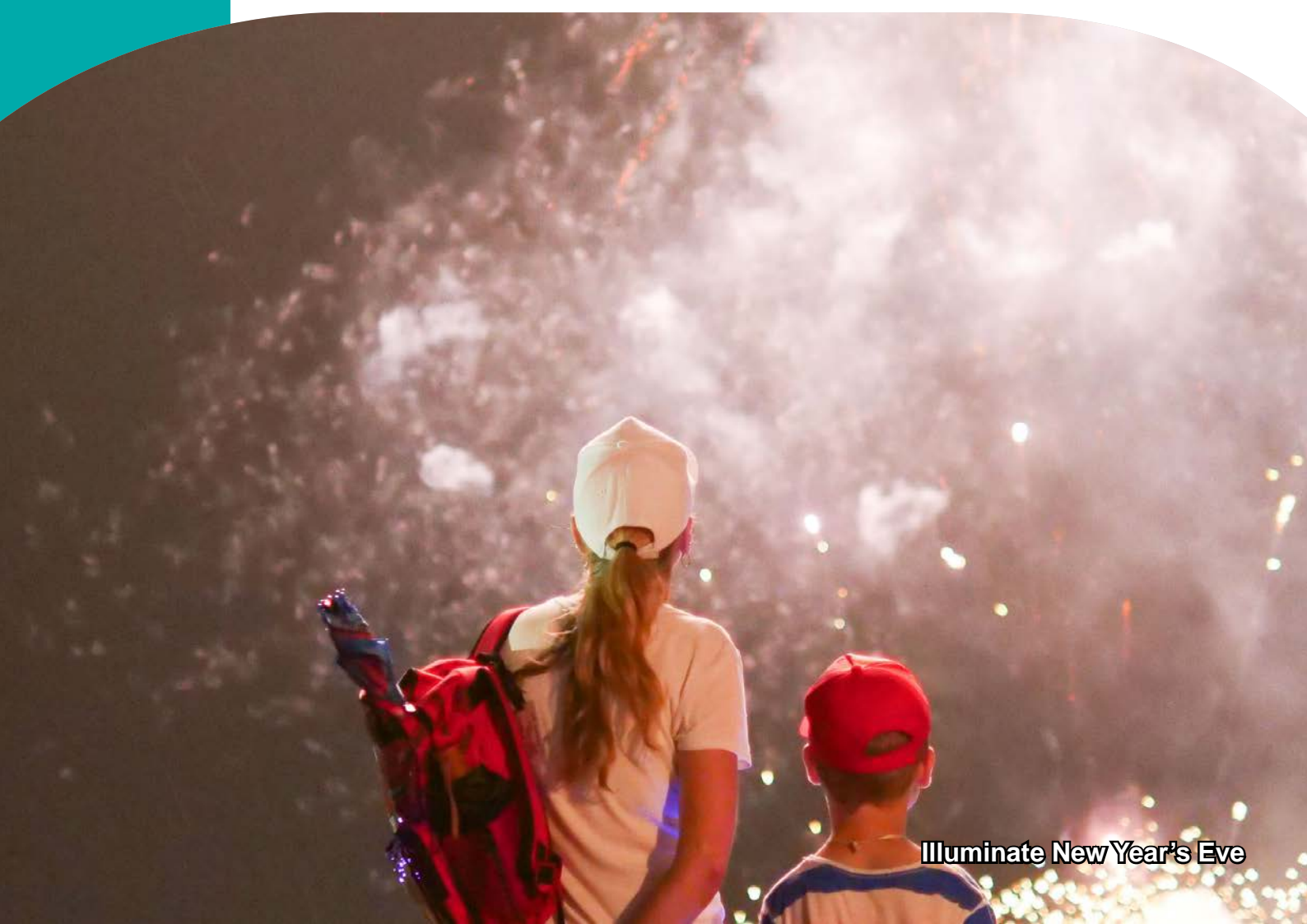


Our home
Our City Our future



2018-2019 ANNUAL REPORT

Reports on the implementation of the 2018-2019 Operational Plan



Illuminate New Year's Eve

English

For further information please contact the Customer Service Centre on 9725 0222 or visit our website www.fairfieldcity.nsw.gov.au
If you require an interpreter please call the Telephone Interpreter Service on 131 450 for assistance.

Arabic

للحصول على معلومات إضافية يرجى الاتصال بمركز خدمة الجمهور على الرقم ٩٧٢٥ ٠٢٢٢، أو مراجعة موقعنا الإلكتروني www.fairfieldcity.nsw.gov.au
إذا كنت بحاجة إلى مترجم فوري، يرجى الاتصال بخدمات الترجمة الفورية الهاتفية (TIS) على الرقم ١٣١ ٤٥٠. سعيًا للمساعدة.

Assyrian

www.fairfieldcity.nsw.gov.au

9725 0222

131 450

Chinese Traditional

了解更多資訊，請聯絡客戶服務中心（電話：9725 0222）或訪問我們的網站 www.fairfieldcity.nsw.gov.au。

如果您需要傳譯員服務，請致電電話傳譯服務處 131 450 尋求協助。

Italian

Per ulteriori informazioni siete pregati di contattare il Centro Assistenza Clienti al numero 9725 0222 o di visitare il nostro sito web www.fairfieldcity.nsw.gov.au
Se avete bisogno di un interprete chiamate il Servizio di Interpretariato Telefonico al numero 131 450 per assistenza.

Khmer

ដើម្បីទទួលបានព័ត៌មានបន្ថែម សូមទាក់ទងមជ្ឈមណ្ឌលកិច្ចបម្រើសហគមន៍ តាមទូរស័ព្ទលេខ 9725 0222
 ឬបើកមើលវិបសាយរបស់យើង www.fairfieldcity.nsw.gov.au
 ប្រសិនបើលោកអ្នកតម្រូវអ្នកបកប្រែភាសា សូមទូរស័ព្ទ កិច្ចបម្រើអ្នកបកប្រែភាសាតាមទូរស័ព្ទ លេខ 131 450
 ដើម្បីសុំជំនួយ។

Spanish

Para obtener más información, póngase en contacto con el Centro de servicios al cliente llamando al 9725 0222 o visite nuestro sitio web en www.fairfieldcity.nsw.gov.au
Si requiere los servicios de un intérprete, llame al Servicio de intérpretes telefónicos al 131 450 para recibir asistencia.

Vietnamese

Để biết thêm thông tin, xin liên hệ với Trung Tâm Dịch Vụ Khách Hàng ở số 9725 0222 hoặc truy cập trang mạng của chúng tôi www.fairfieldcity.nsw.gov.au
Nếu quý vị cần thông dịch viên, xin gọi Dịch Vụ Thông Dịch Viên Qua Điện Thoại ở số 131 450 để được giúp đỡ.

Our Commitment to Aboriginal and Torres Strait Islander Residents

Fairfield City Council (Council) acknowledges the Cabrogal people of the Darug nation as the traditional custodians of Fairfield City and pays its respect to the Elders past, present and future. The Cabrogal name comes from the 'cobra grub', an edible freshwater worm harvested from local creeks in the City that was a staple food for the clan. Council also recognises the spiritual relationship Aboriginal Australians have with the land and the right to live according to their own beliefs, values and customs.

In July 2000, Council signed a Local Government Commitment that both acknowledged and recognised Aboriginal and Torres Strait Islander people as the first people of Australia. It acknowledged their loss and grief caused by alienation from traditional lands, loss of lives and freedom, and the forced removal of children. Council continues this commitment through the development of a Reconciliation Action Plan to support the community.



Aboriginal Dance, Cabramatta Moon Festival

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Fairfield Youth and Community Centre

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Community Wellbeing

Theme 2
Places and Infrastructure

Theme 3
Environmental Sustainability

Theme 4
Local Economy and Employment

Theme 5
Good Governance and Leadership

Statutory Information

Financial Summary

Message from the Mayor and City Manager

It is a pleasure to present Fairfield City Council's 2018-2019 Annual Report, detailing key achievements during the past financial year.

Council continues to focus on delivering the community's vision, priorities and goals as identified in the 2016-2026 Fairfield City Plan, as well as maintaining its long term financial sustainability.

We achieve this while ensuring high quality services and projects are delivered to meet the needs of our community. Council continues to be financially sustainable and continues to meet all of the financial benchmarks set by the State Government.

Council is proud to have accomplished its outcomes through:

- Maintaining a strong financial position
- Providing affordable services for residents
- Developing innovative projects
- Delivering best possible value while keeping rates low

Our successful delivery of these outcomes was recognised by being awarded the 2018 A R Bluet Memorial Award, presented by Local Government NSW. The A R Bluet Memorial Award has been awarded annually since 1945 and is considered the pinnacle in local government awards. It is awarded to the Council judged to be the most progressive in NSW in the past 12 months and takes into consideration all aspects of Council's operation.

In implementing the 2018-2019 Operational Plan, Council:

- Completed the concept design for a new park in Villawood, which includes a circuit path, exercise equipment, basketball facilities, and a ping-pong table (\$260,000)
- Continued works at Fairfield Showground to transform it into a Regional Multicultural and Sporting Centre of Excellence, with the AFL field and events awning completed and open to the public (\$25 million)
- Continued the Smithfield Road upgrade, with utilities relocated and commencement of the Richards Road realignment (\$4.4 million)

- Opened the Fishpipe, 3-Lane Racing Slides and Rocket Drop at Aquatopia, Prairiewood (\$6.5 million)
- Developed a design for Hughes Street Car Park to create an additional 150 car parking spaces (\$1.48 million)
- Adopted a preferred structure plan for the Rural Lands Urban Investigation Area, which establishes a preliminary land use and transport framework for future urban developments (\$85,000)
- Continued to renew roads, footpaths, drainage, kerbs and gutters, buildings and facilities across the City (\$20.7 million)
- Delivered a range of beautification works such as street tree plantings, landscaping at major intersections, and street planter box improvements across the City (\$945,000)

We also showcased our major events throughout the year, including:

- Vibrant Lunar New Year Festival in Cabramatta and Canley Heights to celebrate the Year of the Pig
- The hugely successful Moon Festival, the biggest celebration of south-east Asian culture in Sydney, attracting more than 90,000 visitors to Cabramatta
- Bring it On! Festival for our youth – the largest youth event in NSW at the redeveloped Fairfield Showground
- Spectacular Illuminate New Year's Eve event at Calmsley Hill City Farm

Council continues to play an important role within the Western Sydney region. This includes an ongoing commitment to the Western Sydney City Deal (City Deal) and to represent the community's needs and interests to ensure the best outcomes are achieved for Fairfield City. As a result, a key initiative delivered through the City Deal was the Western Parkland City Liveability Program.

In 2018-2019, Council received \$9.38 million from the Australian and NSW Governments, along with an additional \$15.79 million from Council for the redevelopment of the Fairfield Showground as a Regional Multicultural and Sporting Centre of Excellence.

Council has been recognised and awarded for its achievements throughout the year, such as:

- Museum and Galleries NSW IMAGinE Award for the exhibition *Fairfield on Film*, which explored the evolution of Fairfield's film industry.
- Two Highly Commended awards at the Stormwater NSW 2018 Awards for Excellence

- Awarded the AH Pierce Memorial Facility of the Year by the Aquatic and Recreation Institute for Prairiewood Leisure Centre.
- Received the Local Government Professionals Service Delivery Award for the Open Libraries initiative.

Council is proud of its many achievements and successes during the past financial year, which are all designed to meet the needs of our growing and diverse community. We invite you to read through this Annual Report and find out more about what we do to make Fairfield City a great place for families to live, work and visit.



Frank Carbone
Mayor of Fairfield City



Alan Young
City Manager





Aerial view of Canley Heights Town Centre

Integrated Planning and Reporting Framework

The Local Government Integrated Planning and Reporting (IPR) Framework is a legislative requirement for all NSW councils. Councils are required to develop a series of long, medium and short term plans to ensure councils are more community focused, responsive and sustainable in the long term.

What are the plans in the framework?

Fairfield City Council's IPR Framework is made up of a number of plans including:

- Fairfield City Plan (10 years) Community Strategic Plan
- Delivery Program (4 years)
- Operational Plan (1 year)

These plans are informed by a Resourcing Strategy (10 years) that is made up of:

- Long Term Financial Plan (money)
- Asset Management Policy, Strategy and Plans (assets)
- Workforce Management Plan (people)

What reports are in the framework?

Council reports on these plans and the progress towards achieving the community's vision, priorities and goals through the following reports:

- End-of-Term Report - reports on the Fairfield City Plan
- Annual Report - reports on the Operational Plan
- Quarterly Reports - reports on the Operational Plan and Delivery Program



*The red box above identifies the document you are reading and where it sits in the Framework.

About the Annual Report

The Annual Report details to the community what Council has delivered for the previous year, from the 2017/18-2020/21 Delivery Program and the 2018-2019 Operational Plan.

The Annual Report is made up of four parts:

Part 1 – Introduction:

Looks at the City's profile, the elected Councillors, Council's organisational structure and the services Council provided for the community.

Part 3 - Statutory Information:

Identifies what Council's corporate responsibilities are and what has been achieved for the community over the past year.

Part 2 - Achievements and Highlights:

Details what Council has done for the community over the past year.

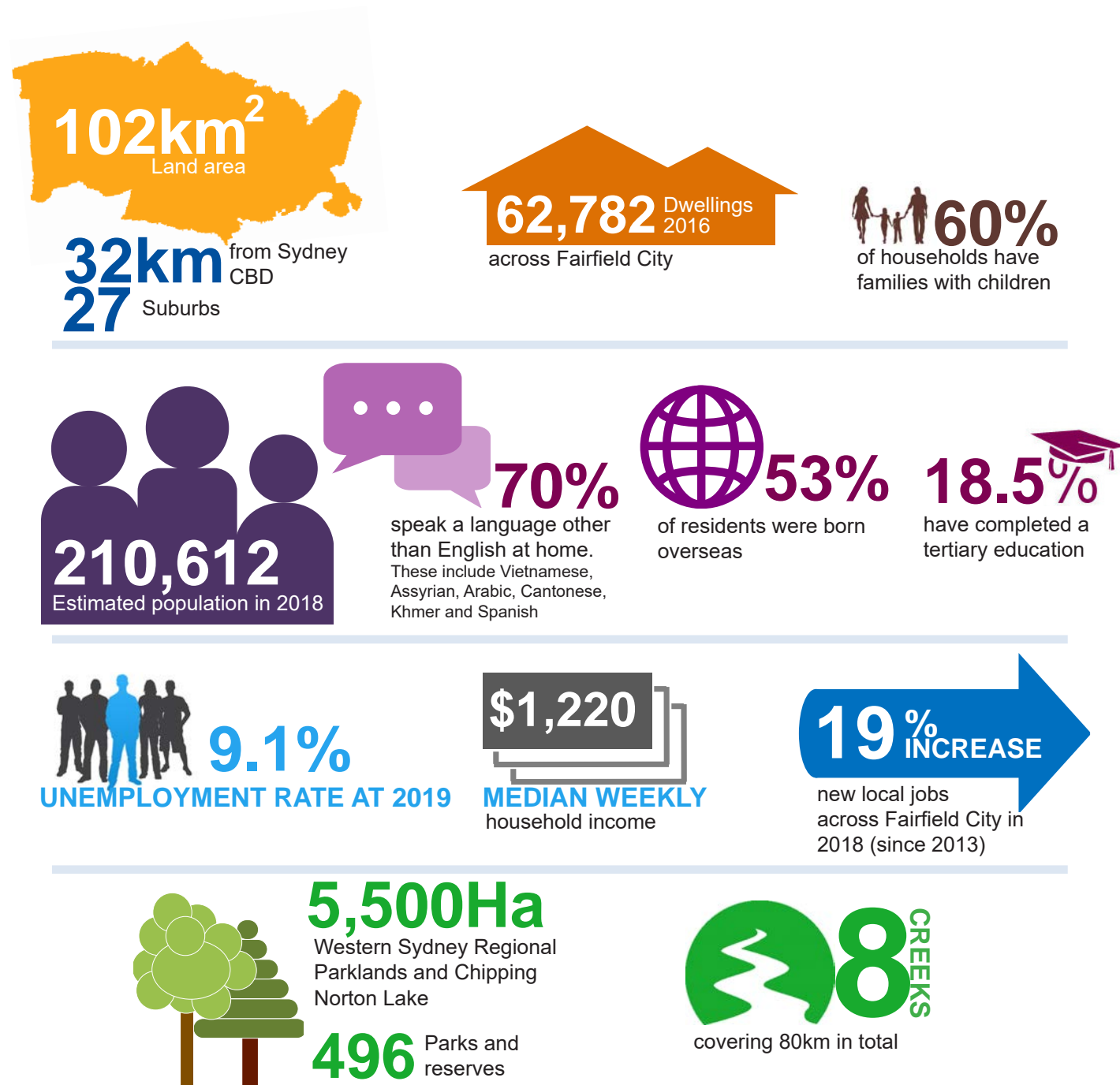
Part 4 - Financial Summary:

This is a financial summary of Council's position including where income has come from and where it was spent.



Sartor Creek Bushcare Group

Fast Facts of Fairfield City



Council's Elected Representatives 2016-2020

Fairfield City is divided into three wards – Cabravale, Fairfield and Parks. There are 13 elected representatives in total, with a popularly elected Mayor representing the City and four Councillors representing each of the three wards. The elected representatives represent the interests of residents, property owners and businesses in Fairfield City.

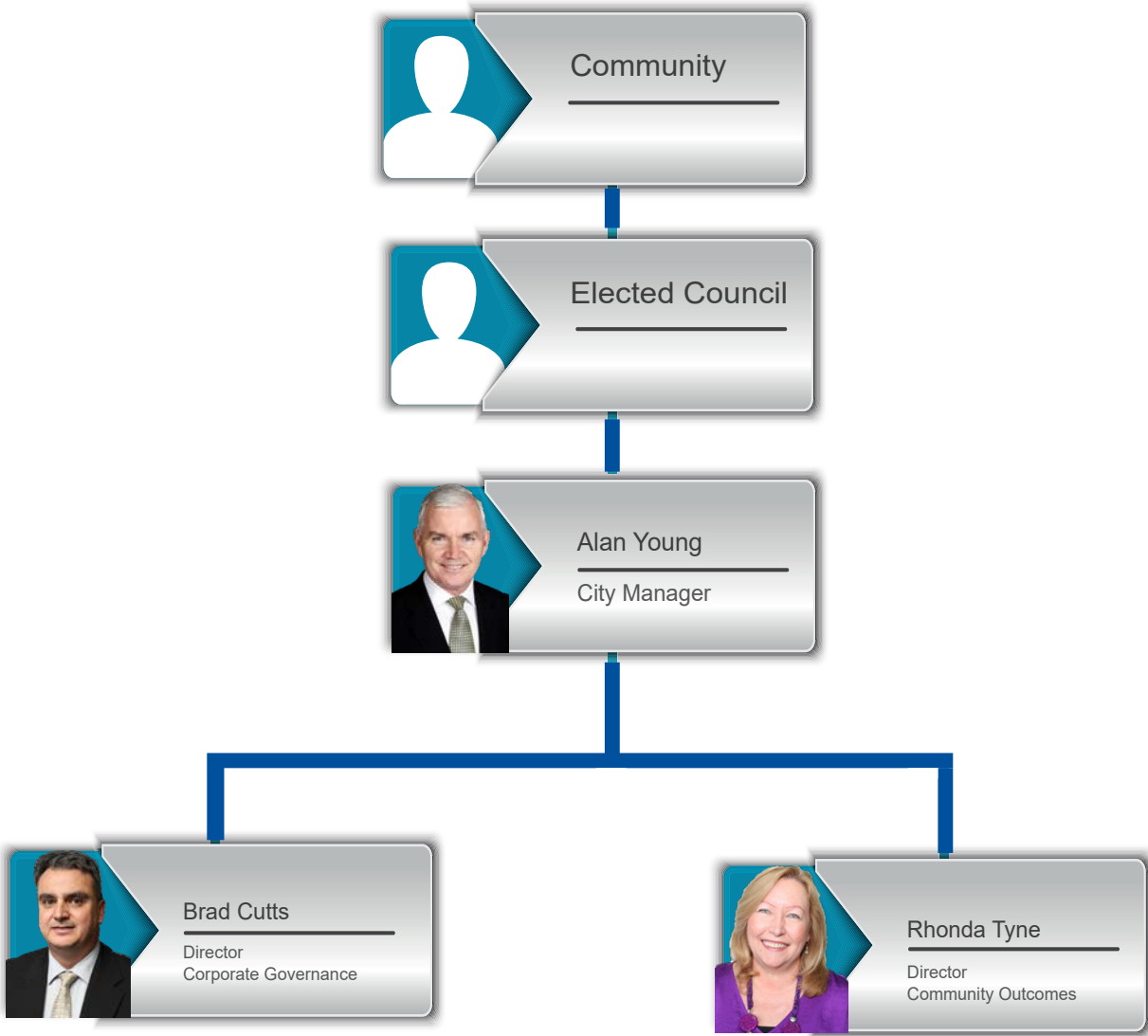
The local government election was held in September 2016.



Council’s Organisational Structure

The organisation is led by the Executive Leadership Team consisting of the City Manager, Directors, Group Managers and Chief Financial Officer.

The Executive Leadership Team is responsible for overseeing the functions of Council including its services, projects, major programs, developing policies and plans, and providing internal service support.



Council Groups and their Functions

Council’s Mission

Council is committed to delivering quality services that meet the needs of its community as identified in the 2016-2026 Fairfield City Plan. Fairfield City Council will deliver these services in accordance with its Mission Statement to assist the community in achieving its vision for the City.



- Introduction
- Theme 1 Community Wellbeing
- Theme 2 Places and Infrastructure
- Theme 3 Environmental Sustainability
- Theme 4 Local Economy and Employment
- Theme 5 Good Governance and Leadership
- Statutory Information
- Financial Summary

Overview of Council Services

Fairfield City Council provides a wide range of services to the community to work towards achieving the community's shared vision, priorities and goals as identified in the 2016-2026 Fairfield City Plan.

Services that are delivered by Council are identified under two categories, external services (principle activities) and internal services (corporate activities).

External Services

Asset Management – Civil and Built

Monitor and maintain community assets to an agreed standard by undertaking condition inspections to identify and program any required maintenance and renewal works.

Asset Management – Open Space

Monitor and maintain open space areas and assets to an agreed standard including parks, reserves, sportsfields, trees and public amenities.

Building Control and Compliance

Perform the assessment, investigation, certification and enforcement of laws and regulations for development within Fairfield City to ensure their health and safety.

Catchment Planning

Undertake studies to identify and plan measures to address flooding and stormwater issues across Fairfield City.

Children and Family Services

Provide quality children and family services including child care and early intervention programs to ensure a good future for our children and families within Fairfield City.

City Connect Bus

Provide a free City Connect Bus Service for areas that are lacking services by existing private bus routes and increase accessibility to key destinations and community facilities.

Communication and Marketing

Promote Council services and initiatives, and encourage community engagement through corporate publications, local, national, ethnic and social media as well as providing graphic design and printing services for Council's publications.

Community Compliance

Investigate and enforce regulatory and compliance laws within Fairfield City on community, parking and companion animal issues.

Community Facilities

Coordinate the management of Council community facilities including community buses, sporting fields, tennis/futsal and community centres/halls.

Customer Service Administration Centre

Deliver a centralised Customer Service Centre at the Administration Centre, which provides information and advice to customers via the front counter and call centre.

Development Planning

Conduct the assessment and processing of all development applications and engineering construction certificates across residential, commercial and industrial developments.

Emergency Management

Provide leadership, assistance and resources in order to support emergency and disaster planning, response and recovery operations within Fairfield City.

Environmental and Public Health

Monitor and enforce regulatory and compliance laws within Fairfield City for environmental and public health standards.

Leisure Centres

Manage and maintain Council's three leisure centres (Prairiewood, Fairfield and Cabravale) and offer a range of aquatic and dry leisure services including Aquatopia.

Library Services

Provide library services, including a wide range of resources, information, internet access, and programs at Cabramatta, Bonnyrigg, Wetherill Park, Fairfield and Smithfield Libraries.

Museum and Gallery

Manage and maintain the Museum, Gallery and historic village as well as collect, preserve, educate, curate and exhibit programs relating to heritage and historical value, cultural and public arts.

Place Management

Manage and coordinate initiatives, activities, policies and plans across Fairfield City in consultation with key stakeholders. Focus is on public domain improvements, economic development and sustainability, stakeholder engagement, event management, processing minor activity applications and reviewing development applications.

Property

Coordinate the management of Council owned properties, leased and licensed properties, retail shopping centres and multi-deck car parks as well as real estate functions to buy, sell, lease land, grant easements and road closures.

Showground and Golf Course

Undertake the management and maintenance of Fairfield Showground, Fairfield Markets, Fairfield Golf Course and the Parklands Function Centre.

Social and Cultural Development

Develop and implement policy, programs, capacity building and partnerships for the community in the areas of arts, multicultural development, poverty, gambling, health, seniors, family and youth services as well as crime and safety.

Strategic Land Use Planning

Identify, map and coordinate planning for residential, commercial and agricultural land across Fairfield City, as well as preparing zoning certificates and representing Council in rural and urban matters with State and Federal Governments.

Street and Public Amenities Cleaning

Provide the cleaning of streets and public amenities in the town centres, residential and industrial areas across Fairfield City.

Sustainable Resource Centre

Divert construction and demolition waste from landfill by recycling into marketable construction materials.

Traffic and Transport

Manage the road network, including traffic management, transport, road safety, parking restrictions and liaison with State Government.

Waste Education and Environmental Sustainability

Provide and deliver educational programs and sustainability initiatives for the community and Council.

Waste Management

Provide the management of domestic and commercial waste services across Fairfield City.

Internal Services

Corporate Planning and Improvements

Implement the compliance, coordination and development of the Integrated Planning and Reporting Framework (documents and reports) and corporate business improvements.

Design and Surveying

Defines, develops and manages civil, urban and landscape infrastructure designs; and provides surveying and spatial data services.

Enterprise Risk Management

Develop, implement and manage Council's Enterprise Risk Management Framework and the management of Council's commercial insurance function, inclusive of general insurance renewals and insurance claims.

Financial Sustainability

Conduct the delivery of Council's financial services, analysis, advice and statutory reporting to ensure appropriate cash flow and long term financial viability.

Governance

Ensure that Council maintains a sound system of internal control that supports Council's capability to fulfil its legal, financial and ethical obligations.

Human Resources

Provide strategic and operational human resources service, including project management, industrial and employee relations, work health and safety, as well as organisational and workforce development.

Information and Communication Technology

Provide the implementation, maintenance and support of Council's information technology systems and infrastructures.

Infrastructure Construction and Maintenance

Provide the construction, maintenance repair inspection and testing of Council assets, including roads, kerb and gutter, footpaths, drainage, carparks, ovals and Council buildings.

Internal Audit

Ensure that Council maintains a sound system of internal control, business improvement and compliance that supports Council's capability to fulfil its legal, financial and ethical obligations.

Major Projects

Project manage and coordinate the funding, design, construction and commissioning of major new community infrastructure, other civil and building construction, and special projects.

Parks and Gardens Operations

Provide the necessary and effective resources to implement the service levels identified in Council's Parks and Recreation (Open Space) Asset Management Plan.

Procurement

Develop, maintain and use competitive, transparent, accountable and ethical procurement and supply processes when the acquisition of goods and services are required to deliver Council services.

Property Development Fund

Provide Council with a self-funded Property Development Fund for the purpose of generating additional revenue through entrepreneurial real estate activities and re-invest funds back into the community.

Records and Information Management

Manage Council's records and information, including access, retrieval, storage and disposal.

Measuring our progress against the 2017/18-2020/21 Delivery Program

Indicators are used to review Council's progress against the 2017/18-2020/21 Delivery Program. These are broken down into the five themes and set targets for each service to achieve the community's vision, priorities and goals as identified in the Fairfield City Plan.

In the table below, Council's performance is measured against the indicators from the previous financial year in order to demonstrate where the performance is improving, decreasing or remaining the same.

Trend	Performance
↑↓	Improving compared to 2017/2018
↑↓	Weakening compared to 2017/2018
↔	Remaining similar compared to 2017/2018

THEME ONE: Community Wellbeing 2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Children and Family Services	% Residents satisfied with children and family service survey	↑
	% Early Learning Centres whose overall quality rating meet or exceed the national quality standards	↑
	% Parents who report that service provided good educational outcomes for their child (annual survey)	↑
Community Compliance	# Community compliance matters investigated	↑
	# Traffic related matters within school zones investigated	↑
Community Facilities	% Utilisation of community centres	↑
	# Subsidies provided for the use of community services and facilities for lifelong learning and educational support	↑
	% Regular hire satisfied with Council's facilities (annual survey)	↔
	% Casual hire satisfied with Council's facilities (annual survey)	↔
Leisure Centres	\$ Leisure centres subsidies provided to the community	↑
	Leisure centres customer satisfaction survey (annual survey)	↑
Library Services	% Customer satisfaction with Council's Libraries survey (including educational programs)	↑
Museum and Gallery	% Community satisfaction with the Museum and Gallery (annual survey)	↑
Property	% New property records created and addresses issued within 15 days	↑
Showground and Golf Course	Fairfield Showground markets customer satisfaction survey (Bi-annual survey rating quality/value of markets).	↑
	# Events and activities hired / hosted at the showground	↑
Social and Cultural Development	% Cultural and community events or activities that makes residents feel part of their community (annual survey)	↑
	# Programs and services delivered through grant funding.	↑
	% of residents that feel Council supports the health and wellbeing of our communities	↑
	# Community safety education and awareness raising programs delivered.	↓
	% Annual satisfaction survey with partners	↑
	\$ Financial support provided to community and social groups	↑
	# Advocacy to support community issues	↑
	% Satisfied with services in Council's youth facilities (annual survey)	↑
	% Satisfied with Council's services for the elderly	↑
	# Public art delivered throughout the City	↔
	% Organisations who attend interagency networks that feel supported by Council (annual survey)	↑

2018-2019 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Children and Family Services	% Utilisation rate for childcare service	90%	91%	↑
	# Clients supported through the Fairstart program	180	448	↑
	# Family Day Care registered educators	50	44	↓
	# Compliance visits undertaken for Family Day Care	480	541	↑
Community Compliance	# Cats and dogs impounded	N/A	525	↑
	# Cats and dogs returned/rehoused	N/A	406	↑
	# Community compliance education programs	1	4	↑
Community Facilities	% Community buses booked	55%	62%	↑
	% Community Centres/Halls booked	60%	70%	↑
	% Sportsfields booked	90%	95%	↑
	% Utilisation of tennis courts currently managed by Council	60%	65%	↑
Leisure Centres	# Reportable safety incidents at each facility	<5	4	↑
	# Visits at aquatic and dry recreation at leisure centres	1,000,000	1,374,423	↑
	% Water quality compliance with health regulations	100%	100%	↑
Library Services	# Customer visits to Council's libraries	800,000	859,067	↑
	Lending turnover rate for the Library's collection	4.0	2.7	↓
	# Library programs provided	20	141	↑
Museum and Gallery	# Visitors to the Museum	30,000	23,133*	↑
	# Exhibitions held	8	21	↑
	# Heritage items retained at the Fairfield Museum and Gallery	20	289	↑
Property	% Occupancy rate of Council's commercially leased or licensed properties	95%	95%	↑
	# New property records created and addresses issued	N/A	353	↑
Showground and Golf Course	# Visitors to the Showground	800,000	859,279	↑
	# Reportable safety incidents	5	4	↓
	% Occupancy at Fairfield Markets	70%	73%	↑
Social and Cultural Development	# Cultural and community events or activities delivered and supported by Council	30	69	↑
	# Grant funds received to deliver services and programs	N/A	13	↑
	# People accessing Community Profile website	15,000	13,353	↓
	# Free health programs and activities provided	175	263	↑
	# Safety audits of Council and public facilities	1	1	↑
	# Meetings with stakeholders to promote community safety	10	16	↑
	# Professional development and training opportunities for community organisations	40	33	↓
	# Capacity building programs or opportunities delivered	30	48	↑
	# Youth programs and events delivered	20	39	↑
	# Hours youth services delivered	1,400	1,455	↑
	# Senior programs and events delivered	5	6	↑

*Quarter 4 data unavailable due to counter out of order.

THEME TWO: Places and Infrastructure

2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Asset Management - Civil and Built	% Asset maintenance/ renewal backlog across all Council Asset Management Plans	↑
	% Roads in satisfactory condition and above (annual)	↑
	% Community facilities in satisfactory condition and above (annual)	↑
Asset Management - Open Space	% Regular hire are satisfied with sportsfields (annual survey)	↔
	Residents satisfied with parks and play/fitness equipment (annual survey)	↔
	% Landscape sites have been replanted / cared for	↑
	% Tree permit applications on private land determined within the agreed timeframe	↑
Building Control and Compliance	# Dwellings approved	↑
	# Annual Fire Safety Statements Submitted	↑
	% Swimming Pool fencing complying with the legislative requirements after 3 inspections	↓
	# Secondary dwelling approved	↑
	# Other ancillary residential developments approved	↑
City Connect Bus	# People using city connect bus	↑
Design and Surveying	% Civil, Urban and Landscaping designs completed within 40 working days	↓
Development Planning	% Development applications and Construction Certificates determined within statutory timeframe	↑
	# Development approvals (industrial, residential and commercial)	↑
Infrastructure Construction and Maintenance	% Renewal Program completed within agreed timeframe	↑
	% New Capital Work completed within agreed timeframe	↑
Major Projects	% Major projects on schedule	↑
	% Major programs on schedule	↑
	% Major projects and contracts completed with less than 10% cost variation	↑
	% Major programs completed with less than 10% cost variation	↑
Parks and Gardens Operations	% Community satisfied with maintenance of sportsfields, reserves and open spaces	↑
Strategic Land Use Planning	% Planning Certificate Section 149 and 149(2) applications received are issued within service level agreement	↑
	# Development Control Plan reviews	↑
	# Planning proposals reviewed	↑
	# Community engagement activities delivered for major planning projects	↑
	# Heritage items that are retained	↑
Traffic and Transport	# Road safety initiatives delivered (speed humps, speed radars, etc)	↑
	% Initiatives with demonstrable improvement in local traffic conditions	↑
	# New car spaces developed in town centres / village / neighbourhood shopping centres	↑

2018-2019 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Asset Management - Civil and Built	% Asset handover completed every 12 months	100%	55%	↓
Asset Management - Open Space	# Graffiti removals undertaken	N/A	212	↑
	# Customer requests for grass mowing in open spaces	N/A	81	↑
	% Trees requests pruned / removed on Council land undertaken within the agreed timeframe	70%	100%	↑
	# Landscaping and beautification projects completed to offset private tree removal	N/A	122	↑
	# Private trees approved for removal	N/A	935	↑
	# Private tree applications for removal rejected	N/A	57	↑
	# Customer request for open space asset maintenance	1,000	124	↑
Building Control and Compliance	% Development applications determined within 40 days	70%	87%	↑
	% Construction Certificates determined within 40 days	N/A	24%	↑
	% Complying Development Certificates determined within agreed timeframe	100%	100%	↑
	# Inspections undertaken for compliance of swimming pool fencing	N/A	334	↑
City Connect Bus	% City Connect bus service running on time	95%	99%	↑
Design and Surveying	% Surveying projects completed within the quoted timeframes	100%	87%	↓
Development Planning	% Development applications determined within 40 days	50%	30%	↓
	% Construction Certificates determined within 40 days	100%	100%	↑
Infrastructure Construction and Maintenance	% Road and Transport Asset maintenance undertaken within service level	90%	89%	↓
	% Stormwater Drainage Asset maintenance undertaken within service level	90%	94%	↑
	% Building and Facility Asset maintenance undertaken within service level	90%	87%	↓
Major Projects	# Request for Tender Contracts awarded	N/A	10	↑
	# Request for Quotation Contracts awarded	N/A	11	↑
Parks and Gardens Operations	% Mowing, landscaping, sportsfield maintenance completed to the required service levels	70%	100%	↑
	% Landscaping sites and gardens maintained to the service levels	70%	100%	↑
Strategic Land Use Planning	% Planning Proposals reported to Council within 3 months of lodgement or 6 months of Council initiated proposals	100%	100%	↑
	% Emerging Development Control Plan issues reported to Council within 6 months of being identified	100%	100%	↑
	# Zoning Certificates (Section 149 and 149(2)) not issued within 5 working days	< 1%	0	↑
	# Heritage programs completed each year	2	2	↑
	# Community engagement provided on traffic improvements	4	60	↑
Traffic and Transport	# Public transport advocacy initiatives	1	1	↑
	# Traffic flow improvements projects delivered	5	3	↓
	# Integrated traffic signal initiatives on regional and arterial roads	5	14	↑
	# Road safety education programs	1	6	↑

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THEME THREE: Environmental Sustainability
2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Catchment Planning	% Floodplain risk management initiatives completed	↑
	% Monitored waterways with acceptable aesthetic quality	↑
	% Stormwater management initiatives completed	↑
Emergency Risk Management	# Emergency events support provided on request	↑
Environmental and Public Health	% Food premises inspected that met compliance	↑
	% Environmental and public health investigations initiated within the agreed timeframe	↑
Street and Public Amenities Cleaning	# km swept by street sweeping trucks	↑
	# cubic metre collected from litter picking on main streets	↑
	# Requests for litter removal	↑
Waste Education and Environmental Sustainability	% Recycling recovery rate	↔
	# Water consumption per household	↑
	# Community partner strengthened	↑
	% Satisfied with environmental and sustainability education programs (annual survey)	↔
	% Implementing environmental practices as a result of the education program (annual survey)	↔
	# Successful prosecutions on littering and illegal dumping	↑
	# Mobile CCTV monitored hotspots	↑
	# Rubbish collected from gross pollutant traps and creek cleaning activities	↑
Waste Management	# Tonnes of material collected from Council clean-ups	↑
	# Tree mulch recycled	↑



Prospect Creet, Guided Walk

2018-2019 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Catchment Planning	# Education programs concerning stormwater quality and floodplain risk	1	4	↑
	# Flood Studies initiated (or completed)	1	3	↑
	# Floodplain Risk Management Studies and Plans initiated (or completed)	1	2	↑
	# Projects implemented as part of Council's stormwater programs	3	76	↑
Emergency Risk Management	# Actions undertaken as part of the Fairfield Local Emergency Management Plan	N/A	2	↑
Environmental and Public Health	# Food premises inspected	1,600	2,134	↑
	# Other public health regulated premises/activities inspected.	400	236	↓
	# Environmental audits undertaken at industrial and commercial premises.	20	62	↑
	# Environmental investigations undertaken for pollution matters.	280	312	↑
	# Development applications reviewed regarding environmental impacts.	N/A	485	↑
Street and Public Amenities Cleaning	# Requests on street and public amenities cleaning	600	1,985	↑
	% Requests attended to within agreed timeframe	95%	99%	↑
Waste Education and Environmental Sustainability	# Educational environmental sustainability activities undertaken.	200	66	↓
	# People attending educational activities.	6,000	5,854	↓
	# People participating in environmental events.	4,800	2,147	↓
	# KWh (electricity) saved from all Council facilities.	400,000	396,245	↓
	# CO2 (emissions) saved from all Council Assets.	400	439.46	↑
	# Gj (water) saved from all Council facilities.	N/A	55.54	↑
	# Hours patrolling for illegal dumping incidents	1,000	1058	↑
	# Reported illegal dumping incidents identified.	N/A	2,654	↑
	# Litter prevention educational programs delivered.	4	4	↑
	# Volunteer hours participating in environmental events and activities	4,000	1,052	↓
	# Volunteer hours maintaining bushland and creeks	200	2,713	↑
Waste Management	% Complaints on waste management resolved within Service Level Agreement.	95%	96%	↑

THEME FOUR: Local Economy and Employment

2017/18-2020/21 Delivery Program Indicators

Services	Indicators	Our Performance
Place Management	# Businesses and employment centres promoted and/or marketed	↑
	# Place activations delivered	↑
	Place Score (survey every 2 years)	↑
	# Safety audits initiative implemented	↑
	# Advocacy to encourage variety of employment	↑
	# People participating in affordable educational training and resource support for the workforce	↑
	# Partnerships strengthened	↑

2018-2019 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Place Management	# Businesses engaged to provide support	60	597	↑
	# Business communication initiatives	40	140	↑
	# Major events delivered	4	5	↑
	# Community members attending major events	100,000	111,157	↑

THEME FIVE: Good Governance and Leadership

2017/18-2020/21 Delivery Program Indicators

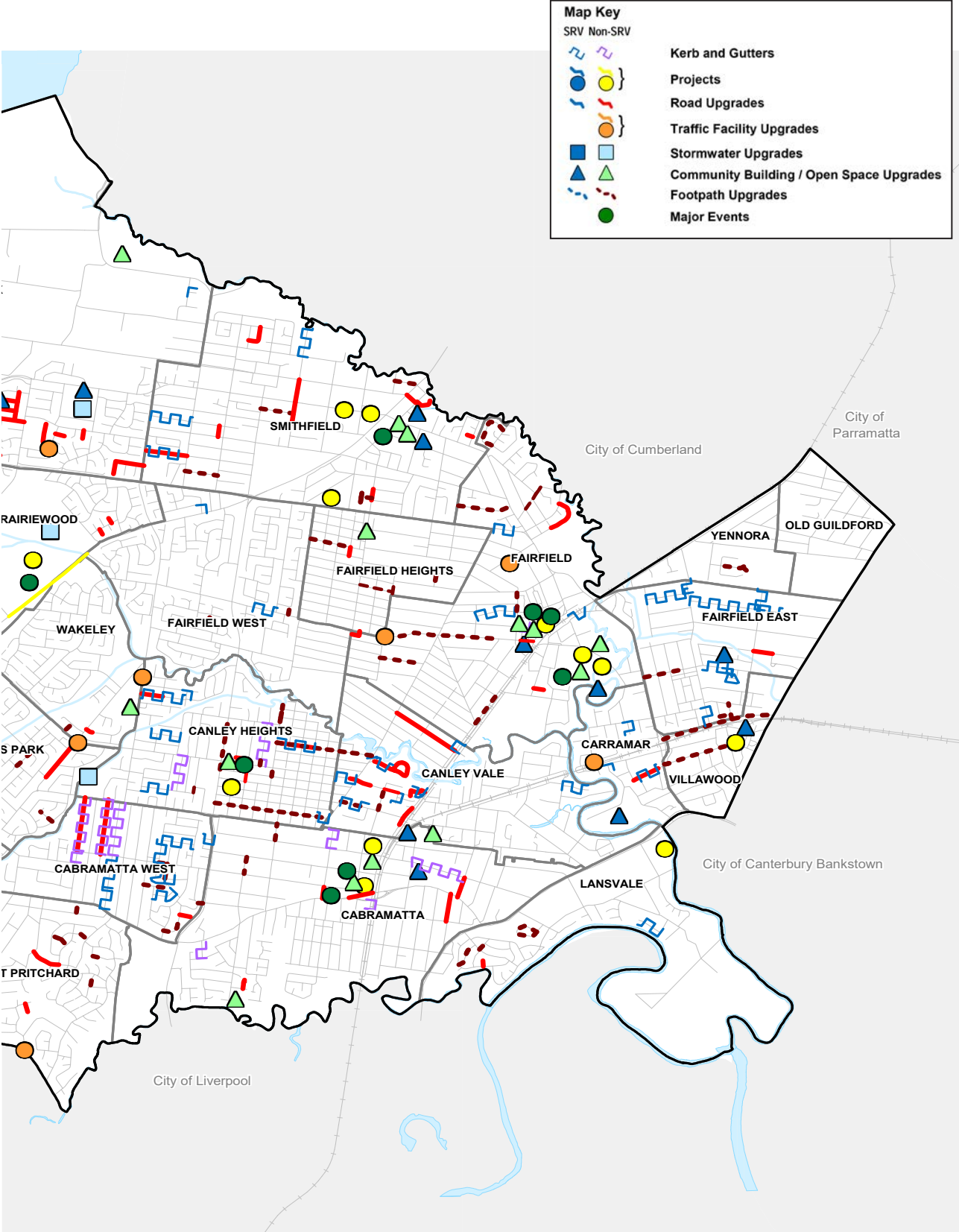
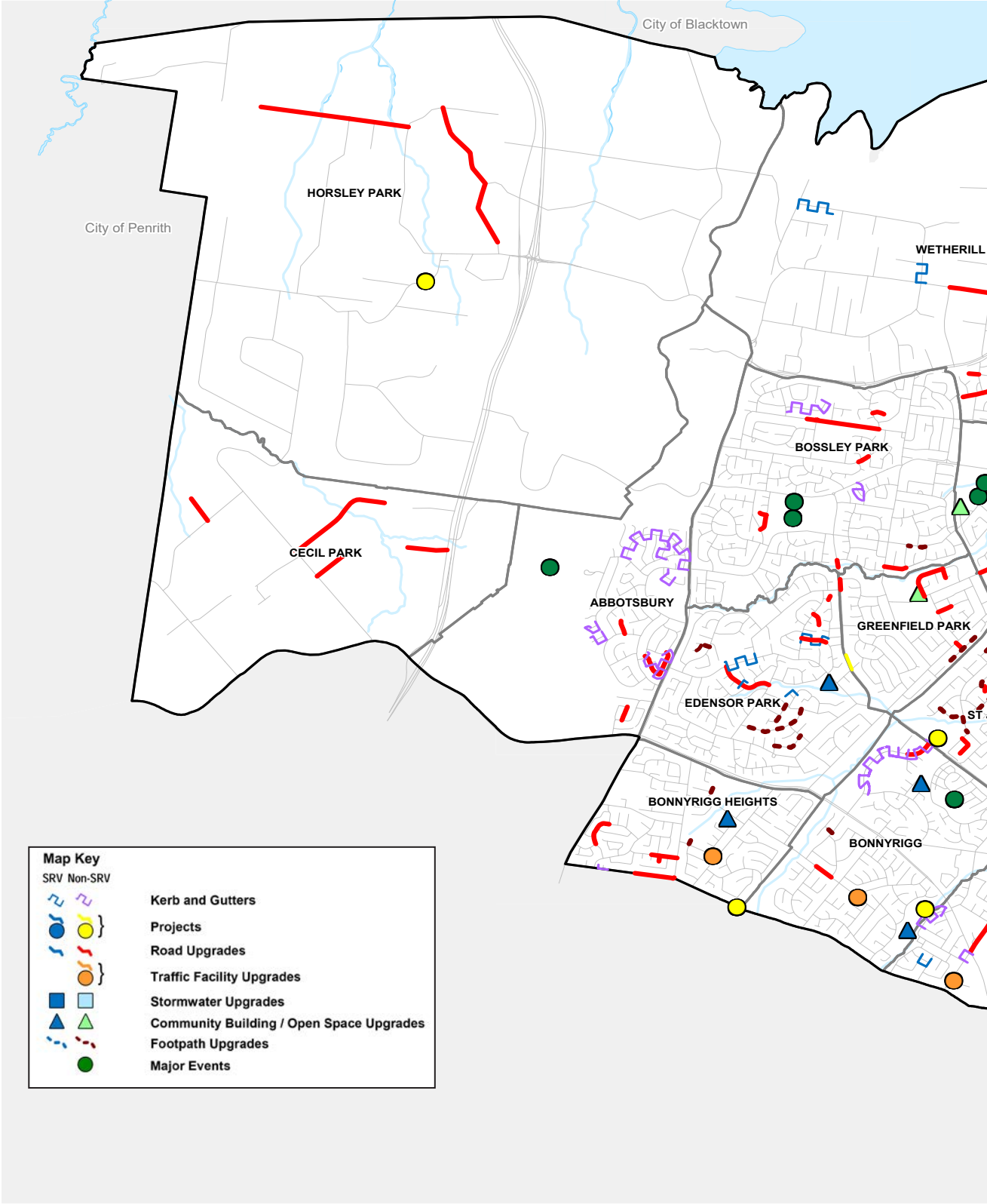
Services	Indicators	Our Performance
Communications and Marketing	# Community engagement promotions.	↑
	% Of media releases which result in positive news stories	↑
	# Information items translated into community languages	↑
	% Community feels Council communicates well with residents (annual survey)	↑
Corporate Planning and Improvements	# External stakeholders engaged about the community's priorities	↑
	\$ Indirect and direct saving from service efficiency reviews	↑
	% Services utilising quality management system at level 3 or above	↑
	# Plans and reports developed for the community	↑
Customer Service Administration Building	% Customers satisfied with service received at front counter and call centre (annual survey)	↑
Enterprise Risk Management	# Public liability claims settled	↑
	% Enterprise risk actions implemented within the agreed timeframe	↑
Financial Sustainability	% Long Term Financial Plan indicators are on target	↑
	\$ Real operating expenditure per capita	↔
	# Ranking of rates charges compared to other Councils	↑
	% The amount of cost shifting by other levels of government to the Council as a percentage of total revenue (before capital contribution)	↓
Governance	% Codes, Plans and policies that affect the community have been placed on public exhibition prior to adoption	↑
	# Code of Conduct breaches	↑
	# Documents impacting the community translated into other languages	↑
	# public forum questions presented at Council meetings and responded to by Council	↑
Human Resources	# Work experience opportunities provided to the community at Council	↑
	% Workforce Management Plan's actions completed on time	↑
	% Staff assessed as capable and above in the annual performance review	↑
Information and Communications Technology	% Service levels met for helpdesk/desktop support	↑
	# CCTV Requests received from NSW Police	↑
Internal Audit	% Completed audits as determined by the Audit and Risk Committee	↑
Procurement	% Purchasing and tendering compliance with policy and legislative requirements	↑
Property Development Fund	% Property Development projects meeting agreed milestones	↑
Records and Information Management	% of requests for information (Government Information Public Access Act) processed within the specified timeframe for both informal and formal applications	↑
	% Electronic Document and Records Management System requests for support completed within 5 working days	↑
Sustainable Resource Centre	# Tonnes internal and external materials diverted from landfill	↑
	# Tonnes internal and external materials distributed	↑

2018-2019 Operational Plan Indicators

Services	Indicators	Target	Result	Our Performance
Communications and Marketing	# New citizenship recipients	N/A	1166	↑
	# Publications produced	60	89	↑
	# Graphic design and printing jobs completed on time	N/A	2,448	↑
	# Total social media followers	14,207	14,321	↑
	# Website page views (unique)	N/A	1,379,347	↑
Corporate Planning and Improvements	# Flyers/Summary Plans and Reports developed	4	0	↓
	# Continuous Improvement Reviews undertaken	N/A	0	↑
	# Internal reviews of quality management system undertaken	10	5	↓
	# Documents managed under the quality management system	100	10,560	↑
	# Internal stakeholders engaged	40	67	↑
Customer Service Administration Building	% Call abandonment rate	10%	8%	↓
	% Customer Service Centre enquiries managed at the first point of contact	100%	89%	↓
Enterprise Risk Management	# Public liability claims made	N/A	172	↑
	# Enterprise risk actions implemented	N/A	113	↑
Financial Sustainability	# Average employee leave entitlements per capita	300	279.4	↓
	# Breaches on the overdraft limits	Nil	Nil	↑
	% Variance to budgeted Investment earning rate	0.50%	0.51%	↑
	Achieving unqualified external audit opinion	Completed	Completed	↑
	% Rates not collected on time	4.50%	4%	↓
	% Rates notices issued electronically	2.50%	4%	↑
Governance	% Governance projects completed within time	100%	95%	↓
	# Governance policies reviewed annually	1	9	↑
	# Statutory reports developed and submitted	6	1	↓
	# Training sessions on Code of Conduct delivered to Council Officials	4	5	↑
	# Formal information (GIPA) request received	N/A	75	↑
Human Resources	% WHS compliance audits completed	100%	100%	↑
	% Continuous WHS Improvement Inspections completed	100%	100%	↑
	% Satisfaction rating with service delivery of training courses	85%	98%	↑
	% Lost Time Injury Frequency rate	10%	9.91%	↓
	% Employee duration rate	4%	4.2%	↑
Information and Communications Technology	# Requests for CCTV advice for internal and external stakeholders	420	13	↓
	# CCTV inspection carried out	2	41	↑
	# Hours the Infrastructure and core systems are not available during business hours	2	17	↑
	# Issues requested through helpdesk	6,000	6,009	↑
	# Technology solutions implemented	2	10	↑
Internal Audit	% Audit recommendations implemented within agreed timeframes	80%	43%	↓
Procurement	% Tender process completed and entered to contract within 12 weeks	75%	99%	↑
	\$ Saved in fleet management	\$20,000	\$3,387	↓

Services	Indicators	Target	Result	Our Performance
Property Development Fund	% Property Development projects including contracts completed with less than 10% cost variation	80%	100%	↑
Records and Information Management	# Informal information (GIPA) requests received	N/A	990	↑
	% Documents processed within 3 days	100%	98%	↓
	# Electronic Document and Records Management System training sessions	1	41	↑
Sustainable Resource Centre	# Electronic Document and Records Management System requests for support	N/A	8,073	↑
	# Tonnes CO2 emission saved	12,000	20,184	↑

Construction Projects and Major Events
Achieved from the 2018-2019 Operational Plan





Living Cultures Festival



Gyms in Parks, Cabravale Memorial Park

Achievements and Highlights

THEME ONE - Community Wellbeing

Fast Facts

Key Highlights

- Opened Studio 2166, a creative digital space for sound and video recording at Whitlam Library.
- Constructed and installed the Fishpipe, 3-Lane Racing Slides and Rocket Drop at Aquatopia, Prairiewood. The Fishpipe is one of its kind in NSW, which creates a rolling and tumbling motion for riders.
- Hosted a total of 22 exhibitions with more than 30,000 visitors attending the Fairfield City Museum and Gallery.
- Won the Museum and Galleries NSW IMAGInE Award for the exhibition Fairfield on Film, which explored the evolution of Fairfield's film industry.
- More than 850,000 visitors attended Fairfield Showground.
- Awarded the AH Pierce Memorial Facility of the Year by the Aquatics Recreation Institute for Prairiewood Leisure Centre
- Received the Local Government Professionals Service Delivery Award for the Open Libraries initiative.

Projects

- Opened Studio 2166, a creative digital space for sound and video recording at Whitlam Library.
- Constructed and installed the Fishpipe, 3-Lane Racing Slides and Rocket Drop at Aquatopia, Prairiewood. The Fishpipe is one of its kind in NSW, which creates a rolling and tumbling motion for riders.
- Delivered Grandparents Day event at St Johns Park Reserve to more than 600 grandparents and their families. This event included multicultural performances, a variety of information stalls and a free sausage sizzle.
- Renewed toilet at Fairfield Community Hall to improve accessibility as part of the Disability Upgrade program to ensure community facilities meet standards required by legislation.
- Installed a new UV water treatment system at Cabravale Leisure Centre and new pool cleaner, pool covers, reel caster and sun covers at Prairiewood Leisure Centre.
- Hosted Icetopia for the first time during the July school holidays at Aquatopia, with more than 6,200 visitors enjoying a 250 square metre outdoor ice-skating rink.
- Provided access to over 1.29 million visitors that attended Council's Leisure Centres.
- Provided over \$410,000 worth of subsidies to community members at Council's Leisure Centres, which included over 63,000 free entries for seniors and residents who presented a Disability Support Pension Card.

Services

- Held the Annual Senior's Concert for over 500 community members, which featured live musical entertainment, dancing performances and a three course meal.
- Delivered a total of 22 exhibitions with more than 30,000 visitors that attending the Fairfield City Museum and Gallery.
- Installed more than 1,400 hand crafted poppies at Smithfield RSL as part of the Fairfield City Museum and Gallery commissioned Poppy Project, which marked the 100th anniversary of Armistice.
- Provided 159 programs and events for over 31,000 participants at Council's Libraries, which included topics such as computer literacy, study assistance, conversational English classes, Family Literacy Program and Citizenship Preparation Classes.
- Held the Australia Day Community Awards at Prairiewood Leisure Centre recognising outstanding community members with awards issued out to Citizen of the Year, Volunteer of the year and Sport Achiever of the Year.
- Coordinated a total of 156 community rides for over 2,100 people through the Western Sydney Cycling Network.
- Received 435 used bicycles, of which 223 were recycled and 211 bicycles were loaned out to community and local schools.
- Delivered 51 capacity building programs such as harm minimisation from gambling, life skills for young people and refugee youth mentoring.
- Provided over 1,454 free youth hours at the Fairfield Youth and Community Centre, through a range of activities such as a "Wear it Purple" banner making workshop promoting inclusion and an Amazing Race activity providing education on Alcohol and Other Drugs in partnership with NSW Police, Ted Noffs Foundation and the Fairfield Liverpool Youth Health Team.
- Provided access to more than 850,000 visitors that attended the Fairfield Showground.
- Celebrated NAIDOC Day at Bonnyrigg Public School and Westfield High School, where children learned about bush tucker, created sand art and rubbed ochre to make artworks.
- Hosted the Active Inclusion Sports Day at the Fairfield Youth and Community Centre and Fairfield Leisure Centre in partnership with NSW Sport, with more than 100 young people with disability participated.
- Supported seven events for the 16 Days of Action and White Ribbon Day campaign to raise awareness of Domestic and Family Violence,



Bring It On! Festival



Icetopia, Prairiewood Leisure Centre

such as the Police and Community White Ribbon Walk, the White Ribbon Day Bonnyrigg event, and the Fairfield White Ribbon Day Cup.

- Delivered a National Children's Week event at Prairiewood Youth and Community Centre for 400 community members, which featured information stalls, a performance by Paw Patrol and free Lego for children.



- Supported Carers Week event in partnership with community and health organisations such as Anglicare, Parramatta Mission, Transcultural Mental Health and Carers NSW. Approximately 200 carers from diverse backgrounds supported their loved ones with disabilities and enjoyed a program of music and multicultural dancing.
- Partnered with the NSW Service for the Treatment and Rehabilitation of Trauma Survivors (STARTTS) to deliver the Refugee Communities in Cultural Transition Sharing Stories event for newly arrived refugees who have settled in Fairfield City.

Awards

- Won the Museum and Galleries NSW IMAGInE Award for the exhibition Fairfield on Film, which explored the evolution of Fairfield's film industry.
- Won the "Exceptional Community Partnership in a Local Government Area" category as part of the ZEST awards for the Fairfield City Settlement Action Plan (FCSAP). The FCSAP was developed with a partnership between Council and Core Community Services.
- Awarded the AH Pierce Memorial Facility of the Year by the Aquatics Recreation Institute for Prairiewood Leisure Centre

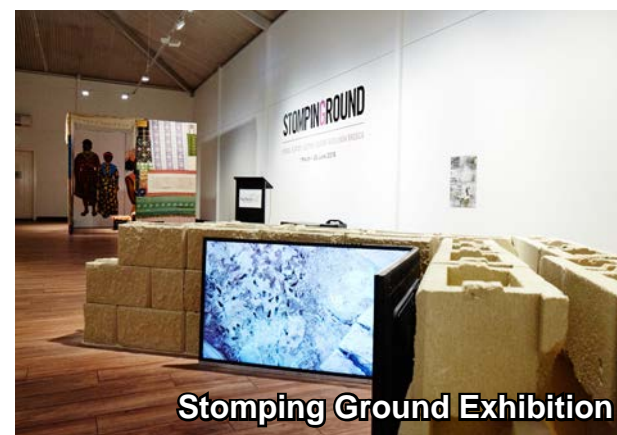
- Open Libraries was awarded Service Delivery Award by the Local Government Professionals
- Marlborough Street Preschool received the Outstanding Preschool Award by the Fairfield Local Business Award.

Grants

- Administered a total of 279 applications for ClubGRANTS, with a total of 144 projects selected for funding. The allocated funds from the 10 participating clubs totalled \$1,741,990.
- Provided nearly \$40,000 in funding to 8 projects as part of the Social Change through Creativity grant program to encourage and support creative-based projects that include and address issues of importance in the community.

Advocacy

- Provided a submission in response to the Department of Jobs and Small Business to address concerns of residents and community organisations in Fairfield on the performance and appropriateness of employment services for people settling in Australia on humanitarian visas.



Australia Day Community Awards, Prairiewood Leisure Centre

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Smithfield Road, Works



Fairfield Showground, Construction

Achievements and Highlights

THEME TWO - Places and Infrastructure

Fast Facts

Key Highlights

- Upgraded the Babies Pool at the Fairfield Leisure Centre, which included the concourse, tiling and new pumps.
- Constructed the new Bradbury Wharf at Chipping Norton Lake.
- Repaired over 24.6 kilometres of road surfaces throughout the City.
- Delivered the Heritage Rates Relief Scheme resulting in over \$42,000 being distributed.
- Completed the concept plan for the new Villawood Park, which includes a circuit path, exercise equipment, basketball facilities, and a ping-pong table.
- Commenced design for Hughes Street Car Park to create an additional 150 car parking spaces and to rejuvenate frontage.

Projects

- Installed new fitness equipment, chess table with seating, seven sandstone log seats and landscaping at Prout Park.
- Upgraded the electrical system, which included the air-conditioning system (HVAC), at Parklands Function Centre at Fairfield Showground.
- Installed replacement fencing with catch guards at Chisholm Park, Canley Heights
- Upgraded the Babies Pool at the Fairfield Leisure Centre, which included the concourse, tiling and new pumps.
- Constructed the new Bradbury Wharf at Chipping Norton Lake.
- Installed the outdoor environment at Wakeley Childcare Centre, including replacement of softfall and synthetic grass.



Fairfield Showground Aerial

- Renewed play equipment and softfall at Montrose Park, Fairfield East.
- Installed new gate at Joe Broad Memorial Reserve, Mount Pritchard.
- Commenced design for Hughes Street Car Park to create an additional 150 car parking spaces and to rejuvenate frontage.

- Renewed finishes on doors and repainted the exterior of the Stein Gallery at the Fairfield City Museum and Gallery.
- Completed the concept plan for the new Villawood Park, which includes a circuit path, exercise equipment, basketball facilities, and a ping-pong table.
- Adopted the Heritage Strategy for 2018-2021, which details the future direction and management of local heritage.

Services

- Adopted the Building in Saline Environments Policy.
- Implemented speed radar signs and banners near six public schools across Fairfield City including Mt Pritchard, St Johns Park, Fairvale, Smithfield, Governor Philip King, and Edensor Park.
- Renewed over 24.6 kilometres of road surfaces throughout the City.
- Renewed over 10.8 kilometres of kerbs and gutters throughout the City
- Constructed 6.9 kilometres of new footpaths throughout the City.



Drive Safely Sign



Babies Pool, Fairfield Leisure Centre

- Undertook 212 instances of graffiti removal on Council properties.
- Renewed 4.7 kilometres of footpaths throughout the City.
- Delivered the City Connect Bus for over 25,000 passengers, which continues to run reliably and on time to support the local community as an affordable method of transportation

Grants

- Provided over \$21,162 in funding to 6 heritage listed properties as part of the Heritage Grants Program.
- Delivered the Heritage Rates Relief Scheme resulting in over \$42,000 being distributed to 49 properties as support and maintain local heritage access the City.



Sartor Creek Bushcare Group



Fairfield City Council, Street Sweeper

Achievements and Highlights

THEME THREE - Environmental Sustainability

Fast Facts

Key Highlights

- Held a Spring Clean Up Drop Off event at Fairfield Showground with 87 tonnes of bulky waste collected from a total of 845 vehicles.
- Hosted a total of 50 educational environmental sustainability workshops relating to fermenting food, Community Nursery Open Days, furniture repair, preserving foods and energy / water.
- Collected water quality samples to monitor over 15 sites across Fairfield City on a monthly basis.
- Saved a total of 440 tonnes of CO2 (equivalent) emission due to reduced electricity consumption at Council's buildings and facilities.

Projects

- Held a Spring Clean Up Drop Off event at Fairfield Showground with 87 tonnes of bulky waste collected from a total of 845 vehicles, including household items, garden waste, e-waste, metal items and mattresses.
- Delivered a range of work to stabilise the Prospect Creek floodway from further erosion.
- Completed flood mitigation design for Wetherill Park as identified in the Wetherill Park Catchment Management Plan.
- Held two asbestos collection events, collecting over 820m2 of asbestos from 84 homes across the City.
- Completed flood modelling and construction designs for the Prairiewood detention basin to reduce flood impacts and risk for the community.
- Completed the detailed design for the creek bank stabilisation works at Orphan School Creek.

Services

- Removed over 164 cubic metres of litter and grass cutting as part of the Main Roads Beautification program.
- Hosted a total of 50 educational environmental sustainability workshops relating to Fermenting Workshop, Community Nursery Open Days, furniture repair workshop, preserving foods and energy / water saving.
- Generated 396,245 kilowatt hours of solar power across Council's buildings.
- Saved a total of 440 tonnes of CO2 (equivalent) emission due to reduced electricity consumption at Council's buildings and facilities.
- Collected over 7,475 tonnes of material from Council's Clean Up Service.

- Delivered over 4,450km of street sweeping across the City to beautify local street from litter and minimise blockage of stormwater pits.
- Collected over 406.7 tonnes of rubbish from Council's Gross Pollutant Traps throughout the City.
- Implemented a variety of bin audits and community education activities to over 700 multi-unit dwellings across the City.
- Collected water quality samples to monitor over 15 sites across Fairfield City on a monthly basis.
- Conducted 1,058 hours of active patrol by Waste Enforcement Officers in Fairfield City, including responding to customer requests.

- Strengthened partnerships with over 3,765 hours of volunteer time contributed to natural resources activities throughout the City, including National Tree Day, maintaining bushland and creeks and providing tours of the nursery.

Awards

- Received two Highly Commended awards at the Stormwater NSW 2018 Awards for Excellence in the categories of Excellence in Asset Management for the Water-Sensitive Urban Design (WSUD) Device Audit and Maintenance Program, and Excellence in Policy or Education for the joint Get the Site Right Sediment and Erosion Control Campaign.



Sustainable Resource Centre



Moon Festival, Cabramatta

Achievements and Highlights

THEME FOUR - Local Economy and Employment

Fast Facts

Key Highlights

- Upgraded the Cabramatta Town Centre which included the installation of decorative lighting, safety bollards, replacement of street furniture and landscaping, as well as the installation of a table tennis table and badminton court.
- Delivered the Moon Festival 2018, which was officially opened by NSW Premier Gladys Berejiklian and Mayor Frank Carbone. The festival was headlined by Vietnamese pop sensations Minh Tuyet and popular children's entertainers PJ Masks, which was attended by more than 90,000 people.
- Delivered the Culinary Carnivale in Fairfield City Centre attended by more than 5,000 people. The event featured MasterChef Contestant Bryan Shu, The Three Assyrian Sisters and Get Kids Cooking.
- Strengthened a total of 313 partnerships through Fairfield City, which included participating in a number of meetings such as Mayor's Crime Prevention, Western Sydney Parklands Trust and Cumberland Business Camber.

Projects

- Upgraded the Cabramatta Town Centre which included the installation of decorative lighting, safety bollards, replacement of street furniture and landscaping, as well as the installation of a table tennis table and badminton court.
- Installed 54 banners across Fairfield City and a commemorative plaque at Wetherill Park Reserve to honour the Centenary of Armistice Day.
- Installed lemon trees in planter boxes along the Horsley Drive, Smithfield.
- Completed spray paving treatment and street tree replacement at the Carramar and Fairfield East Shops.
- Planted additional street trees along Bonnyrigg Avenue, Bonnyrigg to improve the streetscape and provide additional shade for pedestrians.
- Upgraded the footpaths, kerbs and gutters at the Fairfield Heights Town Centre.
- Installed street banners and a range of photographs of the Guntawang Women's group along Smart Street, Fairfield, as part of the Interwoven Arts Program.

Services

- Delivered the Moon Festival 2018, which was officially opened by NSW Premier Gladys Berejiklian and Mayor Frank Carbone. The festival was headlined by Vietnamese pop sensation Minh Tuyet and popular children's entertainers PJ Masks, which was attended by more than 90,000 people, who enjoyed traditional lion dancing, lantern parades and carnival rides.

- Strengthened a total of 313 partnerships through Fairfield City, which included participating in a number of meetings such as Mayor's Crime Prevention, Western Sydney Parklands Trust and Cumberland Business Camber.
- Delivered Illuminate New Year's Eve Event in Abbotsbury attended by 2,400 people. The event included highlights such as live music, amusement rides and a fireworks display. Attendees also enjoyed face painting, circus workshops and whip cracking demonstrations.
- Held the Christmas in Fairfield City Centre event attended by 2,000 community members, which included carols performed by Mary MacKillop Catholic College, a petting zoo and the lighting of the Christmas tree.
- Delivered the Canley Heights Children's Christmas Part at Canley Heights Town Square. Over 550 children and their families enjoyed amusement rides, face painting and a visit from Santa.
- Held the Lunar New Year Festival in the Cabramatta and Canley Heights Town Centres to welcome in the Year of the Pig. Over 10,000 visitors attended, which showcased lion dancers, fire crackers, cultural entertainment and the creation of the world's longest banh mi (pork roll).
- Delivered Fun@Bunker at Bonnyrigg Bunker Park. The celebration featured colourful cultural performances, food stalls, amusement rides and a variety of children activities.
- Held Cabramatta East Community Fun Day at Cabravale Leisure Centre. The Community fun day hosted the Western Sydney Wanderer's football activation zone and offered a variety of children activities such as balloon twisting, face painting and other amusements.
- Delivered the Culinary Carnivale in Fairfield City Centre attended by more than 5,000 people. The event featured MasterChef Contestant Bryan Shu, The Three Assyrian Sisters and Get Kids Cooking.



Culinary Carnivale



Sustainable Resource Centre, Wetherill Park



Administration Centre, Wakeley

Achievements and Highlights

THEME FIVE - Good Governance and Leadership

Fast Facts

Key Highlights

- Won the 2018 A R Bluett Memorial Award, which recognises the most progressive Council in NSW in the past 12 months. The award is described by Local Government NSW as 'the greatest accolade a council can achieve' and 'the pinnacle of local government achievement'.
- Donated over \$31,500 to 35 community members for their achievements and support required through a variety of funds including the Councillor Donations Fund, Cultural Event Sponsorship Donation Fund, Language and Cultural Awareness Fund, Mayoral Community Benefit Fund, Mayoral Donations Fund, Mayoral Scholarship Fund and the Mayoral Welfare and Relief Fund.
- Hosted a total of 15 work experience placements who undertook a variety of business administration activities across Council's services and facilities.
- Received over 1.37 million unique page views on Council's website.

Projects

- Upgraded site links and modems to Council's Childcare centres to improve productivity and connectivity of service to the community.
- Replaced construction and maintenance plant equipment, which included mowers, pitch rollers, trailers and trucks in order to delivery Council's services effectively.
- Installed new telephone systems at all Council sites, including Council's call centre.
- Secured a number of key headline acts such as Minh Tuyet, PJ Masks for the 2018 Moon Festival and DJ Tigerlily for the 2019 Bring it On! Festival.
- Developed branding, maps and promotional video as part of the Destination Fairfield initiative, which is designed as a tourism and job creation program.

Services

- Hosted a total of 15 work experience placements who undertook a variety of business administration activities across Council's services and facilities.
- Reached a total of 14,321 social media followers across three platforms across three platforms.
- Diverted 630,000 tonnes of construction material from landfill through the Sustainable Resource Centre, which saved 20,184 tonnes of Greenhouse CO2.
- Recycled and distributed 152,400 tonnes of construction material for internal and external customers through the Sustainable Resource Centre.
- Conducted citizenship ceremonies at Council Chambers, welcoming 1,166 new citizens.

- Received 203 CCTV footage requests from NSW Police.
- Carried out 41 CCTV inspections across Fairfield City.
- Received over 1.37 million unique page views on Council's website.
- Adopted the new Code of Meeting Practice and Code of Conduct which included associated procedures, Councillor Induction and Professional Development Guidelines.
- Conducted a valuation on Council's fine arts and collectibles such as the Mayoral Chains and Robes, artworks and sculptures.

Awards

- Won the 2018 A R Bluett Memorial Award, which recognises the most progressive Council in NSW in the past 12 months. The award is described by Local Government NSW as 'the greatest accolade a council can achieve' and 'the pinnacle of local government achievement'. Fairfield City Council received the award in the City and Regional Councils category, which includes city, metropolitan and major regional rural councils.

Grants

- Donated over \$31,500 to 35 community members for their achievements and support required through a variety of funds including the Councillor Donations Fund, Cultural Event Sponsorship Donation Fund, Language and Cultural Awareness Fund, Mayoral Community Benefit Fund, Mayoral Donations Fund, Mayoral Scholarship Fund and the Mayoral Welfare and Relief Fund





Living Cultures Festival



Living Cultures Festival

Diversity and Multicultural Activities

Diversity and Multicultural Services

Council supports the Aboriginal and Torres Strait Islander, migrant, refugee and emerging communities of Fairfield City by building the capacity of the local community services sector and encouraging collaboration between agencies. Council convenes and/or supports various interagencies, partners with community organisations to implement strategic projects that deliver on the Fairfield City Plan and advocates for equitable funding for the community and the sector. Council convenes the Multicultural Advisory Committee and Warin Tiati (Fairfield's Aboriginal Advisory Committee), which are two formal resident Committees who advise Council on issues that impact cultural communities.

Projects and Programs

This year, Council delivered projects with Aboriginal, newly arrived refugee and Culturally and Linguistically Diverse (CALD) communities, often in partnership with local agencies, to promote and address a range of issues:

- Hosted the Living Cultures Festival as part of Harmony Day at the Fairfield City Museum and Gallery, which celebrated culture and diversity through live music, dance, cultural demonstrations and art and craft.
- Hosted Arabic, Vietnamese and Chinese speaking business advisors at the Fairfield Libraries Workary, who support those that were looking to start up, expand or grow a business.
- Delivered a number of community Information sessions and education programs about respectful relationships, and family and domestic violence for the community in partnership with The NSW Spanish and Latin American Association for Social Assistance Inc.
- Held the flag raising ceremony for National Reconciliation Week at the Administration Centre, which was attended by Aboriginal Elders, community members and the Multicultural Advisory Committee to promote reconciliation and to appreciate First Nation's people.
- Provided support to Westfield Sport High School and Bonnyrigg Public School to hold meaningful activities for NAIDOC Week 2018, including learning about bush tucker, creating sand art, and rubbing ochre to make artworks.
- Supported the Koori Kids NAIDOC Week School Initiatives competition, promoting education and awareness of Aboriginal and Torres Strait Islander culture to primary and secondary school students through colouring-in, short story, creative and essay writing competitions.
- Supported STARTTS and the Assyrian Resource Centre, to encourage 50 young people (primarily from newly arrived backgrounds) to participate in a football tournament. This activity will provide transferable youth skills of fair play, tolerance, inclusion and understanding of oneself, teammates and opponents alike.
- Supported Youth Co-Lab Inc. to deliver the Kitchen Co-Lab Youth Week activity, bringing young people together to participate in a multicultural cooking class instructed by young leaders from CALD communities. Youth participants learned to cook while instructors shared stories about their cultural heritage and experiences.
- Celebrated Refugee Week with a special event presented by the Fairfield Emerging Communities Action Partnership (FECAP), with over 600 community members attending and performances by Assyrian, Chinese, African, Cook Island and Arabic speaking groups.
- Supported The Promoting Connections Project (PCP) run by Diversity and Disability Alliance (DDA) Inc. to provide information about disability through the production of a radio program in Assyrian.
- Held a forum, led by people with disability, to bring together people living with disability from a range of communities to inform recently settled communities about disability services available.

Advocacy

State and Federal Governments have made significant policy changes to the funding of community services, arts and other community activities. This has resulted in the loss of funding to local organisations and a lack of information regarding which organisations are providing services and where these services can be accessed.

Council has undertaken a range of advocacy actions to support the Fairfield City community.

These include:

- Supported Nakango Vision to bring young people together at Fairfield Community Hall for an afternoon of food, sharing stories, learning about mental health and dancing.
- Held nine meetings of the Aboriginal and the Multicultural Advisory Committees. Council also co-convened ten meetings of the Multicultural Interagency, which includes over 50 community organisations.
- Delivered activities to bring together young people to assist seniors with the opportunity to develop skills and confidence in the use of technology for socialising, accessing important services or conducting personal business.
- Offered English Conversation Classes to residents, which provided the chance to make new friends and practice their English skills in an informal environment.
- Delivered the Vietnamese story time, which is a monthly program that supports emerging literacy and numeracy in the early years. The program was also conducted in Vietnamese to support cultural inclusion and maintenance of first language for young children, as well as increasing parent skills and confidence to share songs, rhymes and books.
- Partnered with Core Community Services and Multicultural NSW to implement of the Fairfield City Settlement Action Plan which is designed to improve settlement outcomes for humanitarian entrants. Council hosted the evaluation day to map the way forward for this Plan.
- Held the Active Inclusion Sports Day at the Fairfield Youth and Community Centre and Fairfield Leisure Centre, which was run by NSW sport for over 100 youth with disability participants.
- Launched the Homelessness Engagement Program trial at Whitlam Library, providing morning tea for people who are homeless every Monday.
- Lodged a submission in response to the discussion paper released by the Australian Government, through the Department of Jobs and Small Business, titled "The next generation of employment services".
- Advocated for funding to be provided to local organisations in response to the Commonwealth Department of Social Services discussion paper on the principles, approach and methodology for future funding to provide support for families in Australia.
- Advocated for breastfeeding areas in public spaces, which was promoted through the 'Breastfeeding Welcome Here' stickers across Council's facilities, as well as businesses in Fairfield City.



Seniors Concert



Seniors Bus Tour

Access and Equity Services

Council's Access and Equity activities are actions that benefit the broader community by promoting fairness in the way we distribute our resources and services, recognising the community's cultural and faith based rights, the physical, developmental and health needs of the community and providing opportunities to participate in consultations to determine our future direction.

Council continued the development of an inclusive City by improving access to facilities and services including:

- Provided free lessons as part of National Water Safety Week held at Council's Leisure Centres for adults, pre-school aged children and children with a disability.
- Provided the disability access program 'Create Abilities' to facilitate social inclusion and encourage students to build on their creative skills.
- Continued to provide rate rebates to eligible pensioners in Fairfield City.
- Offered seniors free entry to Council's leisure centres during non-peak hours.
- Provided reduced rates for disability groups to hire sports halls at the Fairfield Leisure Centre.
- Held Gyms In Parks sessions, which included instructors who monitor the progress of people with disability as well as modifying and selecting exercises to meet the needs of the individual.
- Hosted the annual Seniors' Bus Tours for more than 60 seniors to discover Council services, learn about new infrastructure projects, environmental works, and major works as well as a range of key facilities. The tours were designed to be accessible to participating residents.

- Supported the Diversity and Disability Alliance (DDA) Inc. to provide information regarding disability services through an Assyrian language radio program and a half day workshop that was led by people with disability.
- Reviewed and delivered Council's Disability Inclusion Action Plan.
- Held Grandparents' Day with over 700 attendees, which recognised the vital role that grandparents play in their families and the wider community held at the Fairfield City Museum and Gallery.
- Hosted the Seniors' Concert to over 500 participants to keep seniors engaged and active in the community, with professional entertainment, dancing, and a three course meal being provided.
- Developed a work experience program to support people with disability develop work skills and experience.
- Held the disAbility Rocks event to celebrate International Day of People with Disabilities in partnership with the Parks Community Network Inc. and Parramatta Mission.
- Delivered early intervention services to children with disability and exercise physiology as a provider through the National Disability Insurance Scheme (NDIS).
- Provide use of pool hoists at Fairfield and Cabravale Leisure Centres to improve access to pools.
- Provided audio books, large print books and a home library service for housebound community members. eReaders with eBooks pre-loaded allow customers to increase font sizes to their desired reading size.
- Celebrated International Day of People with Disabilities an event for carers and people with disability. Over 200 people from diverse backgrounds attended the event that included presentations and entertainment from carer's groups and the people they care for.

- Celebrated Seniors Week events across the City, which included a Wellness Day Event that provided an opportunity for seniors to participate and enjoy a series of demonstrations to learn tools and techniques to improve their physical, mental health and wellbeing, as well as meet with 22 local service providers and learn about new services in the community.
- Provided a number of training sessions at Council's Libraries to assist mature people to re-enter the workforce.
- Delivered rehabilitation swimming classes for people with injuries or disabilities.

- Developed school holiday programs at Councils leisure centres to include children with disabilities.
- Installed two exelooos at Fairfield Park and St Johns Park to provide accessible toilets in public spaces.
- Provided access to high quality early intervention programs such as the Fairstart Early Intervention for children aged 0-8 years.
- Delivered a number of supported playgroup for young children, including those with a disability.



Grandparents Day

- Introduction
- Theme 1
Community Wellbeing
- Theme 2
Places and Infrastructure
- Theme 3
Environmental Sustainability
- Theme 4
Local Economy and Employment
- Theme 5
Good Governance and Leadership
- Statutory Information
- Financial Summary

Disability Inclusion Action Plan

The NSW Disability Inclusion Act 2014 replaced the Disability Services Act 1993 and increases the rights, protections, inclusions and safeguards for people with disabilities. The Disability Inclusion Act 2014 requires local government to put in place a Disability Inclusion Action Plan to promote the inclusion of people with disability.

In response to the requirements under the Disability Inclusion Act 2014, Fairfield City Council adopted the Fairfield Disability Inclusion Action Plan 2017 (DIAP) on 13 June 2017 and submitted it to the NSW Disability Council and the Minister for Disability Services.

The key focus of the DIAP this year was around planning and integrating DIAP into Council's corporate plans, workforce culture and services. Some key highlights that were identified during the 2018-2019 financial year included:

1. Encouraging positive community attitudes and behaviours
- Held a number of events celebrating people with disabilities and carers
 - Hosted the Sport NSW Activate Inclusion Sport Day
 - Provided early intervention for children with disability and promoted partnerships with local services to support inclusion of children with disability
 - Provided visual abilities classes at the Museum and Gallery for people with disability
2. Creating liveable communities
- Provided inclusive classes and purchased assistive equipment at Council's leisure centres
 - Provided inclusive activities in the Gyms in Parks program
 - Audited Fairfield Town Centre and Council facilities for accessibility

3. Supporting access to meaningful employment
- Promoted Council as an Equal Employment Opportunity (EEO) employer
 - Developed the Fairfield City Council Disability Work Experience Program
4. Improving access to services through better systems and processes
- Provided educational sessions to community leaders and businesses on the importance of access and inclusion
 - Conducted Easy English training to Council Staff
 - Conducted inclusive events training to Council Staff to raise awareness of the needs at events for all types of disabilities, not just physical.
 - Developed and implemented an online and Corporate Induction, which makes staff aware of what Council has in place for people with disabilities
 - A training module for all staff has been rolled out so that staff will be better equipped to manage their interactions with people with disabilities

Measuring DIAP Progress

Indicator measures are a method of assessment used in determining how Council is progressing towards achieving the community's vision, priorities and goals identified in the 2016-2026 Fairfield City Plan (City Plan) that relates to the DIAP. Therefore the indicator measures are broken down across the five themes identified in the City Plan and against each service area. It is important to note that the results identified below will assist Council in establishing targets for future years.

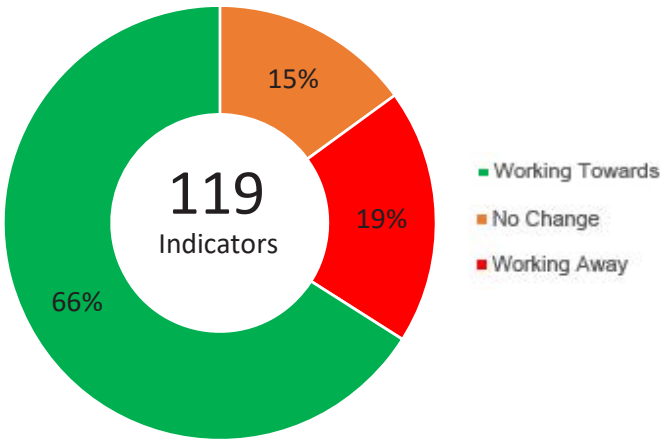


Figure 1: Overall performance of indicator measures from the DIAP.

The trend in the performance of these indicators is reviewed quarterly. As can be seen in **Figure 1**, Council is in a positive position with 66% of its indicator measures identified from the DIAP are working towards achieving the community's vision, with 15% having no change. The 19% of indicators working away from achieving the community's vision is due to the availability of resources to meet these targets. Detailed performance of these indicator measures are noted in the table below.

THEME 1 – Community Wellbeing			
SERVICES	INDICATOR MEASURE	RESULT	TREND
Children and Family Services	# Children with a disability accessing early intervention	448	↑
	# Partnerships with local services to support inclusion of children with disability and their families	35	↑
	# Joint activities to support inclusion of children with disability and their families	148	↑
Community Compliance	# Education activities implemented on the importance of disability parking spaces	0	↓
	# Disability parking spaces	161	↑
	# Complaints regarding disability parking	16	↑
Leisure Centres	# Requests for pool hoists	35	↑
	# Pool hoists purchases/ upgrades made in response to requests	2	↑
	# Inclusive and accessible Learn to Swim Classes	52	↑
Library Services	# Loans of each type of book format (audio, large print, e-books)	13,218	↑
	# Customers utilising the Home Library Service	238	↑
	# Loans of the Home Library Service	11,474	↑
	# Council forms are accessible (e.g. to screen readers)	4	↑
Museum and Gallery	# Inclusive and accessible Visual Abilities classes	10	↑
Social and Cultural Development	# Events and activities which celebrate and support people with disabilities (at least 5 per year)	10	↑
	# Attendees at events and activities which celebrate and support people with disabilities	560	↓
	# Partner agencies involved in events that celebrate and support people with disabilities	43	↑

THEME 1 – Community Wellbeing			
SERVICES	INDICATOR MEASURE	RESULT	TREND
Social and Cultural Development	Carers event held	2	↑
	# Participants involved with Carers week	120	↑
	# Partner agencies involved in Carers week	7	↑
	# Disability related information resources and services available for cultural communities on Council website	7	↑
	# Disability awareness raising initiatives	6	↑
	# Participants in activities that promote understanding of the needs/ rights of people with disability	56	↓
	# Stories regarding disability parking	3	↑
	# Advocacy to support awareness of Transport NSW staff on the needs of people with disability	10	↑
	% Gyms in Parks sessions enhanced to promote accessibility and inclusion	50%	↑
	% Expression of Interests that include access and inclusion in criteria	100%	↑
	# Disability access upgrades to Council facilities through the Annual Disability Improvement Program	1	↔
	# Upgrades/modification to Council facilities	0	↔
	# Communications to all schools about parking issues for people with disability sent	0	↓
	# Responses from schools to support parking issues for people with disability	0	↓
	# People with disability who volunteer to plan and/or deliver an event	4	↑
	# Contacts with disability employment providers and schools about students/people who are interested in work experience with Council	3	↑
	# Stories relating to Council's support for work experience opportunities for people with a disability.	1	↔
	# Grants that consider employment of people with disability	0	↓
	% Events and meetings that are held in accessible venues/spaces	90%	↑
	# Events and meetings that are held in accessible venues/places	10	↑
	# education, advice and support to family and children services provided on the importance of access and inclusion	0	↓
	# Information sessions provided for carers and people with disability about changes impacting on their lives, including language-specific sessions	0	↓
	# Participants in information sessions on changes impacting lives of people with disability	0	↓
	# Council forms are accessible (e.g. to screens readers)	8	↑
	# Information, Linkages and Capacity funding briefings attended	0	↓
	# Grant application for Information, Linkages and Capacity submitted if appropriate	0	↓
	# Agencies in the disability inclusion network	45	↑
	# Disability Service Network meetings held	6	↑
	Disability Service Directory updated	2	↑
	# Partnerships in place with local disability services to deliver information/activities to support people with disability	2	↑
	# advocacy for specialist funding to promote inclusion and access to services for families from CAL communities, refugee, new arrival backgrounds	9	↑
	# Meetings held with local service providers supporting specialist funding to ensure inclusion and access for families from CALD communities, refugee, new arrival backgrounds	1	↑
	# Contact made with organisations using a mobile app that would assist people with disability to find their way around Fairfield, use accessible transport and facilities	0	↓

THEME 1 – Community Wellbeing			
SERVICES	INDICATOR MEASURE	RESULT	TREND
Social and Cultural Development	# People with disability in Fairfield consulted about how the mobile app could meet their needs	35	↑
	Funding explored for an app that would assist people with disability to find their way around Fairfield, make use of accessible transport and facilities	0	↓
	% Council grants and MoUs that include access and inclusion in criteria	100%	↑
	# Information sessions/activities held to raise awareness and link newly arrived people with disability service providers	1	↑
	# participants in education sessions linking newly arrived people with disability service providers	0	↔
	# connections made between services supporting newly arrived residents and disability services	2	↑

THEME 2 – Places and Infrastructure			
SERVICES	INDICATOR MEASURE	RESULT	TREND
Asset Management – Civil and Built	# Existing bus stops upgraded for disability	50	↑
	# Disability access complaints received	0	↓
	% Disability access complaints responded to and resolved	100%	↑
	% New Council signage meets appropriate disability standards	100%	↑
	# Disability audits on open space, playgrounds, public toilets, footpaths and public transport infrastructure completed	0	↔
	% Disability Inclusion and Access Checklist developed for design of Council facilities and public spaces	0	↔
	# people with disability consulted in development of Disability Inclusion and Access Checklist	0	↔
	% footpath policy infringements followed up	100	↑
Asset Management – Open Space	# Existing sport programs incorporating inclusion of people with disability	2	↔
	Host and support activities from the Activate Inclusion Event	2	↑
Building Control and Compliance	# Requests for information/advice relating to disability access standards	2	↓
	% Requests for information/advice relating to disability access responded to on time	100%	↑
	# Buildings with reported disability access compliance issues	0	↓
	% Building compliance issues investigated relating to Disability (Access to Premises – Buildings) Standards 2010.	100%	↑
	% Building compliance issues resolved in accordance with Disability (Access to Premises – Buildings) Standards 2010.	100%	↑
Infrastructure Construction and Maintenance	# New bus stops constructed to improve disability access	50	↑
	# Disability access complaints received	0	↓
	% Disability access complaints responded to and resolved	100%	↑
	% New Council signage meets appropriate disability standards	0	↔
Major Projects	# New facilities and spaces that meet the criteria in the Disability Inclusion Access Checklist	0	↓
	% New facilities and spaces that meet the criteria in the Disability Inclusion and Access Checklist	0	↔
Strategic Land Use Planning	# Requests for information/advice relating to disability access standards	0	↔
	% Requests for information/advice relating to disability access responded to on time	100%	↑
Traffic and Transport	# Actions implemented in line with Pedestrian Access and Mobility Plan	3	↑

THEME 3 – Environmental Sustainability

SERVICES	INDICATOR MEASURE	RESULT	TREND
Waste Education and Environmental Sustainability	# Requests for support to remove household problem waste	0	↓
	% Requests for support to remove household problem waste responded	100%	↑

THEME 4 – Local Economy and Employment

SERVICES	INDICATOR MEASURE	RESULT	TREND
Place Management	# Advocacy with State Government in relation to disability access at train stations	0	↓
	# Disability audits on town centre completed	1	↑
	# Events and meetings that are held in accessible venues/spaces	56	↑
	% Events and meetings that are held in accessible venues/spaces	100%	↑
	Access and Inclusion Event Checklist developed and incorporated into event planning documentation	3	↑
	# Events planned using Access and inclusion Checklist	9	↑

THEME 5 – Good Governance and Leadership

SERVICES	INDICATOR MEASURE	RESULT	TREND
Communication and Marketing	# Major Council publications and promotional materials with images of people with disability	5	↓
	Style Guide updated to include criteria for accessibility and inclusion	100%	↑
	% New Council signage meets appropriate disability standards	100%	↑
	# Promotional materials that include universal accessible icons and locations	5	↓
	# Channels used to promote services for people with disability	23	↑
	# Forms read by screen reader	7	↑
	# Employment opportunities promoted through Job Services Australia and Disability Employment Services	0	↔
	# Council forms are accessible (e.g. to screen readers)	13	↑
Corporate Planning and Improvements	# Easy read version reports and summary reports made available	0	↓
Customer Service Administration Centre	# Customer satisfaction survey reviewed for accessibility	0	↔
	# Council forms are accessible (e.g. to screen readers)	0	↑
Financial Sustainability	# Council forms are accessible (e.g. to screen readers)	1	↓
Governance	# New policies that consider access and inclusion	0	↔
	# Council forms are accessible (e.g. to screen readers)	4	↓
Human Resources	# Disability awareness training developed on time for Council staff	1	↑
	% Total staff received disability awareness	100%	↑
	# Customer service staff received specialised disability awareness training	100%	↑
	% Job advertisements promoting Council as an Equal Employment Opportunity employer	100%	↑
	# Interviewees request reasonable adjustment	0	↑
	% Requests for reasonable adjustments to interview process met	100%	↑
	# Staff with a disability who request reasonable adjustment	6	↑
	% Staff requests for reasonable adjustments met	100%	↑
	# Staff with a disability with specific evacuation plans	2	↑
	# Roles reviewed for suitability for people with disability	3	↑

THEME 5 – Good Governance and Leadership

SERVICES	INDICATOR MEASURE	RESULT	TREND
Information and Communication Technology	# Staff request accessible software	0	↔
	% Requests for accessible software	100%	↑
	# Council forms are accessible (e.g. to screen readers)	107	↑
Procurement	# Services procured from ADEs or organisations employing people with disability	0	↔
All Service Areas	% Publication and signage reviewed for inclusive language	60%	↑
	# Staff request flexible working arrangements related to disability or caring responsibility	74	↑
	% Requests for flexible working arrangements related to disability or caring responsibility met	100%	↑



Moon Festival, Cabramatta

Compliance for Carers

Fairfield City Council recognises the valuable social and economic contribution carers make to the community and the people for whom they care for in line with the NSW Carers (Recognition) Act 2010 and NSW Carers Charter.

Council's support for carers includes:

- Held Carers Week Event - A carer's event in partnership with the local community organisations to celebrate the contribution of carers in our community, which included a formal dinner and entertainment
- Provided information regarding services and programs to assist carers at meetings for families and carers, network meetings and events
- Held International Day of People with Disabilities event, which included the recognition of carers' contributions to people with disability
- Engaged carers in the development of the Strategy on Ageing for Fairfield City 2019–2022 and Disability Inclusion Action Plan 2017
- Offered free access to the leisure centre to carers of people in receipt of the Disability Support Pension when they are supporting a person with a disability
- Provided training to ensure employee awareness of carer recognition support

Council Staff Carers

The following policies and programs enable staff to request council support in achieving a work/life balance which enables fulfilment of caring responsibilities outside their employment.

- Flexible Working Arrangements Policy – Subject to operational requirements
- Appropriate Workplace Behaviour Policy
- Employee Assistance Program
- Diversity Management – Equal Employment Opportunity Plan 2017-2020 articulating future actions that support the objectives of Carers Recognition Act and NSW Carers Charter
- Delivered an educational module through the Learning Management System, which included information on the NSW Carers Charter and Council support for employees who provide care for individuals with disability, illness or are frail aged

Financial Assistance from Council

Financial assistance was granted under Section 356 of the Local Government Act:

FUNDING SCHEME	NUMBER OF GRANTS	AMOUNT GRANTED
Mayoral Donations Fund	9	\$4,600
Mayoral Scholarship Fund	7	\$6,500
Mayoral Community Benefit Fund	8	\$5,500
Community Volunteer Fund	0	-
Councillors Donations Fund	4	\$4,500
Language and Cultural Awareness Fund	1	\$1,000
Cultural Event Sponsorship Fund	3	\$9,000
Heritage Grants Program*	6	\$21,162
Heritage Rates Relief Scheme	49	\$42,611
Social Change Through Creativity Grant Program	8	\$40,000
Bonnyrigg Town Centre Activation Fund	8	\$28,000
Total	103	\$162,873

*Council receives (\$6,000) funding from the Office of Environment and Heritage to assist in funding the Heritage Grants Program.

External Bodies Exercising Council Functions

There were no external bodies exercising functions delegated by Council during the 2018-2019 reporting period.

Partnerships

Below is a list of government agencies, organisations and businesses that provided financial support to Council in 2018-2019 to projects that assisted in the delivery of children's services, community development and place-based services and events.

Organisation	Type	Relationship	Project
NSW Department of Family and Community Services	State Government	Grant	Salary Subsidy: Youth, Community Development, Disability, Facilitation Project
NSW Department of Family and Community Services	State Government	Grant	Grandparents Day Celebration
NSW Department of Family and Community Services	State Government	Grant	Choose Life Skills
NSW Department of Education	State Government	Grant	Families Together
Transport NSW – Roads and Maritime Services	State Government	Grant	NSW Bike Week
South Western Sydney Local Health District	State Government	Grant	Health Partnership
Arts NSW State and Live Music Office	Federal Government	Grant	Live and Local
Stockland Wetherill Park	Sponsorship	Grant	Bring It On! Festival
St Johns Park Bowling Club	Sponsorship	Grant	Bring It On! Festival
Cabra-Vale Diggers Club	Sponsorship	Grant	Bring It On! Festival
Aussie Night Markets Pty Ltd	Sponsorship	Grant	Bring It On! Festival



Financial Sponsorships

Council has received the following sponsorships to support events throughout the City.

Cabramatta Moon Festival September 2018			
Company Details	Type	Cash	In-kind
2AC Chinese Radio	Media Partner	-	\$7,552
Amyson Pty Ltd (Royal Umbrella Rice)	Community Partner	-	\$3,500
Australian Amusements	Community Partner	\$5,500	\$1,500
Australian Chinese Buddhist Society	Community Partner	\$3,300	\$1,000
Blue Star Air Conditioning	Platinum Sponsor	\$25,500	-
Bupa Australia	Community Partner	\$6,050	-
Burb Australia	Media Partner	-	\$660
Cabra-Vale Diggers	Community Partner	-	\$1,078
Cabramatta Flower Spot	Community Partner	-	\$3,000
Central Equity	Community Partner	\$3,850	-
Commonwealth Bank Cabramatta	Community Partner	\$2,200	-
Dan Viet Newspaper	Media Partner	-	\$6,600
Decathlon	Community Partner	\$2,200	-
Ettason Pty Ltd	Supporting Partner	\$11,000	-
Fairfield City Champion	Media Partner	-	\$5,405
G'day Driving School	Community Partner	\$2,200	-
Golden Delights (Jerky House)	Community Partner	\$4,070	-
Mekong Club Mounties Group	Principal Sponsor	\$28,000	\$2,000
National Maritime Museum	Donation	-	\$237
Nestle / Sustagen	Community Partner	\$6,490	-
Optus Prepaid	Community Partner	\$6,050	-
Peter Warren Automotive	Supporting Partner	\$12,100	-
Ramada Hotels & Suites	Community Partner	-	\$6,050
SBS Radio	Media Partner	-	\$6,000
Seven Network	Major Media Partner	\$4,400	\$20,000
TVB Media Australia	Media Partner	-	\$5,640
Universal Pharmaceuticals (Wealthy Health)	Community Partner	\$2,200	-
Vision China Times	Media Partner	-	\$7,085

Bring it On! Festival April 2019			
Company Details	Type	Cash	In-kind
Cabra-Vale Diggers	Supporting Sponsor	\$5,500	-
Stocklands Wetherill Park	Community Partner	\$2,200	-
St Johns Bowling Club	Community Partner	\$2,200	-
Audio-Technica Australia	Community Partner	-	\$2,747
Hoyts Wetherill Park	Supporting Partner	-	\$6,270
Bowlarama Wetherill Park	Community Partner	-	\$2,200
Timezone Wetherill Park	Community Partner	-	\$3,255
Ramada Hotel and Suites Cabramatta	Community Partner	-	\$2,000
Cabra-Vale Diggers	Supporting Sponsor	\$4,400	-
Stocklands Wetherill Park	Community Partner	\$2,200	\$500
St John Bowling Club	Community Partner	\$6,600	-
Timezone Wetherill Park	Community Partner	-	\$3,449

Cabramatta Lunar New Year 2019			
Company Details	Type	Cash	In-kind
Mekong Club Mounties Group	Platinum Sponsor	\$9,350	-
Peter Warren Automotive	Platinum Sponsor	\$9,350	-
Ettason Pty Ltd	Major Sponsor	\$6,050	-
Cabra-Vale Diggers	Major Sponsor	\$6,050	-
High Connect Telstra T Partner Store	Major Sponsor	\$6,050	-
AUSED International Pty Ltd	Supporting Sponsor	\$1,375	-
Australian Chinese Buddhist Society	Supporting Sponsor	\$3,300	-
B.K.K Shopping Centre	Supporting Sponsor	\$2,750	-
Bupa Australia	Supporting Sponsor	\$2,750	-
Cabramatta Flower Spot	Supporting Sponsor	\$2,750	\$2,000
Central Equity	Supporting Sponsor	\$2,750	-
Employment Services Group Matchworks	Supporting Sponsor	\$2,750	-
Spire Property Place (Granville Place)	Supporting Sponsor	\$2,750	-
Golden Delights	Supporting Sponsor	\$1,100	\$1,000
Hakka	Supporting Sponsor	\$2,750	-
Jump N Wiggle	Supporting Sponsor	\$1,100	\$1,800
Yin Kwee Trading	Supporting Sponsor	\$2,750	-
2AC Chinese Radio	Media Partner	-	\$6,545
BURB Australia	Media Partner	-	\$2,860
Dan Viet Newspaper	Media Partner	-	\$6,050
Fairfax Media (Fairfield City Champion)	Local Media Partner	-	\$6,240
TVB Media Australia	Media Partner	-	\$6,050
Vision China Times	Media Partner	-	\$7,085

Culinary Carnivale December 2019			
Company Details	Type	Cash	In-kind
Fairfield Forum Shopping Centre	Platinum	\$6,050	\$5,000
St Johns Park Bowling Club	Major	\$3,300	-
Cabra-Vale Diggers	Major	\$3,300	-
Austral News Publishing (Radio Austral)	Media	-	\$7,800

Seniors Concert 2018			
Company Details	Type	Cash	In-kind
Marconi Club		-	\$2,500

Illuminate 2018			
Company Details	Type	Cash	In-kind
Mounties Group	Event Sponsor	\$10,500	-
Club Marconi	Event Sponsor	\$2,000	-
Fairfield RSL	Event Sponsor	\$10,500	-
Smithfield RSL	Event Sponsor	\$10,500	-



Prospect Creek, Guided walk



Pet Microchipping

Environmental and Planning Activities

Companion Animals Act and Regulation Activities

Council is required to report a detailed statement of activities relating to enforcing and ensuring compliance with Companion Animal Act and Regulations.

Lodgement of pound data collection returns with the Office of Local Government (OLG) Companion animal education programs and desexing initiatives

A total of 675 animals were seized during 2018-2019 financial year, which is made up of 137 cats and 538 dogs.

Council has implemented a range of community education programs and desexing initiatives which included:

Seeking alternatives to euthanasia for unclaimed animals

After impoundment, Councils animal shelter reviews each seized animal and explores alternative options, such as sending to a rescue home, animal adoption, foster care or sells the animal before any decisions are made in regard to the euthanasia of an animal.

A total number of 85 cats and 356 dogs were returned to owner/rehoused.

Lodgement of data relating to dog attacks with the OLG

Council reports dog attacks to the Office of Local Government via the Companion Animal Register within 72 hours of being notified of the attack. Last financial year 49 dog attack incidents were reported.

Amount of funding spent relating to companion animal management and activities

In 2018-2019, more than \$202,950 was spent on the management of companion animal and related activities.

- Held Operation Cat in September 2018 and May 2019 offering Fairfield City residents discounted desexing and microchipping
- Held free microchipping days for dogs and cats on 21 July 2018 and 29 June 2019
- Provided free microchipping service to residents experiencing financial hardship
- Provided educational material on responsible pet ownership at Culinary Carnivale on 1 June 2019

Council’s Off-leash Facilities

Council provides the community with four dog off-leash areas:

- Freeman Avenue Reserve, Railway Parade, Canley Vale
- King Park, corner of Kembla Street and Townville Road, Wakeley
- Prout Park, Oliphant Street, Mount Pritchard
- Wilson Park, Wilson Road, Bonnyrigg Heights

These off-leash areas are fenced off, have public seating and are provided with degradable dog dropping bags, bins and a self-filling drinking bowl for dogs.



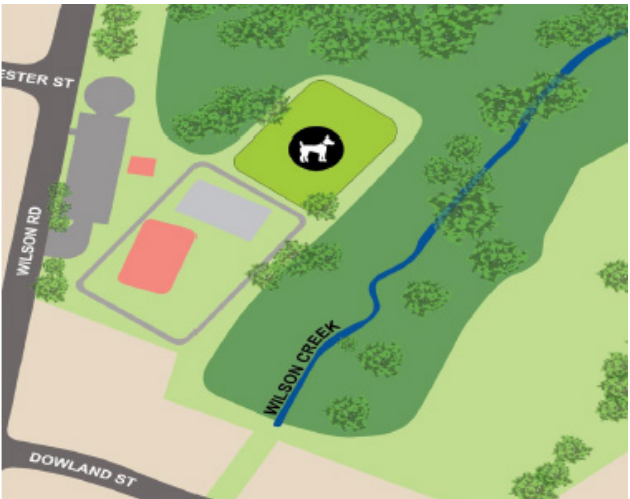
Freeman Avenue Reserve, Canley Vale



Prout Park, Mount Pritchard



King Park, Wakeley



Wilson Park, Bonnyrigg Heights

Swimming Pools Act and Regulation Activities

Council is required to report a detailed statement of inspections relating to enforcing and ensuring compliance with the Swimming Pools Act and Regulations.

A total of 327 swimming pool inspections have been conducted between the 2018-2019 financial period.

Compliance certificates issued

Council issued a total of 38 Compliance Certificates under section 22D of the Swimming Pools Act 1992.

Non-compliance certificates issued

Council issued a total of 35 Non-Compliance Certificates under clause 18BA of the Swimming Pools Regulation 2008.

Inspections of properties with more than two dwellings

Council undertook 9 swimming pool inspections of properties with more than two dwellings in 2018-2019.

Inspections of tourist and visitor accommodation

Council undertook 9 swimming pool inspections of tourist and visitor accommodation properties in 2018-2019.

Bushfire Hazard Reduction Activities

There were no bushfire hazard reduction activities conducted during the year by Council.

Environmental Upgrade Agreements

Fairfield City Council did not enter any environmental upgrade agreements under section 54D of the Local Government Act 1993 in 2018-2019.



Icetopia, Prairiewood Leisure Centre

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Bradbury Wharf

Stormwater Levy

Council's Stormwater Levy program is funded from a charge levied on all rateable properties in Fairfield City. The program provides an additional source of funding for stormwater management projects.

In 2018-2019, \$1.52 million was raised by the Stormwater Levy, of which approximately \$0.71 million was spent on a mix of planning, design, construction, maintenance and research projects as outlined in the table below.

Ref No.	Project	Status	Comments	Actual Expenditure
MPSLP1807	Minor Stormwater Works	Complete	Construction of stormwater works at Bromley St were completed.	\$24,890
MPSLP1808	Green Valley Creek Restoration Design	Carried Forward	Project delayed pending approval from Sydney Water on the final designs for the Green Valley Rehabilitation.	\$26,921
MPSLP1809	Cabramatta Creek Bank Stabilisation Construction	Carried Forward	Negotiations with the adjacent land owner have stalled and we are investigating alternative access options. Additional site data has been collected including topographical survey, geotechnical and soil sampling.	\$76,721
MPSLP1901	Stormwater Education	Complete	A physical working model of a sample catchment and a complimentary suite of education materials has been completed.	\$52,525
MPSLP1902	Stormwater gully pit maintenance	Complete	Additional stormwater pits in hot spot locations around the City have been cleaned.	\$18,058
MPSLP1903	Water Quality Monitoring	Complete	Water quality monitoring was carried out at 20 sites across Fairfield City on a monthly basis.	\$40,466
MPSLP1904	Maintenance of Major Stormwater Systems	Complete	Maintenance of major stormwater systems, including litter removal and bush regeneration works has been completed.	\$260,817
MPSLP1905	Contractors	Complete	Contractors have helped to implement projects under the Stormwater Levy Program	\$65,502
MPSLP1906	Cooperative Research Centre for Water Sensitive Cities research program	Complete	The CRC completed its 7th year of research on stormwater management practices and opportunities	\$13,500
MPSLP1909	Green Valley Creek Rehabilitation Design	Carried Forward	Project delayed pending approval from Sydney Water on the final designs for the Green Valley Rehabilitation.	\$70,427
MPSLP1916	Gross Pollutant Trap Burdett Street	Complete	The maintenance access for the Gross Pollutant Trap at Burdett Street has been completed.	\$1,495
SSCP03-05	Stormwater Levy Major Program Maintenance	Complete	Maintenance of previously constructed Stormwater Quality Improvement Devices	\$62,285

Planning Agreements

A Voluntary Planning Agreement (VPA) is an agreement entered into by a planning authority (such as Council or NSW Department of Planning and Infrastructure) and a developer. Under the agreement a developer agrees to provide or fund:

- Public amenities and public services
- Affordable housing
- Transport or other infrastructure
- Dedication of land
- Monetary contributions
- Construction of infrastructure
- Materials for public benefit and/or use

Council is required to list all VPAs that it is a party to, in its Annual Report and in a publicly available VPA Register. VPAs cannot be entered into unless public notice has been given and an explanatory note is made available for inspection for at least 28 days. Current VPAs are:

- Bonnyrigg Living Communities, Bonnyrigg
- Calabria Club (184-192 Restwell Road, Prairiewood)
- 47-53 Pedestrian Mall, Villawood
- 13 Booralla Road, Edensor Park

Summary of Voluntary Planning Agreements

Bonnyrigg Living Communities, Bonnyrigg VPA

The Bonnyrigg Living Communities Project involves the redevelopment of the Housing NSW estate in Bonnyrigg over 18 years. The VPA with the Bonnyrigg Partnership covers the developer contribution for this project.

Status: Activated

Outcome: As part of the VPA, Hilltop Park has been completed and is open to the public, with the remaining works subject to the final occupation certificate and the dedication of land to be finalised. Furthermore the design works for the community centre has commenced for the Bonnyrigg Living Communities project.

47-53 Pedestrian Mall, Villawood VPA

This requires the applicant to provide a monetary contribution towards the acquisition of land from the NSW Land and Housing Corporation to construct the Kamira Court missing road link. The applicant is also required to construct associated footpaths, playgrounds and amenity buildings at Hilwa Park.

Status: Executed

Outcome: Council agreed to enter into the VPA in November 2016, which was executed on 20 March 2017. This VPA has not commenced as construction of the associated development has not yet begun.

13 Booralla Road, Edensor Park VPA

This requires the applicant to construct the Sweethaven Road missing road link to Booralla Road, which includes the upgrade and construction of any associated road services.

Status: Activated

Outcome: Council agreed to enter into the VPA in June 2017, which was executed on 10 September 2017. Construction of the associated development at 13 Booralla Road and the works required in the VPA (extension of Sweethaven Road) has commenced.



Fairfield City Council, Garbage Operations

Workforce Management Plan Activities

Workforce Management Plan

Council's Workforce Management Plan (WMP) is an important component of the Resourcing Strategy which supports the delivery of Council's services, projects and major programs. It ensures that Council has the right workforce, attributes, capabilities and strategies in place to meet community expectations now and in the future.

The vision for the WMP is that Council achieves a well-earned reputation among staff, the labour market and the sector as 'A great place to work – a great community to serve'.

The WMP builds on existing workforce programs, actions and successes. It includes key strategies, translated into interrelated programs, to meet specific community and organisational priorities.

These strategies are:

Strategy Name	Description
Work Experience Program	Provision of work experience programs for newly settled refugees, school students, people with disabilities and people seeking experience in the workforce prior to seeking employment area.
Quality Management System Review	Human Resources have implemented policy, processes and documents in accordance with Quality Management System to enhance planning and service provision.
Information Technology Education	Worked with the ICT to establish benchmarks for development of education training packages.

Each program is underpinned by priority objectives and actions. These objectives and actions are the result of consultation with Council staff, evaluation of the local government sector and analysis of future industry trends/challenges that will impact on the organisation.

Workforce Management and Operations

Council has focused on improving human resource's strategies, while continuing to meet operational requirements through service delivery and optimising organisational performance.

Some achievements include:

- Reviewed and developed key human resource policies, including complaints management, flexible working arrangements, appropriate workplace behaviours, local employment, study assistance and family and domestic violence.
- Investigated technology based solutions to improve efficiency, including electronic recruitment and enhancement of the payroll system to include time and attendance and/or electronic timesheets.
- Managed the Annual Leave liability through policy review and annual leave plans for employees with an entitlement of more than eight weeks' leave.
- Managed Long Service Leave liability in accordance with the Local Government (State) Award, including leave management plans and excess leave contribution into superannuation.
- Managed Council's payroll system, including improved governance controls and production of customised reports for business analysis.
- Provided work experience opportunities to diverse communities, for the Fairfield City community in skill development and employment preparation, as part of Council's Local Employment Policy.
- Completed several workplace reform proposals to improve business efficiency across Council.
- Commenced development of a Customer Experience Program, for all council staff, to provide positive customer experiences by being fair, respectful and consistent in all of our interactions.

Organisational Culture and Leadership Program

Council's Culture and Leadership Program is an ongoing initiative which focuses on maintaining a constructive culture which is underpinned by Council's corporate values and leadership competencies, which aims to achieve Council's mission.

A number of key actions for Council in 2018-2019 included:

- Continued delivery of tailored training programs, which meet the needs of individuals, teams and groups in accordance with the training needs analysis.
- Enabled 1,451 staff to access professional development critical to their roles.
- Provided a Learning Management System, which enabled 2,582 staff to address compliance training with minimal disruptions to operations.
- Implemented mandatory training for all staff supporting Council's Disability Inclusion Action Plan. The training provided awareness in regards to accessibility for Council's services.
- Developed training and education programs to increase financial management capabilities throughout Council.
- Continued leadership development across Council through the Developing Leadership Program as well as contributed in a Local Government Professionals panel on leadership.
- Provided corporate induction training for new employees including online, on the job and face to face training.
- Provided training for the Code of Conduct and Appropriate Workplace Behaviours Policy with 96% of employees completing training.

Diversity and Equal Employment Opportunity

In 2017 Council adopted a Disability Inclusion Action Plan which included new initiatives that build on existing actions from the Diversity and Equal Employment Opportunities Plan. Training modules were implemented on the Learning Management System so that staff, who are involved in recruitment, are knowledgeable in the areas of equal opportunity, diversity and inclusion of individuals with disability. This forms a significant part of our drive to recruit locally and become an employer of choice.

Payroll Operations

In the 2018/2019 reporting year, Council completed various upgrades to payroll systems and processes. The purpose of these upgrades was to prepare for seamless implementation of the Federal Government Single Touch Payroll or PAYG. This upgrade demonstrates real time staff payments and direct integration to the Australian Tax Office.

Work Health and Safety Management System - Continuous Improvement

A review of the Work Health Safety Management System (WHSMS) was conducted. This resulted in the development of implementation tools which range from PowerPoint presentations, group activities and workshops. These ensure continual improvement and ease of system implementation. Council also embarked on a process for developing online forms which can be completed in the field and saved in Council's records management system.

Work Health and Safety Audit

Council continued to implement Continuous Improvement Audits to ensure compliance and implementation of the WHSMS. As SafeWork NSW no longer audits Council for the retention of its Self-Insurance Licence, Council has reviewed the Terms of Reference for Council's Safety Leadership Team. Council realigned its strategy to ensure continued effective implementation of, and compliance with, the Work Health and Safety Management System.

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WHS VISION STATEMENT

"An organisation where we effectively work together to ensure the safety, health and well being of all people who work for, and visit Council."

WHS POLICY

As a result, at Fairfield City Council, we are committed to develop, implement, review and continually improve the Work Health and Safety Management System (WHSMS) compliant with the Work Health and Safety (WHS) Act 2011 and WHS Regulation 2017, relevant Codes of Practice, Australian Standards and statutory requirements.

At Fairfield City Council, safety is not negotiable. We are all responsible for our own health and safety and those around us in the workplace.


POLICY OBJECTIVES and COMMITMENTS

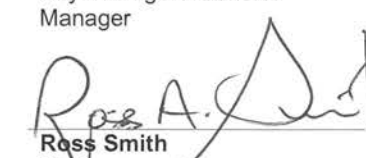
This policy is applicable to Council and all its operations and functions. Fairfield City Council is committed in:

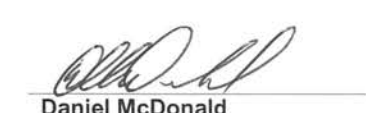
- Complying with relevant health and safety legislation and other requirements placed upon the Council or to which the Council subscribes;
- Establishing measurable objectives and targets for health and safety to ensure continuous improvement aimed at elimination of work related illness and injury;
- Reducing the impact of occupational injury, illness and disease through the reduction of Lost Time Injury Frequency Rate (LTIFR) and average Loss Time Rate (LTR) per annum;
- Ensuring all workers are included in the decision making processes impacting on workplace health and safety;
- Providing the right of a worker to cease unsafe work;
- Developing and implementing a Risk Management Program consistent with the nature of our workplace activities and scale of health and safety risks;

- Authorising all workers to take the actions required to maintain a safe workplace and to fulfill the WHS responsibilities allocated to their position/level;
- Providing adequate facilities for the welfare of workers;
- Maintaining safe plant and structures (including buildings, masts, towers, framework, pipelines, infrastructure, underground works, shafts and/or tunnels);
- Providing information, instruction, appropriate WHS training and supervision to workers to ensure safety in workplace operations;
- Disseminating health and safety information to relevant suppliers, regulatory authorities, and visitors to the workplace as appropriate; and
- Effectively implementing this policy through the development and implementation of a WHS Management System (WHSMS).

POLICY ENDORSEMENT

 20.9.2018
 Alan Young
 City Manager / General Manager
 Date

 18/9/2018
 Ross Smith
 Chairperson,
 Safety Leadership Team
 Date

 18/09/2018
 Daniel McDonald
 Chairperson,
 WHS Committee
 Date

A signed copy of this Policy is to be displayed within the workplace on WHS notice boards and to be accessed via FirstCall (Council's intranet) and Council's website.

Chain of Responsibility (CoR)

Council has commenced a review of requirements from the National Heavy Vehicle Law 2018, also known as Chain of Responsibility. Council currently meets these requirements and has made the decision to integrate these requirements into the Work Health and Safety Management System. This will ensure a systems based approach, transparency of activity, reporting, monitoring and review.

PERforM Program (Participative Ergonomics for Manual Tasks)

SafeWork NSW supported Council with the implementation of the PERforM program. In this program workers and facilitators identify activities and tasks which are classified as hazardous manual tasks. They then implement safe system of works to mitigate the risk to workers. The program focuses on those parts of the body which sustain stress, fatigue or are exposed to: repetitive or sustained force, high or sudden force, repetitive movement, sustained/awkward posture and some form of vibration.

The Work Health and Safety Branch has been trained in the PERforM program and has facilitated several assessments with Council staff engaged in high risk. The outcomes have been positive.

SafeWork Mentor Program

The SafeWork Mentor Program assists small businesses to improve workplace safety, competitiveness and productivity. Council continued to participate in the SafeWork Mentor Program. We provided assistance and guidance to local businesses so they could implement their Work Health and Safety obligations. Presentations, on Work Health and Safety requirements for working with Council, have now been incorporated into the Procurement Workshop.

Workers Compensation

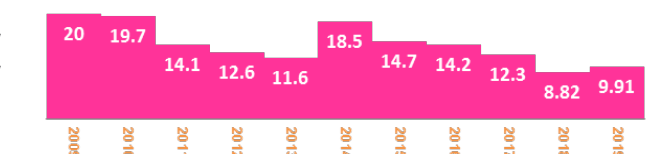
The Workers' Compensation Branch has ensured compliance with the Workers Compensation Regulation 2016 and the amendments of 2018. Injured workers are returning to work as per our Injury Management and Return to Work Program. This program ensures that staff are rehabilitated in a timely manner and returned safely back into the workplace.

The State Insurance Regulatory Authority (SIRA) has granted Council a Self-Insurance Licence under section 211 of the Workers Compensation Act 1987. Council has been recognised as an exemplar performer and deemed a Top Tier performer. As a result of Council's exemplar performance, SIRA has granted Council an 8-year licence term to 30 June 2026.

The Workers' Compensation Branch also achieved top tier audit levels in the insurer self-audit. This was a better achievement than the previous audit.



Lost Time Injury Frequency Rate



The above graph reflects Council's Lost Time Injury Frequency Rate (LTIFR). There has been an increase in the number of Lost Time Injuries (LTI) compared to the previous reporting period. This has resulted in an increase of 12.36% in Council's LTIFR.

	FAIRFIELD CITY COUNCIL – CORPORATE SUPPORT	
	Doc Number 0-022	ENTERPRISE RISK MANAGEMENT POLICY

ENTERPRISE RISK MANAGEMENT VISION STATEMENT

“Fairfield City Council is a RiskSmart organisation where Enterprise Risk Management (ERM) is mature and embedded into the organisational culture. This is demonstrated by a strong senior management commitment to ERM and alignment with strategic management cycles, Internal Audit and other associated functions.”

ERM POLICY

Fairfield City Council (Council) strives to deliver quality services to the community and is aware that some risks are inherent in innovative service delivery.

Council recognises that its ability to achieve its objectives will be enhanced by ensuring that Enterprise Risk Management (ERM) is an integral part of its business philosophy, service planning and delivery arrangements.

Council is committed to the formal, systematic and proactive management of risks. This strengthens capacity and capability to effectively deliver services to the community by minimising the impact of adversity and loss whilst supporting the pursuit of opportunity.

POLICY OBJECTIVES AND COMMITMENTS

This policy is applicable to Council and all of its services, operations, systems and people. Council is committed to:

- Developing, implementing and maintaining a comprehensive and mature ERM Framework in accordance with best practice standards. See **Appendix A**.
- Ensuring the ERM Framework is appropriate with respect to Council's operations and environment.
- Establishing Council's appetite for risk with respect to strategic objectives.
- Ensuring the process of identification and managing risk is in accordance with ISO 31000:2009 Risk Management.
- Establishing and implementing an ERM strategy to facilitate and support Council's vision for ERM.
- Ensuring the Executive Leadership Team (ELT) and Audit and Risk Committee (ARC) have ongoing risk oversight.
- Ensuring ERM is aligned with management cycles, the Integrated Planning and Reporting Framework (IPRF) and Internal Audit.
- Ensuring a major part of Council's Internal Audit Program is based on areas identified as being most risky.
- Providing ongoing communication and training to staff on their accountabilities and responsibilities with respect to risk management.
- Ensuring managers and staff are committed to managing risks and conducting risk assessments across all levels of risk (strategic, corporate, Operational: Group and Service) in accordance with the ERM Framework.
- Ensuring Business Continuity Planning supports Council's ability to deliver its services in the event of a disruption or disaster.
- Evaluating the maturity of the ERM Framework by way of internal audit as well as external certification through the Continuous Risk Improvement Program (CRIP).

POLICY ENDORSEMENT


Alan Young
City Manager

23.1.17
Date

Enterprise Risk Management (ERM)

A risk is an uncertain event or condition that if it does occur can present a positive or even a negative effect or threat (such as injury, liability, loss or damage) which is best managed through effective Enterprise Risk Management (ERM).

Council's ERM provides a formal, systematic and proactive approach to managing negative threats through the overarching ERM Policy, Strategy and Action Plan. It also provides the necessary methodology and tools in assessing risks and making informed decisions when considering assumptions, managing risks and sustaining business continuity, while still obtaining best value for money in delivering essential services to the community.

The ERM Strategy and Action Plan has been utilised and incorporated into Council's Integrated Planning and Reporting Framework through the Resourcing Strategy when considering the Council's Long Term Financial Plan (Money), Asset Management Plan (Tools) and Workforce Management Plan (People).

Fraud and Corruption Control Strategy

Fairfield City Council adopted the Fraud and Corruption Control Strategy, which focus on three categories of prevention, detection and response. Aligned to these categories are ten attributes from the fraud control framework identified in the Audit Office of NSW's 2015 Fraud Control Improvement Kit.

Actions to date include:

- Adopted Council's Fraud and Corruption Control Policy.
- Adopted policies and procedures to enable the prevention, detection and resolution of suspected fraud and corruption, such as the Business Continuity Plan, Code of Conduct, Enterprise Risk Management Policy, Strategy and Framework, Probity Policy and Public Interest Disclosure Policy.
- Developed and reviewed documentations as part of the Quality Management System to ensure on-going consistency in council processes and procedures.
- Ensured mandatory training is required on Council's Code of Conduct to all staff.
- Provided summary of conflict of interests experienced by local government as listed in the Independent Commission Against Corruption's Annual Report for discussion at Council's Audit and Risk Committee.
- Attended the ICAC corruption presentation during Corruption Prevention Month in September 2018. The presentation addressed corruption issues such as conflict of interests, corrupt conduct, probity and how do we spot corruption.
- Implemented internal audit processes that include fraud and risk testing procedures against the Risk and Control matrix to assess medium and high risk decision processes across Council.
- Monitored all risks identified by internal audits, which are followed up and updated to the Audit and Risk Committee.



Corporate Activities

Government Information (Public Access) Act 2009

Council facilitates access to information in accordance with the Government Information (Public Access) Act (GIPA) 2009 and establishes four ways for information to be made available to the public.

These include:

- Mandatory disclosure of open access information - Council must publish certain information on its website.
- Proactive release - Council is encouraged to proactively release as much government information as possible, in an appropriate manner.
- Informal release - Council is encouraged to release information in response to a request without the need for a formal application, unless there are good reasons to require one.
- Formal release - In limited circumstances, access to information will require a formal access application. People have a right to access information in this way unless the GIPA Act provides a reason to withhold the information.

The statistics below report on the Council's activities relating to GIPA Act during 2018-2019.

Table A: Number of applications by type of applicant and outcome*								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Media	0	0	0	0	0	0	0	0
Members of Parliament	0	0	0	0	0	0	0	0
Private sector business	12	21	0	4	0	1	0	1
Non-for-profit organisations or community groups	0	0	0	0	0	0	0	0
Members of the public (application by legal representative)	6	9	0	4	0	0	0	0
Members of the public (other)	1	9	0	0	0	0	0	0

*More than one decision can be made in respect of a particular access application. If so, recording must be made in relation to each such decision. This also applies to Table B.

Table B: Number of applications by type of application and outcome								
	Access granted in full	Access granted in part	Access refused in full	Information not held	Information already available	Refuse to deal with application	Refuse to confirm/ deny whether information is held	Application withdrawn
Personal information application*	1	0	0	0	0	0	0	0
Access applications (other than personal information applications)	17	39	0	8	0	1	0	1
Access applications that are partly personal information applications and partly other	1	0	0	0	0	0	0	0

*A personal information application is an access application for personal information (as defined in clause 4 of Schedule 4 of the Act) about the applicant (the applicant being an individual).

Table C: Invalid applications	
Reason for invalidity	No of applications
Application does not comply with formal requirements (section 41 of the Act)	2
Application is for excluded information of the agency (section 43 of the Act)	0
Application contravenes restraint order (section 110 of the Act)	0
Total number of invalid applications received	0
Invalid applications that subsequently became valid applications	0

Table D: Conclusive presumption of overriding public interest against disclosure: matters listed in Schedule 1 of Act.	
	Number of times considered used*
Overriding secrecy laws	0
Cabinet information	0
Executive Council information	0
Contempt	0
Legal professional privilege	0
Documents affecting law enforcement and public safety	0
Excluded information	0
Transport safety	0
Adoption	0
Care and protection of children	0
Ministerial code of conduct	0
Aboriginal and environmental heritage	0

Table E: Other public interest considerations against disclosure: matters listed in table in section 14 of Act	
	Number of occasions when application not successful
Responsible and effective government	4
Law enforcement and security	2
Individual rights, judicial processes and natural justice	37
Business interests of agencies and other persons	8
Environment, culture, economy and general matters	0
Secrecy provisions	0
Exempt documents under interstate Freedom of Information legislation	0
*More than one public interest consideration may apply in relation to a particular access application and, if so, each such consideration is to be recorded (but only once per application). This also applies in relation to Table E.	

Table F: Timeliness	
	Number of applications
Decided within the statutory timeframe (20 days plus any extensions)	68
Decided after 35 days (by agreement with applicant)	0
Not decided within time (deemed refusal)	0
Total	68

Table G: Number of applications reviewed under Part 5 of the Act (by type of review and outcome)			
	Decision varied	Decision upheld	Total
Internal review	0	0	0
Review by Information Commissioner*	0	0	0
Internal review following recommendation under section 93 of Act	0	0	0
Review by Administrative Decisions Tribunal (NSW)	0	0	0
Total	0	0	0
*The Information Commissioner does not have the authority to vary decision, but can make recommendations to the original decision-maker. The data in this case indicates that a recommendation to vary or uphold the original decision has been made by the Information Commissioner.			

Table H: Applications for review under Part 5 of the Act (by type of applicant)	
	Number of applications for review
Applications by access applicants	0
Applications by persons to whom information the subject of access application relates (see section 54 of the Act)	0

Public Interest Disclosure Act 1994 Regulation

Council has developed a Public Interest Disclosures Policy for an organisation-wide approach for protecting public officials (including Councillors and Council Staff) who disclose wrong doing. The Policy is modelled on the NSW Ombudsman’s Guidelines and applies to all public officials of Fairfield City Council. The Policy ensures that as a public authority, the Council meets its responsibilities in receiving, assessing and dealing with public interest disclosures as noted in the Public Interest Disclosure Act 1994.

The statistics below report on the Public Interest Disclosure Act for 2018-2019.

Statistical Information on PIDs	Number of Applications
No. of public officials who made public interest disclosures to your public authority	0
No. of public interest disclosure received by your public authority	0
Of public interest disclosures received, how many were primarily about:	0
• Corrupt conduct	
• Maladministration	
• Serious and substantial waste	
• Government information contravention	
• Local government pecuniary interest contravention	
No. of public interest disclosures (received since 1 Jul 2013) that have been finalised in this reporting period	0
Have you established an internal reporting policy?	Yes
Has the head of your public authority taken action to meet their staff awareness obligations?	Yes
If so , please select how staff have been made aware	Email notification of Policy via intranet, new staff induction presented by Manager Governance and Legal, educational posters and Team Meeting presentations.



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Mayoral and Councillor Fees and Expenses

The Councillor Expenses and Facilities Policy identifies expenses that are paid and facilities that are provided to the Mayor and Councillors in relation to their duties of civic office. The Policy recognises that Councillors, in discharging their civic, statutory and policy-making functions, are entitled to be provided with a range of necessary facilities and to be reimbursed for expenses specified in that Policy.

The total cost of facilities provided and expenses incurred by all Councillors in accordance with the Councillor Expenses and Facilities Policy for the 2018-2019 period is demonstrated in the table below:

Expenses	Amounts (\$)
Overseas travel	Nil
Interstate travel	Nil
Office equipment	3,151
Telephone calls	6,823
Attendance at conferences and seminars	18,162
Training and provision of skill development	3,410
Spouse / partner expenses	Nil
Child care / carer's expenses	Nil
TOTAL	31,546

Overseas Visits by Councillors and Council Staff

There were no overseas visits by Councillors or Council Staff.

Council Committees

Fairfield City Council is made up of 13 Councillors including a popularly elected Mayor. The Mayor and Councillors constitute the governing body of Council. In September 2016, Council conducted its Local Government elections to elect representatives to Council for the next four years.



As well as sitting as a full Council, there are a number of sub-committees that deal with different aspects of Council activities which include Services Committee, Outcomes Committee, Traffic Committee and Sister City Committee. Each September, Councillors are appointed to Council's standing committees, in addition to the Mayor.

Ordinary Council Meetings

Jul 2018 – Jun 2019
Mayor Carbone (Chairperson)
Cr Azzo
Cr Bennett
Cr Grippaudo
Cr Kazi
Cr Khoshaba
Cr Le
Cr Ly
Cr Molluso
Cr Rohan
Cr Saliba
Cr Wong
Cr Yilmaz

Extraordinary Council Meetings

There was 1 Extraordinary Council meeting held during 2018-2019.

Jul 2018 – Jun 2019
Mayor Carbone (Chairperson)
Cr Azzo
Cr Bennett
Cr Grippaudo
Cr Kazi
Cr Khoshaba
Cr Le
Cr Ly
Cr Molluso
Cr Rohan
Cr Saliba
Cr Wong
Cr Yilmaz

Outcomes Committee

The role of the Outcomes Committee is to develop the policies, priorities, plans and strategic direction in achieving the community's vision as expressed in the Fairfield City Plan through implementation of the Delivery Program. The following Councillors attended in 2018-2019 and the quorum for the Outcomes Committee is 3 Councillors (Jul 2018 – Sept 2018) and 2 Councillors (Oct 2018 – Jun 2019):

Jul 2018 – Jun 2019
Mayor Carbone
Cr Bennett
Cr Le
Cr Ly (Chairperson: Jul 2018 – Sept 2018)
Cr Molluso
Cr Rohan
Cr Wong (Chairperson: Oct 2018 – Jun 2019)

Services Committee

The role of the Services Committee is to implement and review the operational activities within Council's strategic direction as expressed in the Operational Plan. The following Councillors attended in 2018-2019 and the quorum for the Services Committee 3 Councillors (Jul 2018 – Sept 2018) and 2 Councillors (Oct 2018 – Jun 2019):

Jul 2018 – Jun 2019
Mayor Carbone
Cr Azzo
Cr Grippaudo
Cr Kazi
Cr Khoshaba (Chairperson)
Cr Saliba
Cr Yilmaz

Traffic Committee

The role of the Traffic Committee is to consider matters under the Roads Act and Council's functions in respect to public roads under the Local Government Act. The following Councillors attended in 2018-2019 and the quorum for the Traffic Committee is 2 Councillors:

Jul 2018 – Jun 2019
Mayor Carbone
Cr Kazi
Cr Rohan
Cr Saliba (Chairperson)

Sister City Committee

The role of the Sister City Committee is to:

- Encourage friendships between the people of Fairfield and its Sister Cities.
- Promote international understanding and provide opportunities for residents to experience the culture of the Sister Cities so they develop greater awareness, tolerance and understanding of other cultures.
- Give young people the opportunity to develop leadership skills and experience different cultures.
- Develop business and economic relationships between the Sister Cities and Fairfield so the City and community benefit financially.

The following Councillors were appointed in 2018-2019 and the quorum for the Sister City Committee is 5 Councillors:

Jul 2018 – Jun 2019
Mayor Carbone
Cr Azzo
Cr Bennett
Cr Grippaudo
Cr Kazi
Cr Khoshaba
Cr Ly
Cr Saliba
Cr Wong (Chairperson)
Cr Yilmaz

There were no Sister City Committee meetings held during 2018-2019.

Senior Staff Remuneration

During this year, Council had three senior staff as defined by the Local Government Act comprising of a General Manager (City Manager) and two other senior staff.

Their total remuneration packages, which incorporate salary, employer superannuation, fringe benefits tax, performance and higher duties payments, during 2018-2019, are noted below.

Total Remuneration Package	
City Manager	\$463,247
Other Senior Staff	\$565,597

Councillors Induction and Professional Development

In accordance with Clause 428(4)(b) of the Local Government (General) Regulation 2005, Council is required to publish the following information:

- The name of the mayor and each councillor that completed council's induction program (where an induction program has been delivered during the relevant year)
- The name of the mayor and each councillor who participated in any ongoing professional development program during the year
- The number of seminars, circulars and other activities delivered as part of the ongoing professional development program to the mayor and councillors during the year.

In addition, Clause 217(1)(a1)(iia) and (iv) requires Council to publish:

- The total cost of all training and professional development programs for the mayor and councillors during the year.

Listed below are the names of the mayor and each councillor who participated in Council's professional development program including the activities delivered as part of the ongoing professional development program and costs:

Name	Type	Name of Course/Training Program	Event Date/s	Acceptance	Attendance	Cost
Clr Dai Le	Conference	Improving Citizen Engagement and Experience Summit	26-27 Jun 2018	Acceptance	Cancelled	\$1,699.00
Mayor Carbone	Conference	National General Assembly	17-20 Jun 2018	Acceptance	Yes	\$1,520.00
Mayor Carbone	Conference	LGNSW Annual	21-23 Oct 2018	Acceptance	Yes	\$965.00
Cr Khoshaba	Conference	LGNSW Annual	21-23 Oct 2018	Acceptance	Yes	\$965.00
Clr Kazi	Conference	LGNSW Annual	21-23 Oct 2018	Acceptance	Yes	\$965.00
Clr Le	Conference	LGNSW Annual	21-23 Oct 2018	Acceptance	Yes	\$965.00
Clr Yilmaz	Conference	LGNSW Annual	21-23 Oct 2018	Acceptance	No	\$965.00
Clr Dai Le	Professional Development	Sydney Planning Summit	28-29 Nov 2018	Acceptance	Yes	\$1,495.00
Clr Kazi	Professional Development	Local Strategic Planning Short Course for Councillors	18-Feb-19	Acceptance	Yes	Free
All Councillors	Professional Development	Code of Conduct and Associated Procedures	12-Mar-19	Acceptance	Yes	Free
All Councillors	Professional Development	Councillor Induction and Professional Development Guidelines	12-Mar-19	Acceptance	Yes	Free
All Councillors	Professional Development	Code of Meeting Practice	12-Mar-19	Acceptance	Yes	Free
Clr Yilmaz	Conference	LG Womens	4-6 Apr 2019	Acceptance	Yes	\$980.00
Clr Kazi	Conference	LG Womens	4-6 Apr 2019	Acceptance	Yes	\$980.00
Clr Le	Conference	LG Womens	4-6 Apr 2019	Acceptance	Yes	\$980.00
All Councillors	Professional Development	Local Strategic Planning Short Course for Councillors	11-Apr-19	Offered	Offered	Free
All Councillors	Professional Development	Code of Conduct and Code of Meeting Practice	21-May-19	Offered	Offered	Free
All Councillors	Conference	LGNSW Annual	14-16 Oct 2019	Offered	Offered	\$840.00
All Councillors	eModule	Code of Conduct for Councillors	Online Module	Offered	Offered	Free
All Councillors	eModule	Equal Employment Opportunity	Online Module	Offered	Offered	Free

Name	Type	Name of Course/Training Program	Event Date/s	Acceptance	Attendance	Cost
All Councillors	eModule	Aboriginal Cultural Awareness	Online Module	Offered	Offered	Free
All Councillors	eModule	Property 101	Online Module	Offered	Offered	Free
All Councillors	eModule	Write for Impact	Online Module	Offered	Offered	Free
All Councillors	Professional Development	Mayors' Weekend	29-30 Jun 2019	Offered	Offered	\$1,452.00
All Councillors	Professional Development	Audit, Risk and Improvement Committee training	17-Oct-19	Offered	Offered	\$770.00
All Councillors	Professional Development	Chairing & Effective Meeting Procedures	5-Sep-19	Offered	Offered	\$770.00
All Councillors	Professional Development	Capabilities for Elected Members	28-Nov-19	Offered	Offered	\$495.00
All Councillors	Professional Development	Executive Certificate for Elected Members	6-7 Sep and 11-12 Oct 2019	Offered	Offered	\$3,500.00
					TOTAL	20,306

Note: No induction program has been delivered during the 2018-2019 period.



Fairfield City, Living Cultures Banners

Legal Proceedings

A summary of the amounts incurred by Council in relation to legal proceedings taken by or against Council during the 2018-2019 period follows:

Proceedings	Cases	Cost
Proceedings against Council	15	\$346,381.36
Proceeding by Council	28	\$610,385.93
Expenses paid in out-of-court settlements	0	\$0
Expenses received by Council in-out-of-court settlements	5	(\$31,000)
Total		\$925,767.29

Council recovered no costs against Orders in its favour and fines through prosecutions.

A summary of the legal proceedings Council has undertaken (including Local and Land and Environment Courts) are as follows:

Proceeding status	Cases
Proceedings favourably finalised	16
Proceedings unfavourably finalised	0
Cases discontinued	7
Cases settled	0
Proceedings not finalised	20

The summary does not include cases relating to workers' compensation and insurance matters. There were 4 workers' compensation matters from previous years and 2 that continue to be litigated and 2 settled. During the year, 3 new litigated matters arose with 2 matters being discontinued from previous years, leaving 3 matters to continue into 2019-2020.

There was a total of 170 new public liability and 20 new professional indemnity claims received for the 2018-2019 period, with a total of 216 public liability and professional indemnity claims being finalised and 50 public liability and 7 professional indemnity continuing into 2019-2020. These claims are mainly dealt with by Council staff with 7 claims having progressed to litigation.

National Competition Policy

Council has adopted the Principle of Competitive Neutrality to its business activities as part of the National Competition Policy, which is applied at all levels of government. The purpose of competitive neutrality principles is aimed at eliminating any net competitive advantages accruing to government businesses as a result of public sector ownership. Such action removes potential market distortions and promotes an efficient allocation of resources between public and private businesses.

The Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality issued by the Office of Local Government has also been adopted. This guide outlines the process for identifying and allocating costs to activities and provides a standard disclosure of requirements. These disclosures are reflected in Council's pricing and/or financial reporting systems and include taxation equivalents, Council subsidies, return on investments (rate of return) and dividends paid.

Declared Business Activities

In accordance with The Pricing and Costing for Council Businesses: A Guide to Competitive Neutrality, Council has undertaken a review of its business activities and determined that it has no category one or two businesses.

Contracts Awarded over \$150,000 in value

Vendor/ Contractor	Description of Service	Type	\$ Total Contract Price incl GST
SUEZ RECYCLING & RECOVERY (NSW) PTY LTD	20 Year Contract (WSN)	Contract	\$12,863,520
DC & WC CONSORTIUM PTY LTD	Fairfield Showground Redevelopment Stage 1 – Sportsfield (Negotiation N08-2019)	Contract	\$12,610,762
STATE ASPHALT SERVICES PTY LTD	Roads Rehabilitation Program 2018-2019 (RFT17-19)	Contract	\$5,909,950
SWIMPLEX AQUATICS PTY LTD	Stage 4 Aquatopia 20m Slides and Negotiation (N03-2019) and Fairfield Leisure Centre Babies Pool Upgrade (RFT14-19)	Contract	\$5,688,258
CONCRETE RECYCLERS (GROUP) PTY LTD	Concrete Crushing Services (13-19)	Contract	\$4,404,651
VEOLIA ENVIRONMENTAL SERVICES	Waste Management Services (NSW Government 9698)	Contract	\$3,976,087
MACK CIVIL PTY LTD	Pre-Qualified Panel Minor and Major Contractors - Civil Works (RFT18-18)	Contract	\$3,551,546
AWADA CIVIL ENGINEERING PTY LTD	Pre-Qualified Panel Minor and Major Contractors - Civil Works (RFT18-18)	Contract	\$2,749,083
RCR HADEN PTY LTD	HVAC Replacement Whitlam Library (RFT38-18) and Air-Conditioning Maintenance Services (06-16)	Contract	\$2,445,549
ENDEAVOUR ENERGY	Lighting Design and Upgrade Network Asset Fees	Contract	\$2,138,084
INDEPENDENT CEMENT AND LIME PTY LTD	Supply of Tri-Blend Cement - Council Report	Contract	\$1,993,650
CROSSGROVE PTY LTD	Pre-Qualified Panel Minor and Major Contractors - Civil Works (RFT18-18) and Fairfield Showground Awning (RFT13-19)	Contract	\$1,812,073
FULTON HOGAN INDUSTRIES PTY LTD	Pre-Qualified Contractor for Asphalt Road Work Services (RFT01-17)	Contract	\$1,779,500
SITE GROUP PTY LTD	Provision of Traffic Control Services (RFT37-18)	Contract	\$1,739,962
WESTERN EARTHMOVING PTY LTD	Sub-Division Wetherill Street Smithfield (RFT01-18) and Rosford Reserve Detention Basin Outlet Works (RFT24-19)	Contract	\$1,630,983
ERM BUSINESS ENERGY	LGP Retail Energy Agreement - Street Lighting	Contract	\$1,542,239
MCARTHUR MANAGEMENT SERVICES	Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$1,446,298
R LINE CIVIL & CONCRETING PTY LTD	Pre-Qualified Panel Minor and Major Contractors - Civil Works (RFT18-18)	Contract	\$1,437,734
HAYS SPECIALIST RECRUITMENT (AUSTRALIA)	Permanent and Temporary Placements and Associated Services and Contingent Workforce (NSW State Government SCM007) (LGP808-3)	Contract	\$1,434,498
CJD EQUIPMENT PTY LTD	Heavy Plant and Equipment (LGP707-3)	Contract	\$1,389,279
ORIGIN ENERGY	LGP Retail Energy Agreement - Large Sites	Contract	\$1,346,602
CK RECRUITMENT PTY LTD	Permanent and Temporary Placements and Associated Services (LGP808-3) and Contingent Workforce (NSW State Government SCM007)	Contract	\$1,330,077
VDG SERVICES AUSTRALIA	Provision of Cleaning Services - Libraries, Childcare Centres, Leisure Centres, Showground Markets, Baby Health Centres and Fairfield Adventure Park (RFT06-17)	Contract	\$1,314,094
BERMAGUI CONSTRUCTIONS PTY LTD	Parklands Function Centre HVAC and Roof Replacement (Negotiation N011-2019)	Contract	\$1,253,938
CITY HINO/IVECO SYDNEY	Trucks for Local Government (LGP NPN04-13)	Contract	\$1,082,415
PJT EXCAVATIONS PTY LTD	Fairfield Showground Redevelopment - Stage 1 Construction Amenities Building and Awning - Fill for the site (Negotiation)	Contract	\$1,069,293
BRANDOWN PTY LTD	EPA - Requirement Tipping Fees Quarry Waste Recycling Services	Purchase Order	\$1,018,690
TREESERVE PTY LTD	Provision of Tree Maintenance Services (RFT23-17)	Contract	\$975,673
VALUATION SERVICES	Infringement Processing Fees – Parking – Dept of Planning Industry and Environment	Contract	\$960,422
SYDNEY WATER CORPORATION	Legislative Water Services for Council Properties	Contract	\$916,401

Vendor/ Contractor	Description of Service	Type	\$ Total Contract Price incl GST
MICHAEL CAMPOREALE BUILDERS	Construction of Bossley Park Early Learning Centre (Negotiation N04-2019)	Contract	\$833,660
MACQUARIE BANK LIMITED	Operating Leasing Services (LGP1107-3)	Contract	\$788,587
VELJOHN PTY LTD	Supply of Natural Sand for Sustainable resource Centre	Purchase Order	\$785,096
THE BIODIESEL STATION PTY LTD	Bulk Fuel, Fuel Card Services and Oils Lubricants & Vehicle Care Products (LGP NPN117)	Contract	\$750,700
TST PROPERTY SERVICES PTY LTD	Provision of Cleaning Services (RFT06-17) - Community Centres and Provision of Cleaning Services Dutton Lane Plaza (Negotiation N05-2019)	Contract	\$735,751
SKYLINE LANDSCAPE SERVICES PTY LTD	Provision of Mowing Services	Purchase Order	\$700,890
TOTAL DRAIN CLEANING SERVICES PTY LTD	Litter Removal from Squids (RFT13-14) and Bushland Reserves and Litter Removal from Stormwater Quality Improvement Devices (RFT01-19)	Contract	\$678,839
HEARTLAND MOTORS PTY LIMITED	Motor Vehicles (NSW State Government SCM0653)	Contract	\$657,663
COMPLETE URBAN PTY LTD	Professional Consulting Services (LGP1208-3)	Contract	\$652,922
BUCHER MUNICIPAL PTY LTD	Specialised Trucks and Bodies (LGP NPN1.15)	Contract	\$640,501
DELANEY CIVIL PTY LTD	Bridge and Concrete Channel Maintenance (RFT12-18) and Joint Replacement	Contract	\$635,237
KERFOOT PTY LTD	Provision of Trades and Services - Electrical (RFT02-15) and Provision of Trades and Services – Electrical (RFT04-19)	Contract	\$607,944
AMA BUILDING DEVELOPMENTS PTY LTD	Provision of Plant and Equipment Hire Services (RFT06-19)	Contract	\$604,227
ANTOUN CIVIL ENGINEERING (AUST) PTY LTD	Prospect Creek Stabilisation (RFT17-18)	Contract	\$601,335
ERTECH PTY LTD	Smithfield Road Upgrade (Negotiation N07-2019)	Contract	\$581,904
AUSTRALIA POST	Postal Delivery Services	Contract	\$566,087
ACUTE BUILDING & MAINTENANCE PTY LTD	Provision of Trades and Services - Building Carpentry Services (RFT04-19)	Contract	\$553,790
NORWEST RECRUITMENT PTY LTD	Human Resources - Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$531,813
SYDNEY ROAD PROFILING PTY LTD	Profile Hire	Purchase Order	\$521,809
DAIMLER TRUCKS SYDNEY	Trucks for Local Government - Authorised Agent Mercedes Benz Australia (LGP NPN04-13)	Contract	\$486,732
COLLINS AND TURNER PTY LTD	Professional Consulting Panel - Concept Design Hughes St Car Park (LGP1208-3) (RFT21-19)	Contract	\$484,002
ORACLE CORPORATION AUSTRALIA PTY LIMITED	ITC Software Agreement (NSW State Contract 607)	Contract	\$478,058
SULO MGB AUSTRALIA PTY LTD	Mobile Garbage Bins Industrial Containers and Bins Static Compactors Associated Products and Services (LGP NPN111-3)	Contract	\$466,578
COMPLETE STAFF SOLUTIONS PTY LTD	Human Resources - Permanent and Temporary Placements and Associated Services (LGP808-3)	Contract	\$461,284
DATACOM SYSTEMS (AU) PTY LTD	Microsoft Licensing for NSW Government (LGP108-3) - Microsoft Enterprise Agreement Renewal (RFT09-19)	Contract	\$430,021
TELSTRA	LGP IT&C Products Services and Consulting – (RFT11-18) Telecommunications	Contract	\$416,551
CELTIC CIVIL PTY LIMITED	Pre-Qualified Panel Minor and Major Contractors - Civil Works (RFT18-18)	Contract	\$414,545
TRISLEY'S HYDRAULIC SERVICES PTY LTD	Hydraulic Services for Leisure Centres Pools	Purchase Order	\$404,534
GROWTH CIVIL LANDSCAPES PTY LTD	Outdated - Agreement for Supply and Installation Landscaping Associated Civil Works - Pre-Qualified Contractor – (EOI 02-16)	Purchase Order	\$396,572
SPECIALISED PAVEMENT SERVICES PTY LTD	Provision of Plant and Equipment Hire Services (RFT06-19)	Contract	\$388,733
JAMES BENNETT PTY LTD	Library Books and Resources Materials (LGP507-3)	Contract	\$372,090

Vendor/ Contractor	Description of Service	Type	\$ Total Contract Price incl GST
RITCHIE & CASTELLAN SOLICITORS	Provision of Legal Services - Panel of Providers (RFT13-17)	Contract	\$370,795
ALLY PROPERTY SERVICES PTY LTD	Provision of Plant and Equipment Hire Services (RFT06-19)	Contract	\$370,595
AGL SALES PTY LIMITED	LGP Energy Agreement for Small Sites	Contract	\$360,742
UNIFIED SECURITY GROUP (AUST) PTY LTD	Security CCTV Maintenance and Renewal (NSW State Contract Number 1400840)	Contract	\$356,030
COMBINED TRAFFIC MANAGEMENT PTY LTD	Provision of Line Marking Services (RFT11-19)	Contract	\$347,070
HOBAN RECRUITMENT	Permanent and Temporary Placements & Associated Services (LGP808-3) and Contingent Workforce (NSW State Government SCM007)	Contract	\$342,852
AGL RETAIL ENERGY LIMITED	Retail Supply of Natural Gas (NSW State Contract 4000)	Contract	\$326,853
EXELOO PTY LTD	Playgrounds Open Spaces Modular Structures Exterior Lighting Recreational (LGP308-3) and Associated Infrastructure - Provision of two Exeloo toilets (RFT26-19)	Contract	\$326,728
TERRY SHIELDS PTY LTD	Motor Vehicles (NSW State Government SCM0653)	Contract	\$323,433
POLYTRADE PTY LTD	Receival and Processing of Kerbside Collect Recyclables (RFT18-15)	Contract	\$312,614
THE PLAYGROUND DOCTOR	Playground Inspections and Playground Equipment Repair	Purchase Order	\$311,409
TOTAL EARTH CARE	Bushland Regeneration Works (RFT08-15)	Contract	\$301,131
JOHN R TURK & SONS PTY LTD	Industrial Construction Electrical and General Hardware and Materials (LGP NPN1.16)	Contract	\$296,268
ALLIANCE ALARMS FIRE SYSTEMS PTY LTD	Provision of Fire Inspection and Maintenance Services (RFT02-17)	Contract	\$290,132
NATIONAL TRUST OF AUSTRALIA (NSW)	Bushland Regeneration Works (RFT08-15)	Contract	\$281,808
LEGAL FORCE	Debt Recovery Services (LGP109-3)	Contract	\$273,564
RMA CONTRACTING PTY LTD	Provision of Trades and Services RFT02-15) - Demolition and Asbestos Removal	Contract	\$271,441
HASKONING AUSTRALIA PTY LTD	Professional Consulting Services (LGP1208-2) - Consulting Services Investigation and Detailed Design Detention Basin (RFT29-19)	Contract	\$264,696
STABILISED PAVEMENTS OF AUSTRALIA	Road Work Services - Pre-qualified Contractor - Stabilisation Services (RFT01-17)	Contract	\$264,489
MARSDENS LAW GROUP	Provision of Legal Services - Panel (RFT13-17)	Contract	\$264,456
SECOM AUSTRALIA PTY LTD	Security Services for Council Buildings	Purchase Order	\$263,225
NEPEAN MOTOR GROUP	Motor Vehicles (NSW State Government SCM0653)	Contract	\$263,208
BEDROCK QUARRY PRODUCTS PTY LTD	Sustainable Resource Centre Hire of Trucks to Deliver Material	Purchase Order	\$261,831
CO-ORDINATED LANDSCAPES PTY LTD	Outdated - Agreement for Supply and Installation Landscaping Associated Civil Works - Pre-Qualified Contractor (EOI 02-16)	Purchase Order	\$259,613
ECOVOLT ELECTRICAL PTY LTD	Provision of Trades and Services- Electrical (RFT02-15 and RFT04-19)	Contract	\$258,127
BLACKWOODS	Industrial Construction Electrical and General Hardware and Materials (LGP NPN1.16)	Contract	\$257,654
ACCLAIMED EXCAVATIONS PTY LTD	Provision of Plant and Equipment Hire Services (RFT06-19)	Contract	\$257,104
EVERY TRADE BUILDING SERVICES PTY LTD	Provision of Trades and Services - Building Carpentry Services (RFT02-15)	Contract	\$256,338
RYALEX SECURITY	Security Maintenance and Upgrade Services (RFT 25-18)	Contract	\$255,362
E&B TIPPER HIRE PTY LTD	Provision of Plant and Equipment Hire Services (RFT06-19)	Contract	\$253,168
BENEDICT SAND & GRAVEL	Supply and Delivery of Bedding Sand to Sustainable Resource Centre	Purchase Order	\$247,700
BK CONCRETE PTY LTD	Provision of Plant and Equipment Hire Services (RFT06-19)	Contract	\$228,010

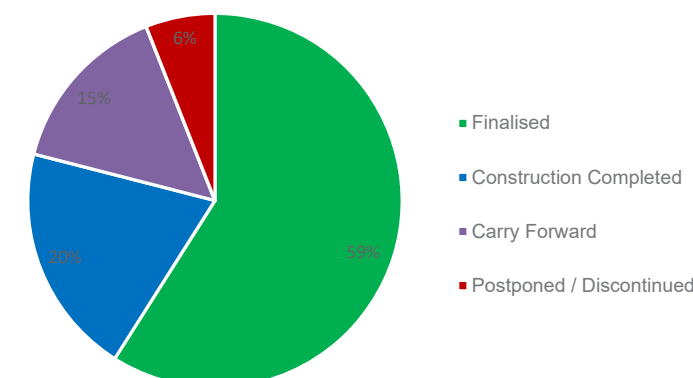
Vendor/ Contractor	Description of Service	Type	\$ Total Contract Price incl GST
REECE PTY LTD	Industrial Construction Electrical and General Hardware and Materials (LGP NPN1.16)	Contract	\$225,670
POWERDIRECT PTY LTD	Previous small site electricity agreement under the LGP Contract 0214	Contract	\$222,014
QUADRENT SPV (NO.2) PTY LIMITED	Leasing of Gymnasium Equipment at Fairfield and Cabravale Leisure Centre (RFT01-15)	Contract	\$215,855
PLANNING MINISTERIAL CORPORATION	Planning NSW contribution to Sydney Regional Development Fund for 2018/2019	Contract	\$213,567
GHD PTY LTD	Fairfield Showground Re-Development - Design Stage 1 (RFT 14-18)	Contract	\$210,019
MACLEOD ENGINEERING PTY LTD	Sustainable Resource Centre - Pugmill Repairs	Purchase Order	\$205,222
AUSTRALIAN COMMUNITY MEDIA	Local Print Media Advertisement in Fairfield Champion (RFT 03-18)	Contract	\$204,745
SYDNEY DOGS & CATS HOME INCORPORATED	Outdated Memorandum of Understanding	Purchase Order	\$202,101
MCGRATH LIVERPOOL	Motor Vehicles (NSW State Government SCM0653)	Contract	\$201,567
FUJI XEROX AUSTRALIA PTY LIMITED	Supply of Multifunction Imaging Devices and Production Print Room Machines (RFT13-15)	Contract	\$197,927
TYRES 4U PTY LIMITED	Supply Fitting Maintenance and recycling of Tyres Tubes and Automotive and Marine Batteries (LGP NPN1.14)	Contract	\$197,422
ALL TRADES GROUP PTY LTD	Construction of Studio 2166 located at Whitlam Library (RFT08-18)	Contract	\$189,577
CIVICA PTY LIMITED	NSW State Government Contract ITC Services (SCM0020)	Contract	\$189,247
TOOLIJOOA PTY LTD	Bushland Regeneration Works (RFT08-15)	Contract	\$185,943
BUSHLAND MANAGEMENT SOLUTIONS P/L	Bushland Regeneration Works (RFT08-15)	Contract	\$184,351
HITACHI CONSTRUCTION MACHINERY(AUST) P/L	Heavy Plant and Equipment (LGP707-3)	Contract	\$184,033
VIRTUNET PTY LTD	IT&C Products Services and Consulting- Hardware on Premises (LGP115)	Contract	\$183,638
TPG NETWORK PTY LTD	IT&C Products Services and Consulting (LGP115) - WAN Modernisation (RFT11-18)	Contract	\$179,583
BEARENA PTY LIMITED	IT&C Products Services and Consulting - Hardware on Premises (LGP115)	Contract	\$174,394
ALLSTATE ASBESTOS & DEMOLITION PTY LTD	Provision of Trades and Services - Demolition and Asbestos Removal (RFT02-15)	Contract	\$171,444
MG MY GATEWAY	Apprentice Services Mechanical workshop	Purchase Order	\$169,367
ECOHORT PTY LTD	Bushland Regeneration Works (RFT08-15)	Contract	\$161,484
TELSTRA CORP LTD: NETWORK & ASSET SERV'S	Network Alterations for NBN - pathway construction restoration	Contract	\$154,972
SMC MARINE PTY LTD	Bradbury Wharf Reconstruction (RFT15-19)	Contract	\$154,083
CRED COMMUNITY PTY LTD	Open Space and Community Needs Assessment - Quotation	Contract	\$153,246
STATELINE ASPHALT PTY LTD	Pre-Qualified Panel Minor and Major Contractors - Civil Works (RFT18-18)	Contract	\$152,019
MATTHEWS FOLBIGG LAWYERS PTY LIMITED	Provision of Legal Services – Panel (RFT13-17)	Contract	\$150,501
FIGHTING CHANCE AUSTRALIA LIMITED	Digitisation services of old archive boxes	Purchase Order	\$150,253

2018-2019 Capital Works Projects and Programs

Capital projects are generally large scale, large cost projects that are a long term investment, which build on, add to or improve Council's assets. Capital works projects would typically include constructing either buildings, roads and bridges, structures or mechanical installations, upgrading or extending existing buildings, and major road works that upgrade existing roads.

Over the 2018-2019 financial year, Council identified a total of \$63 million worth of capital works projects to be delivered across the Fairfield City, of which 59% were finalised, 20% construction completed, 6% postponed / discontinued and 15% carry forward into the 2019-2020 Operational Plan for completion.

The pie graph demonstrates the final statuses of capital projects and major programs as the end of 2019-2019 financial year.



Major Capital Projects over \$10 Million

PROJECT 1: IN19560 – Fairfield Showground Redevelopment: Stage 1 Playing Fields, Awning, Amenities Building and Community Elements
Budget: \$24.81m
Status: Progressing

Expected Completion: August 2019 (Awning), December 2019 (Playing Fields) and April 2020 (Amenities Building and Community Elements)

The Fairfield Showground's Regional Multicultural and Sporting Centre of Excellence encompasses the redevelopment of the site for the community, creating leisure, community and recreational infrastructure for sporting facilities, walking paths, bike tracks, family activities, the Saturday markets and community events. The ageing and declining infrastructure within the precinct is also being addressed through the asset management renewal plans.

The project aims to deliver a range of elements and facilities as part of Stage 1. The design has worked to establish a base infrastructure which will enable the site to be improved in the coming years.

The key elements for the project comprise the following activity spaces:

- International standard turf main playing field
- Synthetic playing field
- Cricket/AFL/community event oval
- Undercover awning for community events
- Amenities building with stage area
- Upgrades to Deerbush Park, feature lighting and other community infrastructure elements

PROJECT 2: IN19490 – Western Sydney Infrastructure Plan - Smithfield Road Upgrade
Budget: \$14.48m
Status: Progressing
Expected Completion: April 2020

Fairfield City Council has obtained grant funding under the Federal Government's Local Roads Package Program associated with the Western Sydney Infrastructure Plan (WSIP) for the upgrade of Smithfield Road between Elizabeth Drive and Polding Street.

The Smithfield Road Upgrade Project proposes to upgrade 11 intersections of the Smithfield Road corridor over the approximately 5.4km length between Elizabeth Drive and Polding Street. Its aim is to achieve a continuous 4 lane wide carriageway (2 lanes in each direction) to improve the flow of traffic through this heavily congested area.

Council has appointed a contractor for the upgrade works with completion expected in April 2020.

Condition of Public Works

Fairfield City Council is responsible for effectively managing an extensive range of assets valued at \$1.50 billion*, which comprises roads, drains bridges, footpaths, public buildings, recreational facilities, parks and gardens (excluding plant and fleet).

Council's Asset Management Policy, Strategy and Plans form part of our Resourcing Strategy and is a long term plan that outlines the asset activities for Council and details how we will maintain and manage our assets in a cost-effective way.

Council has reported on the condition of its major assets in the table below, which includes asset condition, estimated replacement value, yearly depreciation, and estimated cost to bring each asset class up to a satisfactory standard, and annual maintenance requirements as at 30 June 2019.

Asset Class	Asset Category	Asset condition	Estimated replacement value \$'000	Estimated yearly depreciation \$'000	Estimated cost to bring to a satisfactory standard ** \$'000	Estimated annual maintenance expense \$'000	Current annual maintenance \$'000
Building	Council offices, Libraries, Community facilities and Halls, Leisure Centres and Amenity Buildings	2.3	340,451	7,324	6,622	10,368	12,145
Roads and Transport	Roads (Road Pavements, at ground Car parks, Traffic Facilities and Road furniture)	1.8	502,676	9,639	6,686	14,606	14,747
	Kerbs and Gutters	1.8	192,022	2,396	2,957	2,745	5,189
	Footpath and Cycleways	1.8	123,092	2,079	2,068	2,718	3,917
	Bridges	1.5	47,755	539	143	248	474
Drainage	Drainage Assets	1.8	256,699	1,742	642	1,385	2,339
Open Space	Park Assets	2.2	63,824	2,514	1,850	3,350	3,850
TOTAL – ALL ASSETS		1.9	1,526,519	26,233	20,968	35,420	42,661

ASSET CONDITION KEY

Level	Condition	Description
1	Excellent	No work required (normal maintenance)
2	Good	Minor work required
3	Average	Some work required
4	Poor	Some renovation needed within one year
5	Very Poor	Urgent renovation / upgrading required

Notes:

* Assets value is calculated and audited as part of Council's General Purpose Financial Statements.

** Satisfactory Standard - Satisfactory refers to the estimated cost to bring the asset to a satisfactory condition as deemed by Council. It does not include any planned enhancements to existing assets.

Current Achievements and Status of Council's Assets

- Public Roads - Council maintains 681 kilometres of roads throughout Fairfield City. The average road condition is considered to be of good standard. 2.0% of the road network is considered to be in poor condition
- Kerb and Gutter - Council maintains 1,219 kilometres of kerb and gutters throughout our City. The average condition is considered to be of good standard. 2.2% of the kerb and gutter network considered to be in poor condition.
- Buildings - Council owns and controls 300 buildings and facilities including various substructures. The following is a cross section of Council's holdings: Council administration offices, community halls, libraries, childcare centres, sportsfield amenity buildings, public toilets, picnic shelters and leisure centres. The average condition is considered as good with 2.8% of the building assets/components in poor condition.
- Bridges and culverts - Council maintains 61 bridges (road and foot bridges, jetties/boat ramps) and 26 culverts throughout our City. These assets are inspected regularly for maintenance and renewal work programs.
- Footpaths and Cycleways - Council maintains 854 kilometres of footpath (including footpath, walkway and pathway) and 111 kilometres of cycle ways throughout our City. The average footpath condition is considered to be of good condition. 2.4% of the footpath network is considered to be in poor condition. Footpath networks are inspected and maintained routinely to ensure the safe movement of pedestrians.
- Stormwater drains - Council maintains 476 kilometres of stormwater pipe and 14,375 stormwater pits throughout the City. The average condition of these assets is considered to be of good standard with 0.5% of the assets in poor condition.



Environment and Waste Team, Waste Education

Work carried out on Private Land

Fairfield City Council did not have any resolutions made to carry out any works on private land under Section 67 in 2018-2019.

Controlling Interests in Companies

Council held no controlling interest in any company for the 2018-2019 reporting period.

Rates and Charges Written Off

Rates and Charges totalling \$3,181,625 were waived or written off during the 2018-2019 period in accordance with the Local Government Act 1993. This compares to Rates and Charges of \$3,160,078 waived or written off in the 2017-2018 period.

Allowance is made for such waivers and write offs in Council's budget.

Item	Amount
Postponed Rates and Charges written off	\$10,197
Non-rateable claims (abandonment written off)*	\$12,619
Rebate public authorities	\$0
Rebates on pensioner rates waived	\$3,118,471
Heritage rates voluntary concession	\$40,338
Total	\$3,181,625

*Non-rateable claims are due to NSW Land and Housing demolition works of existing dwellings and Land Title changes of the Housing Commission strata to the Western Sydney Park Land Trust as non-Lease Portions.

Productivity Improvement, Cost Containment and Revenue Opportunities

Council has an active program of developing and implementing initiatives focussed on productivity, cost containment and revenue opportunities. Council continually searches for opportunities that would result in a stronger positive operating position. The key initiatives undertaken during financial year 2018-2019 are:

- Retail tenancies at Dutton Plaza fully tenanted. A profitable enterprise that provides retail space in Cabramatta.
- Increased investment income achieved through prudent management of a higher base value of investments held during the year.
- Increased operating income from the sale of recycled building materials to the Sustainable Resource Centres external customers.
- Contained Council's road program costs by diverting road waste through the Sustainable Resource Centre. This has also assisted turnover and the operating surplus at this facility.
- Focus on reducing employee leave balances has contained increases in employee entitlements during the year.

Council achieved all Fit for the Future benchmarks for the third year running, which are the NSW State Governments benchmark for financial sustainability.

Special Rate Variation

The 2014 SRV extends Council's asset renewal funding, with initiatives targeted at roads, sportsgrounds, parks and drainage assets. Specific one-off initiatives include ongoing preparations for the upgrade for Fairfield Branch Library, completion of the Cabramatta Town Centre and the Fairfield Heights streetscape upgrade.

The following asset renewal work was completed in 2018/19:

- Sportsgrounds – Bosnjak Sports Field (amenities building), Smithfield Park (building and services renewal), Smithfield Park Toilet Block (electrical services renewal), Emerson Street Reserve Tennis Amenity Building (hydraulic services), Carawood Park Pump House (mechanical services) and Lalich Park (Amenity Building).
- Open Space – Locke Street Reserve (play equipment and softfall), Prout Park (play & exercise equipment, softfall) and Montrose Park (play equipment and softfall).
- Community Buildings – Fairfield Community Hall (hydraulics), Cabravale Leisure Centre (hydraulics), Villawood Senior Citizens (fit-out), Bonnyrigg Heights Community Centre (hydraulics) and 1-3 Hamilton Road plant (replacement).
- Roads, Kerb and Gutter and Drainage – 102 projects completed with Waterside Crescent kerb and gutter project requiring civil design delaying its completion.

Six projects are to be completed in the following year with timing changes arising from tenant leases, scope management, minimising construction impacts to users and site latent conditions.

The following table outlines the approved program of works, outcomes for 2018/19 and the 10 year program forecast.

	2018/2019 Budget	2018/2019 Results	10 Year Program Forecast
INCOME			
Rate Peg	2.3%	2.3%	
SRV Income – Forecast	\$5,356,641	\$5,708,152	\$60,455,765
(Surplus) / Deficit from Forecast/ Actual Rate Peg		(\$351,511)	
EXPENDITURE			
Operational Expense			
Fairfield Library Expansion	\$0	\$0	\$5,847,000
Water Park	\$0	\$0	\$567,000
Capital Expense			
Sportsgrounds	\$1,036,313	\$819,616	\$9,000,000
Community Buildings	\$1,853,845	\$1,062,185	\$15,300,000
Fairfield Library Expansion	\$50,000	\$1,555	\$2,500,000
Landscaping Park Frontages	\$0	\$0	\$195,000
Footpath Connections	\$0	\$0	\$256,000
Water Park	\$0	\$0	\$4,769,000
Open Space	\$370,034	\$244,603	\$4,140,000
Fairfield Heights	\$170,000	\$170,000	\$770,000
Cabramatta Town Centre	\$585,614	\$13,942	\$1,237,000
Roads, Kerb & Gutter	\$1,130,335	\$961,173	\$10,600,000
Drainage	\$160,500	\$74,756	\$1,350,000
Fairfield City Plaza	\$0	\$0	\$1,775,000
TOTAL FORECAST EXPENDITURE	\$5,356,641	\$3,347,830	\$58,306,000

The HVAC upgrades for the Cabramatta Community Centre and Fairfield Hall are delayed while the timing of the upgrade to the Moorefield Grandstand at Fairfield Showground has been deferred to fit in with the broader works program at the Showground.

The Footpath Connections and Landscaping Park Frontages SRV funded programs have been completed.

The construction of the Fairfield City Plaza and Cabramatta Town Centre Upgrade projects are also complete.

Financial Summary

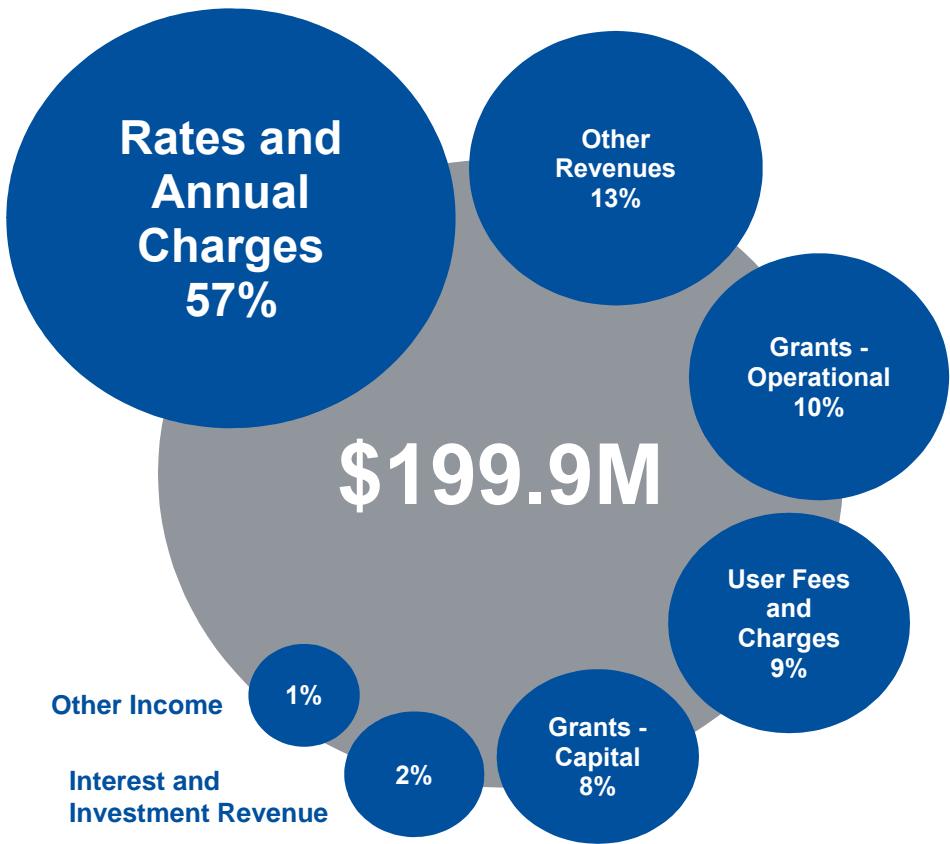
Financial Overview

Council's financial performance is aligned with its continued focus on long-term financial sustainability. Quarterly reviews of the Operational Plan and its financial performance is monitored and adjusted to the changing conditions and requirements identified throughout that year. Council reviews its Long-Term Financial Plan annually to ensure short-term needs are considered against long-term sustainability. As a result, Council remains in a strong financial position by focusing on asset renewal and service levels to ensure that we continue to meet the community's needs and aspirations.

Council's financial position remains strong with a net surplus of \$33.8 million (2018: \$25.7 million), which included depreciation expense of \$29.7 million (2018: \$29.1 million). The increased operating result is mainly due to increased revenue from rates and annual charges, increased investment income, and increased operating income from the Sustainable Resource Centre and the Dutton Lane retail operations. However, revenue increases were mitigated by the impact of award increases in employee costs, and increases in waste disposal and electricity charges.

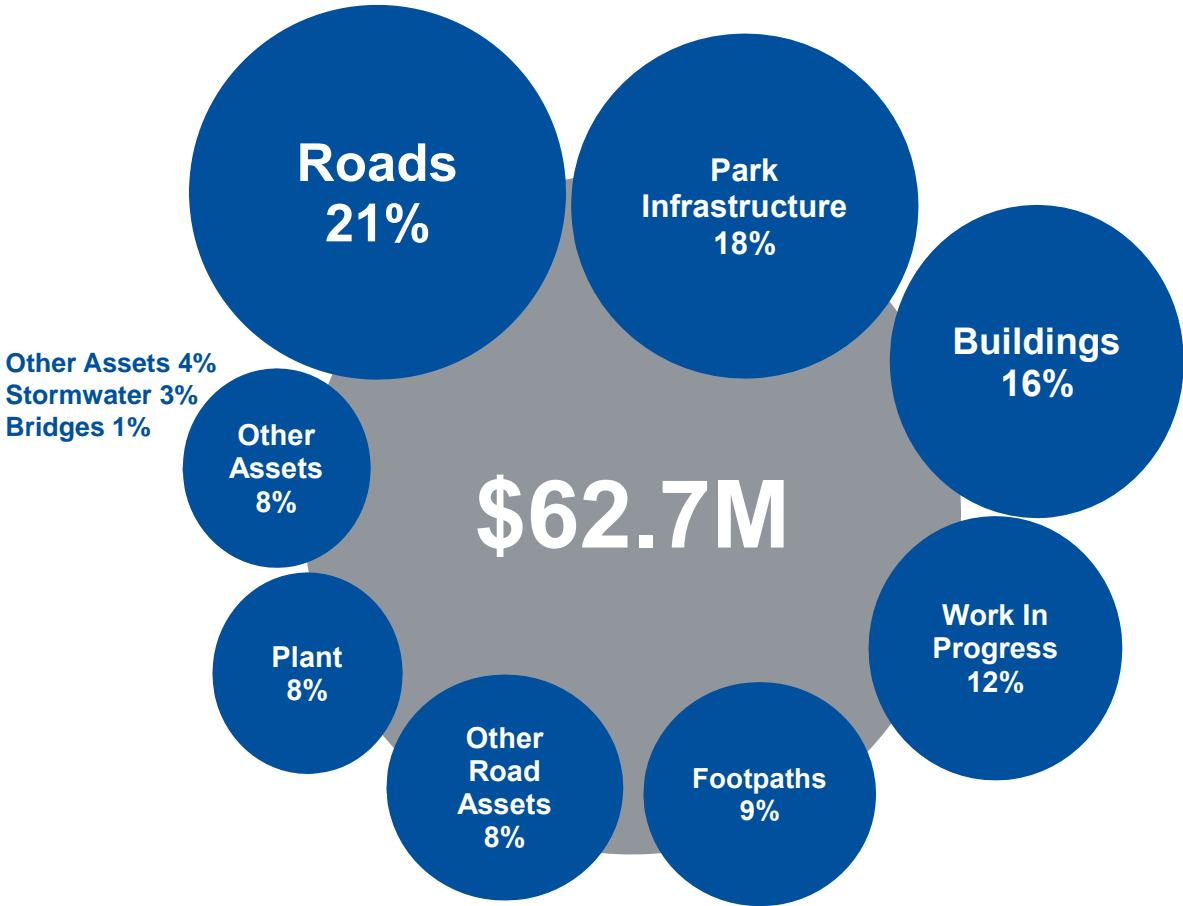
Overall income is up by 6.3% compared to the previous year to \$199.9 million. Rates and annual charges represent 57.0 per cent of Council's total revenues and increased by 2.7 per cent from the previous year. The increase arises from a 2.3 per cent rate peg increase being applied in accordance with the determination from the Independent Pricing and Regulatory Tribunal and a slight expansion in the rates base due to development activity during the year.

Where our Money Comes From

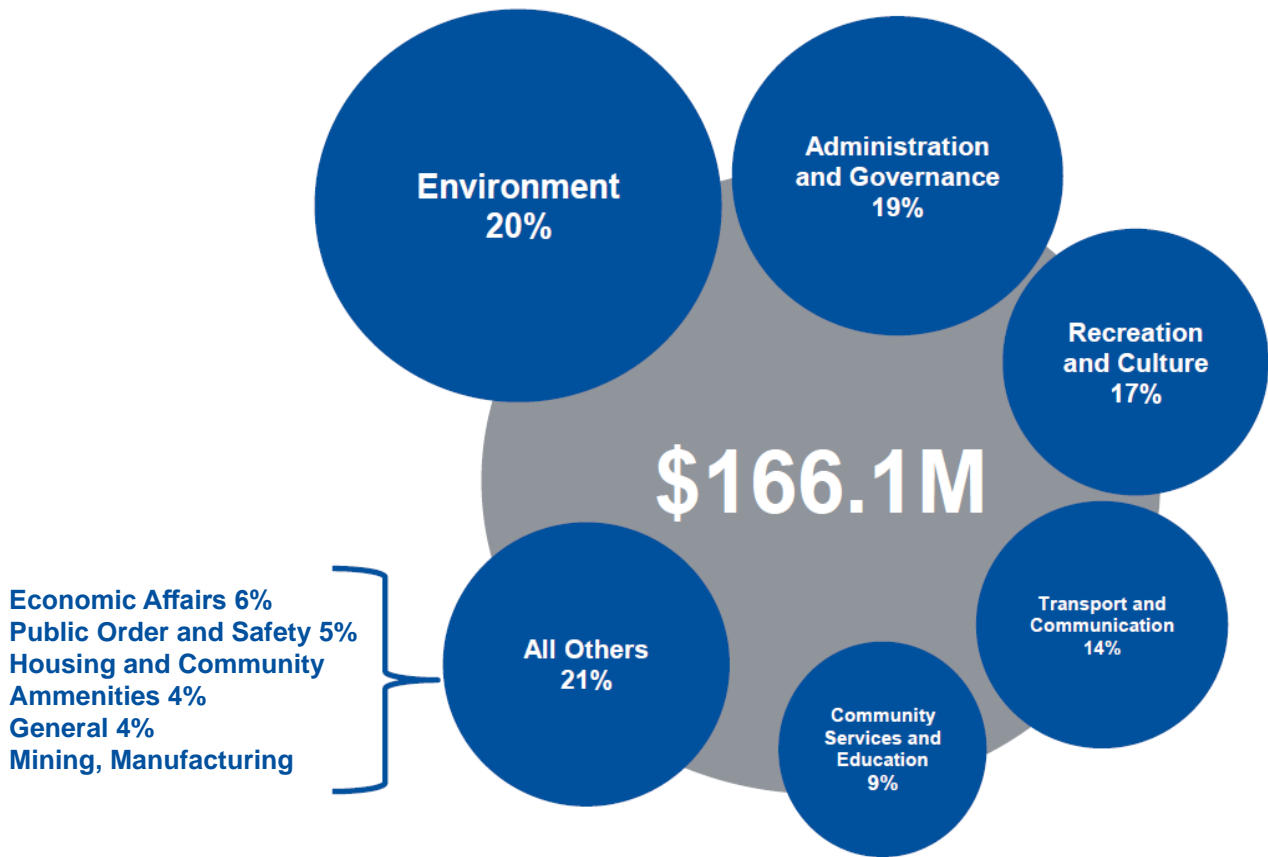


In addition to operating activities which contributed net cash inflow of \$63.2 million (2017: \$56.0 million), there were also proceeds from the sale of assets (\$1.0 million). Cash outflows other than operating activities were used to purchase investment securities (\$5.6 million), and to purchase and construct assets (\$62.8 million). The increase in cash compared to 2018 was mainly due to increased operating income, which was somewhat offset by higher levels of purchases for infrastructure, property, plant and equipment.

Where It Was Spent - Capital



Where It Was Spent - Operational



Performance Ratios

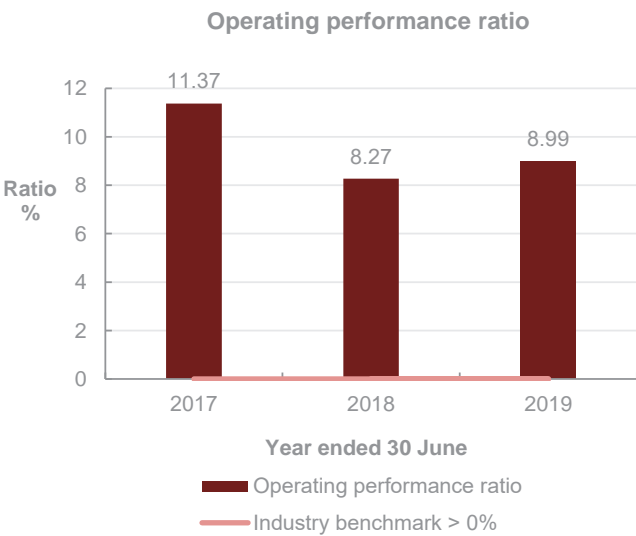
Council continues to be prudently managed and financially sustainable. An analysis of industry benchmarks on its financial performance ratios as identified by the Audit

Office of New South Wales is as follows:

- Operating performance indicator of 9.0 per cent (8.3 per cent in 2018) exceeded the benchmark.
- Own source operating revenue ratio was 80.7 per cent (83.0 per cent in 2018), exceeding the benchmark of 60 per cent.
- Unrestricted current ratio of 2.0 times (2.8 times in 2018), which exceeded the benchmark of 1.5 times.
- Debt service cover ratio for the Council is 175.2 times (123.9 times in 2018) and exceeded the benchmark of 2.0 times.
- The rates and annual charges outstanding ratio was 4.1 per cent (3.4 per cent in 2018) and continues to be lower than the industry benchmark of 5 per cent.
- Cash expense cover ratio was 2.7 months (3.2 months in 2018), which is slightly lower than the benchmark of three months. However, Council does not have any liquidity issues as it holds \$52.1 million in FRN's that can be converted to cash at short notice. The ratio would have increased to nearly 7 months if the FRN's had been converted to cash at balance date.
- Building and infrastructure renewals for 2019 represented 147.1 per cent (121.0 per cent in 2018) of the depreciation charges for those assets, exceeding the benchmark of 100 per cent.

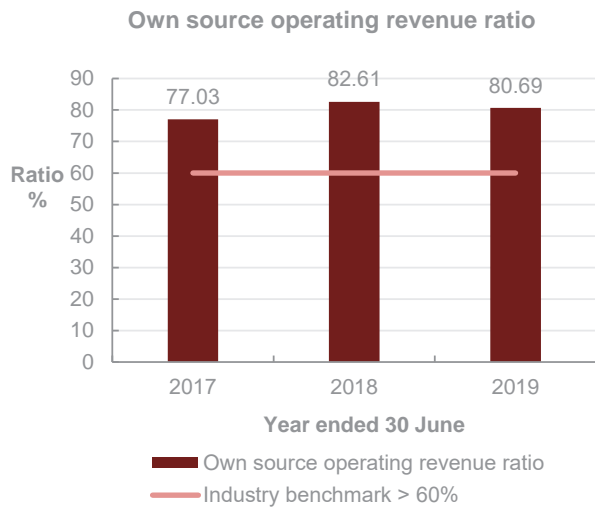
Operating performance ratio

The 'operating performance ratio' measures how well council contained operating expenditure within operating revenue (excluding capital grants and contributions, fair value adjustments, and reversal of revaluation decrements). The benchmark set by the Office of Local Government (OLG) is greater than zero per cent.



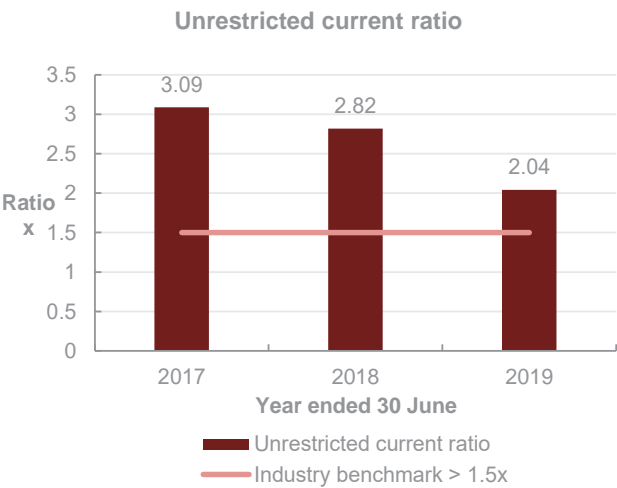
Own source operating revenue ratio

The 'own source operating revenue ratio' measures council's fiscal flexibility and the degree to which it relies on external funding sources such as operating grants and contributions. The benchmark set by OLG is greater than 60 per cent.



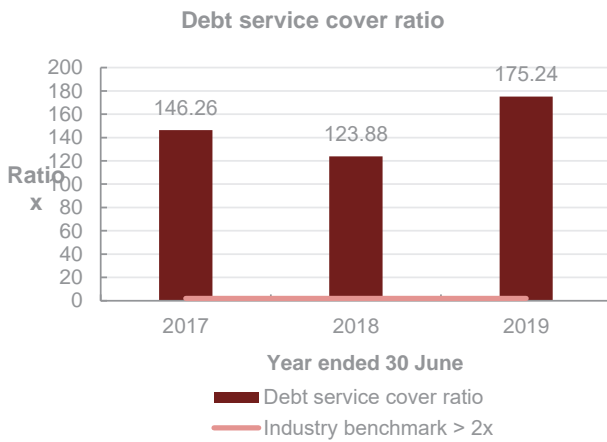
Unrestricted current ratio

The 'unrestricted current ratio' is specific to local government and represents council's ability to meet its short-term obligations as they fall due. The benchmark set by OLG is greater than 1.5 times.



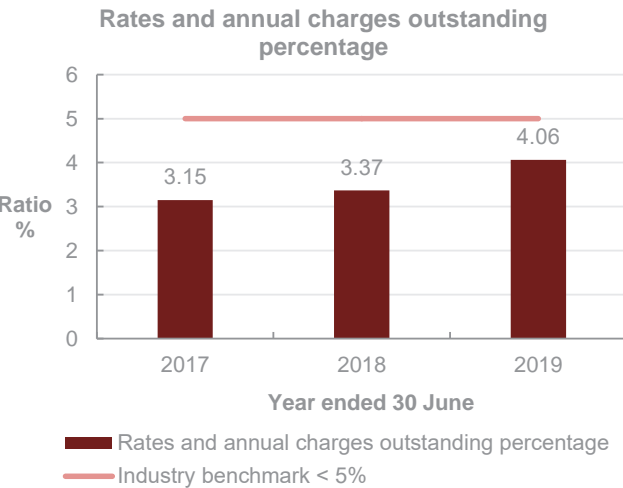
Debt service cover ratio

The 'debt service cover ratio' measures the availability of operating cash to service debt including interest, principal and lease payments. The benchmark set by OLG is greater than two times.



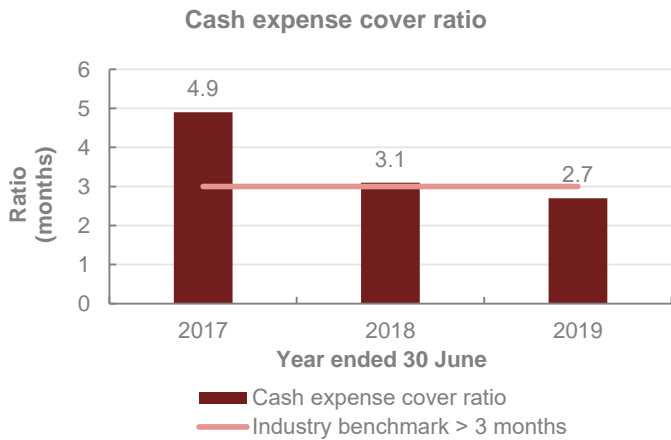
Rates and annual charges outstanding ratio

The 'rates and annual charges outstanding percentage' assesses the impact of uncollected rates and annual charges on council's liquidity and the adequacy of debt recovery efforts. The benchmark set by OLG is less than 5 per cent for metro councils.



Cash expense ratio

This liquidity ratio indicates the number of months the council can continue paying for its immediate expenses without additional cash inflow. The benchmark set by OLG is greater than three months.



Financial Statement and Audit

Fairfield City Council's Financial Statements are produced in accordance with the Australian Accounting Standards and the NSW Local Government Code of Accounting Practice. These statements are independently audited by Audit Office of New South Wales and reported to Council and lodged with the Office of Local Government (OLG) by 31 October each year. These provided a detailed analysis of financial during the 2018/2019 financial year.

Under the 1993 NSW Local Government Act, Council is required to produce an audited set of Financial Statements. Key statements produced, and included in this document are:

- Income Statement and Statement of Comprehensive Income
- Statement of Financial Position
- Statement of Changes in Equity
- Statement of Cash Flows, and
- Notes to the Financial Statements

These Financial Statements are publicly available for viewing on Council's website:

www.fairfieldcity.nsw.gov.au/annualreport/



Fairfield City Council's 2018-2019 Annual Report is available for viewing at Council's website : www.fairfieldcity.nsw.gov.au/ipr

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Adpoted by Fairfield City Council on 19 November 2019.