - 15	-	1,176,221

Note: December 15 values sourced from Payroll Branch

Materials & Contracts

Actual	Budget	Variance
\$9.887m	\$11.209m	\$1.322m

Major favourable variances include:

- \$1.056m Materials & Consumables (movement of expenses to the balance sheet as stock)
- \$0.512m Landscaping & Parks
- \$0.288m Fuels
- \$0.257m General repairs and maintenance
- \$0.190m Roads, footpaths and cycleways
- \$0.186m Signage repairs and maintenance
- \$0.136m Consultancies
- \$0.126m Operating Leases

The above have been offset by an unfavourable variances in Contract work External \$0.797m, building repairs and maintenance \$0.258m, pits and lids – road repairs and maintenance \$0.281m and Information & Technology Licences and Maintenance \$0.090m

Depreciation

Actual	Budget	Variance
\$14.223	\$15.165m	\$0.942m

Depreciation is currently \$0.942m below budget. In consultation with external auditors, a body of work was undertaken to review the depreciation methodology used at Council. This resulted in depreciation cost savings. Work is continuing on this exercise, particularly with infrastructure assets. Further details will be made available as they come to light.

Other Expenses

Actual	Budget	Variance
\$14.603	\$15.186	\$0.583

Major favourable variances include:

- Street Lighting \$0.358m
- Donations and Contributions \$0.343m
- Publicity and Promotion \$0.225m
- Insurances \$0.113m
-

The above are offset by unfavourable variances in Equipment under \$1,000 (\$0.144m of which \$0.084m was for replacement of rubbish bins and \$0.032m for new/replacement of iPad Air units), Subscription (\$0.089m), Telephone Communication \$0.072m), Insurances (\$0.062m), Postage and Courier charges (\$0.049m) and Financial Charges (\$0.046m)

Income & Expenditure Statement and Graphs

Council's Income and Expenditure statement as at end of December 2015 appears on the next page. This is followed by two graphs; the Cumulative Monthly Total Revenue and Cumulative Monthly Total Expenditure. These graphs indicate the trend and comparisons of Council's income and expenditure.

Income & Expenditure Statement

FAIRFIELD CITY COUNCIL

Budget review for the Quarter ended - 31 December 2015

Favourable Variance

Unfavourable variance between 0 and 10%

Unfavourable variance greater than 10%

	Full Financial Year Year 2015-2016							6 month period ended - 31 December 2015			
	Original Budget 2015/2016 \$000's	Approved Changes				Projected Year End Result 2015/2016 \$000's		Actual \$000's	Budget \$000's	Variance \$000's	Variance (%)
		Carry Forwards \$000's	Sep. 2015 Review \$000's	Dec. 2015 Review \$000's	Mar. 2016 Review \$000's						
Income from Continuing Operations											
Ordinary Rates	75,208					75,208		37,283	37,633	(350)	-0.9
Domestic Waste	27,097					27,097		13,687	13,708	(21)	-0.2
Drainage Stormwater Levy	1,558					1,558		754	763	(9)	-1.2
User Charges and Fees	16,808					16,808		9,234	8,510	724	8.5
Interest & Investment Income	3,086					3,086		1,474	1,571	(97)	-6.2
Other Revenue	13,992		(46)			13,945		8,607	6,423	2,183	34.0
Grant & Contribution - Operations	19,479	36	(6)			19,509		10,019	10,230	(211)	-2.1
Grant & Contribution - Capital	20,470	244	2,128			22,842		10,300	11,430	(1,130)	-9.9
Total Income from continuing operations	177,697	280	2,076	0	0	180,053		91,358	90,268	1,090	1.2
Expenses from Continuing Operations											
Employee Costs	68,277	271	(63)			68,486		36,638	34,577	(2,062)	-6.0
Debt Servicing Costs	57	0				57		26	18	(8)	-42.3
Materials & Contracts	24,742	314	(8)			25,049		9,887	11,209	1,322	11.8
Depreciation, Amortisation & Impairment	30,415	0				30,415		14,223	15,165	943	6.2
Other Expenses	31,129	95	336			31,560		14,603	15,186	583	3.8
Total Expenses from continuing operations	154,620	680	265	0	0	155,566		75,377	76,155	779	1.0
Operating Surplus/(Deficit)	23,077	(400)	1,810	0	0	24,487		15,982	14,112	1,869	
Less: Grant & Contribution - Capital								10,300	11,430	(1,130)	
Net Operating Surplus/(Deficit) before capital income	2,607	(645)	(318)	0	0	1,645		5,681	2,682	2,999	

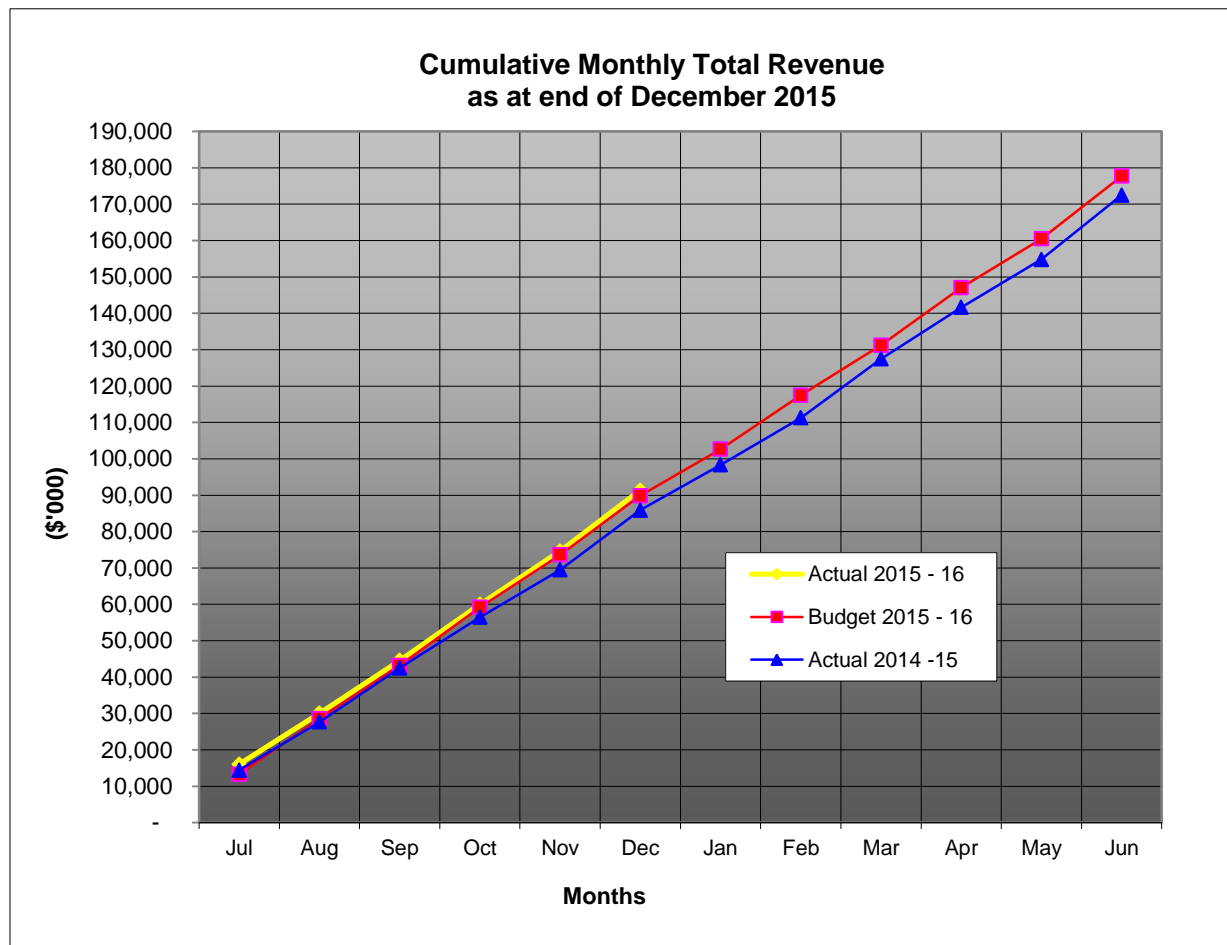
INCOME AND EXPENDITURE BUDGET REVIEW

Cumulative Monthly Total Revenue

The following graph plots the monthly revenue on a cumulative basis. It graphs three separate sets of figures.

1. Actual revenue for the previous financial year 2014/15 (blue)
2. Cumulative budgeted revenue for the current financial year 2015/16 (red)
3. Actual year-to-date revenue to December 2015 (yellow)

The graph indicates that the revenue to December 2015 is trending ahead of budget and last year.



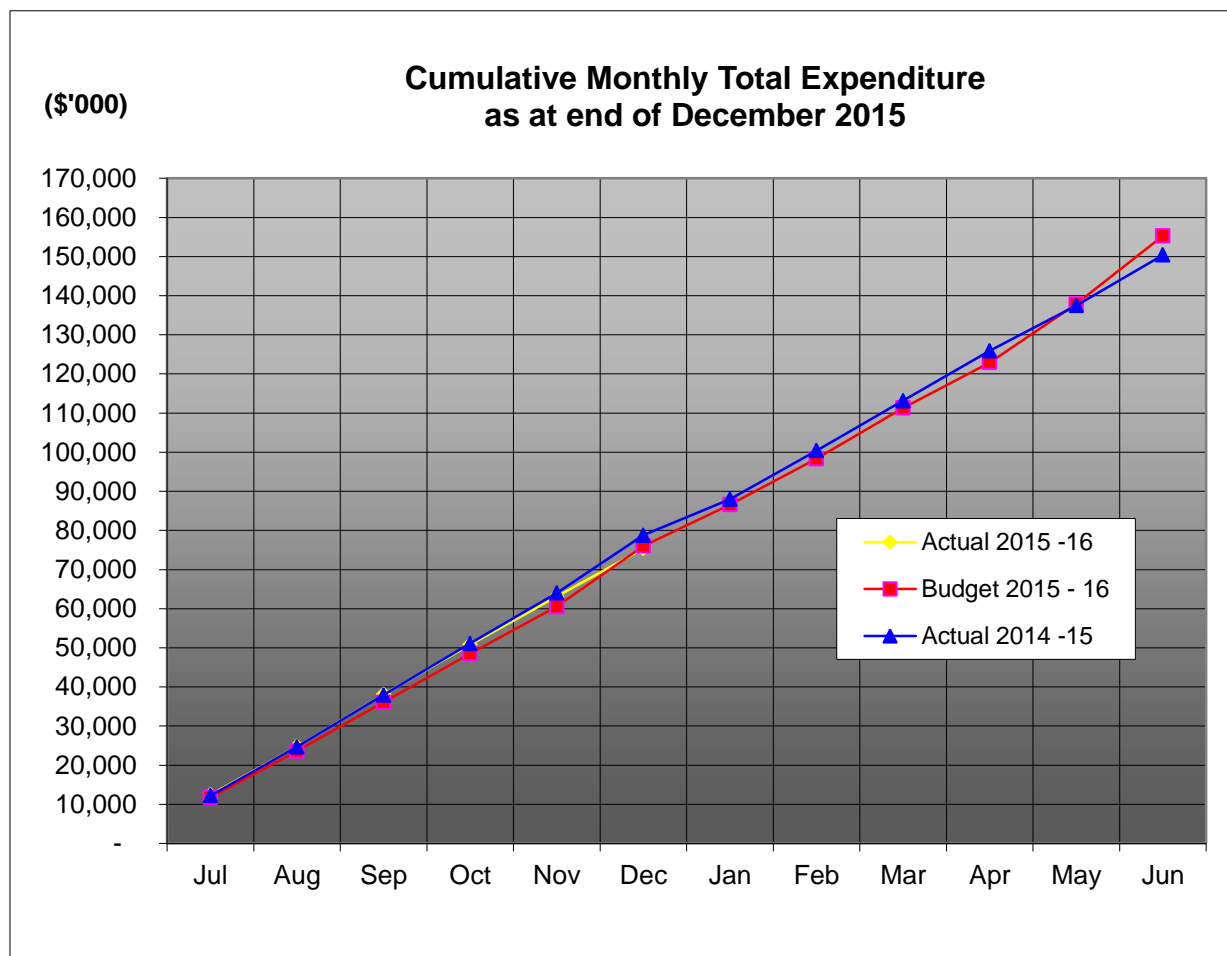
INCOME AND EXPENDITURE BUDGET REVIEW

Cumulative Monthly Total Expenditure

Similarly, the following graph projects monthly expenditure on a cumulative basis. It graphs three separate sets of figures.

1. Actual expense for the previous financial year 2014/15 (blue)
2. The cumulative budgeted expense for the current financial year 2015/16 (red)
3. The actual year-to-date expenditure to December 2015 (yellow)

As can be seen, expenditure to end December 2015 is trending just below budget for the current year and below the comparative actual for last financial year.



3. Capital Budget Review

The following Capital Budget Review Statement shows

- I. Actual capital expenditure as at end of December 2015 of \$26.496m
- II. Revised budget of \$91.337m is inclusive of 2014/15 carry overs

Capital Budget Review Statement

FAIRFIELD CITY COUNCIL

Budget review for the 6 month period ended 31 December, 2015

	Full Financial Year 2015-2016						6 month period ended - 31 December 2015		
	Original Budget Year 2015/2016 \$000's	Approved Changes				Revised Budget 2015/2016 \$000's	Actual 2015/2016 \$000's	Revised Budget 2015/2016 \$000's	Variance 2015/2016 \$000's
		Carry Forwards \$000's	Sept. 2015 Review \$000's	Dec. 2015 Review \$000's	Mar. 2016 Review \$000's				
Capital Funding									
Rates and other untied funding	16,091	2,627	1,067	0	0	19,785	4,801	19,785	(14,984)
Capital Grants	16,168	244	2,128			18,540	6,951	18,540	(11,589)
Capital Contributions - Other	4,302					4,302	3,350	4,302	(953)
Sale Proceeds	3,630	15,700				19,330	0	19,330	(19,330)
Funded by borrowing	0					0	0	0	0
Transfers to/from Grants	1,458	1,669				3,127	(1,647)	3,127	(4,774)
Transfers to/from S94	3,459	1,188				4,647	164	4,647	(4,483)
Transfers - Town Centres	1,404	15				1,419	202	1,419	(1,217)
Transfers - Other Reserves	24,546	(4,460)	100			20,186	12,676	20,186	(7,510)
Total Capital Funding	71,059	16,983	3,295	0	0	91,337	26,496	91,337	(64,841)
Capital Expenditure									
Asset Purchases	6,332	2,463				8,796	1,780	8,796	(7,015)
WIP - Infrastructure Assets	61,116	14,520	3,301			78,937	24,010	78,937	(54,927)
Capitalised Employee Costs	3,293		(6)			3,287	851	3,287	(2,436)
Capitalised Material Costs	0					0	9	0	9
Loans Principal Repayments	317					317	(155)	317	(472)
Total Capital Expenditure	71,059	16,983	3,295	0	0	91,337	26,496	91,337	(64,841)

Note: The actual reflects the current position (as per supplier invoices received and processed) whilst the budget reflects the expected full year result.

4. Cash and Investment Budget Review

The table below shows the original budgeted cash and investment position, the revised position and the actual position as at end of the quarter. It also shows the actual year end available cash position. The table below reflects that the Council has a healthy cash position as at end of the first quarter of 2015-16 financial year.

Budget Review as at 31 December, 2015

	Projected Balances as at 31 December, 2015						Actual 31 December 2015 \$000's
	Original Forecast To Jun 2016 \$000's	Approved Changes				Revised Forecast Jun-16 \$000's	
		Carry Forwards \$000's	Sept. 2015 Review \$000's	Dec. 2015 Review \$000's	Mar. 2016 Review \$000's		
Unrestricted							
Unrestricted Cash and Investments	4,831	2,617	327	0	0	7,775	20,430
Total Unrestricted	4,831	2,617	327	0	0	7,775	20,430
Externally Restricted							
Grants	2,384	2,055	-36			4,403	6,000
Domestic Waste	20,282	1,808	-39			22,051	19,575
Section 94	25,511	1,188	1,106			27,805	32,114
Stormwater Levy	2,238	1,302	20			3,560	1,493
Other Contributions	0					0	
Total Externally Restricted	50,415	6,353	1,052	0	0	57,820	59,183
Internally Restricted							
Internally Restricted	5,900	7,287	100			13,287	11,765
Total Internally Restricted	5,900	7,287	100	0	0	13,287	11,765
Total Restricted	56,315	13,640	1,152	0	0	71,107	70,948
Total Cash & Investments	61,146	16,257	1,479			78,882	91,378
Available Cash & Investments	10,731	9,904	427	0	0	21,062	32,195

Note: The actual reflects the current position while the budget is the expected full year result.

5. Second Quarter 2015 – 16 Budget Review Adjustments

It is noted that the amounts in the tables below will be equally offset against corresponding expense and income values within the budget. It is recommended that following Quarter Two amendments to the current 2015/16 budget be adopted by Council:

Operational – Expense

Project ID	Project Title	Expense Inc/(Dec)	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
MPSLP1601	Stormwater Levy - Stormwater Education	(40,000)	Stormwater Levy Res.	Ceased	It is proposed that this project be ceased as the preferred supplier to carry out the proposed scale model urban catchment is unavailable to complete any work during this financial year. The associated funding of \$40,000 be returned to the Stormwater Levy reserve.
MPSLP1606	Stormwater Levy -Valuing River Health research project	(11,000)	Stormwater Levy Res.	Changed	It is proposed that the allocated funding of 11,000 be returned back into the Stormwater Levy as this can be done within service statement budget.
MPFMP1601	Voluntary house raising at 47 Waterside Crescent	(24,300)	Voluntary Purchase Reserve	Ceased	It is proposed that this project be ceased as the owner has withdrawn from the program. The associated funding of \$24,300 be returned to the reserve.
Service Statement	Operational Plan Budget Adjustment	337,378	General	Changed	A correction to the Corporate Services Group Salaries and Wages Budget to reflect Establishment.
Service Statement	Operational Plan Budget Adjustment	68,500	General	Changed	An amendment to Casual Salaries in original 2015/2016 budget amended to reflect Establishment.
Service Statement	Operational Plan Budget Adjustment	741,806	General	Changed	The enterprise agreement concerning allowances was agreed to between Council and Unions, whereby \$888,000 payout of allowances was agreed. . Eligible staff elected to have: 1. \$0.742m (paid out immediately in August 2015), 2. \$0.146m paid on a fortnightly basis over the next five years.
New	Additional Christmas / New Year Recycling Service	25,000	Domestic Waste Reserve	Changed	An additional Christmas / New Year recycling bin collection was trialed in December 2015.
Service Statement	Operational Plan Budget Adjustment	(15,580)	General	Changed	As at 1 November 2015, Zaya Toma resigned as a Councillor. Councillor allowance is \$23,370 per financial year i.e. \$1947.50 per month. Therefore expenses will be reduced by 8 months X \$1947.50.
MPFMP1609	Detention Basin Upgrade - Fairfield Golf Course	0	Grant	Changed	Grant funding received from NSW Office of Environment & Heritage which was higher than budgeted in 2015/16 by \$26,667. It is noted that these funds are to be included as a stage 2 of this project in the 2016-2017 Operational Plan for expenditure.

Project ID	Project Title	Expense Inc/(Dec)	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
MPFMP1607	Detention Basin Upgrade -Powhatan Street Reserve	0	Grant	Changed	Grant funding received from NSW Office of Environment & Heritage which was higher than budgeted in 2015/16 by \$26,667. It is noted that these funds are to be included as a stage 2 of this project in the 2016-2017 Operational Plan for expenditure.
		1,081,804	Increase in Expenses		

Capital – Expenses

Project ID	Project Title	Expense Inc/(Dec) \$	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
MPESMP1603	Existing Stormwater Management - Springfield Park, Water Sensitive Urban Design - Design Works	(40,000)	General	Ceased	It is proposed to cease this project as construction cannot be finalised this financial year and will be rescheduled in the next Delivery Program with associated funding of \$40,000 be returned to general funds.
MPSLP1609	Stormwater Levy - Prospect View Park - Water Sensitive Urban Design - Design and Construction	(250,000)	Stormwater Levy	Ceased	Review of the feasibility of this project was carried out. This highlighted that the project was not viable with no benefit being produced from the water saving or pollution reduction against the project cost, and therefore it is proposed to be ceased. Grant funds of \$100,000 from Sydney Water are to be reallocated to MPSLP1608. Funding allocated from Stormwater Levy of \$150,000 to be returned to this Reserve.
IN16305	Stormwater Drainage - Wilson Road Reserve	50,000	Stormwater Levy	Changed	Funding shortfall has been identified for the construction of stormwater subsoil drainage associated with the new works at Wilson Road Reserve, draining to Wilson Creek.
MPLTM1611	Urgent Road Safety Works	113,258	S94A	New	It is proposed that this project be included into the 2015-2016 Operational Plan with no additional funding required but the reallocation of funds from existing projects, which had been ceased or completed with saving as identified in quarter 1 report. Please refer to MPLTM1602 (\$15,000), MPLTM1604 (\$20,000) and MPBP1508 (\$78,258).
New	Neopost Folder/Inserter Machine	15,900	General	New	It is proposed that this project be included into the 2015-2016 Operational Plan with a budget of \$15,900 from general funds.
		(110,842)	Decrease in Expenses		

The following adjustments have already been adopted by Council during this second Quarter (October - December) for inclusion into the 2015-2016 Operational Plan.

Operational Expense							
Project ID	Project Title	Meeting Date:	Agenda Item Number	Expense	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
		Oct-Dec 15		Inc/(Dec) \$			
IN16303	2016 Fairfield City Council Calendar	Oct-15	146	4,000	General	Changed	As per the Council Report identified
Service Statement	Destination Fairfield Tourism	Oct-15	SUP 148	29,000	General	New	As per the Council Report identified
New	Fairfield City - - Business Awards Program	Dec-15	168	1,200	General	New	As per the Council Report identified
New	Preservation Needs Assessment	Dec-15	308	4,900	Grant from National Library of Aust.	New	As per the Council Report identified
New	Restoration of Indigenous Flora Park	May-15	Sup 119	24,125	Grant	New	As per the Council Report identified
				63,225	Increase in Expenses		

Operational Revenue							
Project ID	Project Title	Meeting Date:	Agenda Item Number	Revenue	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
		Oct-Dec 15		(Inc)/Dec \$			
New	Rowley Park Reserve Weed Control	Sep-15	227	(17,325)	Grants	New	As per the Council Report identified
New	Stay & Play	Sep-15	228	(13,780)	Grant	New	As per the Council Report identified
Service Statement	Fairfield Museum & Gallery Strategic Plan	Nov-15	151	(40,000)	Infrastructure and Car Park Reserve	New	As per the Council Report identified
				(71,105)	Increase in Income		

Capital Expense							
Project ID	Project Title	Meeting Date:	Agenda Item Number	Expense	Funding Source	Project - New, Ceased/Deferred or Changed	Reason for Revision
		Oct-Dec 15		Inc/(Dec) \$			
IN16305-1	Construction of a roundabout at the intersection of Gloucester Street and Wilson Road, Bonnyrigg Heights	Sep-16	230	150,000	S94A	New	As per the Council Report identified
0	Water Cooling Mist - Fairfield Adventure Park	Nov-16	Sup 164	40,000	Grant	New	As per the Council Report identified
IN16337	Sustainable Resource Centre Expansion - Stage 2	Nov-16	Sup 164	100,000	General	New	As per the Council Report identified
MPR1677	Roads Program (Renewal/Upgrade)	Dec-16	307	160,000	Road Reserve	New	As per the Council Report identified
New	Mt Pritchard Community Centre	Dec-16	309	18,500	Heights Community Centre (\$15k) General Fund (\$3.5k)	New	As per the Council Report identified
New	Australian Chin Lien Association - Temple Stairs	Dec-16	330	19,701	General	New	As per the Council Report identified
				488,201	Increase in Expenses		

Capital Revenue							
Project ID	Project Title	Meeting Date:	Agenda Item Number	Revenue	Funding Source	Project - New, Ceased/Deferred or Changed	Reason for Revision
		Oct-Dec 15		(Inc)/Dec \$			
MPRMSR1602	Roads and Maritime Service Repair - Polding Street - from Garment Street to Isis Street Canley Vale	Sep-16	229	(500)	Grant	Changed	As per the Council Report identified
MPRMSR1602	Roads and Maritime Service Repair - Polding Street - from Garment Street to Isis Street Canley Vale	Sep-16	229	(500)	General	Changed	As per the Council Report identified
MPSLP1608	Stormwater Levy - Construction of four major Gross Pollutant Traps.	Dec-15	333	88,000	Grant	Changed	As per the Council Report identified
				87,000	Decrease in Income		

6. Key Performance Indicators Budget review

Key financial indicators and principles were adopted in the Long Term Financial Plan to ensure Council achieves a sustainable financial position over the next 10 years. This section of the Quarterly Report provides details regarding Council's performance against these targets. As at the end of the first quarter, most of Council's indicators are better than industry benchmarks and within targets set in the Long Term Financial Plan.

Financial Sustainability Indicators					
Indicator 1 Operating Surplus/(Deficit) Ratio					
	Principle	Council is to maintain an operating surplus position. Impact on the overall Council operating surplus should be considered with all financial decisions.			
	Target	An operating surplus of about 3.0% of own sourced income to be sustained into the future			
	Result	2015/16	6 Months	8.00%	Comment: 3 month actual is an operating surplus of \$2.961m. Includes timing differences.
		2014/15	Full Year	2.75%	
	2013/14	Full Year	-4.94%		
Indicator 2 Gearing Ratio (Net Financial Liabilities Ratio)					
	Principle	Fairfield City Council looks to increase its gearing by taking opportunities to fund its capital purchases (new and replacement) and capital renewals through loan borrowings subject to maintenance of operating surpluses.			
	Target	Maximum 20% with increases subject to maintenance of operating surpluses.			
	Result	2015/16	6 Months	0.68%	Comment: Indebtedness stable at a low level.
		2014/15	Full Year	1.65%	
	2013/14	Full Year	1.53%		
Indicator 3 Net Interest Cover Ratio					
	Principle	Increases in debt burden will be considered provided it does not result in an operating deficit.			
	Target	No target - only to increase if operating surplus maintained. 100% means that interest income exceeds interest expense and Council is a net lender.			
	Result	2015/16	6 Months	100%	Comment: Council is a net lender.
		2014/15	Full Year	100%	
	2013/14	Full Year	100%		
Indicator 4 Net Borrowing Ratio					
	Principle	Increases in net borrowing ratio will be considered provided it does not result in an operating deficit.			
	Target	No target - only to increase if operating surplus maintained.			
	Result	2015/16	6 Months	0.07%	The net borrowing is marginal in comparison to the Capital (Net Worth) of the Council.
		2014/15	Full Year	0.09%	
	2013/14	Full Year	0.08%		
Indicator 5 Infrastructure Asset Renewal/Replacement Ratio					
	Principle	Council's annual renewal/replacement expenditure should at least equal its annual depreciation expense until and unless specific asset management plans provide evidence of a more			
	Target	1:1 ratio			
	Result	2015/16	6 Months	2.33:1	Comment: The ratio is expected to improve as many of the large capital works projects are completed later in the year
		2014/15	Full Year	0.64:1	
	2013/14	Full Year	0.65:1		

Financial Sustainability Indicators (cont'd)									
Indicator 6 Unrestricted Current Ratio									
	Principle	Council must maintain sufficient liquid assets to pay its commitments when due and payable.							
	Target	above 2:1 ratio							
	Result	2015/16	6 Months	6.34:1	Comment: This indicator measures Council's ability to pay its commitments as and when due. The result indicates that Council is maintaining liquidity and has sufficient funds to pay its bills. The target ratio of 2:1 is expected to be achieved.				
		2014/15	Full Year	2.57:1					
2013/14		Full Year	2.24:1						
Indicator 7 Sources of Ordinary Revenue									
	Principle	Changes to the distribution of revenue will be considered in conjunction with Council's position concerning the tax burden for residents.							
	Target	No target - but comparatives and trends considered.							
	Result	Category of Ordinary Revenue	Fairfield City Council						
			31st Dec 2015		30th June 2015		30th June 2014		
			\$'000's	%	\$'000's	%	\$'000's	%	
			Rates and Annual Charges	51,724	57%	99,572	58%	95,092	62%
			User Charges and Fees	9,234	10%	16,873	10%	15,808	11%
			Interest	1,474	2%	3,399	2%	3,734	2%
			Grants	15,517	17%	27,495	16%	15,267	10%
			Contributions	4,802	5%	8,620	5%	7,791	5%
			Other Revenue	8,607	9%	16,514	9%	14,872	10%
	Total	91,358	100%	172,473	100%	152,564	100%		
	Comment: This indicator tracks the trend in Council's major revenue categories. The revenue distribution is expected to reflect past years experience.								
Indicator 8 Dissection of Expenses from Continuing Operations									
	Principle	Changes to the level and distribution of expenses will be considered in conjunction with major decisions concerning service and efficiency levels.							
	Target	No target - but comparatives and trends considered.							
	Result	Category of Expenses from Continuing Operations	Fairfield City Council						
			31st Dec 2015		30th June 2015		30th June 2014		
			\$'000's	%	\$'000's	%	\$'000's	%	
			Employee Costs	36,638	49%	67,811	45%	64,275	43%
			Materials and Contracts	9,887	13%	22,474	15%	24,830	17%
			Borrowing Costs	26	0%	61	0%	121	0%
			Depreciation	14,223	18%	30,118	20%	29,195	19%
			Impairment		0%		0%		0%
			Other Expenses	14,603	19%	30,150	20%	31,123	21%
	Total	75,377	99%	150,614	100%	149,544	100%		
	Comment: This indicator tracks the trend in Council's major expenditure categories. The expenditure distribution is expected to reflect past years experience.								

Other Indicators					
Indicator A Asset Maintenance/Maintenance Required					
	Principle	Compares the maintenance expended against the maintenance level required to achieve the useful life of the assets			
	Target	1:1 ratio			
	Result	2015/16	6 Months	0.53:1	Comment: This result indicates that the annualised average asset maintenance is below the benchmark. This indicator is expected to improve as the year progresses and maintenance works are completed.
		2014/15	Full Year	0.95:1	
		2013/14	Full Year	0.93:1	
Indicator B Outstanding Rates, Charges & Fees					
	Principle	Compares the outstanding rates, charges and fees against total rates charges and fees annual income			
	Target	less than 5%			
	Result	2015/16	6 Months	3.44%	Comment: Increased use of Legal Force (Council's Recovery Agent) has maintained the ratio within the benchmark.
		2014/15	Full Year	2.84%	
		2013/14	Full Year	3.17%	
	Results below are adjusted for ratepayers who have arrangements, including pensioners				
	Result	2015/16	6 Months	2.08%	Comment: As above
2014/15		Full Year	2.29%		
2013/14		Full Year	1.91%		
Indicator C Other Debtors Outstanding Ratio					
	Principle	Compares the outstanding Other Debtors against total invoices raised.			
	Target	less than 10%			
	Result	2015/16	6 Months	6.42%	Comment: This ratio is within the benchmark and will continue to be a focus for Council.
		2014/15	Full Year	6.67%	
		2013/14	Full Year	12.59%	

7. Contracts and Other Expenses Budget Review

7 a. **Contracts Budget Review**

The Contracts Budget Review shows contracts entered into by Council in excess of \$50,000 which are not from Councils preferred Supplier List. The purpose is to make Councillors aware of other material contracts entered into by Council.

Fairfield City Council				
Budget review for the quarter ended - 31/12/2015				
Contracts				
Contractor	Contract Detail & Purpose	Contract Value	Commence Date	Budgeted (Y/N)
BENSCO TRADING SERVICES PTY LTD	Cleaning services for September 2015	\$53,186	01/09/2015	Y
		\$53,186		

7 b **Other Expenses Budget Review**

Listed below for information is year to date expenditure for Consultancies and External Legal Fees.

For the purpose of this report, a consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

FAIRFIELD CITY COUNCIL		
Budget review for the Period ended – 31 December, 2015		
Consultancy and Legal Expenses		
Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	358,929	Y
Legal Fees	574,143	Y

8. Statutory Investment Report

This is a statutory report on Council's Investment, submitted pursuant to the Local Government Act and Regulations, 1993. The investments listed on the attachments have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Council invests its funds that are surplus to current requirements with financial institutions and receives interest income from those investments. Compliance with Council's Investment Policy is required and there are limits as to where investments can be placed. Limits include the risk rating of the institution, the value of the portfolio that can be placed with 1 institution and value of the portfolio that can be invested for periods over 12 months.

Council places investments to meet its liquidity requirements and times maturities to occur where the most outflow of funds is expected (i.e. outside the months where rates instalments are required). It also looks for the best rate available to increase Council's income.

Council's Investment Portfolio return for the month of December 2015 was 2.76% against an average benchmark of 2.28%. The average benchmark performance is Bloomberg AusBond Bank Bill Index, which is used as a benchmark by Australian Institutional investors and professional funds managers.

The actual earning on investment for the month of December was \$0.237m. This was \$0.057m above budget for the month (based on an average investment portfolio of \$85m).

Year to date actual earnings at end of December 2015 is \$1.361m against budgeted earnings of \$1.456m, below budget by \$0.095m. During the month of December 2015, three term deposit matured, totalling \$9m with \$7m being reinvested in three term deposits. The redeemed funds of \$2m were used to increase cash flow availability.

Fairfield City Council
Investment Report Summary
December-2015

Borrower	Rating	Value as at 30-Nov-15	Value as at 31-Dec-15	% of Portfolio	Purchase Price	Purchase Date	Maturity Date	Current Month (annualised) Return	Financial YTD (annualised) Return
Direct Investments									
Investments at Face Value - Original Maturity Term Less than 1 year									
NAB TD	A-1+	\$4,000,000		0.00%	\$4,000,000	2-Jun-15	1-Dec-15	2.93%	
ANZ TD	A-1+	\$2,000,000		0.00%	\$2,000,000	14-Jul-15	16-Dec-15	2.78%	
NAB TD	A-1+	\$2,000,000	\$2,000,000	2.13%	\$2,000,000	7-Apr-15	12-Jan-16	2.90%	2.90%
NAB TD	A-1+	\$3,000,000	\$3,000,000	3.20%	\$3,000,000	14-Aug-15	19-Jan-16	2.90%	2.90%
Bankwest	A-1+	\$3,000,000	\$3,000,000	3.20%	\$3,000,000	18-Aug-15	25-Jan-16	2.80%	2.80%
Bankwest	A-1+	\$4,000,000	\$4,000,000	4.27%	\$4,000,000	1-Sep-15	8-Jun-16	2.70%	2.70%
ANZ TD	A-1+	\$3,000,000	\$3,000,000	3.20%	\$3,000,000	1-Sep-15	9-Mar-16	2.69%	2.69%
NAB TD	A-1+	\$3,000,000	\$3,000,000	3.20%	\$3,000,000	1-Sep-15	6-Apr-16	2.85%	2.85%
Bankwest	A-1+	\$3,000,000	\$3,000,000	3.20%	\$3,000,000	13-Oct-15	10-Feb-16	2.90%	2.90%
CBA TD	A-1+	\$2,000,000	\$2,000,000	2.13%	\$2,000,000	5-Nov-15	4-May-16	2.87%	2.87%
CBA TD	A-1+	\$2,000,000	\$2,000,000	2.13%	\$2,000,000	9-Nov-15	13-Apr-16	2.90%	2.90%
CBA TD	A-1+	\$2,000,000	\$2,000,000	2.13%	\$2,000,000	17-Nov-15	16-Mar-16	2.94%	2.94%
CBA TD	A-1+	\$2,000,000	\$2,000,000	2.13%	\$2,000,000	17-Nov-15	15-Jun-16	2.94%	2.94%
NAB TD	A-1+		\$2,000,000	2.13%	\$2,000,000	1-Dec-15	1-Jun-16	2.85%	2.85%
NAB TD	A-1+		\$2,000,000	2.13%	\$2,000,000	1-Dec-15	2-Mar-16	2.85%	2.85%
NAB TD	A-1+		\$3,000,000	3.20%	\$3,000,000	9-Dec-15	9-May-16	2.90%	2.90%
Total - Investments at Face Value - Original Maturity Term Less than 1 yr		\$35,000,000	\$36,000,000	38.39%					
Investments at Face Value - Original Maturity Term Greater than 1 year									
NAB TD	A-1+	\$3,000,000		0.00%	\$3,000,000	9-Dec-14	09-Dec-15	3.55%	
Westpac Snr Debt	A-1+	\$1,000,000	\$1,000,000	1.07%	\$1,000,000	30-Jan-12	09-May-16	3.33%	3.29%
CBA Snr Debt	A-1+	\$5,000,000	\$5,000,000	5.33%	\$5,000,000	12-Sep-11	02-Aug-16	3.27%	3.30%
NAB Snr Debt	A-1+	\$4,290,000	\$4,290,000	4.57%	\$4,290,000	26-Mar-12	21-Jun-16	3.42%	3.35%
ANZ Snr Debt	AA-	\$4,000,000	\$4,000,000	4.27%	\$4,000,000	6-Nov-13	06-Nov-18	3.07%	3.04%
ANZ Snr Debt	AA-	\$1,000,000	\$1,000,000	1.07%	\$1,000,000	25-Jul-14	25-Jul-19	2.97%	2.97%
ANZ Snr Debt	AA-	\$2,000,000	\$2,000,000	2.13%	\$2,000,000	11-Nov-14	11-Nov-19	3.06%	3.01%
NAB TD	AA-	\$5,000,000	\$5,000,000	5.33%	\$5,000,000	7-Jan-15	09-Jan-17	3.55%	3.55%
Investments at Face Value - Original Maturity Term Greater than 1 year (continued from previous page)									
NAB TD	AA-	\$3,000,000	\$3,000,000	3.20%	\$3,000,000	3-Mar-15	02-Mar-17	3.13%	3.13%
Westpac Snr Debt	AA-	\$2,500,000	\$2,500,000	2.67%	\$2,500,000	28-Jul-15	28-Jul-20	3.04%	3.03%
NAB TD	AA-	\$5,000,000	\$5,000,000	5.33%	\$5,000,000	1-Sep-15	30-Aug-17	2.75%	2.75%
ANZ TD	AA-	\$5,000,000	\$5,000,000	5.33%	\$5,000,000	1-Sep-15	06-Sep-17	2.67%	2.67%
Westpac Snr Debt	AA-	\$2,000,000	\$2,000,000	2.13%	\$2,000,000	28-Oct-15	28-Oct-20	3.22%	3.22%
Total - Investments at Face Value - Original Maturity Term Greater than 1 yr		\$42,790,000	\$39,790,000	42.43%					
Investments at Current Value									
Emerald Reverse 2007-1 Class C	A	\$226,747	\$228,067	0.24%	\$500,695	21-Jul-11	21-Jul-27	3.11%	3.11%
CBA Zero Coupon Bond	AA-	\$3,705,760	\$3,715,680	3.96%	\$2,000,000	21-Jan-08	22-Jan-18		
Commonwealth Bank of Australia	A-1+	\$16,025,865	\$14,052,336	14.98%				2.00%	2.00%
Total - Investments at Current Value		\$19,958,371	\$17,996,083	19.19%					
TOTAL - Direct Investments		\$97,748,371	\$93,786,083	100.00%					

INVESTMENT POLICY – Investment Guidelines

In terms of Council's Investment Strategy and Policy the following indicators are reported. Investments held are within the policy guidelines and limits set.

Direct Investments

1. Maximum Weighting as % of Total Investment Portfolio.

POLICY			ACTUAL
Long Term Credit Ratings	Short Term Credit Ratings	Direct Securities Maximum	31 December 2015
AAA Category	A-1+	100%	64.34%
AA Category	A-1	100%	35.42%
Less than AA Category		0%	0.24%

2. Maximum Percentage with one Financial Institution.

POLICY			ACTUAL
Long Term Credit Ratings	Short Term Credit Ratings	Direct Securities Maximum	31 December 2015
AAA Category	A-1+	45%	28.84%
AA Category	A-1	35%	13.86%
Less than AA Category		0%	0.24%

3. Term to maturity.

POLICY		ACTUAL
Overall Portfolio Term to Maturity Limits	Maximum	31 December 2015
Portfolio % < 1 year	100%	64.34%
Portfolio % > 1 year < 3 years	60%	23.46%
Portfolio % > 3 years < 5 years	30%	11.96%
Portfolio % > 5 years	0%	0.24%

