



Our home  
Our City Our future

**REVISED**  
2013-2017 DELIVERY PROGRAM  
**WITH SRV**  
REPORT JULY – DECEMBER 2014



## AT A GLANCE

The Local Government Integrated Planning and Reporting (IPR) Framework aims to ensure a more sustainable local government sector. All NSW Councils are required to develop a Community Strategic Plan (10 years) along with a Delivery Program (4 years) and Operational Plan (1 year). These documents are supported by a Resourcing Strategy (10 years) that is made up of the Long Term Financial Plan (money), Workforce Management Plan, (people), Asset Management Plan (assets). It identifies how much of the community's needs and priorities Council can deliver, with the resources it has available.



In order to achieve the integration envisaged by the IPR Framework, there is an alignment between the Fairfield City Plan, Resourcing Strategy, Delivery Program and the Operational Plan. This alignment is formed through the five themes identified by the community in the Fairfield City Plan:

- Theme 1: Community Wellbeing**
- Theme 2: Places and Infrastructure**
- Theme 3: Environmental Sustainability**
- Theme 4: Local Economy and Employment**
- Theme 5: Good Governance and Leadership**

As Council implements its Revised 2013-2017 Delivery Program activities, it will need to keep track of progress. Accordingly, this six-monthly progress report focuses on the Delivery Program implementation period of July to December 2014. This report will be publicly available and will be included in Council's Business Paper.

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# 1. EXECUTIVE SUMMARY

The Six Monthly Report has been developed around each of the five themes, as identified in the Revised 2013-2017 Delivery Program. It also reports on the performance measures, status of projects, highlights, service achievements and the advocacy undertaken within each of the themes during the six month period (July to December 2014).

Listed below are the key highlights that Council has achieved during this reporting period:

- Council hosted the 2014 Moon Festival in Cabramatta for 80,000 community members.
- Constructed 3.3km of new footpath and 0.47km of footpath upgrades throughout the City.
- Implemented 10km of road upgrade works throughout the City.
- Water consumption for all Council facilities has reduced by 11.2% and electricity consumption has reduced by 17.4% compared to Council's baseline.
- Council was awarded the Local Government Youth Week Award during Local Government Week, for Best Local Youth Week Program.
- The Library has launched two new eBook platforms. These platforms feature endless eBooks and digital audio-books online for residents to utilise.
- Improvements to the Wetherill Park Library have been completed including new carpet and benches, and re-arrangement of the shelving.
- Council hosted the centenary celebrations at the Cabravale Memorial Park including the installation of a time capsule and unveiling of plaques.
- Construction of a walkway at the Bonnyrigg Park Bush Tucker Trail has been completed.
- Gateway entrances into Horsley Park have been revitalised.
- Kids Environmental Education Program held 129 educational sessions about environmental sustainability and waste management for 3,445 students from 14 primary schools across Fairfield City.
- Volunteers contributed 821 hours to natural resource management during this report period including propagation of 3,900 plants and sowing 12 lots of seed at Council's Community Nursery.
- National Tree Day was held adjacent Flora Park and attracted 62 residents. A total of 4,500 native plants were planted, which were supplied by Council's Community Nursery.
- Council has presented 8 educational workshops about waste and recycling for 450 community members and students over the last six months.
- Centre improvement works have been completed in various locations including street tree planting in Fairfield Street and Polding Street, footpath repairs in Brenan Street, landscaping in Loscoe Street as well as a major upgrade to Villawood Shopping Centre.
- Council has written to Local State and Federal Members and the Premier to advocate for the continuation of pensioner rebates for future years.
- Council advocated with the State Minister for Family and Community Services, relevant State Members of Parliament and stakeholders to consider new negotiations in consultation with the Men's Shed about the design for the new custom made facility, prior to signing a new agreement.
- Aboriginal artists and multicultural community exhibitions were launched at the Museum in September 2014, which included I am who I am, a retrospective of the work of Aboriginal artist and designer Robyn Caughlan.
- Council launched a locally recorded and produced Advance Australia Fair (National Anthem) that will be used and played at future Council Meetings.
- Council has diverted and mulched 180 cubic metre of tree branch waste from landfill.
- The Sustainable Resource Centre recycled and distributed 139,300 tonnes of construction material for internal and external customers.



## 2. PROGRESS PER THEME

### THEME 1: COMMUNITY WELLBEING

#### What is Community Wellbeing?

Community Wellbeing relates to the quality of life we enjoy when we live, work, play, shop, or visit the Fairfield City area. It's about a good relationship with our neighbours, the opportunities we have to meet our daily needs and achieve our ambitions, our sense of belonging, respect for the things we value, the support that's available when we need it, and the pride we feel in our diverse community and neighbourhoods.

The goals that have been identified by the community to achieve this theme are:

**Goal 1** Sharing values and respect for our diversity, culture and heritage

**Goal 2** Being healthy and active

**Goal 3** Enjoying a good standard of living and enhanced quality of life

**Goal 4** Being safe and law-abiding

**Goal 5** Increased opportunities for our community

#### A. HIGHLIGHTS

- Over the last six months students' results under the four domains (social competence, physical health and wellbeing, language and cognitive skills, and emotional maturity) have improved dramatically based on the Australian Early Development Index rating. Our Early Learning Centres increased from 32.8% to 65.4%. The biggest improvements were at Cabramatta Early Learning Centre, which increased from 15% to 70% and Canley Vale Early Learning Centre, which increased from 7% to 50%.
- Four Holiday Bike Boot camp sessions were organised with rides and bike maintenance education sessions attracting 41 people, including 24 people who completed a 20 km ride. Community bike rides for the month attracted 195 riders.
- The International 16 Days of Action to Eliminate Violence Against Women and White Ribbon Day were marked by two weeks of events and activities and attracted 5,000 residents.
- Council was awarded the Local Government Youth Week Award during Local Government Week, for Best Local Youth Week Program.
- The Library has launched two new eBook platforms which include the Baker and Taylor's digital media service and Axis 360. These platforms feature endless eBooks and digital audio-books online for residents to utilise.
- NAIDOC Week were celebrated by the Fairfield City community at two events, comprising Dance Groups, art competitions to engage preschool and school aged children, with Aboriginal elders as judges.
- Aboriginal artists and multicultural community exhibitions were launched in September 2014, which included I am who I am, a retrospective of the work of Aboriginal artist and designer Robyn Caughlan and Happily Ever After: Wedding in the Multicultural City in collaboration with local community groups and explores the cross cultural rituals and traditions from Indian, Samoan, Cambodian and Laos cultures.
- Learn to Swim enrolments for Term 4 2014, with 3,352 participants enrolled across all 3 Leisure Centres.
- Learn to Swim Programs was provided for 5,131 students of which 1,132 participated in the program from 8 local school at Council's Leisure Centres.
- Council has diverted and mulched 180 cubic metre of tree branch waste from landfill.
- Improvements to the Wetherill Park Library have been completed including new carpet and benches, and re-arrangement of the shelving.
- In partnership with Multicultural Health Services, Centrelink, MTC Australia, Afford Employment, The Smith Family and Max Employment, Council organised the "Healthy Workers are Happy Workers" workshop at Cabravale Leisure Centre. The workshop offered practical tips and advice to multicultural workers to stay healthy and well in the workplace.

## B. NEW INITIATIVES

Identified below are number of projects in Council's Revised 2013-2017 Delivery Program that assist in delivering the community wellbeing outcomes.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
CF1417	Fairfield Adventure Playground Stage 2 - Commenced the construction of the Fairfield Adventure Playground.	On Track	Construction works for the Fairfield Adventure Playground have commenced.
MPCTV1501	CCTV New Cameras - Fairfield District Park.	On Track	Council has installed and operating a Camera in Wetherill Park.
MPCTV1502	CCTV New Cameras - Fairfield City Centre.	On Track	Several locations have been identified for the installation of CCTV cameras within the Fairfield City Centre.
MPCTV1503	CCTV New Cameras - Mobile cameras.	On Track	Council has installed several mobile cameras operating in the Yennora and Villawood areas.
IN14306	Water Park Prairiewood Leisure Centre - Design and Approval.	On Track	The Master Plan for the site layout at Prairiewood Leisure Centre is nearing completion.
MPDU1501	Disability Upgrades - Access Improvement Program - Fairfield Community Hall.	Ceased	This project has been ceased due to a Council resolution in August to reschedule this project into future years.
MPDU1502	Disability Upgrades - Access Improvement Program -Bossley Park Community Hall.	Ceased	This project has been ceased due to a Council resolution in August to reschedule this project into future years.
MPSCD1501	Social and Cultural Development Implement actions from key strategic plans.	On Track	Council implement 8 actions from key strategic plans, which includes the Social Change Through Creativity Grants, NAIDOC Week, Seniors Concert, Safety Expo, 16 Days of Action to Eliminate Violence Against Women, Lighting Audit at Fairfield Park and 4th Annual Police Show.
MPSCD1502	Social and Cultural Development Advisory Committees - convene meetings and report to Council.	On Track	Council participated in a number of advisory committees including: Youth Advisory Committee, which led an interactive display at the Moon Festival; and the Multicultural Advisory Committee, which assisted with strategies to support ethnic specific organisations.
MPSCD1503	Social and Cultural Development Health Partnership with South West Sydney Local Health District.	On Track	Council partnered with Multicultural Health to deliver a physical activity program and Wheel Out West cycling event. Council also reviewed and adopted the Puff Free Parks Policy.
MPSCD1504	Social and Cultural Development Liquor Licence / Gambling Applications.	On Track	28 applications to the Office of Liquor, Gaming and Racing were lodged and reviewed for Fairfield City.
MPSCD1505	Social and Cultural Development Grant Program - Social Change Through Creativity.	On Track	The Social Change Through Creativity Grant program has been opened to the public to submit grant applications. Council has been appointed as the administrator of the Fairfield Local ClubGrants Committee.
MPSCD1506	Social and Cultural Development Grant Funded Programs - Families NSW Facilitation and Families' Together.	On Track	Families NSW Facilitation project held 6 interagency and network meetings and 2 professional development sessions. Families' Together program delivered 9 parenting sessions and 7 support workshops for parents to guide children's behaviour, learning and development.
MPSCD1507	Social and Cultural Development Convene Interagencies.	On Track	Council delivered 25 meetings with community interagencies.
MPSCD1508	Social and Cultural Development Bring It On Festival.	On Track	Expression of interest for stall holders has been distributed and program development has commenced. Training for young volunteers has also commenced with the Social Media and White Card programs.
MPSCD1509	Social and Cultural Development Significant Days and Weeks.	On Track	Council supported 7 community organisations to deliver events such as Refugee Week, NAIDOC Week, White Ribbon Day and Anti-Poverty Week.
IN15314	Library Upgrades.	Achieved	Improvements to the Wetherill Park Library have been completed including new carpet and benches, and re-arrangement of the shelving.

<b>Ref:</b>	<b>Project Description</b> <i>(as per Revised Delivery Program 2013-2017)</i>	<b>Progress</b> <i>(Jul – Dec 2014)</i>	<b>Comments</b>
GF15Q101	Library Furniture Upgrades.	On Track	Council has successfully obtained grant funding to upgrade the furniture in the libraries.
CF1346	Bossley Park Preschool and Cabramatta Preschool Construction.	On track	The development application has been completed and submitted for approval.
R130201	Fairfield Early Learning Centre Extension.	On track	Changes have been made to the development application and resubmitted for approval.

## C. SERVICES

Fairfield City Council is a multi-functional organisation, which provides a wide range of services to the community. These all directly contribute in assisting Council to achieve the Community's Vision for Fairfield City. Some of the services that Council delivered under Theme 1 for the period of July to December 2014 are:

### CCTV Camera Program

Manages the Closed Circuit Television (CCTV) program in public places and Council facilities across Fairfield City.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in requests received from NSW Police video footage.	17%	Council received 111 requests for footage from NSW Police. This is largely due to the increase in the number of Cameras installed across Fairfield City.

### Children and Family Services

Provides quality Children and Family Services including child care and early intervention programs to ensure a good future for our children and families within Fairfield City.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Customer satisfaction survey.	100%	The customer satisfaction survey was completed in December 2014.

### Compliance Investigation and Enforcement

Conduct the investigation and enforcement of regulatory and compliance laws within Fairfield City on environmental, community, parking and companion animals (dogs and cats) issues.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend community matters investigated.	6%	During this reporting period, there were 1,094 community matters received for investigation as opposed to 1,167 in the previous 6 month period. This equates to a reduction of 6 % in the number of matters received.
% Trend cats and dogs impounded.	15%	There was a 15% increase in the overall number of cats and dogs impounded.
% Trend cats and dogs returned/rehoused.	-1%	There was a 1% decrease in returned / rehoused cats and dogs for this reporting period.

### Environmental and Public Health

Monitors and enforces regulatory and compliance laws within Fairfield City for environmental and public health standards.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Food and regulated premises that comply at inspections.	92%	There were 1,034 inspections undertaken with 92% meeting overall compliance
% Compliance with environmental legislation and standards at inspections.	95%	There were a total of 155 investigations undertaken. Only 8 premises remained outstanding for compliance yielding a 95% compliance rate.

### Leisure Centres

Manage and maintain Council's three Leisure Centres (Prairiewood Leisure Centre, Fairfield Leisure Centre and Cabravale Leisure Centre) which offer a range of aquatic and dry leisure services.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in facility usage (aquatic and dry recreation).	21%	Total visits for this period have been strong. The percentage increase identified is a result of seasonal usage.
Leisure centres customer satisfaction survey (annual).	1	Customer satisfaction has been achieved by consulting community members through feedback forms and informal calls.



## Library

Provide library services (including a wide range of resources, information, internet access, programs and services) at five locations within the Fairfield City- Cabramatta, Fairfield, Wetherill Park, Bonnyrigg and Smithfield.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in customer visits to Council libraries.	+0.8%	Visits for the period increased slightly from 381,639 to 384,548 visits in comparison to the same period last year. The visits to Wetherill Park Library are still low but are expected to increase when the redevelopment works at the shopping centre are completed.
% Trend in number of loans.	-5.9%	Loans of books declined slightly by 5.9% in comparison to the same period last year, down from 336,738 to 316,963 loans.
Customer satisfaction survey (random sample users undertaken annually).	94%	The Libraries have received a total of 301 customer feedback surveys. Of those 77.9% indicated that they found what they were looking for; with 94% indicating they were satisfied with the Library service and would visit again. In terms of their visits, 71.2% indicated that their visit was either enjoyable or very enjoyable, with 14.9% indicating that their visit was disappointing.

## Museum and Gallery

Manage and maintain the Museum, Gallery and historic village as well as collect, preserve, educate, curate and exhibit programs relating to heritage and historical value, cultural and public arts.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in customer visits to Council Museum.	-2.4%	A total of 10,505 visitors to Council's Museum and Gallery has decreased compared to the same time last year, which was 10,765 visitors.

## Property and Community Facilities

Coordinate the management of Council owned properties and community facilities including community buses, sporting fields, community centres, halls, leased and licensed properties and multi-deck car parks. Also the property development and real estate functions to buy, sell, lease land, grant easements and road closures.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend occupancy rate of Council's commercially and community leased or licensed properties.	95%	The Property Branch proactively manage this portfolio to ensure Leases are up to date and re-negotiated to minimise vacancies.
% Trend community facilities booked /utilised.	85%	Council's community buses, sportsfields and community halls are well utilised. Sportsfields are over utilised with more demand than capacity for access, community buses, centres and halls remain in strong demand with ability to meet current demand.

## Showground and Golf Course

Undertakes the management and maintenance of Fairfield Showground, Fairfield Markets, Fairfield Golf Course and Parklands Function Centre.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend on players at the Fairfield Golf Course.	-5%	Participation numbers are dependent on weather conditions. Note this percentage does not include member rounds or school clinics.
% Trend on visitors to the Showground.	-3.9%	There has been a decrease in the number of visitors who attended Fairfield Showground activities. This is due to the number of festivals scheduled/held during this period. This figure includes Fairfield Market visitors, Fairfield Festival visitors and Parklands Room Hires.
Markets Customer Satisfaction (Bi-annual survey rating quality/value of markets).	81%	The latest survey indicates that customers rate the value of the Markets as high to very high.

### Street and Public Amenities Cleaning

Provides the cleaning of street and public amenities in the town centres, residential and industrial areas across Fairfield City.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in complaints on street and public amenities cleaning.	81%	Nine complaints were received for this reporting period regarding cleanliness at street and public amenities.
% Requests attended to within agreed timeframe.	98%	98% of requests attended to within the agreed timeframe.

### Social and Cultural Development

Develop and implement policy, programs, capacity building and partnerships for the community in the areas of arts, cultural development, poverty, gambling, health, family services as well as crime and safety.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
# Strategies in implementation.	138	Social and Cultural Development implemented 87 strategies from 147 Action Plans covering issues such as drugs, health, young people, people with disabilities, seniors, Aboriginal people and reconciliation, art and culture as well as bicycles.
# Disability access improvements.	1	Improvement to Edensor Park Community Hall
# Grant funds received to deliver services and programs.	4	Four grants were received between July and December 2014.
\$ Grant funds received to deliver services and programs.	\$65,600	The grants received provided funds for the operation of the Fairfield Museum and Gallery, NSW Bike Week, 'Gyms in Parks' program and the Bring It On! Festival.
# Community events.	118	Council ran 118 community events which engaged the community, built social cohesion and inclusion, supported local networks, developed skills in parenting, arts and social ability as well as promoted health and wellbeing.
Satisfaction survey with partners (annual survey).	n/a	Satisfaction survey with partners will commence in the next six months.
# People accessing Community Profile website.	6,226	6,226 people accessed the community profile information. 55% of these were now users to the webpage. These users accessed 20,389 pages.

### Waste Management

Provides the management of domestic and commercial waste services across Fairfield City.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Complaints on waste management resolved within service level agreement.	99%	2,484 service requests received with a 99% resolution rate.
% Increase in domestic waste recycled per household.	4.4%	5,994 tonnes of recycling material was collected, which is a 253 tonne increase.
% Trend in tonnes of material collected from Council clean-ups.	-12%	3,842 tonnes of material were removed through Council's clean up service with a 12% decrease.
% Tree mulch recycled.	-42%	The mulch service diverted 180m3 during the reporting period.

## THEME 2: PLACES AND INFRASTRUCTURE

### What are Places and Infrastructure?

Places and Infrastructure are the buildings, facilities, open space, town centres, roads, footpaths, public transport and all other built structures that we use to meet our day to day and future needs. The availability of places and infrastructure in the community enables services to be provided and therefore contributes to our wellbeing. The quality of our places and infrastructure creates a first impression for visitors to our City and help shape the pride we take in our area.

The goals that have been identified by the community to achieve this theme are:

- Goal 1** Our City is a clean and attractive place where we take pride in our diverse character
- Goal 2** Buildings and infrastructure meet the changing standards, needs and growth of our community
- Goal 3** Our City is accessible
- Goal 4** Our City has quality public spaces as well as entertainment, leisure and recreation opportunities
- Goal 5** We minimise the impacts from natural events and disasters

### A. HIGHLIGHTS

- Council hosted the centenary celebrations at the Cabravale Memorial Park including the installation of a time capsule and unveiling of plaques.
- Constructed 0.47km of footpath replacement and 3.3km of new footpath throughout City.
- Implemented 10km of road upgrade works throughout City.
- Construction of a walkway at the Bonnyrigg Park Bush Tucker Trail.
- Road improvements on Smithfield Road, between Edensor Road and Gretel Street, Greenfield Park, which comprised of a four-lane-two-way carriageway, line marking and new cycle way.
- Gateway entrances into Horsley Park have been revitalised.
- Council has advocated to the Federal Government regarding the lack of funding to Local Governments regarding traffic impacts from the Badgerys Creek Airport site.
- Council has been successfully awarded \$25,000 in grant funding for the installation of outdoor exercise and gym equipment at Adams Park.
- Landscape screening trees have been installed behind some properties in Avonlea Street, Fairfield West to assist reducing the visual impact of graffiti vandalism.
- Council held a Graffiti Removal Day, which was co-ordinated by Rotary Down Under Incorporated during October in areas such as Hawkesbury and Goodacre Street, Fairfield West; Endeavour Reserve, Canley Vale; Dawson Street, Fairfield Heights and Gosse Place, Bonnyrigg Heights

## B. NEW INITIATIVES

Identified below are a number of projects in Council's Revised 2013-2017 Delivery Program that assist in delivering the Places and Infrastructure outcomes.

<b>Ref:</b>	<b>Project Description</b> <i>(as per Revised Delivery Program 2013-2017)</i>	<b>Progress</b> <i>(Jul – Dec 2014)</i>	<b>Comments</b>
CF1306	Fairfield Adventure Playground - design and procure major equipment.	On Track	The scope of works have been revised and the design has been completed. All major tenders have been awarded.
CF1307	Joe Broad Sportsground Upgrade.	Behind Schedule	This project is behind schedule due to design issues that are currently being resolved.
IN14290	Sale of 171 Cowpasture Road, Wetherill Park.	On Track	Issues have been identified and a report to Council has been prepared with potential resolutions for this project.
IN15173	Street Tree Planting.	On Track	No activity planned for this period.
IN15181	Adventure Playground Fairfield District Park - Construction of the adventure playground.	On Track	The design is completed and relevant equipment has been ordered.
IN15273	Community Centre/Halls - Installation of Air Conditioning - Bonnyrigg Heights.	Achieved	Air conditioning has been installed at all four centres.
IN15282	Flying Fox and Play Equipment Bonnyrigg Town Centre Park.	On Track	The design of the Flying Fox and Play Equipment has commenced.
IN15308	Circuit Walking Paths in Parks - Construct circuit walking paths as a cost effective way to assist the community in getting fit and healthy.	On Track	The design of the Circuit Walking Paths in parks has commenced.
IN1533	Centenary Celebrations Cabravale Memorial Park - To celebrate Cabravale Park turning 100 years old in 2014, Council will develop a program of activities to acknowledge the history of the park.	Achieved	Council hosted the centenary celebrations at the Cabravale Memorial Park including the installation of a time capsule and unveiling of plaques.
MPAMS1501	Asset Management Strategy - Update all financial and asset condition tables and ensure that it is consistent with Long Term Financial Plan.	On Track	The asset condition tables have been developed and updated, for the period.
MPAMS1502	Asset Management Strategy - Update Asset Plans with New Assets.	On Track	The Asset Management Plans have been updated and reviewed to include new assets during this period.
MPAMS1503	Asset Management Strategy - Community Engagement Strategy for Asset Management.	On Track	Council is exploring alternative engagement method to identify the community's priorities for assets and their conditions.
MPAMS1504	Asset Management Strategy - Develop New Asset Management Plans.	On Track	The Asset Management Plans for tree management, monuments and memorials has commenced.
MPAMS1507	Asset Management Strategy - Asset Lifecycle Decommission.	On Track	No activity has been planned during this period.
MPAMS1508	Asset Management Strategy - Asset Lifecycle Management Renewal and Upgrade Planning.	On Track	Council is reviewing the Asset Management Plans and asset inspection reports to identify assets that require renewal or upgrade.
MPAMS1509	Asset Management Strategy - Asset Mapping.	On Track	Majority of assets have been registered and mapped.
MPEAF1501	Emergency Asset Failure.	On Track	4 Emergency Asset Failure have been completed during this period including; replacement of retaining wall at Smithfield RSL, wall repairs and termite treatment at Slab Hut, rendering at Old Council Building and fit outs for Training Room at Cardwell Street Depot.
MPOPLA1501	Open Space Land Acquisition and Embellishment.	On Track	Sites have been identified and will be acquired in line with the owner agreeing to the sale of their property.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
MPSRVCBU	SRV Community Building Upgrades - Designs for the renewal of community centres, halls and other buildings currently owned by Council to make them more accessible and updated for wider use by the community.	On Track	Scope of works for the Community Building Upgrades have been completed.
MPSRVFC	SRV Footpath Connections - A 3 year \$100,000 path connections program in Smithfield/Wetherill Park, Canley Heights and connecting car parks. Locations to be advised.	On Track	Scope of works for the Footpath Connections Program has been completed.
MPSRVOS	SRV Open Space Upgrades - Landscaping of park frontages program. Year 1 of a 3 year landscaping program for Council park frontages which will work towards beautifying the City.	On Track	Initial scope of works for the Open Space Upgrades have been completed.
MPSRVSG	SRV Sportsgrounds Renovation and Upgrade - Designs for the renovation and upgrade of sportsgrounds throughout the Local Government Area, increasing the standard of sporting facilities to residents and visitors.	On Track	Scope of works for the Sportsgrounds Renovation Upgrade have commenced.
CF1416	Various Open Space capital improvements - Knight and Avery Parks.	On Track	Scope of works for the improvements at Knight and Avery Parks have been completed.
MPAMS1506	Asset Management Strategy - Asset Capitalisation Policy.	On Track	A draft Asset Capitalisation Policy has been developed.
IN14178	Multi-Deck Car Parks Upgrade - Upgrade the Nelson and Downey Lane Car Parks including replacement of toilets, installation of a lift, wheel stops, renewal of lighting, signage and line marking.	Achieved	Multi-Deck Car Parks Upgrade for Nelson and Downey Lane Car Parks including replacement of toilets, wheel stops, renewal of lighting, signage and line marking works has been completed.
IN15178	Multi-Deck Car Parks Upgrade - Upgrade the Nelson and Downey Lane Car Parks including installation of a lift.	Behind Schedule	This project is behind schedule due to detailed design of a lift not completed for tender.
IN15289	Subdivision of 65 The Avenue, Canley Vale.	Behind Schedule	This project has been ceased as proposed in Council's Outcome Committee Meeting in November 2014.
IN15292	Subdivision of 117a Wetherill Street, Wetherill Park.	On Track	Development application is being developed.
IN15293 and IN14293	Subdivision of 45-49 Diamond Crescent, Bonnyrigg.	On Track	Development application has been developed and approved by Council.
CF1303	Upgrade of Administration Building Fountain.	On Track	Contractor has been engaged to commence works on the Administration Building Fountain.
MPBAR1415	Building Assets Renewal - Hartley Oval Amenity Building - Works include refurbishment of roof, fit out, electrical and hydraulic services.	On Track	Plans for the Hartley Oval amenity building were finalised and development application has been approved. Construction is underway with demolition works already completed.
MPPRR1419	Road Rehabilitation - House No. 87, Arundel Street, The Horsley Drive.	Behind Schedule	Sydney Water has not commenced their upgrading works.
IN15267	Safety Switches Program (Residential Current Devices).	On Track	Audit has been completed and buildings have been identified.
IN15322	South Sydney Freight Line - Road and Pavement Repairs.	On Track	Investigation and design has been completed.
IN15325	Community Energy Efficiency Program - Stage 1 - planning, programing and procurement.	On Track	It is proposed to adjust the budget to be spent over the 2 years. Stage 1 in 2014-2015 for planning, programming and procurement - \$15,000. Stage 2 in 2015-2016 for the installation of the LED lights - \$699,000.
MPBAR1507	Building Assets Renewal Youth Refuge, Fairfield.	On Track	Work are being finalised with floor coverings, painting and electrical switchboard upgrades near completed.
MPBAR1508	Building Assets Renewal - Greenfield Park Community Centre, Greenfield Park.	Achieved	Works has been completed, which includes the renewal of the front pergola and timber structure.



<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
MPBAR1509	Building Assets Renewal - Cabramatta Community Centre, Cabramatta.	On Track	Project scope for the Cabramatta Community Centre has been completed.
MPBAR1510	Building Assets Renewal - Janice Crosio Child Care Centre, Bossley Park.	On Track	Project scope for the Janice Crosio Child Care Centre has been completed.
MPBAR1511	Building Assets Renewal - Fairfield Leisure Centre, Fairfield.	On Track	Project scope for the Fairfield Leisure Centre has been completed.
MPBAR1512	Building Assets Renewal - Brenan Park Amenity Building - Middle, Smithfield.	On Track	The building renewal works including tiling, roof structure, roof sheeting and canteen bench at Brenan Park amenity building have been completed, with minor works to be finalised.
MPBAR1513	Building Assets Renewal - Old Council Building (Museum Grounds), Smithfield.	On Track	Project scope for the Old Council Building (Museum Grounds) has been completed.
MPBAR1514	Building Assets Renewal -Wetherill Park Library, Wetherill Park.	Achieved	Works have been completed including upgrade of floor coverings in meeting room and main area of the Library.
MPBAR1515	Building Assets Renewal - Wakeley Administration Centre, Wakeley.	Achieved	Works have been completed including upgrade fit outs to the lunch room and replacement of roof gutters.
MPBAR1516	Building Assets Renewal - Childcare facilities (3 buildings) - Wetherill Park Early Learning Centre, Tasman Parade childcare Centre, Pevensey Street Family Resource Centre.	On Track	Building renewal works for the Tasman Parade Childcare Centre has been completed including upgrades of soft fall, shade and nappy change area.
MPFRP	Footpath Replacement Program.	On Track	0.47km of footpath replacement was completed throughout Fairfield City.
MPNFC	New Footpath Construction Program.	On Track	3.3km of new footpath has been completed throughout Fairfield City.
MPRMS31501	Roads and Maritime Services 3*3 Grant - St Johns Road from Birchgrove Avenue to Barlow Crescent.	On Track	Investigation and design has been completed.
MPRMSR1501	Roads and Maritime Services Repair Program - Railway Parade from bridge at Orphan School Creek to Stuart Street, Canley Vale.	On Track	Roads and Maritime Services Repair works has commenced with parts of Railway Parade completed.
MPRMSR1502	Roads and Maritime Services Repair Program - Fairfield Street from Matthews Street to Mandarin Street, Yennora.	On Track	Project scope has been completed.
MPRMSR1503	Roads and Maritime Services Repair Program - Bareena Street from West Street to Fairview Road, Canley Vale.	Ceased	The project has been ceased as no grant is available for completion (as reported in the Service Committee Meeting on 9 September 2014, item 215).
MPRMSR1504	Roads and Maritime Services Repair Program - Polding Street from Garment Street to Isis Street, Smithfield.	Ceased	The project has been ceased as no grant is available for completion (as reported in the Service Committee Meeting on 9 September 2014, item 215).
MPRMSR1505	Roads and Maritime Services Repair Program - Edensor Road from Bonnyrigg Avenue to Smithfield Road, St Johns Park.	Ceased	The project has been ceased as no grant is available for completion (as reported in the Service Committee Meeting on 9 September 2014, item 215).
MPRR	Road Rehabilitation Program.	On Track	10km of road rehabilitation works have been completed throughout Fairfield City.
MPRRP	Roads to Recovery Program.	On Track	No activity has occurred for the Road to Recovery Program.
MPPER1503	Plant and Equipment Replacement Waste Services Heavy Plant Replacement.	On Track	Heavy plant vehicles have been ordered and awaiting delivery.
CF1324 & IN14182	Cabramatta Footpath Upgrade.	On Track	Paving works has commenced with Park Road and parts of Arthur Street (north side) have been completed for the Cabramatta Town Centre Footpath Upgrade.
CF1326	Canley Heights Town Centre Improvements -Traffic management works on pedestrian safety.	On Track	Works have commenced with the kiosk fit outs have been completed including tiling, electrical, lighting, plumbing, hot water and security.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
IN15117 and IN14117	Canley Heights Town Centre - Improvement Program stages 4 and 5 -implementation of the Canley Heights Town Centre Improvement Plan (2010).	On Track	Advice received from Roads and Maritime Services that the 40km project has received approval for financial contribution in this financial year. Initial designs have been completed.
IN14138	Public Domain Infrastructure - Install connections to water supply, electricity and staging equipment in key locations.	On Track	Scope completed for electricity improvement in Cabramatta Town Centre for events, including renewal of switch box in Dutton Lane.
IN15138	Public Domain Infrastructure -Install connections to water supply, electricity and staging equipment in key locations.	On Track	Quotation for scope has been prepared.
CF1415	Air Conditioning System - Administration Building.	On Track	Air Conditioning System have been completed with some minor works to be finalised.
IN14131	Fairfield Library Expansion - Design and Approval.	Ceased	Council adopted a new site for the library in Fairfield City Centre at the December Outcomes Committee meeting. This project is ceased and a new project for refurbishment of the new location will be initiated when the existing tenant ceases their current operations.
IN14286	Barbara Street Car Park – Fairfield.	On Track	Council held two public consultation meetings and completed a formal review of environmental factors for the Barbara Street Car Park.
IN1471	New Fairfield Centre Park - The Crescent - Design and Approval.	On Track	Concept design for the new Fairfield Centre Park has been finalised.
IN15134	Fairfield Youth and Community Centre - Fairfield District Park.	On Track	The construction of the foundations, floor slab, structural framework for the roof and walls have been completed.
IN15260	Prairiewood Youth and Community Centre (Hall Extension).	On Track	The project scope and design have been completed.
IN15291	Dutton Lane Car Park Redevelopment.	On Track	Detailed designs, specifications and tender documentation for main building and substation works were completed. Tender was issued and closed in December 2014.
IN1571	New Fairfield Centre Park - The Crescent - Design and Approval.	On Track	The project scope and design have been completed.
INSRV1502	Fairfield Library Expansion.	Ceased	Council adopted a new site for the library in Fairfield City Centre at the December Outcomes Committee meeting. This project is ceased and a new project for refurbishment of the new location will be initiated when the existing tenant ceases their current operations.
IN15306	Water Park, Prairiewood Leisure Centre.	On Track	The concept design and budget is being finalised.
IN15SRV01	Water Park - Stage 2 Prairiewood Leisure Centre.	On Track	Procurement of the Murphy's Waves surf simulator model was completed.
CF1401	Works - Plant Replacement -Replacement of 4 x 2 tipper trucks.	Achieved	New plant delivered and operational.
CF1402	Works - Plant Replacement -Replacement of 4 x 2 tipper trucks.	Achieved	New plant delivered and operational.
CF1403	Works - Plant Replacement -Replacement of 4 x 2 tipper trucks.	Achieved	New plant delivered and operational.
CF1404	Works - Plant Replacement -Replacement of 4 x 2 tipper trucks.	Achieved	New plant delivered and operational.
CF1405	Works - Plant Replacement -Replacement of 6 x 4 tipper trucks.	Achieved	New plant delivered and operational.
CF1406	Parks - Plant Replacement -Replacement of table top truck.	Achieved	New plant delivered and operational.
CF1407	Parks - Plant Replacement -Replacement of table top truck.	Achieved	New plant delivered and operational.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
CF1411	Waste Service Heavy Plant Replacement - Purchase of a side loader garbage truck (Plant No. 586).	Achieved	New plant delivered and operational.
CF1412	Waste Service Heavy Plant Replacement - Purchase of a side loader garbage truck (Plant No. 587).	Achieved	New plant delivered and operational.
CF1414	Upgrade of Rosford Reserve Athletics field - Upgrade the Rosford Reserve Athletics Field with additional equipment and landscaping.	On Track	Upgrade of Rosford Reserve Athletics field has commenced.
MPPER1501	Plant and Equipment Replacement City Works Operations Plant and Equipment.	On Track	An order has been placed for the delivery of a tractor and four mowers.
MPPER1502	Plant and Equipment Replacement Sustainable Resource Centre.	On Track	Council is on track to procure the plant and equipment with all specification processes being completed and tender documents near completion.
CF1347	Bonnyrigg Park Bush Tucker Trail - Construction of a walkway including landscaping, planting of edible native plants (bush tucker) and signage at Bonnyrigg Park.	Achieved	The construction of a walkway at the Bonnyrigg Park bush Tucker Trail has been completed.
MPBP1405	Blackspot Program - shoulder widening - Ferrers Road, Horsley Park.	Achieved	Shoulder widening on Ferrers Road, Horsley Park has been completed.
MPBP1406	Blackspot Program - Smithfield Road between Edensor Road and Gretel Street, Greenfield Park.	Achieved	Road improvements on Smithfield Road, between Edensor Road and Gretel Street, Greenfield Park have been completed. This work comprised of a four-lane-two-way carriageway line marking and new cycle way.
MPPIP1404	Park Improvement Program - Adams, Canley Vale.	Behind Schedule	Design has been certified and Council is ready to commence construction however this project is behind schedule due to sourcing a suitably qualified contractors.
IN15102	Canley Corridor Transport Management Plan.	Ceased	This project has been ceased as proposed in Council's Outcome Committee Meeting in November 2014.
IN15132	Integrated Parking Strategy.	On Track	Integrated Parking Strategy is being finalised.
IN15275	Canley Heights Car Parks -Development of 2 car parks at Salisbury Street and Peel Street, Canley Heights.	On Track	The development of the Salisbury Car Park has been completed. The design for the Peel Street Car Park has been certified and ready for construction.
IN15288	Smithfield Road / Polding Street Intersection Upgrade.	On Track	The interim signposting and line marking upgrade has been completed. The design has also been finalised and ready for construction.
IN15305	Wilson Road Reserve, Bonnyrigg Heights Upgrade - Construct a car park for approximately 35 vehicles, play/exercise equipment, landscaping and sports court.	On Track	Concept plan for the Wilson Road Reserve upgrade and public consultation has been completed.
IN15311	Additional Car Parking in Fairfield City Centre.	Behind Schedule	This project is delayed as Council is waiting for approval from Transport for NSW for additional land needed to fit the angled car park.
IN1567	Cycleway Shared Path Extension Program.	On Track	The cycleway path designs have been certified and ready for construction.
IN1595	Survey and Spatial Data.	Achieved	Survey equipment has been purchased, which has allowed Council to provide a wide range of surveying and spatial data services.
MPBP1501	Blackspot Program - Gilbert Street and Coventry Road, Cabramatta.	Achieved	Roundabout has been built and is in operation at the Gilbert Street and Coventry Road intersection.
MPBP1502	Blackspot Program - St Johns Road between Gladstone Street and Sackville Street, Canley Heights.	Achieved	Kerb blisters and edge line marking have been completed to assist pedestrians to cross the road safely and to discourage motorists from speeding.
MPBP1503	Blackspot Program - Wallgrove Road and Redmayne Road, Horsley Park.	Ceased	Roads and Maritime Services have advised Council that it would not support the implementation of this project on Wallgrove Road. This project has been ceased.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
MPBP1504	Blackspot Program - The Horsley Drive and Bourke Street, Smithfield.	Achieved	The median island and stop signs have been completed on Bourke Street and The Horsley Drive, to improve the intersection and enhance road safety.
MPBP1505	Blackspot Program - Lily Street and Shakespeare Street, Wetherill Park.	On Track	The Fairfield Traffic Committee on August 2014 resolved that other options be explored to resolve road safety concerns at this location. Minor Intersection Sign Treatment has been developed and reported to the Fairfield Traffic Committee in December 2014.
MPBP1506	Blackspot Program - St Johns Road at Harrington Street, Cabramatta West.	On Track	Design has been completed. Works on relocation and upgrade of the marked foot crossing has commenced.
MPBP1507	Blackspot Program - Smart Street, Fairfield.	On Track	A traffic control signal contractor has been appointed. Contractor is waiting for approval from Roads and Maritime Services prior to positioning control box.
MPBP1508	Blackspot Program - Sandal Crescent, Carramar	On Track	Design has been certified and is ready for construction.
MPLTM1501	Local Area and Traffic Management Program - Boyd Street, Cabramatta West.	Achieved	Two speed humps have been installed on Boyd Street, Cabramatta West to deter motorists from speeding on this street.
MPLTM1502	Local Area and Traffic Management Program - Essendon Street, St Johns Park.	On Track	Design has been certified and is ready for construction.
MPLTM1503	Local Area and Traffic Management Program - Melbourne Road, St Johns Park.	Achieved	Construction of raised threshold on Melbourne Road, St Johns Park has been completed.
MPLTM1504	Local Area and Traffic Management Program - Greenfield Road, Greenfield Park.	On Track	The design has been finalised and approval has been obtained from the Fairfield Traffic Committee on December 2014 to further consult residents.
MPLTM1505	Local Area and Traffic Management Program - Vidal Street, Wetherill Park.	Ceased	This project has been ceased as recommended by the Traffic Committee Meeting in October 2014.
MPLTM1506	Local Area and Traffic Management Program - Stockdale Crescent, Abbotsbury.	Ceased	This project has been ceased as recommended by the Traffic Committee Meeting in October 2014.
MPLTM1507	Local Area and Traffic Management Program - Kalang Road, Edensor Park.	Achieved	Raised threshold has been installed on Kalang Road, Edensor Park to deter motorists from speeding.
MPLTM1508	Local Area and Traffic Management Program - Urgent Road Safety Works.	On Track	No activity has occurred for this period.
MPLTM1509	Local Area and Traffic Management Program - Consultancies/studies.	On Track	Council has undertaken a detailed traffic count at various intersections and roads across Fairfield City.
MPPAM1501	Pedestrian Access and Mobility Plan Program - Villawood Road, Villawood.	On Track	The design for raised marked foot crossing on Villawood Road, Villawood has been certified and is ready for construction.
MPPAM1502	Pedestrian Access and Mobility Plan Program - Support Centre Improvements Works.	On Track	Raised threshold has been installed on Candlewood Street, Bossley Park to deter motorists from speeding.
MPPAM1503	Pedestrian Access and Mobility Plan Program - Minor Improvement Works.	On Track	No activity has occurred for this period.
CF1322 & IN1413	Interwoven Arts Program in the Fairfield City Centre.	On Track	Locations currently being reviewed for Arts program to be undertaken.
CF1409	Smithfield / Wetherill Park Landscaping Project.	Achieved	Landscaping was completed at Elizabeth Street, Wetherill Park.
CF1410	Support Bonnyrigg Town Centre - Complete the 'All the World in One Place' arts panel project to be installed in Bibby's Place.	On Track	Preliminary design for artworks at Bonnyrigg Town Centre has been completed.
IN1422	Fairfield City Centre Upgrade - Hamilton Road and The Crescent.	On Track	Project scope has been developed
IN14301	Gateway Entrances in Horsley Park.	Achieved	Gateway entrances into Horsley Park have been completed.
IN1531	Fairfield City Centre Upgrade - Smart Street (Railway Precinct).	On Track	No activity has been planned for this period.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
IN1513	Interwoven Arts Program in the Fairfield City Centre.	On Track	A revised scope for the interwoven projects has been developed.
IN15148 IN14148	Fairfield City Centre - Connecting Footpath Upgrades.	On Track	Project scope for the connecting Footpath Upgrades has been developed.
IN1519	Fairfield City Centre Tree Management (final stage).	On Track	Project scope has been developed.
IN15212 IN14212	Smithfield-Wetherill Park Heavy Vehicle Access Improvement Program.	On Track	Project scope and design has been developed.
IN15320	Fairfield City Centre Upgrade - The Crescent (Ware Street to Hamilton Road).	On Track	Project scope has been developed.
IN1586	Fairfield City Centre Upgrade - Smart Street (Nelson End).	Ceased	This project has been deferred to the 2015-2016 Operational Plan.
IN1531	Fairfield City Centre Upgrade - Smart Street (between The Crescent and Spencer Street).	On Track	This project was scheduled to commence in 2015-2016 and has now been brought forward and swapped with IN1586 which was scheduled to commence in 2014-2105. This upgrade work will be from Smart Street to Nelson Street in the Fairfield City Centre.
IN15107	Retail and Commercial Centres Study.	On Track	Consultants have been engaged to prepare the Study. Data collection and consultation with key stakeholders has been completed and draft report referred to Council for consideration.
IN15318	Section 94 Works.	On Track	Section 94 and Section 94A fundings have been allocated to projects listed in other sections of this Operational Plan.
IN15321	Bonnyrigg Town Centre Planning Framework review.	On Track	Consultants have been engaged to undertake the review. Initial analysis and preparation of urban design options for the Town Centre have been prepared.
MPSLUP1501	On-going Strategic Land Use Planning Process -Process Planning Proposals.	On Track	Council had 10 planning proposal applications that were active during this period. - 4 applications were the subject of reports that allowed Council to endorse public exhibition, finalise draft maps or seek a gateway determination from the Department of Planning and Environment on the plan - 5 applications are with the Department of Planning and Environment for processing - 1 application was finalised and came into force
MPSLUP1502	On-going Strategic Land Use Planning Process - Revisions of Council's Development Control Plan (DCP) Framework.	On Track	Fairfield City's Development Control Plan was amended, publicly exhibited and endorsed by Council as part of the redevelopment of the CSR Quarry in the Western Sydney Employment Area in Horsley Park.
MPSLUP1503	On-going Strategic Land Use Planning Process - Assess impacts on Fairfield City of changes to Legislation/Policies and Major Development Proposals.	On Track	Council has endorsed the following submissions: - draft Development Control Plans for redevelopment of the CSR Quarry in the Western Sydney Employment Area in Horsley Park - Amendments to the State Environmental Planning Policies - Western Sydney Employment Area 2009 regarding future employment lands along the Southern Link Rd through Horsley Park.
MPSLUP1504	On-going Strategic Land Use Planning Process - Monitor and manage expenditure of Developer Contributions.	On Track	Amendment to the Contributions Plans for Parking in Canley Heights was adopted and amendment for Parking in Cabramatta has been placed on public exhibition.
MPSLUP1505	On-going Strategic Land Use Planning Process -Heritage Grants and Rates Rebate Programs.	On Track	Council endorsed Heritage Grants and Rates Rebate Program. 6 heritage listed properties are currently participating in this grant program.
MPSLUP1506	On-going Strategic Land Use Planning Process -Heritage Advisory Service.	On Track	Council's heritage advisor reviewed 14 planning proposals that impact on heritage items.



<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
MPSLUP1508	Major Strategic Land Use Planning Projects - Implement review of draft Residential Development Strategy.	On Track	Three new proposed planning controls for residential development including increase in residential densities was placed on public exhibition. Council also sent out approximately 1420 surveys to consult residents in Fairfield, Fairfield Heights, Fairfield East and Villawood.
MPSLUP1509	Major Strategic Land Use Planning Projects - Rural Land Study.	On Track	Council resolved in April 2014 to place this project on hold until re-scoping has been completed.
MPSLUP1510	Major Strategic Land Use Planning Projects - Retail and Commercial Centres Strategy.	Ceased	This project is directly related to IN15107 and will be reported in conjunction with this initiative.
MPSLUP1511	Major Strategic Land Use Planning Projects - Review of Bonnyrigg Town Centre Planning Policies.	Ceased	This project is directly related to IN15321 and will be reported in conjunction with this initiative.
MPSLUP1512	Major Strategic Land Use Planning Projects -Cabramatta Transport Management and Accessibility Study.	On Track	Reviewing the options under the Transport Management and Accessibility Plan.
CF1408	Bushfire Prone Land Study.	On Track	A draft Bushfire Prone Land map was developed and is currently being consulted by the NSW Rural Fire Service.
MPAMS1505	Asset Management Strategy -Information Technology.	On Track	The upgrade of Asset Tracking software is being finalised. This will include data transfer from the old system and configuration of system access and reporting.
MPSRVCBU01	SRV Community Building Upgrade - Prairiewood Leisure Centre mechanical services upgrade.	On Track	Inspection and conditions report has been undertaken and finalised.
MPBAR1501	Building Assets Renewal Fairfield Showground, Prairiewood.	On Track	The Fairfield Showground assets renewal includes structural report being completed for Old Grandstand, Parklands bar fridge has been delivered and installed, electrical switch board upgrade has been completed and Redgum Room bathrooms have been upgraded with new systems. One section/line of awning lights has been upgraded to LED.
MPBAR1502	Building Assets Renewal Prairiewood Leisure Centre, Prairiewood.	On Track	Works commenced with chillier has been replaced, variable speed devices have been installed on plants, spectator seating has been assembled and gym equipment installed on gym floor.
MPBAR1503	Building Assets Renewal Cabravale Leisure Centre, Cabramatta.	On Track	The Cabravale Leisure Centre has completed the following renewals which include Pool blankets and pool slave has been installed, Pool filters has been replaced, evaporator in the heat pump has been upgraded and the wall in the Corridor have been repaired.
MPBAR1504	Building Assets Renewal Fairfield Tennis Courts, Fairfield.	On Track	Works have commenced with resurface to Court 2 has been completed.
MPBAR1505	Building Assets Renewal Fairfield Leisure Centre, Fairfield.	On Track	Repair works to building's front has been completed.
MPBAR1506	Building Assets Renewal Fairfield Golf Course, Smithfield.	On Track	Roof has been inspected with quotes requested.

## C. SERVICES

Fairfield City Council is a multi-functional organisation, which provides a wide range of services to the community. These all directly contribute to assist Council in achieve the Community's Vision for Fairfield City. Some of the services that Council delivered under Theme 2 for the period of July to December 2014 are:

### Asset Management – Civil and Built

Monitors and maintains community infrastructure and assets at an agreed standard by undertaking condition inspections and identifying required maintenance and renewal works.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Increase in asset value.	1%	New assets worth approximately \$12 million have been created during this reporting period.

### Asset Management – Open Space

Provides the management (including the planning and scheduling of maintenance) of Council owned open space and associated assets including parks, reserves, sports fields, trees and amenities.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Routine maintenance inspections on parks, playgrounds and sportsfields against service standard.	90%	Playground equipment at 142 sites have been inspected for compliance and maintenance works have been contracted.
% Initiatives completed with timeframe.	35%	There are currently 16 capital works projects in this portfolio. To date 2 are completed and 3 are under construction with the remainder in design stage.
% Offensive and non offensive graffiti removed from Council assets within service standard.	100%	All graffiti reported is removed within the service level and offensive graffiti removed within 2 days. Council continues to coordinate the removal.
% Council and private tree inspections completed within timeframe.	95%	Council received application to inspect 705 private trees and approved 696 for pruning or removal. A total of 9 trees on private property were declined for removal as they continue to be healthy and provide canopy shade.  Council received 409 requests to inspect Council trees. Council staff inspect not just the single tree advised but the street segment. This has resulted in 690 trees approved for pruning or removal. A total of 24 Council trees reported did not require any maintenance at that time.
% Trend in Council and private tree approval for pruning and removal.	98%	Fairfield Council approved the pruning or removal of 1,396 trees in this period. There were 33 trees that were inspected with no further action at this time.

### Built Systems

Produce the designs for civil, urban and landscape infrastructure, and the development and implementation of traffic, transport and road safety programs and policies for residents within Fairfield City as well as provide surveying and Spatial Data Services.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Civil, urban and landscape initiatives undertaken.	95%	95% of civil, urban and landscape initiatives have been undertaken.
% Traffic, transport and road safety initiatives delivered on time and within budget.	100%	100% of traffic, transport and road safety initiatives have been undertaken and completed.
% Customer satisfaction with surveying service.	98%	Customer satisfaction has been achieved with 98% of jobs undertaken.

### Building Control and Compliance

Performs the assessment, investigation, certification and enforcement of laws and regulations for developments within the Fairfield City to ensure their health and safety.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Applications determined within the statutory time limit.	79.5%	During the reporting period 292, applications were determined with 79% being determined within statutory time frames.
% Trend Annual Fire Safety statements submitted.	92.5%	Council received 357 Fire Safety Certificates during this reporting period.

### City Connect Bus

Provide a free bus service for areas that are poorly serviced by existing private bus routes and increases accessibility to key destinations and community facilities.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Utilisation of City Connect bus service.	100%	17,394 people utilised the City Connect bus service for the reporting period.
% Trend on time running of City Connect bus service.	99%	The City Connect service ran at 99% on time for the reporting period.

### Development Planning

Conducts the assessment and processing of all development applications and engineering construction certificates across residential, commercial and industrial development.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Development applications and assessment determined within statutory timeframe.	48%	The period was characterised by the determination of more complex DA's that involve longer processing times.

### Emergency Risk Management

Provides assistance, leadership and resources support to the emergency and disaster planning, and response services within Fairfield City.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Completion of annual review of Fairfield Emergency Risk Management Plan.	100%	The review of Fairfield Emergency Risk Management Plan has been completed.

### Infrastructure Construction and Maintenance

Provides the construction, maintenance, repair, inspection and testing of Council assets including fleet, plant, roads, signs, footpaths, drainage, kerbs, gutters, car parks, ovals and Council buildings.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Reduction in trend of reactive maintenance required.	2%	A 2% reduction in reactive maintenance based on work compared to the previous reporting period January – June 2014.
% Programmed initiatives delivered on time.	37%	10% completion of programmes delivered on time from major projects and 27% of projects currently in construction and on track.

### Major Projects and Construction Contracts Management

Project manages and coordinates the funding, design, construction and commissioning of major new community infrastructure, other civil and building construction, and special projects.  
Undertakes the procurement process and management of external design and construction contracts over \$100,000 Council wide, and provides advice and coordination for construction contracts under \$100,000.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Major projects on schedule.	62%	62% of major projects are on schedule.
% Major projects less than 10% cost variation.	99%	Adventure park is nearly completed with just 1% over and 10% limit.
% Contracts completed with less than 10% cost variation.	100%	All the projects were completed well within the 10% variation.
% Contracts completed.	32%	32% of contract requirements have been completed over the last reporting period.

### Strategic Land Use Planning

Identify, map and coordinate planning for residential, commercial and agricultural land across Fairfield City, as well as preparing zoning certificates and representing Council in rural and urban matters with State and Federal Governments.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
Review of Local Environmental Plan in Year 3 of Delivery Program.	N/A	Review is not required until 2016.
% Planning Certificates (Section 149(2)) applications received are issued within service level agreement.	95%	Comprising urgent (24 hour turnaround) and non-urgent (5 day turnaround) 149 certificates.

## THEME 3: ENVIRONMENTAL SUSTAINABILITY

### What is Environmental Sustainability?

Our local environment and natural resources define our City and contribute to our wellbeing. In turn, our activities impact the quality and viability of many species and finite resources. Increasing awareness of environmental challenges such as climate change and water shortages has increased the pressure for protection and management of our bushland, local wildlife and waterways. Environmental sustainability is important at the local and global level and for the health and wellbeing of future generations.

The goals that have been identified by the community to achieve this theme are:

**Goal 1** Protecting and improving our natural environment

**Goal 2** Contributing to the actions that address climate change

**Goal 3** Supporting sustainable activities and development

### A. HIGHLIGHTS

- Environmental education sessions were held for 80 students about the impacts of urbanisation on native flora and fauna at the Sacred Heart Primary School in Cabramatta.
- 7 stormwater education signs and 22 creek name signs have been installed across Fairfield City.
- National Tree Day was held adjacent to Flora Park and attracted 62 residents. A total of 4,500 native plants were planted, which were supplied by Council's Community Nursery.
- Council has presented 8 educational workshops about waste and recycling for 450 community members and students over the last six months.
- Kids Environmental Education Program, held 129 educational sessions about environmental sustainability and waste management for 3,445 students from 14 primary schools across Fairfield City.
- Volunteers contributed 821 hours to Natural Resource Management during this report period including propagation of 3,900 plants and sowing 12 lots of seed at Council Community Nursery.
- Total water consumption for all Council facilities has reduced by 11.2% compared to our baseline.
- Electricity consumption has reduced by 17.4% compared to our baseline.



## B. NEW INITIATIVES

Identified below are number of projects in Council's Revised 2013-2017 Delivery Program that assist in delivering the environmental sustainability outcomes.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
CF1345	Sustainable Resource Centre Upgrade - Council is upgrading elements at the Sustainable Resource Centre including, a new pug mill, weigh bridge and associated capital works.	On Track	Construction certificate for the Sustainable Resource centre has been issued.
MPWSIP1415	Waste and Sustainability Improvement Payment (WaSIP) Program.	On Track	Reviewing the financial and technical effectiveness of the Big Belly Solar Bins.
MPWSIP1416	Waste and Sustainability Improvement Payment (WaSIP) Program - Environmental Management Plan review.	On Track	This program involves two projects that include the installation of solar panels and the review of the Environmental Management Plan. Council has identified a contractor for solar installation works.
IN15323	Education and Community Engagement - Asbestos Disposal Scheme.	On Track	21 residents have registered for the Asbestos Disposal Scheme.
IN15324	Asbestos Collection Event.	On Track	33 households registered for the Asbestos Collection Event, which will be hosted in March and April 2015.
MPBWR1501	Upgrading Recycling Drop Off Centre.	On Track	Council has applied for a grant with the NSW Environmental Protection Agency. A survey has been conducted to map out the new entry and exit points.
MPBWR1502	Multi-Unit Dwelling Waste Audit and Education Officer.	On Track	Multi-Unit Dwelling Waste Audit and Education Officer position has been re-advertised.
MPBWR1503	Battling Illegal Dumping.	On Track	Cover cameras have been deployed around the hotspot area.
MPBWR1504	Waste Composition Audit.	On Track	Project brief has been completed and Request of Quotation has been prepared.
MPBWR1505	Mattress recycling (trial).	On Track	The collection of mattresses has been finalised and the first service will be in February 2015.
MPBWR1506	Green waste service.	On Track	445 vouchers were redeemed during this period.
MPBWR1507	Waste Education Program.	On Track	Educational materials are developed. Environ Boot Camp was organised during the school holiday (between term 2 and 3) at Nalawala Sustainability Hub.
MPSLP1503	Water Quality Monitoring.	On Track	Water quality monitoring has commenced and is ongoing.
MPSLP1505	Cooperative Research Centre for Water Sensitive Cities research program.	On Track	Council has met with the Sydney Metropolitan consortium members and Stakeholder Advisory Committee members about Water Sensitive Cities.
MPSLP1506	Valuing River Health research project.	On Track	Research data has been collected and is being analysed.
MPESMP1401	Existing Stormwater Management Program – investigate, design and construction of stormwater works at Rosina Street, Fairfield West.	Achieved	Stormwater drainage works at Rosina Street, Fairfield West have been completed.
MPESMP1402	Existing Stormwater Management Program – investigate, design and construction of stormwater works at Horsley Park Village and Horsley Park.	On Track	Structural options for flood mitigation and stormwater drainage improvement in Horsley Village have been identified and are being assessed.
MPESMP1403	Existing Stormwater Management Program – upgrade of stormwater table drain – Lincoln Road, Horsley Park.	On Track	The design for stormwater drainage improvement works at Lincoln Road, Horsley Park. Project approval has been completed.
MPESMP1404	Existing Stormwater Management Program – investigation and design of bank stabilisation works on Orphan School Creek - Bromley Street, Canley Vale.	Behind Schedule	This project has been delayed as Council is waiting for a response from Sydney Water. Construction cannot proceed until this is resolved.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
MPFMP1401	Flood Mitigation Program - Voluntary House Raising at 52 Waterside Crescent, Carramar.	On Track	Existing house has been demolished and ready for construction.
MPFMP1403	Flood Mitigation Program - Voluntary House Raising at - suburbs to be advised.	Ceased	Project ceased as no suitable property has been identified.
MPFMP1413	Flood Mitigation Program - Smithfield West Overland Flood Study, Smithfield.	On Track	Project is approximately 50% completed. Model has been created and initial community consultation has been completed.
MPFMP1414	Flood Mitigation Program - Wetherill Park Catchment Management Plan, Wetherill Park.	Behind Schedule	Project is behind schedule due to competing priorities.
MPFMP1415	Flood Mitigation Program - New Prospect Creek Floodway Rectification.	Behind Schedule	Original rectification works was damaged by a flood in August, which requires additional works for this project.
MPPHD1401	Horsley Park Drainage Improvement - A detailed investigation to be undertaken to prepare options to minimise stormwater runoff, mitigate flooding, protect roads and enhance road safety in the Horsley Park rural area. Improvement works if identified are to be undertaken in subsequent years.	Behind Schedule	Consultant's report on the risk of flooding roads across Horsley Park and Cecil Park has been received. Review of the report was delayed due to competing priorities.
IN15316	Stormwater drainage - Wetherill Park.	Behind Schedule	Construction of bank rehabilitation works is behind schedule. Council is waiting Sydney Water's approval for the designs prepared as part of MPESMP1404.
IN15317	Henty Creek Flood Mitigation Works, Bonnyrigg.	Behind Schedule	Project has been delayed due to competing priorities.
MPESMP1501	Existing Stormwater Management Program - Minor Stormwater Works. - Montague Street, Fairfield Heights - 40 Galton Street, Wetherill Park - 45 Camden Street, Fairfield Heights - Community Nursery, Greenfield Road, Prairiewood	Achieved	Minor stormwater works complete.
MPESMP1502	Existing Stormwater Management Program - Horsley Park Stormwater Drainage Works.	Behind Schedule	Project is awaiting completion of MPESMP1402 – Reduction in nuisance flooding - Horsley Park Village and Horsley Park.
MPESMP1503	Existing Stormwater Management Program - Prospect Creek Bank Rehabilitation Works.	Behind Schedule	Project is awaiting completion of MPESMP1404 – Stabilised creek bank with reduced risk of erosion and improve biodiversity and amenity.
MPFMP1501	Flood Mitigation Program - 15 Moore Street	Ceased	Project has been ceased due to project constraints.
MPFMP1502	Flood Mitigation Program - Property to be identified - Voluntary House Raising	Ceased	Project is awaiting completion of MPESMP1402 - Reduction in nuisance flooding - Horsley Park Village and Horsley Park.
MPFMP1503	Flood Mitigation Program - 16C Knight Street, Lansvale.	Behind Schedule	This project is behind schedule. Plans have been finalised but a development application has not been lodged.
MPFMP1504	Flood Mitigation Program - 8 Riverside Street, Lansvale.	Ceased	Project has been ceased due to project constraints.
MPFMP1505	Flood Mitigation Program - 52 Waterside Crescent	On Track	Development application for house raising works had been lodged and is being assessed.
MPFMP1506	Flood Mitigation Program - Central Catchment.	Behind Schedule	This project is delayed due to resourcing constraints.
MPFMP1507	Flood Mitigation Program - Cabravale Catchment.	Behind Schedule	This project is delayed due to resourcing constraints.
MPFMP1508	Flood Mitigation Program - Smithfield West Catchment.	On Track	Flood study model has been established and initially tested. Community consultation has also been completed.

<b>Ref:</b>	<b>Project Description</b> <i>(as per Revised Delivery Program 2013-2017)</i>	<b>Progress</b> <i>(Jul – Dec 2014)</i>	<b>Comments</b>
MPFMP1509	Flood Mitigation Program - Parks Catchment.	Ceased	This project has been ceased due to competing priorities and recommended it be deferred for future financial years.
MPFMP1510	Flood Mitigation Program - Fairfield Catchment.	On Track	This project has been delayed. Council is waiting for an announcement from NSW Government for grant funding. Consultant's brief is being prepared. Project will be reviewed if funding not received.
MPFMP1511	Flood Mitigation Program - Three Tributaries Flood Detention Basin at Powhatan Street Reserve and Fairfield Golf Course.	On Track	This project has been delayed. Council is waiting for an announcement from NSW Government for grant funding. Consultant's brief is being prepared. Project will be reviewed if funding not received.
MPFMP1512	Flood Mitigation Program - City Wide - Update Council's Onsite Detention (OSD) Policy and Stormwater Drainage Policy.	On Track	Council is reviewing the Onsite Detention and Stormwater Drainage Policies.
MPFMP1513	Flood Mitigation Program - Canley Corridor Floodplain Risk Management Study and Plan.	On Track	Draft Floodplain Risk Management Study and Plan has been completed.
MPFMP1514	Flood Mitigation Program - Three Tributaries Floodplain Risk Management Study and Plan.	On Track	Draft Floodplain Risk Management Study and Plan has been completed, for final review.
MPFMP1515	Flood Mitigation Program - Bellingers Drain Overland Flood Study.	On Track	A peer review of flood study model has been commissioned to a consultant.
MPSLP1501	Stormwater Education.	On Track	Initial scoping of stormwater education activities has been undertaken.
MPSLP1502	Stormwater Gully Pit Maintenance.	On Track	No activity has been planned during this period.
MPSLP1504	Maintenance of Major Stormwater Systems.	On Track	Specialist contractors have been engaged and are undertaking maintenance work.
MPSLP1507	Stormwater Levy Program - Contractors implementing the stormwater levy program.	On Track	A contractor was recruited, to assist in delivering Stormwater Levy projects.
MPSLP1508	Burns Creek Catchment Management Plan.	On Track	Update of the flood study model has been completed
MPSLP1509	Smithfield Catchment Management Plan.	On Track	Catchment management options have been identified and assessed.
MPSLP1510	Orphan School Creek Rehabilitation.	On Track	Tender for Orphan School Creek Rehabilitation works has been awarded to a contractor.
MPSLP1511	Green Valley Creek Rehabilitation.	On Track	Consultants have been engaged.
MPSLP1512	Water Sensitive Urban Design Elements (WSUD).	On Track	No project that was suitable for water sensitive urban design was identified. This project has been ceased and all funding returned to the Stormwater Levy Reserve.
MPSLP1513	Fairfield Youth and Community Centre Stormwater Drainage Works.	On Track	No activity has been planned during this period.
MPSLP1514	Construction of major gross pollutant trap on Stimsons Drain.	On Track	Request for tender for the construction of a gross pollutant trap on Stimsons Drain has been completed and awarded.
MPSLP1503	Water Quality Monitoring.	On Track	Water quality monitoring has commenced.
MPSLP1505	Cooperative Research Centre for Water Sensitive Cities research program.	On Track	Council has attended meetings with the Sydney Metropolitan Consortium members and the Stakeholder Advisory Committee members.
MPSLP1506	Valuing River Health research project.	On Track	Research data has been collected and is being analysed.

## C. SERVICES

Fairfield City Council is a multi-functional organisation, which provides a wide range of services to the community. These all directly contribute in assisting the Council to achieve the community's Vision for the future of Fairfield City. Some of the services that Council delivered under Theme 3 for the period of July to December 2014 are:

### Catchment Planning

Implements projects involving design, construction, maintenance, research and education that seeks to reduce the risk to life and property from mainstream and stormwater flooding, as well as to improve water quality, reduce creek bank Erosion and regenerate and maintain our creek and wetland corridors.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
Cumulative number of initiatives completed under Floodplain Risk management Program.	0	None of the 16 flood mitigation projects programmed for 2014/2015 were completed by December 2014. All projects are ongoing and the majority are on track to be completed by the end of June 2015.
Cumulative number of initiatives completed under Stormwater Management Program.	2	There were 2 projects completed by December 2014 from 19 stormwater initiatives programmed for 2014/2015.

### Waste Education and Environmental Sustainability

Provides the education and promotion of environmental sustainability within Fairfield City. This includes the delivery of education programs and leading corporate and community sustainability initiatives.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
Area of riparian corridors and bushland reserves rehabilitated and maintained.	959,620m2	Rehabilitation and maintenance was undertaken as part of Council's Creek Care Program and Stormwater Levy maintenance program.
% Increase in number of participants attending activities undertaken.	16.8%	During this reporting period, Council conducted 160 educational activities with a total of 4,909 local residents participating in these activities. This is an increase of 16.8% in the number of local residents participating in the educational activities compared to the last six months.
% Increase in recycling rates.	2.8%	During the reporting period, 5,994 tonnes were collected through the domestic recycling service, an increase of 2.8% from the previous six month period.
% Trend in reduction on energy consumption.	-6.7%	During the reporting period, total energy consumption for gas and electricity at Council buildings has been reduced by 6.7%.
% Trend in reduction on water consumption.	-5.8%	During the reporting period, total water consumption for Council buildings has decreased by 5.8%.
% Trend cost savings to Council through intervention of Waste Enforcement Group.	-9.5%	During the reporting period, the Waste Enforcement Group conducted 548 hours of patrols, attending 1,468 illegal dumping incidents and creating an estimate of \$27,341 cost saving to Council due to the waste removed by the offenders. The cost saving to Council decreased by 9.5%, compared to the last six months.

## THEME 4: LOCAL ECONOMY AND EMPLOYMENT

### What is Local Economy and Employment?

The businesses and industries in Fairfield City and the surrounding areas provide goods and services as well as local employment opportunities. The shopping centres not only provide a range of products and services, they are also important meeting places and often represent the identity of their suburb. The Smithfield-Wetherill Park industrial area is one of the largest industrial estates in Australia and therefore a major employer, traffic generator and economic powerhouse. Higher than average levels of unemployment, especially youth unemployment, place increased importance on access to education and training.

The goals that have been identified by the community to achieve this theme are:

**Goal 1** A range of employment opportunities and a workforce with a variety of skills

**Goal 2** Having vibrant, safe and attractive places for shopping and access to services

**Goal 3** Prosperous businesses, industries and services

### A. HIGHLIGHTS

- Find Out How We Can Help You Run Your Small Business Effectively Seminar, was held in September at Fairfield RSL Club. The seminar was supported by Council and hosted by Fair Trading in collaboration with Emerging Communities Action Partnership, Fairfield Migrant Resource Centre and Service for the Treatment and Rehabilitation of Torture and Trauma Survivors.
- Council hosted the 2014 Moon Festival in Cabramatta for 80,000 community members. The event included the Australian Travelling Fishing show, monster trucks, performance by Banana in pyjamas and Dami Im from Channel Seven's X Factor as well as Major Frank Carbone doing the Ice Bucket Challenge to support and raise awareness about Motor Neurone Disease.
- Centre improvement works were completed in various locations including street tree planting in Fairfield and Polding Streets, footpath repairs in Brenan Street, landscaping in Loscoe Street as well as a major upgrade to Villawood Shopping Centre.



## B. NEW INITIATIVES

Identified below are number of projects in Council's Revised 2013-2017 Delivery Program that assist in delivering the local economy and employment outcomes.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
IN14183	Online Information Point for Canley Heights Town Square.	On Track	Council is engaging contractors to determine suitable panels for outdoor use.
IN1420	Fairfield City Centre Tourism Pedestrian Signage.	On Track	Project scope has been developed. Council is waiting for input from the NSW Transport about the Interchange precinct signage.
MPCIP1401-05	Centre Improvement Program.	Achieved	Works completed in various locations including Street tree planting in Fairfield Street and Polding Street, footpath repairs in Brenan Street, landscaping in Loscoe Street as well as a major upgrade to Villawood Shopping Centre.
IN15122	Implement Fairfield City Centre Marketing Plan.	On Track	Project scope and design has been revised and developed. Designs for new City banners were approved at the Outcomes Committee meeting in September 2014.
MPCIP1501	Centre Improvement Program - Lansvale Business Centre.	On Track	No activity has occurred for this period.
MPCIP1502	Centre Improvement Program -Horsley Park Village.	On Track	No activity has occurred for this period.
MPCIP1503	Centre Improvement Program -Minor works as required.	On Track	Work still to be identified.
MPPMED1501	Place Management and Economic Development - Strategic Plans.	On Track	A draft Cabramatta Future Directions Action Plan has been completed.
MPPMED1502	Place Management and Economic Development – Events.	On Track	Council hosted the 2014 Moon Festival in Cabramatta for 80,000 community members.
MPPMED1503	Place Management and Economic Development - Stakeholder liaison.	On Track	Council participated in 5 meetings and forums, which included the Lansvale Business Forum, Cabramatta Chamber of Commerce, Bonnyrigg Town Centre Committee and Fairfield City Centre Chamber of Commerce.

## C. SERVICES

Fairfield City Council is a multi-functional organisation which provides a wide range of services to the community. These all directly contribute in assisting the Council to achieve the community's Vision for the future of Fairfield City. Some of the services that Council delivered under Theme 4 for the period of July to December 2014 are:

### Place Management and Economic Development

Manage and coordinate initiatives, activities, policies, plans, partnerships and project opportunities across Fairfield City in consultation with key stakeholders to ensure the effective functioning of the LGA's business centres, industrial lands, residential activity and its ongoing economic resilience.

Focus is on public domain improvements, economic development and sustainability, stakeholder engagement, processing minor activity applications and reviewing development applications.

<b>Performance Indicator</b> (as per Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Programmed initiatives completed.	50%	50% of programmed initiatives have been completed.

## THEME 5: GOOD GOVERNANCE AND LEADERSHIP

### What is Good Governance and Leadership?

As a democracy, we want our leaders to listen to us, represent our views with integrity and strive to achieve for the good of the community. Decision making, especially in the public sector, must be transparent, objective and accountable. Good governance and leadership ensures the community has access to information and participates in the development of policies and decisions that affect them. Across all sectors of our community we look for a high standard of ethics, justice and honesty to be reflected in the actions and behaviour of individuals, organisations, businesses and governments.

The goals that have been identified by the community to achieve this theme are:

**Goal 1** We are well represented and governed where all act ethically and in the interest of the community

**Goal 2** All have an opportunity to participate, are respected and heard.

**Goal 3** We have a proud community which has a good reputation for its diversity and equality.

### A. HIGHLIGHTS

- Launched a locally recorded and produced Advance Australia Fair (National Anthem) that will be used and played at future Council Meetings.
- Council has written to Local State and Federal Members and the Premier to advocate for the continuation of pensioner rebates for future years.
- Council advocated with the State Minister for Family and Community Services, relevant State Members of Parliament and stakeholders to consider new negotiations in consultation with the Men's Shed about the design for the new custom made facility, prior to signing the new agreement.
- The Sustainable Resource Centre recycled and distributed 139,300 tonnes of construction material for internal and external customers.
- Councils Open Day was held on 6 August 2014. The day was well attended by community groups and residents.
- The Store removed all slow moving items for auction and implemented the Just in Time system/process for all inventory items to be delivery next day, which would reduce administration and staff costs, and improve Council's efficiency.
- Mayoral Donations Fund has provided over \$5,000 in funding to 10 recipients across Fairfield City for charity and community organisations, local schools and community members.
- Mayoral Scholarship Fund has provided \$4,500 in funding to 3 recipients across Fairfield City for outstanding local students and a public school.
- Community Volunteer Fund has provided \$2,000 in funding to 2 recipients to support their volunteering contribution to Fairfield City.
- Councillors Community Fund has provided \$3,000 in funding to 4 recipients across Fairfield City for charity and community organisations and local schools.

## B. NEW INITIATIVES

Identified below are a number of projects in Council's Revised 2013-2017 Delivery Program that assisted in delivering the good governance and leadership outcomes.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
IN14289	Subdivision of 65 The Avenue, Canley Vale.	Ceased	This project was brought forward in the Quarter 3 Report 2013-2014 Operational Plan, and is now listed as IN15289 in the 2014-2015 Operational Plan.
IN14292	Subdivision of 117a Wetherill Street, Wetherill Park.	Ceased	This project has been ceased and replaced with IN15292.
IN15292	Subdivision of 117a Wetherill Street, Wetherill Park.	On Track	Consultation with residents has been completed with submissions received and being assessed.
MPLTFP1401	Long Term Financial Plan - This is the program of initiatives that Council is committed to undertaking in addressing the strategies identified in the Long Term Financial Plan.	On Track	Efficiency review programs and projects are being prepared and reviewed.
MPLTFP1404	Long Term Financial Plan - Diamond Crescent Subdivision - Property Development Fund.	On Track	Council is waiting for the completion of the sub-division before processing with this project.
MPLTFP1508 and MPLTFP1414	Long Term Financial Plan - 10 year Infrastructure Plan.	On Track	A draft 10 year infrastructure plan has been developed. A critical review and evaluation is underway.
MPPIC1508	Productivity Improvements and Cost Containment - Asset Management Business case to assess the benefits of outsourcing community bus services to a provider.	On Track	A business case that assesses the benefits of outsourcing the community bus service is being finalised.
MPPIC1509	Productivity Improvements and Cost Containment -Subsidies Business case assessment of the subsidy level, utilisation and alternate delivery models for community halls and/or community office space.	On Track	An audit of Council's facilities is being finalised.
MPPIC1516	Productivity Improvements and Cost Containment - Land Audit Identification and rationalisation of surplus assets.	On Track	Two sites have been identified and reported to Council for resolution.
MPPIC1510	Productivity Improvements and Cost Containment - Flood Mitigation – review of Voluntary Purchase and Housing Raising Scheme funding and program delivery.	On Track	No activity has been planned during this period.
MPPIC1517	Productivity Improvements and Cost Containment - Street Lighting Upgrade Western Sydney Region Organisations of Councils led grant program to upgrade to energy efficient street lights.	On Track	Project scope has been developed and provided to Western Sydney Region Organisations of Councils' consultants.
IN15289	Subdivision of 65 The Avenue, Canley Vale.	On Track	Application has been made to Sydney Water to assess any restrictions over the land, which may impact the subdivision.
MPLTFP1501	Long Term Financial Plan -Efficiency Review Ongoing program of reviews to identify efficient work practices and improved service delivery to reduce operating costs.	On Track	The efficiency review work continues with some programs completed and savings improvements included in the 2015/16 draft Operational Plan.
MPLTFP1503	Long Term Financial Plan - Minimise Employee cost increases and rate peg limit Ongoing monitoring and review process to manage employee costs.	On Track	The employee costs are on target with the current budget.
MPLTFP1504	Long Term Financial Plan - Sustainable Resource Centre - Additional revenue from new pug mill to be monitors and reported on in the Monthly and Annual Reports.	On Track	There is continued monitoring of the results compared to the approved business case to evaluate the performance of the new capital.
MPLTFP1509	Long Term Financial Plan -Development of funding strategies for Councils identified priority initiatives.	On Track	The Local Government Shires Association legislative requirements for Council's funding strategies were met.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
MPLTFP1516	Long Term Financial Plan -Future Intervention Actions.	On Track	Preliminary reviews have been undertaken with further detailed analysis to be considered.
MPPIC1513	Productivity Improvements and Cost Containment - Process Improvement Establishment of quality managed process controls and deliverables.	On Track	Establishment of quality managed process controls and deliverables are being mapped in the Quality Management System.
MPPIC1518	Productivity Improvements and Cost Containment -Financial Management and Reporting Improvement Plan.	On Track	The project plan is being finalised.
MPPIC1531	Productivity Improvements and Cost Containment - Increased focus on debt recovery.	On Track	Business case examining accounts payable (invoicing and revenue received) has commenced.
MPLTFP1510	Long Term Financial Plan - Review Overtime and Options.	On Track	An analysis of overtime has commenced to identify opportunities for alternative delivery options.
MPLTFP1413	Long Term Financial Plan - Review Debtor Management Legal Services.	On Track	An analysis of the legal expenditure was undertaken and multiple options were explored. An expression of interest was issued and closed in November 2014.
MPPIC1501	Productivity Improvements and Cost Containment - Multi-skilling - Cross training of staff.	Ceased	Investigation determined the cross-training would not lead to any efficiencies or productivity gains due to the restructure in July 2013.
MPPIC1502	Productivity Improvements and Cost Containment - Sundry Debtors System.	Ceased	Investigation determined the option of integrating debtors system with PeopleSoft was not an efficient or productive change to pursue.
MPPIC1514	Productivity Improvements and Cost Containment - Integrated Planning and Reporting - Analysis of cost drivers and alternate service approaches to reduce costs.	On Track	Alternative service approaches have been undertaken with all developments now undertaken internally which has identified ongoing savings for the unit.
MPPIC1515	Productivity Improvements and Cost Containment -Quality Management Continued implementation of the quality management system.	On Track	Implementation of the Quality Management System is on track with 50% of our service areas now implementing their procedures into the system.
MPPIC1503	Productivity Improvements and Cost Containment - Corporate and local business process improvement.	On Track	Feasibility studies have been completed with results currently being reviewed with relevant Group Managers/Managers. With latest restructure the Corporate Business Improvement Unit is being reviewed to align the work plans with the Productivity Improvements and Cost Containment Strategy. This would also align better to Council's Corporate requirements.
MPLTFP1502	Long Term Financial Plan - Dutton Lane Redevelopment - Continue the commercial redevelopment of the site.	On Track	The detailed design has been developed and project has gone out to tender.
MPPIC1504	Productivity Improvements and Cost Containment - Sustainable Resource Centre - Commercial recycling operations.	On Track	Due to restructure, the staffing review and action plan are being re-assessed.
MPPIC1505	Productivity Improvements and Cost Containment - Sustainable Resource Centre - Implementation of 5 year business case for production capabilities.	On Track	Full production capability of the new product line has been achieved.
MPPIC1512	Productivity Improvements and Cost Containment – Business Structure	On Track	Business structure review of place management service and delivery outcomes has commenced.
CF1413	City Financial Upgrade - Migration of assets system with financial system.	On Track	The Buildings Assets register has been transferred from the Enterprise Asset Management system to Accounting Software (PeopleSoft).
MPPIC1507	Productivity Improvements and Cost Containment –Systems - Integration of maintenance management Module into processes and operations.	On Track	The Buildings Assets register has been transferred from the Enterprise Asset Management system to Accounting Software (PeopleSoft).
MPPIC1511	Productivity Improvements and Cost Containment - Event Management.	On Track	No activity has occurred for this period.
MPPIC1519	Productivity Improvements and Cost Containment -Process Improvement – Establishment of quality managed process controls and deliverables.	Achieved	The certification process review has been completed and implemented.



<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
IN1428	Fairfield City Council Website upgrade.	On Track	Website contractor has been engaged and determined.
MPLTFP1412	Long Term Financial Plan - Review of advertising promotion and marketing costs.	On Track	No activity has occurred for this period.
IN1510	Fairfield City Council Open Day.	Achieved	Councils Open Day was held on 6 August 2014. The day was well attended by community groups and residents.
IN1528	Council Website Upgrade.	On Track	Detailed brief and design for Council's new website has been completed. The relevant stakeholder and contractors have been engaged.
IN15303	City Calendar.	Achieved	The Fairfield City Calendar has been completed and distributed to Fairfield City residents.
IN15312	Suburb Banners.	On Track	The project scope has been completed and sites have been identified.
MPLTFP1505	Long Term Financial Plan -Resource sharing with other Councils/organisations.	On Track	The introduction of Fit for Future has seen planning for this project deferred until confirmation of the Fit for Future submission indicates Council's Fit for Future position.
MPLTFP1512	Long Term Financial Plan - Undertake cost benefit to determine the best option for future legal services.	On Track	Expression of interest has been put out to the public. All submissions have been reviewed as well as the business case being developed including multiple options/recommendations to be implemented.
MPLTFP1514	Long Term Financial Plan -Commercial advertising on Council Assets.	On Track	No activity has occurred for this period.
MPPIC1521	Productivity Improvements and Cost Containment – Printing.	On Track	Feasibility study has been completed and implementation is being finalised.
MPFRP1401	Fleet Renewal Program -Light Vehicle Fleet.	Achieved	The Fleet Renewal Program has been completed; all light vehicles have been changed to be in line with the Light Vehicle Fleet Policy.
MPLTFP1511	Long Term Financial Plan -Supply and cost of paper.	On Track	A review of internal printing currently being developed.
MPPIC1520	Productivity Improvements and Cost Containment – Purchasing.	Achieved	Removed all slow moving items for auction and implemented the Just in Time system/process for all inventory items to be delivery next day, which would reduce administration and staff costs, and improve Council's effectiveness.
MPPIC1524	Productivity Improvements and Cost Containment - Remuneration Strategy.	Achieved	The Remuneration Strategy for light vehicle fleet has been completed.
MPLTFP1411	Long Term Financial Plan - Employee leave entitlements - Annual leave.	Achieved	The Annual Leave Policy has been developed and adopted by Council on 19 November 2014.
MPWMP1403	Workforce Management Plan Self Insurance Audit Licence Retention.	Achieved	Achieved 100% in all aspects of the Work Cover Audit resulting in retention of the Self Insurers Licence.
MPLTFP1506	Long Term Financial Plan -Employee leave entitlements - Long Service Leave.	Behind Schedule	This project is delayed as Council is attempting to conciliate an agreement with the assistance of the Industrial Relations Commission.
MPLTFP1507	Long Term Financial Plan - Employee leave entitlements - Annual Leave.	Achieved	Council Staff are accountable for ensuring Annual Leave entitlements don't exceed 8 weeks in accordance with Council's amended Annual Leave Policy.
MPPIC1506	Productivity Improvements and Cost Containment – Staff.	On Track	All Learning and Development Plans have been developed across Council. The Training Calendar has been shortened to 8 month to improve bookings and increased the number of training session host by internal facilitators.
MPPIC1522	Productivity Improvements and Cost Containment - Simplified Work Health and Safety management system.	On Track	Work Health and Safety Management System implementation package and tools being developed.
MPPIC1523	Productivity Improvements and Cost Containment – Work, Health and Safety – Management system for work health and safety targeting lost time and injury frequencies.	On Track	Care program training is being rolled out to Council Staff.

<b>Ref:</b>	<b>Project Description</b> (as per Revised Delivery Program 2013-2017)	<b>Progress</b> (Jul – Dec 2014)	<b>Comments</b>
MPWMP1501	Workforce Management Plan - Council Success - Capability Risk.	Achieved	A profiling tool has been developed and workforce data collected for analysis of role succession and capability risks.
MPWMP1502	Workforce Management Plan -Council Culture and Leadership.	Achieved	A coaching a mentoring program has been established in conjunction with an Emerging Leaders Program.
MPWMP1503	Workforce Management Plan - Council Safe.	On Track	Work Health and Safety Management System implementation package, tools and training are being developed.
MPWMP1504	Workforce Management Plan -Council Customer Advocacy - Customer Engagement.	On Track	Training has been delivered to targeted groups and is being revised in accordance with feedback received.
MPWMP1505	Workforce Management Plan -Council Connect.	On Track	An Ageing Profile Assessment Report has been completed and will be used to identify potential strategic actions.
MPWMP1506	Workforce Management Plan - Council Corporate Enterprise Agreement.	Behind Schedule	This project has been delayed due to continuing negotiations with the relative parties, which is being assisted by the NSW Industrial Relations Commission.
MPLTFP1513	Long Term Financial Plan - Opening Hours at Libraries.	On Track	Council has completed the analysis of the Library opening hours.
MPPIC1532	Productivity Improvements and Cost Containment - Children's Services.	On Track	Council developed a Business case to modifying the service delivery at the Bonnyrigg Early Learning Centre. The Centre will no longer continue to operate in 2015 as a long day care, instead the site will be utilised by 3 mobile pre-schools operating 3 days per week.
CF1341	Enhance Council's core IT applications.	On Track	Completed Council Email System, Enlighten, Authority and Objective upgrades. PeopleSoft upgrade is on track and is currently in software patch phase.
IN1546	Upgrade Council's electronic communications system.	On Track	80% of Council's Staff have Microsoft Lync communication systems installed on their computers.
IN1548	Council Digital Telephone Upgrade.	On Track	80% of the digital Voice Over IP system has been setup for Council Staff.
IN1552 IN1452	Upgrade Information Management Systems.	On Track	The Customer Request Management System and Property Development System have been upgraded to the most current version.
IN1554	Integrate Business Paper System.	On Track	Integration of the Business Paper systems has been developed.
IN1557	Improve Council's network speed.	On Track	80 % of this project has been completed. Council is waiting on Telstra to complete the activation of some services for the Childcare Centres.
MPPIC1525	Productivity Improvements and Cost Containment - Water Efficiency – Low water landscaping for the Showground.	Achieved	This project has been completed with all high maintenance and exotic plants been replaced with natives. The mechanical sweeper now being utilised to clean markets area rather than hose down.
MPPIC1526	Productivity Improvements and Cost Containment -Water/Energy Efficiency - Energy Efficient fixtures and sensors for water and lighting for Showground facilities.	Achieved	This project has been completed including, LED lights installed in one section of the undercover awning area, low flush systems installed in bathrooms at Parklands Function Centre and sensor lights installed into main toilet facilities.
MPPIC1527	Productivity Improvements and Cost Containment -Energy Efficiency – Solar Panels and lights for Showground.	Achieved	This project has been completed with solar lights installed at main entrance gate and LED lights installed in Director's Room.
MPPIC1528	Productivity Improvements and Cost Containment - Service Standard – Tailoring cleaning cycle to customer satisfaction at Fairfield Leisure Centre.	Behind Schedule	This project is behind schedule due to cleaning contractors not meeting expected service standard. Working with contractor to improve service.
MPPIC1529	Productivity Improvements and Cost Containment - Service Model – Shared services approach for kiosk trade.	Achieved	The Kiosk is manned by Customer Service Staff when required.
MPPIC1530	Productivity Improvements and Cost Containment -Water/Energy Efficiency - Recycling water and reducing water use (timed showers).	On Track	No activity was planned during this period.

## C. SERVICES

Fairfield City Council is a multi-functional organisation which provides a wide range of services to the community. These all directly contribute in assisting Council to achieve the Community's Vision for the future of Fairfield City. Some of the services that Council delivered under Theme 5 for the period of July to December 2014 are:

### Access to Information

Provide accurate and reliable information held by Council to the community, businesses and other stakeholders, including Council. Update and maintain the accuracy of the data bases that contain land and spatial information.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Accuracy on property descriptions against NSW Land and Property Information description.	98.5%	98.5% accuracy on property descriptions against NSW Lands and Property Information description.
% Trend in requests for information (Government Information Public Access Act).	11%	Council has received an 11% increase compared to the last six months with 690 Government Information Public Access applications submitted.

### Civic and Councillors Services

Implements the management and administration of processes and protocols for Councils formal decision making, including supporting its elected representatives.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in accurate and timely business papers published.	100%	All business papers were accurate and published on time.
# Code of conduct breaches.	0	There were no reported breaches of the Code of Conduct. 3 complaints relating to Councillors were received. 1 was referred to a external Reviewer for further examination whilst the other 2 were referred to the Office of Local Government.

### Communications

Provides information and engagement with the local community through corporate publications, local newspapers, social media, promotes Council services and initiatives, and encourage participation in Council activities and Local Government. Provides graphic design and printing services to enhance the cost effectiveness and quality of Council's publications and provides a commercial printing service to external customers.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Increase in number of followers on Facebook and Twitter.	29%	There has been a 29% increase in social media activity during the reporting period. Facebook increased from 274 to 416 followers. Twitter increased from 267 to 273 followers.
% Key publications (City Life and City Connect) published on time.	100%	During the reporting period a 100% completion of City Life and City Connect publications were achieved. Completion of the Fairfield Council 2015 Calendar was also achieved.
% Graphic design and printing jobs completed within quoted timeframe.	99%	Graphic design and printing jobs achieved its 99% target, where jobs were completed within quoted timeframes.

### Corporate Business Improvement

Provides internal Business Consulting services to management. Manages Council's Improvement Program to ensure a strategic focus and alignment of Council's processes and systems. Maintains and continues to develop Council's Quality Assurance Program and Corporate Management System.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Internal Quality Management audits completed.	100%	10 scheduled internal audits were completed. One external audit for rectification and an additional FairStart Audit were undertaken during the period.
% Corporate Business Improvement programmed initiatives completed.	28%	A total of 10 initiatives were completed during the period.

### Customer Service Administration Building

Delivers a centralised Customer Service Centre, which provides information and advice to customers via the Administration Centre front counter and the Call Centre.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Customers satisfied with service received at front counter and call centre.	94.1%	58,740 calls were received and managed through the call centre during this reporting period. 94.1% of calls were answered within the target time of 120 seconds.

### Financial Sustainability

Conducts the delivery of Council's financial services, analysis, advice and reporting to ensure appropriate cash flow and long term financial viability.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Investment earning rate.	3.49%	Council's Investment Portfolio average return is 3.4% against an average benchmark of 2.76%. While the December interest is above average benchmark, future returns are expected to follow the pattern of declining.
% Long Term Financial Plan indicators are on target.	50%	The Operating Surplus ratio is well ahead of the Long Term Financial Plan. Further, the Building Infrastructure Renewal ratio is generally low at this time of year due to the finalisation of projects not yet processed through the accounting system and therefore looks low against the entire year forecast. The Net Financial Liabilities Ratio in the meantime is also behind the full year forecast, but expected to be attained by year end.

### Financial Operations

Produce and issue the annual rates notices, management and processing of revenue collection and supplier payments for Council.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend invoices paid within nominated trading time.	95%	95% of all invoices once received in accounts payable have been processed for payment, according to suppliers terms.
% Increased in rates notices issued electronically.	12%	The uptake of electronically issued rate notices is still very low. Currently 596 residents are receiving their rates notices electronically. This is up from 532 in the last reporting period, which is a 12% increase.

## Governance

Ensure that Council maintains a sound system of internal control that supports Council's capability to fulfill its legal, financial and ethical obligations. These policies, processes and systems support the achievements of Council's aims and objectives whilst safeguarding the public's privacy, access to information and public funds.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Internal audit recommendations implemented within agreed timeframes and budgets.	100%	4 audits were conducted within the agreed timeframe and budget. 4 of the 24 internal audit recommendations have been completed.
% Governance initiatives completed within time and budget.	50%	There was 1 project completed within the agreed time and budget.

## Human Resources

Provides strategic and operational human resources service including project management, industrial and employee relations, work, health and safety and organisational and workforce development.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Workforce Management Plan's actions completed on time.	86%	Council's Corporate Enterprise Agreement is to be heard by the Full Bench of the NSW Industrial Relations Commission in the coming months. All other Workforce Management Plan actions have been completed on time.
% Work Health Safety corrective actions identified completed.	91%	697 corrective actions were identified at site level and 590 were completed. This is an increase of 6% in corrective actions completed.

## Information and Records

Organises and manage Council's records and information, (including access, retrieval, storage and disposal) to ensure information of Corporate value held by the Council is available to meet business requirements and to assist Council officials to inform decision-making in accordance with legislative requirements.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in documents processed within 2 days of received.	82.5%	82.5% of documents have been processed within 2 working days.
% Trend in Electronic Data Records Management System support and training sessions delivered.	-46%	There were 1,714 requests sent to Objective Support. Requests include moving/deleting objects, creating files/dividers, technical issues and advice on the correct location to save documents and 31 training sessions during this reporting period. A 46% decrease in comparison to previous reporting period.

## Information Technology

Provides the planning, implementation, maintenance and support of Council's information technology systems and infrastructure.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in Infrastructure and core systems availability during business hours.	98%	There was 285 minutes of combined core systems downtime during business hours.
% Trend in Service levels met for Helpdesk/Desktop support and core application availability.	97%	97% of Service Requests were completed within the Service Level Agreement timeframes.



### Insurance

Provides the management of Council's workers-compensation self insurer licence, general insurance renewals and management of claims.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Reduction in incoming new claims for workers compensation and public liability.	10.34%	There was an 10.34% decrease in incoming new claims for workers compensation for the reporting period.

### Integrated Planning and Reporting

Implement the compliance, coordination and development of the Integrated Planning and Reporting Framework (plans and reports) and internal improvements to corporate planning, performance and reporting.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
# Integrated Planning and Reporting requirements developed within 7 days of legislative timeframe.	1	The July – September Quarterly report on the 2014-2015 Operational Plan was developed and presented to Council's Outcomes Committee in November 2014.
% Planning and reporting improvement program actions implemented within agreed timeframe.	25%	One of the improvement actions was completed during the reporting period.

### Payroll

Manage Council's payroll system, including payment of staff, advice and support.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Trend in payroll reported errors.	30%	There was a 30% decrease in reported payroll errors for the reporting period.

### Procurement, Fleet and Stores

Develop, maintain and use competitive, transparent, accountable and ethical procurement and supply processes when the acquisition of goods and services are required to deliver Council services.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Purchasing and tendering compliance with policy and legislative requirements.	100%	All contracts were renewed on time.

### Property Development Fund Unit (PDF)

Provides Council with a self funded Property Development Fund (PDF) for the purpose of generating additional revenue through entrepreneurial real estate activities with the commercial returns being reinvested and available for identified projects for Fairfield City.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
% Profit margin on Council's property development and investment.	20%	Projects on track and profit margin for the development are at 20%.

### Sustainable Resource Centre

Divert construction and demolition waste from landfill by recycling into marketable construction materials.

<b>Performance Indicator</b> (as per Revised Delivery Program 2013-2017)	<b>Result</b> (Jul-Dec 2014)	<b>Comments</b>
# Tonnes CO <sup>2</sup> emission saved.	3012	3,012 tonnes of CO2 emissions were saved.