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*Our City* Our future

## July – September 2016 QUARTERLY REPORT

Revised 2013-2017 Delivery Program and  
2016-2017 Operational Plan



## THE INTEGRATED PLANNING AND REPORTING FRAMEWORK

The Local Government Integrated Planning and Reporting (IPR) Framework aim's to ensure a more sustainable Local Government sector. All NSW Councils are required to develop a Community Strategic Plan (10 years) along with a Delivery Program (4 years) and Operational Plan (1 year). These documents are informed by a Resourcing Strategy (10 years) that is made up of a Long Term Financial Plan (Money), Asset Management Strategy (Assets) and Workforce Management Plan (People).



Figure 1: IPR Framework

In order to achieve the integration envisaged by the IPR framework, there is an alignment between the Fairfield City Plan, Resourcing Strategy, Delivery Program and the Operational Plan. This alignment is formed through the five themes identified by the community in the Fairfield City Plan:

- **Theme 1: Community Wellbeing**
- **Theme 2: Places and Infrastructure**
- **Theme 3: Environmental Sustainability**
- **Theme 4: Local Economy and Employment**
- **Theme 5: Good Governance and Leadership**

The Delivery Program details the projects, programs and services Council will undertake during its term-of-office to help achieve the community outcomes identified in the Fairfield City Plan.

The Operational Plan is a sub plan of the Delivery Program, which outlines the projects, major programs and services that will be undertaken during the financial year. It also includes the budget details for the year. Accordingly, the quarterly report focuses on the Operational Plan's implementation for each quarter. This report will be publicly available and will be included in Council's Business Paper.

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## 1. PURPOSE OF THIS REPORT

Fairfield City Council's July-September 2016 - Quarterly Report focuses on detailing a summary of Council's performance each quarter on the implementation of the Revised 2013-2017 Delivery Program and the 2016-2017 Operational Plan.

The report is structured to provide concise information on the outcomes, which have been achieved for the community as well as any items that require attention that have occurred during the quarter of the financial year, from July to September 2016. The report has three elements.

**Element 1** – of the report is on the Revised 2013-2017 Delivery Program and how we are tracking with implementing our projects and programs along with the performance of the indicators identified in the plan.











**Element 2** - of the report is on the 2016-2017 Operational Plan implementation and the status of the projects and programs by exception. That is those projects and programs that have been completed or required to be changed or added for Council's consideration. It is important to note that the delayed projects are those that have been identified as not meeting the set timeframe for delivery of the project however this does not mean that it will not be delivered by the end of the financial year.

**Element 3** - is a report of the Council's financial position for the quarter against the 2016-2017 Operational Plan. This explains the status of Council's budget and identifies any adjustments required.

Council is committed to being transparent and informing the community of our on-going progress towards the community's goals and priorities through its performance reporting and this report has been developed around the 5 Themes in order to identify how we are achieving the community's goals and outcomes in each Theme area.

### How to Read the Report

Throughout the document we identify a status against the projects and below are descriptions for what each of these mean.

	Completed:	Project has been completed.
	Progressing:	Project is progressing as planned for completion within the agreed timeframe.
	On-going Service Delivery:	Major Programs on service areas that are on-going or regularly delivered by Council.
	Delayed:	Project is delayed due to an issue and is currently impacting on the delivery timeframe.
	Discontinued:	Project is recommended / resolved not to proceed.
	Budget Changed:	Budget adjustment for a project is recommended.
	Scope Change	Project is recommended / resolved to be amended.
	New Project:	New project is being introduced into the Operational Plan.
	Postponed:	Project is recommended / resolved to be postponed to a future Operational Plan.
	Carry Forward: (Quarter 4 only)	Project has not been completed within the agreed timeframe and is recommended to be included into the next Operational Plan.

## 2. EXECUTIVE SUMMARY

The Quarterly Report has been developed around each of the five themes, as identified in the Revised 2013-2017 Delivery Program. It also reports on the performance measures, status of projects, highlights, service achievements and the advocacy undertaken within each of the themes during the quarter month period (July to September 2016).

### Key Highlights during the Quarter

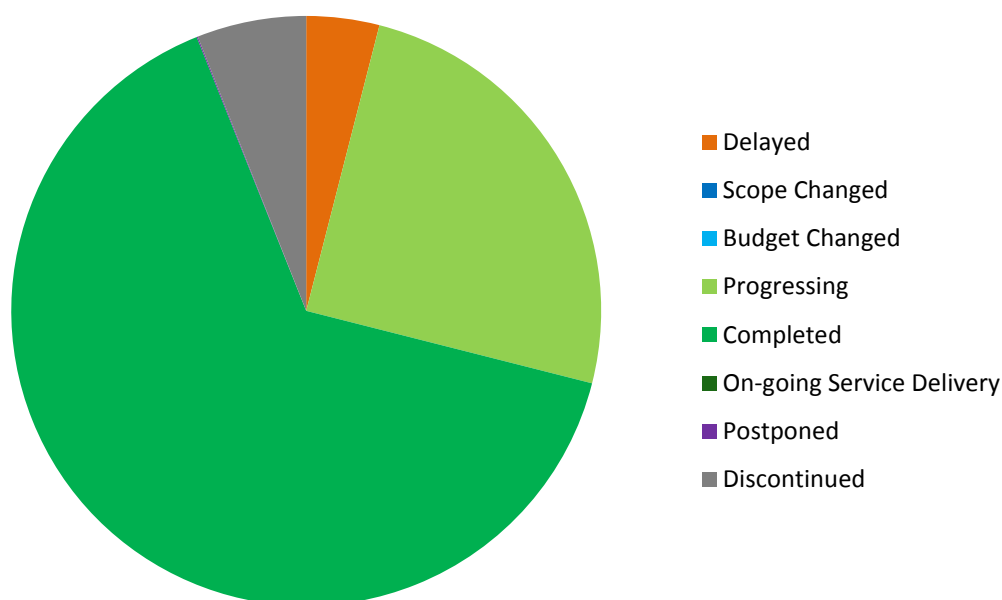
During the quarter July to September 2016 and some of the key highlights include:

- A flying fox installed at Cabravale Park providing more activities for children and youth.
- Suburb banners installed at the corners of Hamilton Road and Sackville Street, Fairfield and Restwell Road and Mimosa Road, Green Park, improving the look of the City.
- Council delivered to over 1,000 community members the 'Living the Past' tours at the Vintage Village.
- NAIDOC Week celebrations were held and included events with community partners such as the Guntawang Aboriginal Women's Resource Inc., Information and Cultural Exchange, Bonnyrigg High and Primary Schools and CuriousWorks.
- The Bicycle Recycling Program was implemented with over 40 bikes recycled, and over 840 people participating in bike rides throughout the City.
- Wilson Road Circuit Walking Path and gym equipment installed to assist the community in getting fit and healthy.
- More than 1.5kms of footpaths were renewed across the City and over 1.6kms of new footpaths were installed.
- Implemented over 4.5kms of road surface upgrade works throughout the City.
- The annual free chemical and electronic collection event was held and resulted in 700 vehicles dropping off a total of 24 tonnes of chemical waste and 12 tonnes of electronic waste for recycling and safe disposal.
- The Cabramatta Moon Festival 2016 was celebrated with a diversity of foods, cultural performances, the famous lion dances, fireworks and traditional Moon Cakes. Popular artist, Timomatic headlined the live stage with more than 80,000 people coming to the event from all over Sydney.
- Council held an Open Day which included a local bus tour and three mobile offices throughout Fairfield City to showcase Council's projects, programs and services.



## Measuring Our Progresses - Revised 2013-2017 Delivery Program

The Delivery Program is a four year plan that tells the community what Council will be doing in response to the community's vision, priorities and goals identified in the Fairfield City Plan. Council measures its performance against the Revised 2013-2017 Delivery Program as a whole to ensure we are achieving what we said we were going to do. Currently we are implementing year 4 of the Revised 2013-2017 Delivery Program and our performance to date since July 2013 is demonstrated in **Figure 1**.



**Figure 1: Overall status of projects and programs in the Revised 2013-2017 Delivery Program**

Council in developing its Revised 2013-2017 Delivery Program identified a number of projects and programs to be delivered during the period. Details and any changes to these projects and programs have been detailed in each financial year's Operational Plan and subsequent quarterly reports.

Of the total projects identified in the Revised 2013-2017 Delivery Program 68% already completed, 28% have progressed as expected with and only 4% experiencing delays.

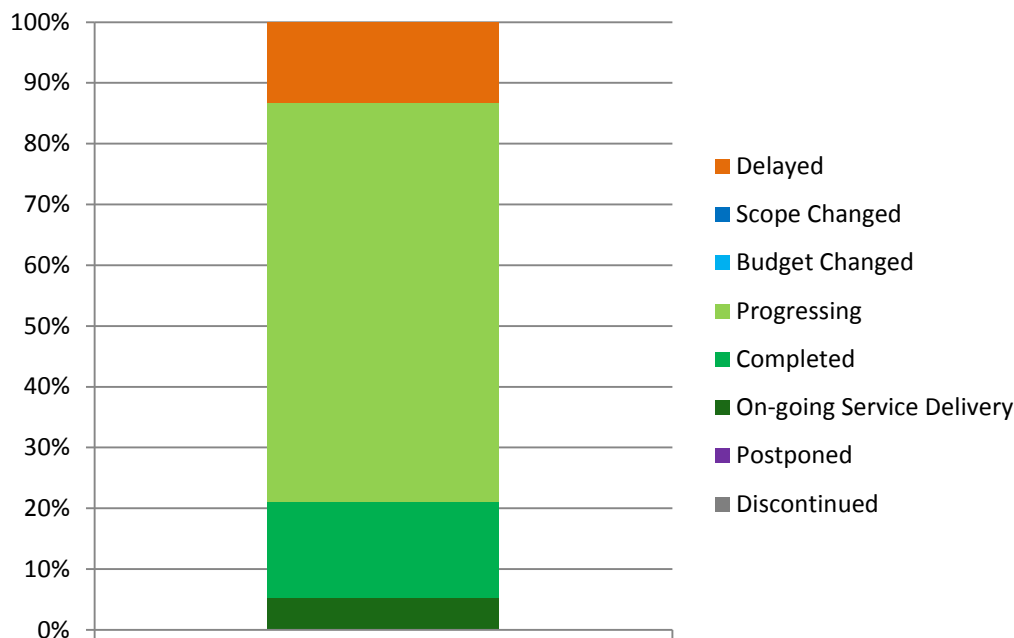
## Revised 2013-2017 Delivery Program Indicators

The Indicators are used to review Council's progress against the Revised 2013-2017 Delivery Program. These are broken down into the five themes and set targets for each service under each theme to achieve the community goals and outcomes identified in the Fairfield City Plan. The achievements of these targets are reviewed every quarter and the overall statuses of the indicators are identified below. Detailed performances for the individual indicators are contained within each Theme area of the report.

Theme Area	Overall Performance
THEME ONE – Community Wellbeing	↑
THEME TWO – Places and Infrastructure	↑
THEME THREE – Environment Sustainability	↓
THEME FOUR – Local Economy and Employment	↑
THEME FIVE – Good Governance and Leadership	↑

## 2016-2017 Operational Plan

The Operational Plan sets out in detail the services, project and major programs that Council will do each financial year and the resources needed. **Figure 2** below the implementation status on the projects detailed in the 2016-2017 Operational Plan.



**Figure 2: Status of all projects and programs for the 2016-2017 Operational Plan**

There were 595 projects and programs identified to be delivered in the 2016-2017 Operational Plan. Over the 3 months from July to September 2016, 90 are already completed, 412 have progressed as expected with only 66 experiencing a delay. **Figure 2** graphically demonstrates and **Figure 3** displays the totals on the status of the 595 projects and programs as at September 2016.

### Project Status Summary by Quarter

The table below displays the status of the projects, major programs and services for this quarter of the financial year (July – September 2016) which have been identified in the 2016-2017 Operational Plan.

The status of Council's projects, major programs and services, to date is:

STATUS	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Delayed	66			
Scope Changed	0			
Budget Changed	0			
Progressing	412			
Completed	90			
On-going Service Delivery	25			
Postponed	1			
Discontinued	1			
<b>TOTAL</b>	<b>595</b>			
<b>New Projects</b>	<b>0</b>			

**Figure 3: Status of all Projects and Programs per quarter**

### 3. EXCEPTION COMMENTS BY THEME – PROJECTS AND PROGRAMS

This Quarterly Report contains the detailed financial report however for the projects component it is reported as an exception report. This means that the report only identifies projects, major programs or services that have been completed, ceased, deferred, behind schedule, budget adjustments and on-going service delivery projects. Budget adjustments refers to increases and decreases on project spending due to unanticipated cost, changes to project scope or additional grant funding received during this financial year. The following 5 tables separate these items by theme, detail the status and include comments.

#### THEME 1: COMMUNITY WELLBEING

Community Wellbeing relates to the quality of life we enjoy when we live, work, play, shop or visit Fairfield City. It's about a good relationship with our neighbours, the opportunities we have to meet our daily needs and achieve our ambitions, our sense of belonging, respect for the things we value, the support that's available when we need it, and the pride we feel in our diverse community and neighbourhoods.

##### Key Highlights

- NAIDOC Week celebrations were held and included events with community partners such as the Guntawang Aboriginal Women's Resource Inc., Information and Cultural Exchange, Bonnyrigg High and Primary Schools and CuriousWorks.
- The Cabramatta History Wall, celebrating the migration history of Cabramatta was installed and opened to the public.
- The Bicycle Recycling Program was implemented with over 40 bikes recycled, and over 840 people participating in bike rides throughout the City.
- A flying fox installed at Cabravale Park providing more activities for children and youth.
- Suburb banners and associated landscaping was completed as beautification initiatives at the corners of Hamilton Road and Sackville Street, Fairfield and Restwell Road and Mimosa Road, Green Park.
- Council delivered the 'Living the Past' tours at the Vintage Village for 1,190 students from 11 schools.
- Completed the construction of the Wilson Road Circuit Walking Path as well as the installing of gym equipment in parks to assist the community in getting fit and healthy.
- Children from the Tasman Parade Early Learning Centre and Wakeley Early Learning Centre participated in the inaugural Fairfield City Preschool Spectacular Reconciliation Week event where children were encouraged to dress in their cultural dress and prepared songs and dances for the morning tea that was held after the smoking ceremony.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
IN16376	<b>Headline Attractions for Major Events</b> - Help raise Fairfield City's profile through key major events by including key celebrities, sporting personality or teams, and performers.	Group Manager Major Projects and Place	\$ 80,000	✓	Timomatic and talent show headlined the 2016 Moon Festival.
IN17503	<b>Outdoor Gym Equipment</b> - Brenan Park, Smithfield.	Manager Built Systems	\$ 90,000	!	Project works to be scheduled when delivery date of the equipment is known.
IN17497	<b>Flying Fox</b> – Install at Cabravale Park	Manager City Assets	\$ 74,200	✓	Construction completed and opened for public use.



No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
IN17312-2	<b>Suburb Banners</b> – Install suburb banners and landscaping at the corner Hamilton Road and Sackville Street, Fairfield. Year 3 of a 3 year program	Manager Communications and Marketing	\$ 45,000	✓	Additional landscaping/planting for corner being investigated.
IN17312-3	<b>Suburb Banners</b> - Install suburb banners and landscaping at the corner Restwell Road and Mimosa Road, Greenfield Park. Year 3 of a 3 year program	Manager Communications and Marketing	\$ 45,000	✓	Construction completed and banners installed.
MPMG1701	<b>Living the Past school education program</b> - Interactive tours of the Vintage Village to enable primary school students to experience life in Fairfield circa 1880.	Manager Cultural Development	\$ 0	✓	11 schools attended 'Living the Past' tours with 1190 students participating.
MPMG1702	<b>Exhibitions and related public programs</b> – The Stein Gallery and Community Gallery showcase social history and visual art exhibitions including programs that explore identity, place and culture in Fairfield City.	Manager Cultural Development	\$ 76,772	✓	Events held included a NAIDOC event for elders, a community program <i>Songlines: The living narrative of our nation exhibition</i> , Koori Kinnections cultural awareness workshops for children and their families, the <i>Drawn in Fairfield</i> artist talk and studio tour, the <i>Art without Borders</i> event and a pendant making workshop with jeweller Bic Tieu.
MPMG1705	<b>Family programs</b> - Special art workshops and events for families to create and play together in the unique Vintage Village.	Manager Cultural Development	\$ 8,500	✓	Art without Borders event in August featured interactive performances, film screening, family activities and refreshments.
MPMG1707	<b>Social History Collection</b> - over 3,000 objects tells the story of Fairfield's growth and development. The permanent exhibition in the Old Council Chambers is refreshed every 6 months and collection items are also used in curated social history exhibitions.	Manager Cultural Development	\$ 0	✓	The Hallway Gallery Space was refreshed over in this period to accommodate a new exhibition titled <i>Why didn't the Dutch Claim Australia?</i>
IN17342	<b>Whitlam Library Café</b> - Design and construct a Library Café	Manager Library Services	\$ 60,000	!	The Library café has been designed and the Development Application has been approved. Council will be seeking expressions of interest from parties interested in operating the café. The construction of the café should be completed before the end of the year.
IN16405	<b>Library Preservation</b> - Conduct a preservation needs assessment of the library's heritage collection.	Manager Library Services	\$ 400	✓	The Preservation Needs Assessment Study of the Library's heritage collection has been completed.
IN17392	<b>Flag Pole</b> -with Country Distance Markers	Manager Place and Strategy	\$ 100,000	!	Resolution of working concept for flagpole and markers progressing

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
IN17498	<b>Spring Clean Up</b> - a free spring cleaning event for residents to be able to drop off unwanted household waste (such as white goods, old lounges, mattresses, etc) at the Fairfield Showground.	Manager Waste and Cleansing Operations	\$ 65,000	✓	A total of 658 vehicles went through the drop off event. About 95 tonnes of materials was collected, including 60 hard rubbish, 10 tonnes of garden waste, 25 tonnes of metal and electronic waste, and 170 mattresses.
INSRV1601	<b>WaterPark</b> - The construction of the WaterPark at Prairiewood Leisure Centre to provide play facilities for children and families to enjoy. Year 3 of a 3 year program	Manager City Assets	\$ 3,174,653	!	Rain has delayed construction, particularly earthworks.
IN16305	<b>Wilson Road Reserve, Bonnyrigg Heights Upgrade</b> - Install exeloo, playground and exercise equipment, landscaping and a basketball court. Year 2 of a 2 year program	Manager City Assets	\$ 24,053	!	Commissioning of Exceloo delayed while Endeavour Energy connection is finalised.
IN16308	<b>Circuit Walking Paths in Parks</b> - Wilson Road - Construct circuit walking paths as a cost effective way to assist the community in getting fit and healthy. In 2015-2016 the location for the walking path will be Wilson Road to align with other projects. Year 3 of a 4 year program	Manager City Assets	\$ 72,769	✓	Construction completed.
MPSDC1705	<b>Healthy and active community</b> - Implement the Bicycle Recycling Program.	Manager Social Development	Service Statement Budget	○	In this quarter, 90 bikes were received, 42 bikes recycled, 46 bikes were loaned out, 52 rides, 848 people participated in bike rides and 633 volunteer hours spent on the Bicycle Recycling Program.
MPSDC1706	<b>Healthy and active community</b> - Develop and implement physical activity programs.	Manager Social Development	Service Statement Budget	○	Scheduled for first quarter in 2017.
MPSDC1707	<b>Healthy and active community</b> - Deliver educational programs about healthy eating.	Manager Social Development	Service Statement Budget	○	Draft Guidelines for healthy catering options prepared for consideration by Health Partnership.
MPSDC1708	<b>Healthy and active community</b> - Deliver educational programs about smoking related harms.	Manager Social Development	Service Statement Budget	○	Scheduled for first quarter in 2017.
MPSDC1709	<b>Safe Community</b> - Implement programs from the Community Safety and Crime Prevention Plan 2013-2017.	Manager Social Development	Service Statement Budget	○	MATE train the trainer mentoring programs were held to community members and organisations.
MPSDC1710	<b>Safe Community</b> - Implement programs from the Gambling Action Plan.	Manager Social Development	Service Statement Budget	○	Advocate for improved community consultation processes that facilitate engagement.
MPSDC1711	<b>Safe Community</b> - Review applications for liquor licenses, gambling and policies.	Manager Social Development	Service Statement Budget	○	Council reviewed 18 applications for liquor license applications or amendment in this quarter.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPSDC1712	<b>Safe Community</b> - Implement Reducing Harm for Drugs program.	Manager Social Development	Service Statement Budget	○	Council has hosted 1 CDAT meeting this quarter and presented "Breaking the Ice" in conjunctions with the Local Health District and Australian Drug Foundation.
MPSDC1713	<b>Safe Community</b> - Provided education and awareness programs about family and domestic violence.	Manager Social Development	Service Statement Budget	○	Preparations for the annual 16 days of violence against women and White Ribbon Day progressing. Nine local organisations partnering with Council to present community education to minimise domestic and family violence.
MPSDC1714	<b>Liveable and accessible City</b> - Implement actions from the Disability Access Plan.	Manager Social Development	Service Statement Budget	○	Four strategies from the Disability Action Plan have been delivered in this quarter including community forums on the NDIS and support for organisations supporting people with disabilities.
MPSDC1715	<b>Liveable and accessible City</b> - Implement programs from the Fairfield Strategy on Ageing 2013-2017.	Manager Social Development	Service Statement Budget	○	Five strategies from the Strategy on Ageing have been delivered in this quarter including forums on the implementation of My Aged Care in community languages.
MPSDC1716	<b>Liveable and accessible City</b> - Deliver a range of parenting education programs.	Manager Social Development	Service Statement Budget	○	Child & Family delivered eight parent education programs this quarter, which ranged from child safety, communication, well-being, and positive parenting. An expo on Fairfield Child and Family Services was held in September which provided information on Child & Family services.
MPSDC1717	<b>Increased opportunities for our community</b> - Implement actions from the Strategy for Young People in Fairfield City 2013-2017.	Manager Social Development	Service Statement Budget	○	The new Youth Advisory Committee has commenced with leadership programs introducing new skills to the young people. Members are providing Council with advice on the Bring it On festival preparations.
MPSDC1719	<b>Increased opportunities for our community</b> - Develop and implement programs to increase youth skills and volunteer training.	Manager Social Development	Service Statement Budget	○	Leadership camp has been held.
MPSDC1720	<b>Increased opportunities for our community</b> - Implement educational programs to develop the capacity of children facilitators.	Manager Social Development	Service Statement Budget	○	A Family and Child Services Expo was held this quarter.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPSDC1721	<b>Increased opportunities for our community</b> - Deliver Advisory Committee meetings to address Council and community identified issues.	Manager Social Development	Service Statement Budget	○	A total of 7 advisory committees consisting of the Aboriginal Advisory Committee, Youth Advisory Committee, and Multicultural Advisory Committee were held this quarter.
MPSDC1723	<b>Increased opportunities for our community</b> - Convene Interagencies, networks and forums about family, migrants, youth, ageing and disability.	Manager Social Development	Service Statement Budget	○	This quarter saw 15 interagency networks convene across Aboriginal & Torres Strait Islander, Child & Family, Community Safety & Crime Prevention, Multicultural and Youth.
MPSDC1724	<b>Increased opportunities for our community</b> - Advocacy to relevant stakeholders in response to community needs	Manager Social Development	Service Statement Budget	○	Advocacy in the field of service delivery to support employment seeking skills held by newly arrived young people has been undertaken.
IN17013-1	<b>Interwoven Arts Program in the Fairfield City Centre</b> - Implement a program that integrates 'artwork' into Fairfield Town Centre upgrades to involve the community in making our City Centre more attractive and inclusive of our cultural diversity. This project will be integrated into The Crescent Plaza enhancement design. Year 2 of a 4 year program	Manager Place and Strategy	\$21,166	✓	Artworks completed and installed, including concrete sleepers, sculptural sheep and gallery walk.

## Revised 2013-2017 Delivery Program Indicators

Services	Indicators	Trend
<b>CCTV Camera Program</b>	% Change in requests received from NSW Police video footage	↑
<b>Children and Family Services</b>	% Trend in customers satisfaction survey	↔
<b>Compliance Investigation and Enforcement</b>	% Cats and dogs impounded.	↓
	# Cats and dogs returned/rehoused	↓
<b>Environmental and Public Health</b>	% Food and regulated premises that comply at inspections	↔
	% Compliance with environmental legislation and standards at inspections.	↑
<b>Leisure Centres</b>	% Facility usage	↑
	% Leisure Centre's customer satisfaction survey (annual)	↑
<b>Library</b>	# Customer visits to Council libraries	↑
	# Number of loans	↓
	% Change in Customer satisfaction survey (annual)	↑
<b>Museum and Gallery</b>	# Customer visits to Council Museum	↑
<b>Property and Community Facilities</b>	% Occupancy rate of Council's commercially and community leased or licensed properties.	↓
	% Community facilities booked / utilised.	↑
<b>Showground and Golf Course</b>	# Players at the Fairfield Golf Course.	↑
	# Visitors to the Showground.	↑
	% Markets customer satisfaction (Bi- annual survey rating quality / value of markets)	↑
<b>Social and Cultural Development</b>	# Strategies in implementation	↑
	# Disability access improvements.	↔
	# Grant funds received to deliver services and programs.	↑
	\$ Grants funds received to deliver services and programs.	↑
	# Community events.	↑
	% Satisfaction survey with partners (annual survey).	↔
	# People accessing Community Profile website.	↑
<b>Street and Public Amenities Cleaning</b>	# Complaints on street and public amenities cleaning.	↑
	% Requests attended to within agreed timeframe.	↔
<b>Waste Management</b>	% Complaints on waste management resolved within service level agreement.	↑
	% Domestic waste recycled per household.	↔
	% Tonnes of material collected from Council clean-ups.	↑
	# Tree mulch recycled	↑



## THEME 2: PLACES AND INFRASTRUCTURE

Places and Infrastructure are the buildings, facilities, open space, town centres, roads, footpaths, public transport and all other built structures that we use to meet our day to day and future needs. The availability of places and infrastructure in the community enables services to be provided and therefore contributes to our wellbeing. The quality of our places and infrastructure create a first impression for visitors to our City and help shape the care and pride we take in our area.

### Key Highlights

- New air conditioning was installed at the Bonnyrigg South Community Centre to better service the centre's users and community needs.
- More than 1.5kms of footpaths were renewed across the City and over 1.6kms of new footpaths were installed.
- Implemented over 4.5kms of road surface upgrade works throughout the City.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPBAR1603	<b>Building Assets Renewal / Upgrade</b> - Fairfield Tennis Courts - Upgrade of building, timber flooring, surfacing of courts, fencing and existing shade structure.	Manager City Assets	\$66,862	!	Project scope being finalised.
IN16291	<b>Dutton Lane Redevelopment</b> - Continued construction for the main retail/ commercial centre and car park in Dutton Lane and installation of a parking guidance system. Year 3 of a 3 year program	Manager City Assets	\$0	!	New car park, toilets, lifts and plaza open to the public. Opening of retail complex delayed by completion of building rectification works.
IN16369	<b>Obstacle Course at Fairfield District Park</b> - Construction of an obstacle course and a human foosball court at Fairfield District Park.	Manager City Assets	\$336,288	!	Rain, manufacturing issues and design modifications for construction delayed project.
IN16311	<b>Additional Car Parking in Fairfield City Centre</b>	Manager Built Systems	\$715,512	!	Project has been delayed while service authority approvals are finalised prior to commencement of civil works
MPFMP1612	<b>Flood Mitigation</b> - Fairfield Catchment - A Flood Risk Management Strategy and Plan to identify, assess and recommend measures to reduce flood risk.	Manager Strategic Land Use and Catchment Planning	\$78,707	!	Some discrepancies in the modelling are currently being amended.
IN16385	<b>Water Cooling Mist - Fairfield Adventure Park</b> - Implementation of a manually operated water cooling mist, a fun feature that will assist in combating the hot temperatures that are experienced within the park.	Manager City Assets	\$40,000	!	Location selected, access to services determined, mister unit ordered.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPSRVLPF1601	<b>SRV Landscaping Park Frontages Renewal/Upgrade</b> - Kiola Reserve - Upgrade landscaping around Fairfield City entrance sign near Kenyon's Bridge	Manager City Assets	\$25,267	✓	Works completed.
MPSRVLPF1602	<b>SRV Landscaping Park Frontages Renewal/Upgrade</b> - St Johns Park - Upgrade landscaping at the park entrance.	Manager City Assets	\$22,382	!	Project yet to commence as internal staff resources committed to other projects.
MPSRVLPF1604	<b>SRV Landscaping Park Frontages Renewal/Upgrade</b> - St Johns Park - Upgrade landscaping at the park	Manager City Assets	\$22,935	✓	Works completed.
MPSRVRKG1620	<b>SRV Roads, Kerbs and Gutter Renewal/Upgrade</b> - Kenyon Street - Thomas Street to Barbara Street	Manager City Assets	\$7,560	✓	Works completed.
MPSRVRKG1637	<b>SRV Roads, Kerbs and Gutter Renewal/Upgrade</b> - Oxford Street - Alexander Street	Manager City Assets	\$81,468	✓	Works completed.
MPRR1678	<b>Road Rehabilitation</b> - Surfacing access way surrounding Dutton Lane redevelopment (210m).	Manager City Assets	\$160,000	✓	Works completed.
MPRRP1607	<b>Roads to Recovery</b> - Montgomery Road - from Brown Rd to Holdin St (325m).	Manager City Assets	\$184,522	✓	Works completed.
MPRRP1608	<b>Roads to Recovery</b> - Castlereagh Street - from Ord Cl to Quarry Rd (272m).	Manager City Assets	\$140,000	✓	Works completed.
MPRRP1609	<b>Roads to Recovery</b> - Torrens Street - from Chatham St to Adophus St (150m).	Manager City Assets	\$75,000	✓	Works completed.
MPRRP1610	<b>Roads to Recovery</b> - Ryder Road from Morrina Cl to Mistral St (195m)	Manager City Assets	\$105,000	✓	Works completed.
MPRRP1611	<b>Roads to Recovery</b> - Dublin Street - from The Horsley Dr to Casanda Ave (133m).	Manager City Assets	\$15,992	✓	Works completed.
MPRRP1612	<b>Roads to Recovery</b> - Brisbane Road - from Knapton St to Herston Rd (225m).	Manager City Assets	\$125,000	✓	Works completed.
MPSLUP1701	<b>Development Control Plans</b> - Undertake two revisions of Council's Development Control Plan Framework to make sure it is current and addresses current development trends.	Manager Strategic Planning	Service Statement Budget	✓	Officers are reviewing Development Control Plan provisions and considering proposed amendments to the Development Control Plan.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPLTM1701	<b>Local Area and Traffic Management</b> - Modification for the roundabout and the split islands. Mandarin Street (intersection at Mandarin Street and Lisbon Street)	Manager Built Systems	\$80,200	!	Design in progress.
MPLTM1703	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Delaware Road (between Horsley Road and Burley Road)	Manager Built Systems	\$35,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1704	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers. Burley Road (between Delaware Road and Arundel Road)	Manager Built Systems	\$13,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1705	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Burley Road (between Arundel Road and Cul-de-sac)	Manager Built Systems	\$20,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1706	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Arundel Road (between Burley Road and Horsley Drive)	Manager Built Systems	\$27,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1707	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Walworth Road (between Horsley Drive and Redmayne Road)	Manager Built Systems	\$19,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1708	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Redmayne Road (between Walworth Road and Ferrers Road)	Manager Built Systems	\$41,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1709	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Chandos Road (between Ferrers Road and Wallgrove Road)	Manager Built Systems	\$33,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPLTM1710	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Horsley Road (between Horsley Drive and House No. 121)	Manager Built Systems	\$21,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1711	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Koala Way (between Horsley Road and Abbotsbury Drive)	Manager Built Systems	\$42,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1712	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Calmsley Place (between Abbotsbury Drive and Cul-de-sac)	Manager Built Systems	\$16,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1713	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Lincoln Road (between Horsley Road and Cecil Road)	Manager Built Systems	\$39,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1714	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Truman Road (between Lincoln Road and Lincoln Road)	Manager Built Systems	\$23,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1715	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers and guide posts. Selkirk Avenue (between Cecil Road and Duff Road)	Manager Built Systems	\$26,000	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPLTM1716	<b>Local Area and Traffic Management</b> - Edge line marking and Installation of Raised Reflective Pavement Markers. Duff Road (between Selkirk Avenue and Elizabeth Drive)	Manager Built Systems	\$23,963	!	Additional design work relating to width of roads in Cecil/Horsey Park required additional design detail.
MPBP1701	<b>Blackspot</b> - Installation of single lane roundabout. Restwell Road and Barrington Road	Manager Built Systems	\$140,000	!	Design in progress.
MPBP1702	<b>Blackspot</b> - Installation of raised island, "Give Way" sign and painting "Keep Clear". Hamel Road and Meadows Road	Manager Built Systems	\$65,000	!	Design in progress.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPBP1703	<b>Blackspot</b> - Modification and installation of concrete islands with additional "No Right Turn" signs. Blacksmith Street and Smithfield Road	Manager Built Systems	\$92,000	!	Awaiting for approval from the RMS for Traffic Management Plan and subsequent amendment of grant agreement.
IN17173	<b>Street Tree Planting</b> This program will provide new street trees and replacement plantings to maintain the green streetscapes of Fairfield City. Locations for this year include: <ul style="list-style-type: none"> <li>Elizabeth Drive, Meadows Road to Wallgrove Road, Bonnyrigg/Bonnyrigg Heights.</li> <li>The Horsley Drive, Mimosa Road to Cowpasture Road, Bossley Park.</li> <li>Railway Parade, Fairfield to Canley Vale.</li> </ul> Year 4 of a 4 year program.	Manager City Assets	\$20,000	✓	Works completed.
IN17366	<b>Better Boating Program</b> - Renewal of the wharf at Lansvale Park.	Manager City Assets	\$40,000	!	Design in progress with external structural certification being sourced.
IN17273	<b>Community Centre/Halls</b> - Installation of Air Conditioning - Install new air conditioning at the Bonnyrigg South Community Centre. Year 4 of a 4 year program.	Manager City Assets	\$15,000	✓	Work completed.
MPRR1725	<b>Road Rehabilitation</b> - Huon Street - from Sussex Street to Brigalow Street (230m).	Manager City Assets	\$79,000	✓	Work completed.
MPRR1726	<b>Road Rehabilitation</b> - Huon Street - from Mallee Street to Bolivia Street (160m).	Manager City Assets	\$80,000	✓	Work completed.
MPRR1732	<b>Road Rehabilitation</b> - Welwyn Road - from Avoca Road to house number 11 (101m).	Manager City Assets	\$50,000	✓	Work completed.
MPRR1739	<b>Road Rehabilitation</b> - Hunter Street - from Sackville Street to Thomas Street (227m).	Manager City Assets	\$117,000	✓	Work completed.
MPRR1744	<b>Road Rehabilitation</b> - Beale Crescent - from Greenvale Street to Shaw Place (260m).	Manager City Assets	\$132,300	✓	Work completed.
MPRR1745	<b>Road Rehabilitation</b> - Beale Crescent - from Shaw Place to Corona Road (279m).	Manager City Assets	\$140,325	✓	Work completed.
MPRR1747	<b>Road Rehabilitation</b> - Daley Place - from Lynesta Avenue to Cul-De-Sac (38m).	Manager City Assets	\$24,889	✓	Work completed.



No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPRR1748	<b>Road Rehabilitation</b> - Kendall Street - from Harpur Street to Paterson Crescent (163m).	Manager City Assets	\$85,000	✓	Work completed.
MPRR1749	<b>Road Rehabilitation</b> - Lavender Street - from King Road to Cul De Sac (200m).	Manager City Assets	\$75,000	✓	Work completed.
MPRR1751	<b>Road Rehabilitation</b> - Ryder Road - from Success Street to house number 49 (140m).	Manager City Assets	\$90,000	✓	Work completed.
MPRR1753	<b>Road Rehabilitation</b> - Success Street - from house number 16 to Blacksmith Street (150m).	Manager City Assets	\$87,000	✓	Work completed.
MPRR1757	<b>Road Rehabilitation</b> - Glendale Avenue - from Hitter Avenue to Cul-De-Sac (81m).	Manager City Assets	\$55,945	✓	Work completed.
MPRR1760	<b>Road Rehabilitation</b> - Winstanley Place - from Townview Road to Cul-De-Sac (98m).	Manager City Assets	\$32,000	✓	Work completed.
MPRR1761	<b>Road Rehabilitation</b> - Young Street - from house number 20 to Meadows Road (209m).	Manager City Assets	\$103,743	✓	Work completed.
MPRR1774	<b>Road Rehabilitation</b> - Elwood Place - from Hawthorn Street to Cul De Sac (104m).	Manager City Assets	\$52,000	✓	Work completed.
MPRR1775	<b>Road Rehabilitation</b> - Hawthorn Street - from Ivanhoe Street to Fitzroy Close (290m).	Manager City Assets	\$100,000	✓	Work completed.
MPRR1780	<b>Road Rehabilitation</b> - Dickens Road - from Mary Street to Shelley Place (132m).	Manager City Assets	\$62,500	✓	Work completed.
MPSRVRKG1709	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Huon Street - Sussex Street to Brigalow Street - left side kerb and gutter (48m)	Manager City Assets	\$8,640	✓	Work completed.
MPSRVRKG1710	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Huon Street - Sussex Street to Brigalow Street - right side kerb and gutter (50m)	Manager City Assets	\$9,000	✓	Work completed.
MPSRVRKG1711	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Huon Street - Mallee Street to Bolivia Street - left side kerb and gutter (60m)	Manager City Assets	\$10,800	✓	Work completed.
MPSRVRKG1712	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Huon Street - Mallee Street to Bolivia Street - right side kerb and gutter (61m)	Manager City Assets	\$11,340	✓	Work completed.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPSRVRKG1713	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Birdwood Avenue - Moonshine Avenue to Moonshine Avenue - left side kerb and gutter (182m)	Manager City Assets	\$46,260	✓	Work completed.
MPSRVRKG1714	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Birdwood Avenue - Moonshine Avenue to Moonshine Avenue - right side kerb and gutter (335m)	Manager City Assets	\$123,400	✓	Work completed.
MPSRVRKG1715	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Harrington Street - Birdwood Avenue to Edensor Road - right side kerb and gutter (218m)	Manager City Assets	\$43,240	✓	Work completed.
MPSRVRKG1734	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Winstanley Place - Townview Road to Cul-De-Sac - left side kerb and gutter (100m)	Manager City Assets	\$18,000	✓	Work completed.
MPSRVRKG1735	<b>SRV Roads, Kerbs and Gutters Renewal/Upgrade</b> - Winstanley Place - Townview Road to Cul-De-Sac - right side kerb and gutter (100m)	Manager City Assets	\$18,000	✓	Work completed.
MPSRVDU1719	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - 22 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPSRVDU1720	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - Opposite 41 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPSRVDU1721	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - 49 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPSRVDU1722	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - 14 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPSRVDU1723	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - Opposite 33 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPSRVDU1724	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - 18 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPSRVDU1725	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - 34 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPSRVDU1726	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - 15 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPSRVDU1727	<b>SRV drainage Upgrade</b> - Replace with 3.6m opening lintel, 2 new galvanised grates and concrete gutter - 8 Norfolk Avenue	Manager City Assets	\$4,000	✓	Work completed.
MPFRP1701	<b>Footpath Renewal/Upgrade</b> - Both sides Amaroo Street from Brown Road to Lulich Avenue (125m)	Manager City Assets	\$20,250	✓	Work completed.
MPFRP1704	<b>Footpath Renewal/Upgrade</b> - Left side Tarlington Street from Bonnyrigg Road to Bradfield Crescent (east end) (65m)	Manager City Assets	\$10,530	✓	Work completed.
MPFRP1707	<b>Footpath Renewal/Upgrade</b> - Both sides Cumberland Street from Liverpool Street to cul-de-sac at LC (170m)	Manager City Assets	\$27,540	✓	Work completed.
MPFRP1708	<b>Footpath Renewal/Upgrade</b> - Both sides Acacia Street from Cabramatta Road West to Bolivia Street (70m)	Manager City Assets	\$11,340	✓	Work completed.
MPFRP1709	<b>Footpath Renewal/Upgrade</b> - Both sides Canley Vale Road from Sackville Road to Clifford Avenue (140m)	Manager City Assets	\$22,680	✓	Work completed.
MPFRP1714	<b>Footpath Renewal/Upgrade</b> - Both sides Tallowood Street from Candlewood Street to loop (350m)	Manager City Assets	\$56,700	✓	Work completed.
MPFRP1715	<b>Footpath Renewal/Upgrade</b> - Both sides Berrigan Place from Tallowood Street to end of cul-de-sac (60m)	Manager City Assets	\$9,720	✓	Work completed.
MPFRP1716	<b>Footpath Renewal/Upgrade</b> - Both sides Fuchsia Place from Tallowood Street to end of cul-de-sac (30m)	Manager City Assets	\$4,860	✓	Work completed.
MPFRP1717	<b>Footpath Renewal/Upgrade</b> - Both Sides Begovich Crescent from Bancroft Street to Bancroft Street (130m)	Manager City Assets	\$21,060	✓	Work completed.
MPNFC1705	<b>New Footpaths</b> - Right side Arbutus Street from Cambridge Street to Sackville Street (850m)	Manager City Assets	\$128,900	✓	Work completed.
MPNFC1706	<b>New Footpaths</b> - Left side Premier Street from Senior Street to Ada Street (300m)	Manager City Assets	\$43,200	✓	Work completed.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPNFC1707	<b>New Footpaths</b> - Left side Ada Street from Premier Street to Prospect Road (60m)	Manager City Assets	\$8,640	✓	Work completed.
MPNFC1710	<b>New Footpaths</b> - Left hand Victory Street from Veron Street to end of cul-de-sac (340m)	Manager City Assets	\$48,960	✓	Work completed.
MPRR1787	<b>Road Rehabilitation</b> - The Crescent - from Hamilton Road to Smart Street (320m).	Manager City Assets	\$192,710	!	Project has been scheduled to commence when IN16311 Additional Car Parking Fairfield City Centre (The Crescent) has been completed.
MPRR1788	<b>Road Rehabilitation</b> - Edensor Road - from Bonnyrigg Avenue to Bus Transit Way (330m).	Manager City Assets	\$297,386	!	Project delayed as Sydney Water finalises water main relocation (final switch over). Procurement completed and construction ready to proceed.
MPCFP1702	<b>Lighting/CCTV upgrades in parks and defibrillators for sporting fields</b> - Defibrillators - 10 provided upon application from Sports Clubs committed to training/maintenance of the unit use (\$25,000). Installation of safety devices in parks including items such mobile CCTV cameras, alarm systems, lighting, etc.	Manager City Assets	\$150,000	!	Consultation with stakeholders being undertaken which has delayed the project.
IN17267	<b>Safety Switches Program</b> (Residual Current Devices) - This project is a continued program of the installation of safety switches at all of Council's sites. This will ensure compliance with the NSW Workplace Health and Safety Amendment (Residual Current Devices) 2011.	Manager City Assets	\$172,837	✓	Consultant reported on the program. Two Scopes complete from the program. Procurement to start.
MPBAR1701	<b>Marlborough Street Early Learning Centre</b> - fit out - Replacement of kitchen fittings/cabinets, guttering and also the repair of the retaining wall.	Manager City Assets	\$37,545	!	Scope of works being determined.
MPBAR1702	<b>Bonnyrigg Heights Early Learning Centre</b> - fit out - Covered walkway to paint.	Manager City Assets	\$20,000	✓	Painting of walkway completed.
MPBAR1703	<b>Cabramatta Early Learning Centre</b> - fit out - Replacement of floor coverings	Manager City Assets	\$8,280	✓	Floor coverings replaced at Cabramatta Early Learning Centre.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPBAR1706	<b>Prairiewood Leisure Centre hydraulics/fit out</b> - Repairing expansion joints for wet male and female change rooms. Grandstand toilets and showers are to be upgraded.	Manager City Assets	\$119,000	✓	Refurbishment of female change rooms under grandstand completed.
MPBAR1730	<b>Prairiewood Leisure Centre</b> - Replacement of roof cover and skylight.	Manager City Assets	\$560,000	!	Construction delayed to minimise impact on Leisure Centre's Learn to Swim activities. Project design progressing with schedule to have construction overlap into the 2017/18 Operational Plan period.
MPBAR1708	<b>Fairfield Showground</b> - electrical/mechanical - Upgrade electrical to compliance standard to meet the electrical engineer audit and stage 1 air conditioning renewal.	Manager City Assets	\$200,000	!	Project specification under review with project scheduling to be reviewed to minimise impact on hirers.
MPBAR1709	<b>Edensor Park Community Hall - hydraulics/fit out</b> - Replacement of sail, replacement/repair of doors. Repainting of the hall and upgrades to the toilet facilities and the garden.	Manager City Assets	\$30,000	!	Project scope in development.
MPBAR1711	<b>Cabramatta Community Centre</b> - fit out - Replacement of the guttering and replace signage.	Manager City Assets	\$35,000	!	Preparation completed and construction work to commence 10 October 2016.
MPBAR1727	<b>Cabramatta Community Centre</b> - Upgrade outdoor area.	Manager City Assets	\$15,000	!	Project specification to be finalised.
MPBAR1716	<b>Allambie Reserve Amenity Building</b> - hydraulics/fit out - Repainting of steelwork, stormwater drainage connections and refit storeroom.	Manager City Assets	\$23,500	✓	Works completed.
MPBAR1723	<b>Administration Building</b> - fit out - Replacement of 60m <sup>2</sup> carpet tiles on both floor north south walkways.	Manager City Assets	\$16,665	✓	New carpet tiles laid in high traffic areas.
MPBAR1724	<b>Depot Office Building</b> - fit out - Replacement of administration floor coverings.	Manager City Assets	\$12,375	✓	Replacement of administration floor coverings.
MPBAR1726	<b>Bonnyrigg Community Services Centre</b> - Repaint building interior.	Manager City Assets	\$12,000	!	Project specification to be finalised.
MPBAR1728	<b>Wetherill Park Services Centre</b> - Refurbishment of office area.	Manager City Assets	\$33,000	!	Project specification to be finalised.
MPSRVCBU1701	<b>Greenfield Park Family Day Care Centre</b> - fit out - Replacement of kitchen.	Manager City Assets	\$57,759	!	Project yet to be defined for works to be scheduled.



No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPSRVCBU1703	<b>Wetherill Park Early Learning Centre</b> - fit out - Replacement of cabinets and floor coverings.	Manager City Assets	\$45,000	!	Scope changed after commencement requiring additional approvals.
MPSRVCBU1715	<b>Canley Heights Community Centre</b> - fit out - Installation of additional kitchen appliances and cabinets.	Manager City Assets	\$10,000	!	Project scope was changed requiring additional approvals. Work to rescheduled to commence 14 October 2016.
MPSRVCBU1716	<b>Fairfield Museum</b> – structure - Replacement of the existing external public toilet block.	Manager City Assets	\$65,010	!	Project scope being finalised.
MPOSAR1703	<b>Fence replacement to specification at sportsfields</b> - Existing safety fences upgraded to meet specifications	Manager City Assets	\$50,000	!	Specification for works being finalised.
MPOSAR1704	<b>Park and Sportsfield naming sign renewal</b> - Provide Fairfield City Council branded signs as per sportsfield requirements.	Manager City Assets	\$10,000	!	Specification for works being finalised.
MPOSAR1705	<b>Endeavour Reserve</b> - cricket wickets Replacement of cricket wickets	Manager City Assets	\$30,000	!	Specification for works being finalised.
MPOSAR1706	<b>Basketball Court</b> - Resurfacing - Various as per Asset Management Plan - Prairiewood/Cabravale/Smithfield/Bonnyrigg	Manager City Assets	\$79,000	!	Work has commenced. Delay due to temperature too low for paint application.
MPSRVOS1701	<b>Horsley Park</b> - Upgrade to disabled toilet (exeloo) into existing footprint of public toilets	Manager City Assets	\$150,000	!	Works rescheduled to commence post-Christmas 2016 to ensure toilet block is available during Christmas celebrations at Horsley Park.
MPSRVOS1703	<b>Hamilton Grove Park</b> - Renewal of play equipment and softfall	Manager City Assets	\$110,000	✓	Construction completed and open to public.
MPSRVOS1706	<b>Nelson Park</b> - Renewal of play equipment and softfall	Manager City Assets	\$90,000	✓	Renewal of play equipment and softfall at Nelson Park.
MPSRVOS1707	<b>Equity Place Reserve</b> - Renewal of play equipment and softfall	Manager City Assets	\$105,000	✓	Renewal of play equipment and softfall at Equity Place Reserve.
MPSRVOS1708	<b>Prout Park</b> - Renewal of play equipment and softfall	Manager City Assets	\$105,000	✓	Renewal of play equipment and softfall at Prout Park.
MPSRVLPF1701	<b>Brenan Park</b> - Install two sets of banner poles and minor upgrade of landscaping at Polding Street roundabout slip lanes	Manager City Assets	\$65,000	!	Banner poles and landscaping completed with banners to be supplied and installed.
MPSRVLPF1703	<b>David Carty Reserve</b> - Upgrade landscaping at the park.	Manager City Assets	\$35,000	✓	Upgrade landscaping at David Carty Reserve.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPSRVSG1701	<b>Rosford Reserve - Sportsfield upgrade</b> - Replacement of roof, storage room and accessible toilet	Manager City Assets	\$400,000	!	Project scope being finalised.
IN17397	<b>Rural Land Study</b> - The Rural Land Study is a strategic document that will review existing land uses within the rural lands precinct. The study will review development opportunities and constraints over rural lands and provide direction and recommendations as to the future development and planning framework for rural lands within Fairfield City.	Manager Strategic Land Use and Catchment Planning	\$100,000	📄	Project postponed pending findings of the Western Sydney Airport Project and the Draft South West District Plan.

## Revised 2013-2017 Delivery Program Indicators

Services	Indicators	Trend
Asset Management – Civil and Built	% Increase in asset value.	↔
Asset Management – Open Space	% Routine maintenance inspections on parks, playgrounds and sporting fields against service standards.	↓
	% Initiatives completed within timeframe.	↑
	% Offensive or non-offensive graffiti removed on Council assets within service standard.	↑
	% Council and private tree inspections completed within timeframe.	↔
	% Council and private tree approval for pruning and removal.	↑
Built Resources	% Civil, urban and landscape initiatives undertaken.	↔
	% Traffic, transport and road safety initiatives delivered on time and within budget.	↔
	% Customer satisfaction with surveying services.	↔
Building Control and Compliance	% Applications determined within the statutory time limit.	↑
	% Annual Fire Safety statements submitted.	↑
City Connect Bus	% Utilisation of City Connect Bus Service.	↑
	% On time running of City Connect bus service.	↔
Major Projects and Construction Contracts Management	% Major projects on schedule.	↑
	% Major projects less than 10% cost variation.	↑
	% Contracts completed with less than 10% cost variation.	↔
	% Contracts completed.	↓
Development Planning	% Development applications and assessment determined within statutory timeframe.	↓
Emergency risk Management	% Completion of annual review of Fairfield Emergency Risk Management Plan.	↔
Infrastructure Construction and Maintenance	% Reduction of reactive maintenance required.	↓
	% Programmed initiatives delivered on time.	↓
Strategic Land Use Planning	Review of Local Environmental Plan in Year 3 of Delivery Program.	n/a
	% Planning Certificate S149 (2) applications received are issued within service level agreements.	↑

## THEME 3: ENVIRONMENTAL SUSTAINABILITY

Our local environment and natural resources define our City and contribute to our wellbeing. In turn, our activities impact the quality and viability of many species and limited resources. Increasing awareness of environmental challenges such as climate change and water shortages has increased the pressure for protection and management of our bushland, local wildlife and waterways as well as improved design and operation of our built environment. Environmental sustainability is important at the local and global level, and for the health and wellbeing of future generations.

### Key Highlights

- The annual free chemical and electronic collection event was held in August 2016 and resulted in 700 vehicles dropping off a total of 24 tonnes of chemical waste and 12 tonnes of electronic waste for recycling and safe disposal.
- Over 61 tonnes of garden waste was mulched this quarter and made available to residents free of charge at the Council operated Recycle Drop Off Centre.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPFMP1702	<b>Cabravale Overland Flood Study</b> - Flood study investigation in accordance with the Floodplain Management Program to determine the flood effects generated from overland flow within the catchment.	Manager Strategic Planning	\$ 90,000	!	This project cannot commence until NSW Government grant funding is approved.
MPFMP1704	<b>Water level indicator signs at prescribed detention basins</b> - Install additional water level indicators signs to assist in triggering emergency response procedures when the detention basins are flooding.	Manager Strategic Planning	\$ 25,000	!	This project cannot commence until NSW Government grant funding is approved.
MPFMP1707	<b>Voluntary House Raising</b> - Property to be Identified. Works to raise the property to reduce the risk of flood damage.	Manager Strategic Planning	\$ 81,000	!	No house has become available to date.
MPFMP1708	<b>Voluntary House Raising</b> - Property to be Identified. Works to raise the property to reduce the risk of flood damage.	Manager Strategic Planning	\$ 81,000	!	No house has become available to date.
MPFMP1710	<b>Investigate increasing capacity of Prairiewood Basin</b> - Carryout flood modelling to determine the merits to increase the capacity of the Prairiewood Basin to reduce flood impacts to downstream properties.	Manager Strategic Planning	\$ 30,000	!	This project cannot commence until NSW Government grant funding is approved.
MPBWR1702	<b>Chemical and E-Waste Collection Annual Event</b> - A free collection annual event for chemical and electronic waste will be organised in August 2016 to help local residents disposing off their chemical and electronic waste correctly.	Manager Waste Sustainability	\$87,134	✓	The event in August 2016 had 700 vehicles drop off their chemical and electronic wastes. A total of 24 tonnes of chemicals and 12 tonnes of electronic waste were collected during the event.
MPBWR1707	<b>Waste Enforcement Officer</b> - A dedicated part time waste enforcement officer will be employed to combat illegal dumping.	Manager Waste Sustainability	\$60,000	!	This project has been delayed as the position description has not been finalised.

## Revised 2013-2017 Delivery Program Indicators

Services	Indicators	Trend
Catchment Planning	# Floodplain risk management initiatives completed.	↑
	# Stormwater Management Program initiatives completed.	↑
Waste Education and Environmental Sustainability	# Participants attending activities undertaken.	↓
	# Tonnes of co-mingled domestic waste diverted from landfill into recycling	↓
	% Amount of energy consumption saved.	↓
	% Amount of water consumption saved.	↓
	\$ Cost savings to Council through intervention of Waste Enforcement Group.	↓
	% Area of riparian corridors and bushland reserves rehabilitated and maintained	↓






## THEME 4: LOCAL ECONOMY AND EMPLOYMENT

The businesses and industries in Fairfield City and the surrounding areas provide goods and services as well as local employment opportunities. The shopping centres not only provide a range of products and services, they are also important meeting places and often represent the identity of their suburb. The Smithfield- Wetherill Park industrial area is one of the largest industrial estates in Australia and therefore a major employer, traffic generator and economic powerhouse. Higher than average levels of unemployment, especially youth unemployment, place increased importance on access to education and training.


### Key Highlights

- The Cabramatta Moon Festival 2016 was celebrated with a diversity of foods, cultural performances, the famous lion dances, fireworks and traditional Moon Cakes. Popular artist, Timomatic headlined the live stage with more than 80,000 people coming to the event from all over Sydney.
- Council participated in stakeholder engagement at the Cabramatta Chamber of Commerce.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPCIP1601	<b>Centre Improvement Program Villawood Town Centre -</b> Continue the upgrade of Local and Neighbourhood Centre public domain to improve and maintain the visual attractiveness, general amenity, accessibility and level of safety.	Manager Place and Strategy	\$65,252	!	Timing of civil works delayed to incorporate recent development application and combine tree pit installation with Canley Heights works (joint procurement).
IN16183	<b>Online Information Point for Canley Heights Town Square -</b> Provide a screen linked to the Town Square in Canley Heights providing access to Council, community and local business information.	Place Manager Cabramatta, Canley Vale and Canley Heights	\$50,000	!	A request for tender was completed. Further negotiations on free public wi-fi service provision are now under way. E-business point kiosk tender process continuing.
MPPMED1701	<b>Strategic Plans -</b> The following are to be reviewed: <ul style="list-style-type: none"> <li>• Fairfield City Centre Strategic Framework</li> <li>• Cabramatta Future Directions Action Plan</li> <li>• Smithfield - Wetherill Park Economic Analysis and Future</li> <li>• Directions Action Plan</li> <li>• Economic Development Strategy</li> </ul>	Manager Place and Strategy	Service Statement Budget	○	Fairfield City Centre Strategic Framework - under development, consultation with local stakeholders required. City Centre urban design review also underway. Cabramatta Future Directions Action Plan Draft prepared and requires updates Smithfield - Wetherill Park Economic Analysis and Future (Directions Action Plan, Economic Development Strategy) Draft strategy under development for consultation with key stakeholders.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPPMED1702	<b>Events</b> - The following are to be held: <ul style="list-style-type: none"> <li>Cabramatta Calendar of Events (including Lunar New Year)</li> <li>Cabramatta Moon Festival</li> <li>Fairfield City Centre Calendar of Events (including Fairfield City Centre Christmas Carols and Tree)</li> <li>Lighting event and street decorations)</li> <li>Bonnyrigg Calendar of Events (including Lao New Year)</li> <li>Sydney Morning Herald Good Food Month Program</li> <li>Canley Heights Children's Christmas Party</li> <li>Horsley Park Christmas Tree Lighting Event</li> <li>Bring it On Festival - Career Corner</li> <li>Small Business Seminars</li> </ul>	Manager Place and Strategy	Service Statement Budget		A total of two events were delivered during this quarter which included the Cabramatta Moon Festival and the Small Business Seminar.
MPPMED1703	<b>Stakeholder Liaison –</b> All the following are to be held and / or attended during the year: <ul style="list-style-type: none"> <li>Fairfield City Centre Business Forum</li> <li>Smithfield - Wetherill Park Discussion Group</li> <li>Bonnyrigg Town Centre Committee</li> <li>Business Chambers of Commerce</li> <li>Western Sydney Business Connection</li> <li>Small Business Connect</li> <li>Manage Business Email Group</li> </ul>	Manager Place and Strategy	Service Statement Budget		Council attended the Cabramatta Chamber of Commerce.
INSRV1704	<b>Fairfield Heights Town Centre Upgrade</b> - Upgrade of the Fairfield Heights Town Centre to create a more attractive area for local business, residents and visitors.	Manager Place and Strategy	\$600,000		Master Plan for Fairfield Heights developed and upgraded section identified. Impacts at the edge of the project boundaries being examined to address issue with street trees and footpath condition.

## Revised 2013-2017 Delivery Program Indicators

Services	Indicators	Trend
Place Management and Economic Development	% Programmed initiatives completed.	

## THEME 5: GOOD GOVERNANCE AND LEADERSHIP

As a democracy, we want our leaders to listen to us, represent our views with integrity and strive to achieve for the good of the community. Decision making, especially in the public sector, must be transparent, objective and accountable. Good governance and leadership ensures the community has access to information and participates in the development of policies and decisions that affect them. Across all sectors of our community we look for a high standard of ethics, justice and honesty to be reflected in the actions and behaviour of individuals, organisations, businesses and governments.

### Key Highlights

- Council held an Open Day which included a local bus tour and three mobile offices throughout Fairfield City to showcase Council's projects, programs and services.
- Council held the Local Government elections in September 2016 as a cost saving to the community.

No.	Name	Responsible Officer	2016/2017 Budget	Status	Comments
MPWMP1604	<b>Workforce Management Plan - Customer Engagement</b> - Develop an organisational guide to establish a consistent and trustworthy standard of service.	Manager Library Services	Service Statement Budget	✗	This project has been discontinued in its' current form. In its' place a customer care program is being developed.
MPWMP1504	<b>Workforce Management Plan - Council Customer Advocacy - Customer Engagement</b> - Develop internal customer capability.	Manager Library Services	Service Statement Budget	!	The Workforce Management Plan sits with the Human Resources Division and this project is delayed due to a staff restructure.
MPLTFP1702	<b>User Fees and Charges - Review</b> appropriateness of user fees and changes.	Chief Financial Officer	Service Statement Budget	✓	Completed as part of Annual Budget cycle.
MPLTFP1703	<b>Monitor the performance of the Waste Recycling Delivery Resourcing Model</b> - Yellow bins were previously collected by an external contractor. The proposed amendment will be to collect the bins using Councils own trucks and labour.	Chief Financial Officer	Service Statement Budget	✓	This trial has been completed and delivered the anticipated savings. The service will continue in its current form.
MPLTFP1705	<b>Productivity and cost containment initiatives</b> - Determine business priorities for projects to improve performance by the Business Improvement Unit.	Chief Financial Officer	Service Statement Budget	!	Staffing and progress in this area has been reduced from resignations and maternity leave vacancies.
IN17010	<b>Fairfield City Council Open Day</b> - This is an annual event for the community where they can learn more about Council services. Year 4 of a 4 year program.	Manager Communications and Marketing	\$6,000	✓	Fairfield City Council Open Day was successfully held.
IN15289	<b>Subdivision of 65 The Avenue, Canley Vale</b> The residential subdivision of 65 The Avenue, Canley Vale into potentially 6 or 8 properties for resale.	Manager City Assets	\$666,283	!	This project was delayed due a problem with the off-site sewer main. Further report to Council to consider options.

## Revised 2013-2017 Delivery Program Indicators

Services	Indicators	Trend
Access to Information	% Accuracy on property descriptions against NSW Land and Property Information description.	↔
	% Requests for information (Government Information Public Access Act).	↑
Civic and Councillor Services	% Accurate and timely business papers published.	↔
	# Code of conduct breaches.	↔
Communications and Marketing	% Change in the number of followers on Facebook and Twitter.	↑
	% Key publications (City Life and City Connect) published on time.	↔
	% Graphic design and printing jobs completed within quoted timeframe.	↓
Customer Service Administration Building	% Customers satisfied with service received at front counter and Call Centre.	↑
Financial Management	\$ Change investment earning rate.	↑
	% Long Term Financial Plan indicators are on target.	↑
Financial Operations	% Invoices paid within nominated trading time.	↔
	% Rate notices issued electronically.	↑
Governance	% Internal audit recommendations implemented within agreed timeframes and budgets.	↓
	% Governance initiatives completed within time and budget.	↑
Human Resources	% Workforce Management Plan's actions completed on time.	↑
	% Work Health Safety corrective actions identified and completed.	↑
Information and Records Management	% Documents processed within three days of being received.	↑
	% Electronic Data Records Management System support and training sessions delivered.	↑
Information Technology	% Infrastructure and core systems availability during business hours.	↓
	% Service levels met for Helpdesk /Desktop support and core application availability.	↔
Enterprise Risk Management	% Incoming new claims for public liability.	↓
Corporate Planning and Improvements	% Integrated planning and reporting requirements completed within 7 days of legislative timeframe.	↔
	% Planning and reporting improvement program actions implemented within agreed timeframe.	↑
	% Internal quality management audits completed.	↔
	# Corporate business improvement programmed initiatives completed.	↔
Payroll	# Payroll reported errors.	↑
Procurement, Fleet and Stores	% Purchasing and tendering compliance with policy and legislative requirements.	↔
Property Development Fund	\$ Profit margin on council's property development and investment.	↑
Sustainable Resource Centre	# Tonnes CO2 emissions saved	↑

## 4. QUARTERLY BUDGET REVIEW STATEMENT

### Introduction

The Quarterly Budget Review Statement report provides Council's financial position for the quarter ending 30 Sept 2016. It includes

1. Statement by the Responsible Accounting Officer on Council's Financial Position
2. Income and Expenditure Budget Review
3. Capital Budget Review
4. Cash and Investment Budget Review
5. First Quarter 2016 – 17 Budget Review
6. Key Performance Indicators Budget Review
7. Contracts and Other Expenses Budget Review
8. Statutory Investment Report



## **1. Statement by the Responsible Accounting Officer**

The purpose of the Responsible Accounting Officer (RAO) considering council's financial position with regard to the original estimate of income and expenditure (original budget) is to assess whether or not council's projected year end result as at the end of each quarter has any likely impact on council's estimated financial position as determined in its Operational Plan. The RAO provides assurance of a satisfactory financial position and any remedial action if unsatisfactory.

The following statement is made in accordance with Clause 203(2) of the Local Government (General) regulations 2005.

*"It is my opinion that the Quarterly Budget Review Statement for Fairfield City Council for the quarter ended 30 September 2016 indicates that Council's projected financial position at 30 June 2017 will be satisfactory, having regard to the projected estimates of income and expenditure and the budgeted income and expenditure."*

Signed:

date: 1 November, 2016

Bradley Cutts  
Chief Financial Officer  
Responsible Accounting Officer

## 2. Income and Expenditure Budget Review

### Overall Position

Council's operating position is presented by identifying the revenue and expense elements of the financial statements and is compared to the adopted budget for the 2016/17 financial year.

### Operating Result

Council's operating result before capital items as at quarter ending 30 September, 2016 is a surplus of \$4.401m compared to budget surplus of \$0.103m.

<b>FAIRFIELD CITY COUNCIL</b>	<b>Favourable Variance</b>			
<b>INCOME AND EXPENDITURE STATEMENT</b>	<b>Unfavourable variance between 0 and 10%</b>			
<b>3 month period ended - 30 September 2016</b>	<b>Unfavourable variance greater than 10%</b>			
	<b>YTD ACT (\$'000)</b>	<b>YTD BUD (\$'000)</b>	<b>YTD VARIANCE (\$'000)</b>	<b>VARIANCE Fav/Unfav (%)</b>
<b>Income from Continuing operations</b>				
Ordinary Rates	19,057	19,155	(98)	-0.5
Domestic Waste	7,181	7,024	157	2.2
Drainage Stormwater Levy	376	382	(6)	-1.6
User Fees and Charges	4,222	4,517	(295)	-6.5
Interest & Investment Income	797	650	147	22.6
Other Revenue	4,746	3,967	780	19.7
Grant & Contribution Operations	4,844	4,800	44	0.9
Grant & Contribution Capital	5,787	1,801	3,986	221.3
<b>Total Income from continuing operations</b>	<b>47,010</b>	<b>42,296</b>	<b>4,714</b>	<b>11.1</b>
<b>Expenses from Continuing operations</b>				
Employee Costs	18,502	18,832	330	1.8
Debt Servicing Costs	9	8	(1)	-12.5
Materials & Contracts	4,154	5,637	1,483	26.3
Depreciation, Amor & Impairment	6,986	8,050	1,064	13.2
Other Expenses	7,171	7,865	694	8.8
<b>Total Expenses from continuing operations</b>	<b>36,822</b>	<b>40,392</b>	<b>3,570</b>	<b>8.8</b>
<b>Operating Surplus/(Deficit) from continuing operations</b>	<b>10,188</b>	<b>1,904</b>	<b>8,284</b>	
<b>Net Operating Surplus/(Deficit) before capital grants and contributions</b>	<b>4,401</b>	<b>103</b>	<b>4,298</b>	

(More detailed commentary is explained below).

## Income from Continuing Operations

### User Fees and Charges

Actual	Budget	Variance
\$4.222m	\$4.517m	(\$0.295m)

The Major favourable variance is:

- \$0.084m New Year's Eve Event

However, the above favourable variance is offset by unfavourable variances in:

- \$0.132m Water Park – not yet in operation
- \$0.079m Trade Waste Collection – a timing issue

### Other Revenue

Actual	Budget	Variance
\$4.746m	\$3.967m	\$0.780m

Major favourable variances include:

- \$0.964m Recycling Income - continued market-driven demand for crushed concrete and bricks supplied from the Sustainable Resource Centre
- \$0.603m Fines Income - of which \$0.608m equates to Parking Enforcement and Ordinance Administration
- \$0.581m tipping Fees - offset by \$0.858m Cost of Goods Sold

These are offset by unfavourable variances, primarily:

- \$0.397m Rental Property income - late opening of Dutton Lane has influenced this result.
- \$0.100m car park operations – a combination of lower visitor numbers (than when Dutton Lane redevelopment commenced), coupled with the delay in the Retail centre opening, have contributed to this result. However visitor numbers are now starting to build.

### Grant & Contribution – Operation

Actual	Budget	Variance
\$4.844m	\$4.800	\$0.044m

The budget for receiving grants and contributions (Operations and Capital) is prepared based on the pattern of actual payments received in previous years. However, receipts do not always follow the same patterns, and as such, Council may experience timing difference between the budget and actual receipt of grants. Major favourable year to date variances include:

- \$0.225m Library Grants
- \$0.160m 'Other' Operating Grants received

These are offset by timing of receipts, including:

- \$0.142m Child Care Contributions/Rebates, and
- \$0.125m Grant funds within the childcare arena for Professional Development of staff

### Grant & Contribution – Capital

Actual	Budget	Variance
\$5.787	\$1.801m	\$3.986m

As noted above, the budgeted pattern of receipting grants and contributions may not always reflect what actually happens, and timing differences will occur as a result. The favourable variances year-to-date are:

- \$2.703m – Roads & Bridges Grants
- \$1.976m – S94 Capital Contributions

These are offset by Grants expected but not received by close of September financial accounting period, including:

- \$0.703 'Other' Capital Grants

### **Expenses from Continuing Operations**

The total expenditure for the three months to September 2016 is \$36.821m compared to the budget of \$40.392m. The major variances are as follows:

### Employee Costs

Actual	Budget	Variance
\$18.502m	\$18.832m	\$0.330m

The favourable variance for the quarter can be attributed anecdotally to lower than the number of budgeted staff (awaiting vacant positions to be filled).

The following table indicates variances by major employee expense types:

EMPLOYEE COST	2016/2017		
	YTD Actual	YTD Budget	YTD Variance
	\$000's		
Full Salaries & Wages Budget allocated		16,238	
Additional Budget Savings		(624)	
Salaries & Wages (Net of savings)	15,784	16,238	454
Overtime	666	578	(88)
Super	1,657	1,631	(26)
Workers Compensation	144	107	(36)
Other	197	144	(53)
Training Cost	54	133	79
Total Employee Cost	18,502	18,832	330

### Leave Liability

Management continues its efforts to reduce outstanding leave throughout the organisation. Council's annual leave policy (i.e. maximum accrued annual leave of 8 weeks) remains a priority. The increase at the end of September 2016 is expected to fall away at the end of Quarter 2 and throughout Quarter 3 as staff avail themselves of annual leave over the traditional holiday period.

The Sick Leave value was decreased significantly due to the Attendance Productivity Payment Enterprise Agreement 2013. The value has been preserved as Preserved Paid Out Sick Leave (PPOS�). This outstanding balance is being paid out as per options stipulated in the PPOS� 2013.

Annual Leave	Hours	Cost \$
Jun - 09	169,461	5,267,108
Jun - 10	162,988	5,281,258
Jun - 11	151,854	5,119,334
Jun - 12	147,294	5,096,636
Jun - 13	148,877	5,345,720
Jun - 14	147,915	5,517,463
Jun - 15	143,719	5,522,260
Jun - 16	130,024	5,149,551
Sept - 16	133,353	5,421,555

Long Service Leave	Hours	Cost \$
Jun - 09	297,198	9,490,863
Jun - 10	306,367	10,157,728
Jun - 11	303,144	10,530,221
Jun - 12	298,519	10,712,869
Jun - 13	298,109	11,174,998
Jun - 14	298,726	11,549,259
Jun - 15	288,598	11,460,500
Jun - 16	286,512	11,875,735
Sept - 16	279,464	11,969,973

Sick Leave	Hours	Cost \$
Jun - 09	246,676	8,097,203
Jun - 10	237,079	8,064,615
Jun - 11	221,960	7,951,024
Jun - 12	200,469	7,323,341
Jun - 13	-	3,046,800
Jun - 14	-	2,002,497
Jun - 15	-	1,185,461
Jun - 16	-	1,070,136
Sept - 16	-	1,082,827

Note: Values sourced from Payroll Branch



### Materials & Contracts

Actual	Budget	Variance
\$4.154	\$5.637m	\$1.483m

Major favourable variances include:

- \$1.097m Materials & Consumables
- \$0.274m Legal Expenses
- \$0.194m Consultancies
- \$0.139m Information Technology
- \$0.124m Operating Leases
- \$0.107m Stationery
- \$0.084m Fuels

The above have been offset by an unfavourable variance in:

- \$0.550m Fleet running expenses (primarily for the hire of plant at the SRC due to continued market-driven demand requiring additional materials being processed, and plant & equipment hire for the Moon Festival)

### Depreciation

Actual	Budget	Variance
\$6.986m	\$8.050m	\$1.064m

Depreciation is currently \$1.064m below budget. In consultation with external auditors, a body of work was undertaken to review the depreciation methodology used at Council. This resulted in depreciation cost savings. Work continues on this exercise, particularly with infrastructure assets.

### Other Expenses

Actual	Budget	Variance
\$7.171m	\$7.865m	\$0.694m

Major favourable variances include:

- \$0.351m Councillor Fees and Expenses
- \$0.161m Waste Recycling Charges
- \$0.071m Street Lighting
- \$0.064m Donations and Contributions
- \$0.052m Conferences, Functions, Seminars, Meetings
- \$0.045m Electricity & Heating
- \$0.034m Insurances
- \$0.034m Commission & Rebates
- \$0.033m Telephone Communications
- \$0.033m Financial Charges

The above are offset by unfavourable variances in Postage & Courier Charges (\$0.099m), purchase of Equipment under \$1k (\$0.043m), and Contribution to fire Brigade (\$0.021m).

## Income & Expenditure Statement and Graphs

Council's Income and Expenditure statement as at end of September 2016 appears on the next page. This is followed by two graphs; the Cumulative Monthly Total Revenue and Cumulative Monthly Total Expenditure. These graphs indicate the trend and comparisons of Council's income and expenditure.

### FAIRFIELD CITY COUNCIL

Budget review for the Quarter ended - 30 September 2016

Unfavourable variance between 0 and 10%

Unfavourable variance greater than 10%

	Full Financial Year 2016-2017							3 month period ended - 30 September 2016			
	Original Budget 2016/2017 \$000's	Approved Changes					Projected Year End Result 2016/2017 \$000's	Actual \$000's	Budget \$000's	Variance \$000's	Variance (%)
		Carry Forwards \$000's	Sep-2016 Review \$000's	Dec-2016 Review \$000's	Mar-2017 Review \$000's	Jun-2017 Review \$000's					
<b>Income from Continuing Operations</b>											
Ordinary Rates	76,672						76,672	19,057	19,155	(98)	-0.5
Domestic Waste	28,227						28,227	7,181	7,024	157	2.2
Drainage Stormwater Levy	1,541						1,541	376	382	(6)	-1.6
User Charges and Fees	18,378						18,378	4,222	4,517	(295)	-6.5
Interest & Investment Income	2,868						2,868	797	650	147	22.6
Other Revenue	18,542						18,542	4,746	3,967	779	19.6
Grant & Contribution - Operations	20,456	112					20,568	4,844	4,800	44	0.9
Grant & Contribution - Capital	12,136						12,136	5,787	1,801	3,986	221.3
<b>Total Income from continuing operations</b>	<b>178,818</b>	<b>112</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>178,930</b>	<b>47,010</b>	<b>42,296</b>	<b>4,714</b>	<b>11.1</b>
<b>Expenses from Continuing Operations</b>											
Employee Costs	72,059	147					72,206	18,502	18,832	330	1.8
Debt Servicing Costs	31						31	9	8	(1)	-12.5
Materials & Contracts	26,067	412					26,479	4,154	5,637	1,483	26.3
Depreciation, Amortisation & Impairment	32,202						32,202	6,986	8,050	1,064	13.2
Other Expenses	33,107	104					33,211	7,171	7,865	694	8.8
<b>Total Expenses from continuing operations</b>	<b>163,465</b>	<b>663</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>164,128</b>	<b>36,822</b>	<b>40,392</b>	<b>3,570</b>	<b>8.8</b>
<b>Operating Surplus/(Deficit)</b>	<b>15,353</b>	<b>(551)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,801</b>	<b>10,188</b>	<b>1,904</b>	<b>8,284</b>	
<b>Less: Grant &amp; Contribution - Capital</b>	<b>12,136</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>(721)</b>	<b>12,136</b>	<b>5,787</b>	<b>1,801</b>	<b>3,986</b>	
<b>Net Operating Surplus/(Deficit) before capital income</b>	<b>3,217</b>	<b>(551)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2,665</b>	<b>4,401</b>	<b>103</b>	<b>4,298</b>	

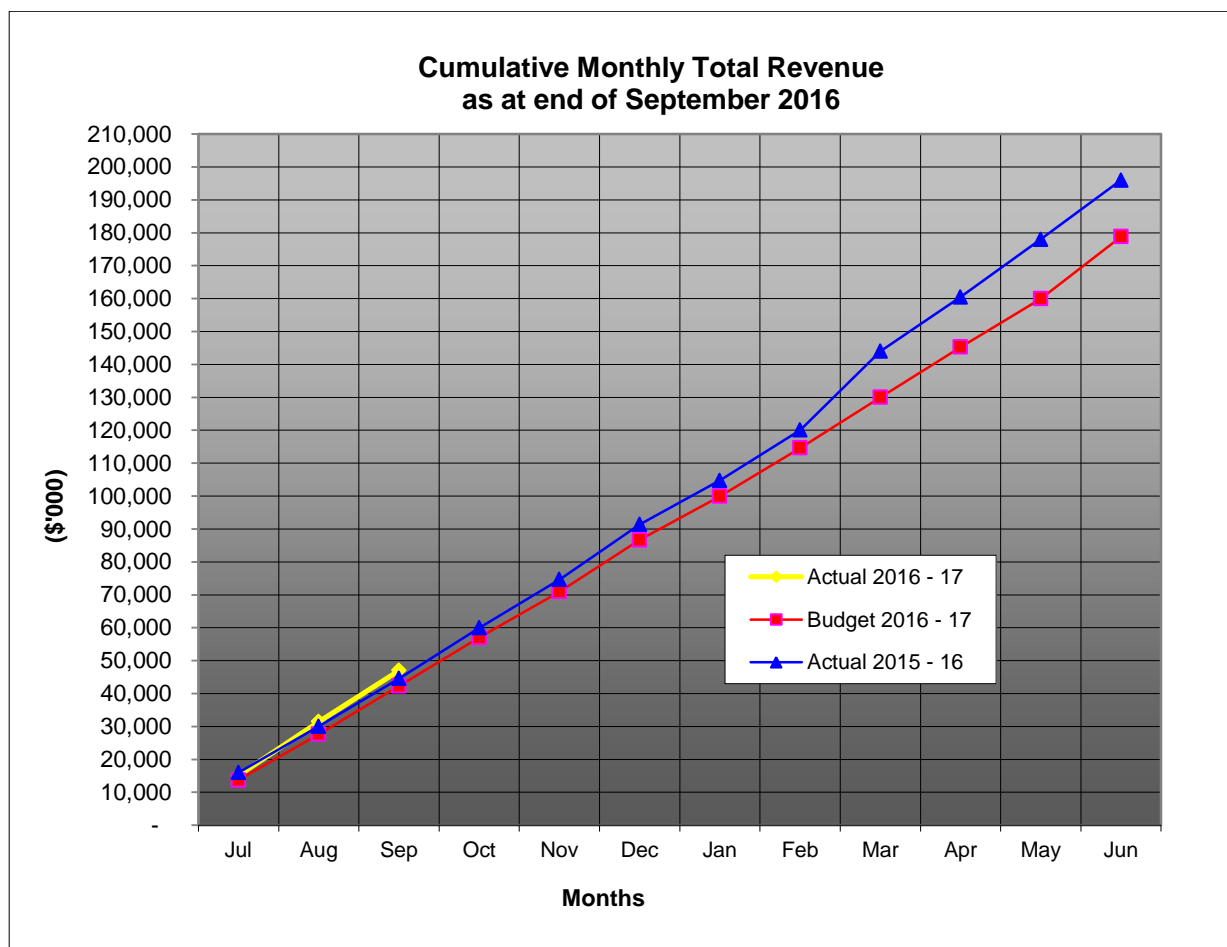
## INCOME AND EXPENDITURE BUDGET REVIEW

### Cumulative Monthly Total Revenue

The following graph plots the monthly revenue on a cumulative basis. It graphs three separate sets of figures.

1. Actual revenue for the previous financial year 2015/16 (blue)
2. Cumulative budgeted revenue for the current financial year 2016/17 (red)
3. Actual year-to-date revenue to September 2016 (yellow)

The graph indicates that the revenue to September is trending ahead of budget and last year.



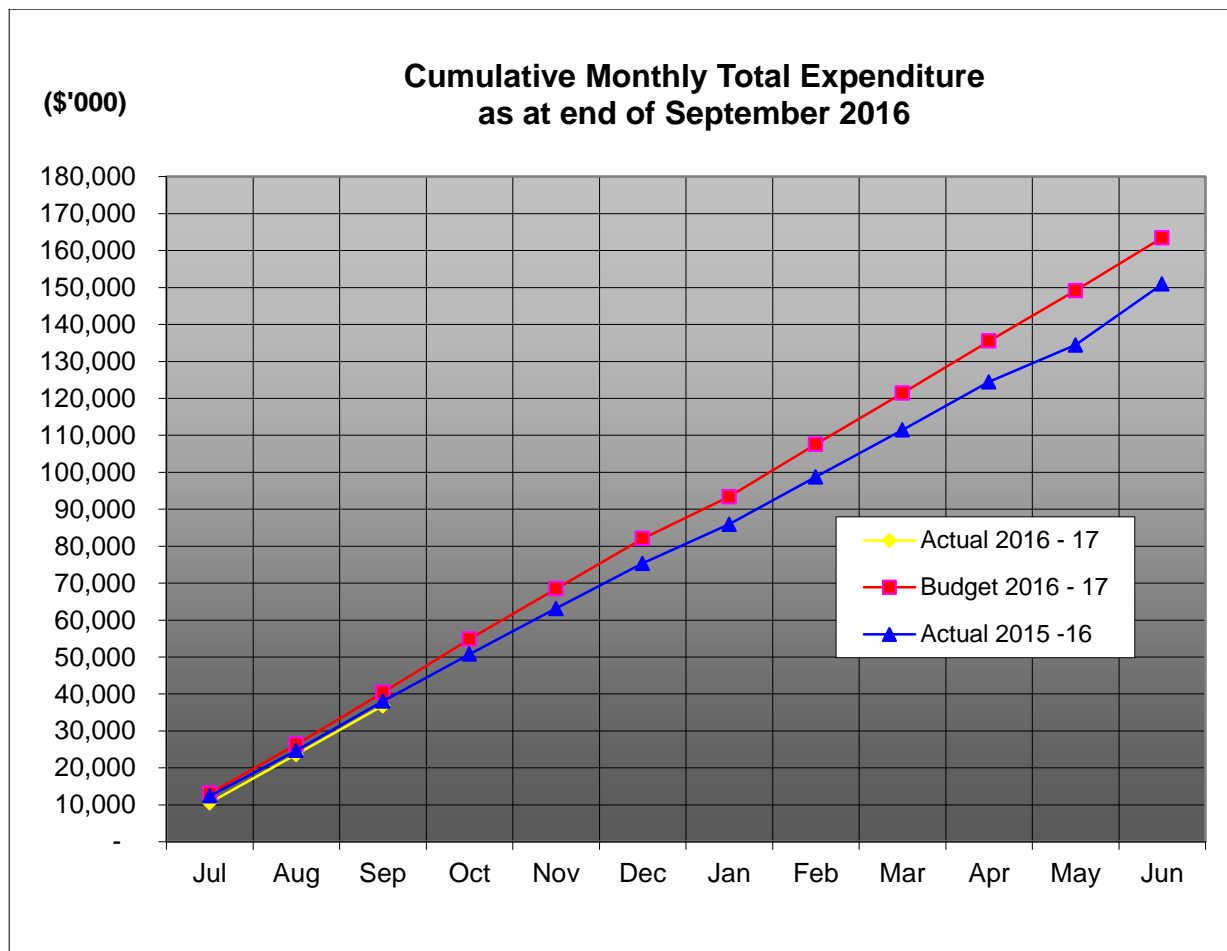
## INCOME AND EXPENDITURE BUDGET REVIEW

### Cumulative Monthly Total Expenditure

Similarly, the following graph projects monthly expenditure on a cumulative basis. It graphs three separate sets of figures.

1. Actual expense for the previous financial year 2015/16 (blue)
2. The cumulative budgeted expense for the current financial year 2016/17 (red)
3. The actual year-to-date expenditure to September 2016 (yellow)

As can be seen, expenditure to the end of September 2016 is trending just below budget for the current year and below the comparative actual for last financial year.



### 3. Capital Budget Review

The following Capital Budget Review Statement shows

- I. Actual capital expenditure as at end of September 2016 of \$10.507m
- II. Revised budget of \$63.196m is inclusive of 2015/16 carry overs

#### FAIRFIELD CITY COUNCIL

Budget review for the 3 month period ended 30 September, 2016

	Full Financial Year 2016-2017							3 month period ended - 30 September 2016		
	Original Budget Year 2016/2017 \$000's	Approved Changes					Revised Budget 2016/2017 \$000's	Actual 2016/2017 \$000's	Revised Budget 2016/2017 \$000's	Variance 2016/2017 \$000's
		Carry Forwards \$000's	Sep-2016	Dec-2016	Mar-2017	Jun-2017				
			Review \$000's	Review \$000's	Review \$000's	Review \$000's				
Capital Funding										
Rates and other untied funding	21,254	2,083	0	0	0	0	23,336	4,279	23,336	19,057
Capital Grants	8,105	2,573					10,679	2,993	10,679	7,685
Capital Contributions - Other	0						0	2,794	0	(2,794)
Sale Proceeds	1,020	4,486					5,506	0	5,506	5,506
Funded by borrowing	0						0	0	0	0
Transfers to/from Grants	369	2,001					2,370	0	2,370	2,370
Transfers to/from S94	2,118	1,450					3,568	0	3,568	3,568
Transfers - Town Centres	1,490	281					1,771	285	1,771	1,485
Transfers - Other Reserves	9,193	6,773					15,966	155	15,966	15,811
Total Capital Funding	43,549	19,646	0	0	0	0	63,196	10,507	63,196	52,689
Capital Expenditure										
Asset Purchases	2,437	1,383					3,820	366	3,820	3,454
WIP - Infrastructure Assets	37,519	18,264					55,783	9,265	55,783	46,518
Capitalised Employee Costs	3,192						3,192	513	3,192	2,679
Capitalised Material Costs	0						0	284	0	(284)
Loans Principal Repayments	401						401	80	401	321
Total Capital Expenditure	43,549	19,646	0	0	0	0	63,196	10,507	63,196	52,689

Note: The actual reflects the current position (as per supplier invoices received and processed) whilst the budget reflects the expected full year result.



#### 4. Cash and Investment Budget Review

The table below shows the original budgeted cash and investment position, the revised position and the actual position as at end of the quarter. It also shows the actual year end available cash position. The table below reflects that the Council has a healthy cash position as at end of the first quarter of the 2016-17 financial year.

##### Cash and Investment Budget Review Statement

##### FAIRFIELD CITY COUNCIL

Budget Review as at 30 September, 2016

	Projected Balances as at 30 September, 2016							Actual 30 September 2017 \$000's
	Original Forecast To Jun 2017 \$000's	Approved Changes					Revised Forecast Jun-17 \$000's	
		Carry Forwards \$000's	Sep-15 Review \$000's	Dec-15 Review \$000's	Mar-16 Review \$000's	Jun-16 Review \$000's		
Unrestricted								
Unrestricted Cash and Investments	9,082	-2,245					6,837	28,052
Total Unrestricted	9,082	-2,245	0	0	0	0	6,837	28,052
Externally Restricted								
Grants	6,302	421					6,723	7,327
Domestic Waste	26,745	-1,034					25,711	25,104
Section 94	33,649	-1,450					32,199	32,790
Stormwater Levy	3,563	-970					2,593	2,312
Other Contributions	2,008						2,008	749
Total Externally Restricted	72,267	-3,033	0	0	0	0	69,234	68,282
Internally Restricted								
Internally Restricted	19,208	-5,175					14,033	23,583
Total Internally Restricted	19,208	-5,175	0	0	0	0	14,033	23,583
Total Restricted	91,475	-8,208	0	0	0	0	83,267	91,865
Total Cash & Investments	100,557	-10,453	0	0	0	0	90,104	119,917
Available Cash & Investments	28,290	-7,420	0	0	0	0	20,870	51,635

Note: The actual reflects the current position while the budget is the expected full year result.

## 5. First Quarter 2016 – 17 Budget Review Adjustments

The following adjustments have already been adopted by Council during this period (July – September 2016) for inclusion into the 2016-2017 Operational Plan.

Operational Revenue							
Project ID	Project Title	Meeting Date: Jul-Sep 16	Agenda Item Number	Revenue (Inc)/Dec \$	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
IN17308	Circuit Walking Paths in Parks	August	94	(20,000)	Grant	Changed	Application for 'Stronger Communities Program' was successful for additional funds above that which was budgeted for in 16/17 income (Bosnjak Park)
MPOSAR1706	Basketball Court - Resurfacing	August	94	(20,000)	Grant	Changed	Application for 'Stronger Communities Program' was successful for additional funds above that which was budgeted for in 16/17 income (Cabravale Memorial Park)
MPOSAR1706	Basketball Court - Resurfacing	August	94	(20,000)	Grant	Changed	Application for 'Stronger Communities Program' was successful for additional funds above that which was budgeted for in 16/17 income (Bonnyrigg Town Park)
IN16369	Obstacle Course at Fairfield District Park	August	94	(11,578)	Grant	Changed	Application for 'Stronger Communities Program' was successful for additional funds above that which was budgeted for in 16/17 income (Fairfield Park)
IN17503	Outdoor Gym Equipment - Brennan Park	August	94	(20,000)	Grant	Changed	Application for 'Stronger Communities Program' was successful for additional funds above that which was budgeted for in 16/17 income (Brennan Park)
IN17365	Futsal @ Emerson Park	August	94	(20,000)	Grant	Changed	Application for 'Stronger Communities Program' was successful for additional funds above that which was budgeted for in 16/17 income (Emerson Park)
New	Refurbishment of Fairfield Community Services Centre	August	94	(9,228)	Grant	New	Application for 'Stronger Communities Program' was successful for funds not budgeted for in 16/17 income (via Community First Step organisation)
				<b>(120,806)</b>	Increase in Income		

Operational Expense							
Project ID	Project Title	Meeting Date:	Agenda Item Number	Expense	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
		Jul-Sep 16		Inc/(Dec) \$			
IN17403	Local Government Elections	July	116	125,000	General	Changed	An additional amount of \$125,000.00 is required to conduct an efficient and cost effective Election for the electors of Fairfield
				<b>125,000</b>	Increase in Expenses		

It is recommended that following Quarter One amendments to the current 2016/17 budget be adopted by Council. It is noted that the amounts in the tables below will be equally offset against corresponding expense and income values within the budget.

Operational Revenue					
Project ID	Project Title	Revenue	Funding Source	Project - New, Ceased/ Deferred or Changed	Reason for Revision
		(Inc)/Dec \$			
Service Statement Budget	Financial Assistance Grant - General	357,958	Grant	Changed	Advice from State Government informs Council that a lesser Financial Assistance Grant income for General Funds is expected than was budgeted
Service Statement Budget	Financial Assistance Grant - Roads	32,856	Grant	Changed	Advice from State Government informs Council that a lesser Financial Assistance Grant income for Roads Funding is expected than was budgeted
		<b>390,814</b>	Decrease in Income		

### 1. Key Performance Indicators Budget review

Key financial indicators and principles were adopted in the Long Term Financial Plan to ensure Council achieves a sustainable financial position over the next 10 years. This section of the Quarterly Report provides details regarding Council's performance against these targets. As at the end of quarter one, most of Council's indicators are better than industry benchmarks and within targets set in the Long Term Financial Plan.

Financial Sustainability Indicators					
Indicator 1 Operating Surplus/(Deficit) Ratio					
	Principle	Council is to maintain an operating surplus position. Impact on the overall Council operating surplus should be considered with all financial decisions.			
	Target	An operating surplus of about 3.0% of own sourced income to be sustained into the future			
	Result	2016/17	3 Months	12.28%	<b>Comment:</b> This result indicates that Council has contained operating expenditure within operating revenue.
		2015/16	Full Year	7.96%	
	2014/15	Full Year	2.75%		
Indicator 2 Gearing Ratio (Net Financial Liabilities Ratio)					
	Principle	Fairfield City Council looks to increase its gearing by taking opportunities to fund its capital purchases (new and replacement) and capital renewals through loan borrowings subject to maintenance of operating surpluses.			
	Target	Maximum 20% with increases subject to maintenance of operating surpluses.			
	Result	2016/17	3 Months	0.62%	<b>Comment:</b> Indebtedness stable at a low level.
		2015/16	Full Year	0.17%	
	2014/15	Full Year	1.65%		
Indicator 3 Net Interest Cover Ratio					
	Principle	Increases in debt burden will be considered provided it does not result in an operating deficit.			
	Target	No target - only to increase if operating surplus maintained. 100% means that interest income exceeds interest expense and Council is a net lender.			
	Result	2016/17	3 Months	100%	<b>Comment:</b> Council is a net lender.
		2015/16	Full Year	100%	
	2014/15	Full Year	100%		
Indicator 4 Net Borrowing Ratio					
	Principle	Increases in net borrowing ratio will be considered provided it does not result in an operating deficit.			
	Target	No target - only to increase if operating surplus maintained.			
	Result	2016/17	3 Months	0.05%	The net borrowing is marginal in comparison to the Capital (Net Worth) of the Council.
		2015/16	Full Year	0.06%	
	2014/15	Full Year	0.09%		
Indicator 5 Infrastructure Asset Renewal/Replacement Ratio					
	Principle	Council's annual renewal/replacement expenditure should at least equal its annual depreciation expense until and unless specific asset management plans provide evidence of a more accurate ratio.			
	Target	1:1 ratio			
	Result	2016/17	3 Months	1.62:1	<b>Comment:</b> The ratio indicates that Council is renewing its assets at a rate greater than the benchmark.
		2015/16	Full Year	7.53:1	
	2014/15	Full Year	0.67:1		

Financial Sustainability Indicators (cont'd)									
Indicator 6 Unrestricted Current Ratio									
	Principle	Council must maintain sufficient liquid assets to pay its commitments when due and payable.							
	Target	above 2:1 ratio							
	Result	2016/17	3 Months	1.4:1	<b>Comment:</b> This indicator measures Council's ability to pay its commitments as and when due. The result indicates that Council is maintaining liquidity and has sufficient funds to pay its bills.				
		2015/16	Full Year	2.96:1					
2014/15		Full Year	2.57:1						
Indicator 7 Sources of Ordinary Revenue									
	Principle	Changes to the distribution of revenue will be considered in conjunction with Council's position concerning the tax burden for residents.							
	Target	No target - but comparatives and trends considered.							
	Result	Category of Ordinary Revenue	Fairfield City Council						
			30th September 2016		30th June 2015		30th June 2014		
			\$'000's	%	\$'000's	%	\$'000's	%	
			Rates and Annual Charges	26,614	57%	99,572	58%	95,092	62%
			User Charges and Fees	4,222	9%	16,873	10%	15,808	11%
			Interest	797	2%	3,399	2%	3,734	2%
			Grants	7,022	15%	27,495	16%	15,267	10%
			Contributions	3,601	7%	8,620	5%	7,791	5%
			Other Revenue	4,746	10%	16,514	9%	14,872	10%
	<b>Total</b>	47,002	100%	172,473	100%	152,564	100%		
	<b>Comment:</b> This indicator tracks the trend in Council's major revenue categories. The revenue distribution reflects past years experience.								
	Indicator 8 Dissection of Expenses from Continuing Operations								
	Principle	Changes to the level and distribution of expenses will be considered in conjunction with major decisions concerning service and efficiency levels.							
	Target	No target - but comparatives and trends considered.							
	Result	Category of Expenses from Continuing Operations	Fairfield City Council						
			30th September 2016		30th June 2015		30th June 2014		
			\$'000's	%	\$'000's	%	\$'000's	%	
			Employee Costs	18,429	50%	67,811	45%	64,275	43%
			Materials and Contracts	4,154	11%	22,474	15%	24,830	17%
			Borrowing Costs	9	0%	61	0%	121	0%
			Depreciation	6,986	19%	30,118	20%	29,195	19%
			Impairment		0%		0%		0%
			Other Expenses	7,171	20%	30,150	20%	31,123	21%
	<b>Total</b>	36,749	100%	150,614	100%	149,544	100%		
	<b>Comment:</b> This indicator tracks the trend in Council's major expenditure categories. The expenditure distribution reflects past years experience.								

Other Indicators					
Indicator A Asset Maintenance/Maintenance Required					
	Principle	Compares the maintenance expended against the maintenance level required to achieve the useful life of the assets.			
	Target	1:1 ratio			
	Result	2016/17	3 Months	1.11:1	<b>Comment:</b> This result indicates that the annualised average asset maintenance is above 1.0 indicating that Council is investing enough funds to stop any infrastructure backlog from growing.
		2015/16	Full Year	0.95:1	
2014/15		Full Year	0.93:1		
Indicator B Outstanding Rates, Charges & Fees					
	Principle	Compares the outstanding rates, charges and fees against total rates charges and fees annual income.			
	Target	less than 5%			
	Result	2016/17	3 Months	2.45%	<b>Comment:</b> Increased use of Legal Force (Council's Recovery Agent) has maintained the ratio within the benchmark.
		2015/16	Full Year	3.51%	
		2014/15	Full Year	2.84%	
	Results below are adjusted for ratepayers who have arrangements, including pensioners				
	Result	2016/17	3 Months	0.00%	<b>Comment:</b> As above
2015/16		Full Year	1.70%		
2014/15		Full Year	2.29%		
Indicator C Other Debtors Outstanding Ratio					
	Principle	Compares the outstanding Other Debtors against total invoices raised.			
	Target	less than 10%			
	Result	2016/17	3 Months	4.19%	<b>Comment:</b> This ratio is within the benchmark and will continue to be a focus for Council.
		2015/16	Full Year	6.22%	
2014/15		Full Year	6.67%		



## 1. Contracts and Other Expenses Budget Review

### 7 a. **Contracts Budget Review**

The Contracts Budget Review shows contracts entered into by Council in excess of \$50,000 which are not from Councils preferred Supplier List. The purpose is to make Councillors aware of other material contracts entered into by Council.

Fairfield City Council				
Budget review for the quarter ended - 30/09/2016				
Contracts				
Contractor	Contract Detail & Purpose	Contract Value	Commence Date	Budgeted (Y/N)
N/A	N/A	\$0		
		\$0		

### 7 b **Other Expenses Budget Review**

Listed below for information is year to date expenditure for Consultancies and External Legal Fees. For the purpose of this report, a consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision-making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

FAIRFIELD CITY COUNCIL		
Budget review for the Period ended – 30 September, 2016		
Consultancy and Legal Expenses		
Expense	Expenditure YTD \$	Budgeted (Y/N)
Consultancies	174,338	Y
Legal Fees	382,048	Y

## Statutory Investment Report

This is a statutory report on Council's Investment, submitted pursuant to the Local Government Act and Regulations, 1993. The investments listed on the attachments have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government (General) Regulation 2005 and Council's Investment Policy.

Council invests its funds that are surplus to current requirements with financial institutions and receives interest income from those investments. Compliance with Council's Investment Policy is required and there are limits as to where investments can be placed. Limits include the risk rating of the institution, the value of the portfolio that can be placed with 1 institution and value of the portfolio that can be invested for periods over 12 months.

Council places investments to meet its liquidity requirements and times maturities to occur where the most outflow of funds is expected (i.e. outside the months where rates instalments are required). It also looks for the best rate available to increase Council's income.

Council's Investment Portfolio return for the month of September 2016 was 2.49% against an average benchmark of 1.74%. The average benchmark performance is Bloomberg AusBond Bank Bill Index, which is used as a benchmark by Australian Institutional investors and professional funds managers.

The actual earning on investment for the month of September was \$0.258m. This was \$0.042m above budget for the month (based on an average investment portfolio of \$90m).

Year to date actual earnings at end of September 2016 is \$0.745 against budgeted earnings of \$0.597, above budget by \$0.148m. During the month of September 2016, two term deposits matured, totalling \$5m with \$11m being reinvested in three term deposits. This included \$6m from additional funds that were surplus to current requirements.

Fairfield City Council Investment Report Summary September-2016									
Borrower	Rating	Value as at 31-Aug-16	Value as at 30-Sep-16	% of Portfolio	Purchase Price	Purchase Date	Maturity Date	Current Month (annualised) Return	Financial YTD (annualised) Return
<b>Direct Investments</b>									
<b>Investments at Face Value - Original Maturity Term Less than 1 year</b>									
St George	A-1+	\$2,000,000		0.00%	\$2,000,000	12-Feb-16	9-Sep-16	2.83%	2.83%
NAB TD	A-1+	\$3,000,000		0.00%	\$3,000,000	9-Mar-16	9-Sep-16	3.10%	3.10%
St George	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	12-Feb-16	14-Oct-16	2.81%	2.81%
NAB TD	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	13-Apr-16	19-Oct-16	3.10%	3.10%
NAB TD	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	20-Apr-16	19-Oct-16	3.10%	3.10%
NAB TD	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	4-May-16	3-Nov-16	3.00%	3.00%
NAB TD	A-1+	\$4,000,000	\$4,000,000	3.37%	\$4,000,000	8-Jun-16	7-Dec-16	2.95%	2.95%
Bankwest	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	15-Jun-16	14-Dec-16	2.85%	2.85%
NAB TD	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	5-Jul-16	4-Jul-17	2.85%	2.85%
NAB TD	A-1+	\$3,000,000	\$3,000,000	2.53%	\$3,000,000	20-Jul-16	25-Jan-17	2.90%	2.90%
NAB TD	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	25-Jul-16	25-Jan-17	2.90%	2.90%
NAB TD	A-1+	\$3,000,000	\$3,000,000	2.53%	\$3,000,000	27-Jul-16	31-Jan-17	2.88%	2.88%
NAB TD	A-1+	\$3,000,000	\$3,000,000	2.53%	\$3,000,000	2-Aug-16	2-Aug-17	2.80%	2.80%
St George	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	12-Aug-16	8-Feb-17	2.71%	2.71%
CBA TD	A-1+	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	2-Aug-16	2-Aug-17	2.61%	2.61%
NAB TD	A-1+		\$3,000,000	2.53%	\$3,000,000	9-Sep-16	8-Feb-17	2.60%	2.60%
NAB TD	A-1+		\$3,000,000	2.53%	\$3,000,000	9-Sep-16	9-Mar-17	2.60%	2.60%
NAB TD	A-1+		\$5,000,000	4.21%	\$5,000,000	9-Sep-16	6-Sep-17	2.68%	2.68%
<b>Total - Investments at Face Value - Original Maturity Term Less than 1 yr</b>		<b>\$36,000,000</b>	<b>\$42,000,000</b>	<b>35.36%</b>					
<b>Investments at Face Value - Original Maturity Term Greater than 1 year</b>									
ANZ TD	A-1+	\$5,000,000	\$5,000,000	4.21%	\$5,000,000	1-Sep-15	06-Sep-17	2.67%	2.67%
ANZ Snr Debt	AA-	\$4,000,000	\$4,000,000	3.37%	\$4,000,000	6-Nov-13	06-Nov-18	2.67%	2.77%
ANZ Snr Debt	AA-	\$1,000,000	\$1,000,000	0.84%	\$1,000,000	25-Jul-14	25-Jul-19	2.70%	2.80%
ANZ Snr Debt	AA-	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	11-Nov-14	11-Nov-19	2.61%	2.72%
NAB TD	A-1+	\$5,000,000	\$5,000,000	4.21%	\$5,000,000	7-Jan-15	09-Jan-17	3.55%	3.55%
NAB TD	A-1+	\$3,000,000	\$3,000,000	2.53%	\$3,000,000	3-Mar-15	02-Mar-17	3.13%	3.13%
Westpac Snr Debt	AA-	\$2,500,000	\$2,500,000	2.10%	\$2,500,000	28-Jul-15	28-Jul-20	2.77%	2.85%
NAB TD	A-1+	\$5,000,000	\$5,000,000	4.21%	\$5,000,000	1-Sep-15	30-Aug-17	2.75%	2.75%
Westpac Snr Debt	AA-	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	28-Oct-15	28-Oct-20	2.95%	3.03%
<b>Investments at Face Value - Original Maturity Term Greater than 1 year (continued from previous page)</b>									
Westpac Snr Debt	AA-	\$3,000,000	\$3,000,000	2.53%	\$3,000,000	17-Feb-16	28-Oct-20	2.95%	3.03%
CBA Snr Debt	AA-	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	17-Feb-16	18-Jan-21	3.10%	3.16%
ANZ Snr Debt	AA-	\$4,300,000	\$4,300,000	3.62%	\$4,300,000	7-Apr-16	7-Apr-21	3.15%	3.16%
NAB TD	A-1+	\$1,000,000	\$1,000,000	0.84%	\$1,000,000	9-May-16	9-May-17	2.85%	2.85%
Westpac Snr Debt	AA-	\$2,000,000	\$2,000,000	1.68%	\$2,000,000	3-Jun-16	3-Jun-21	2.93%	3.09%
CBA Snr Debt	AA-	\$4,000,000	\$4,000,000	3.37%	\$4,000,000	12-Jul-16	12-Jul-21	3.18%	3.18%
ANZ Snr Debt	AA-	\$4,000,000	\$4,000,000	3.37%	\$4,000,000	16-Aug-16	16-Aug-21	2.89%	2.88%
<b>Total - Investments at Face Value - Original Maturity Term Greater than 1 yr</b>		<b>\$49,800,000</b>	<b>\$49,800,000</b>	<b>41.93%</b>					
<b>Investments at Current Value</b>									
Emerald Reverse 2007-1 Class C	A	\$226,645	\$227,821	0.19%	\$500,695	21-Jul-11	21-Jul-27	2.86%	2.94%
CBA Zero Coupon Bond	AA-	\$3,873,320	\$3,878,240	3.27%	\$2,000,000	21-Jan-08	22-Jan-18		
Commonwealth Bank of Australia	A-1+	\$27,439,090	\$22,872,902	19.26%				1.50%	1.58%
<b>Total - Investments at Current Value</b>		<b>\$31,539,055</b>	<b>\$26,978,963</b>	<b>22.71%</b>					
<b>TOTAL - Direct Investments</b>		<b>\$117,339,055</b>	<b>\$118,778,963</b>	<b>100.00%</b>					

## INVESTMENT POLICY – Investment Guidelines

In terms of Council's Investment Strategy and Policy the following indicators are reported. Investments held are within the policy guidelines and limits set.

### Direct Investments

- Maximum Weighting as % of Total Investment Portfolio.

POLICY			ACTUAL
Long Term Credit Ratings	Short Term Credit Ratings	Direct Securities Maximum	30 September 2016
AAA Category	A-1+	100%	70.61%
AA Category	A-1	100%	29.20%
Less than AA Category		0%	0.19%

- Maximum Percentage with one Financial Institution.

POLICY			ACTUAL
Long Term Credit Ratings	Short Term Credit Ratings	Direct Securities Maximum	30 September 2016
AAA Category	A-1+	45%	40.41%
AA Category	A-1	35%	12.88%
Less than AA Category		0%	0.19%

## INVESTMENT POLICY – Investment Guidelines (Continued)

- Term to maturity.

POLICY		ACTUAL
Overall Portfolio Term to Maturity Limits	Maximum	30 September 2016
Portfolio % < 1 year	100%	70.61%
Portfolio % > 1 year < 3 years	60%	4.21%
Portfolio % > 3 years < 5 years	30%	24.99%
Portfolio % > 5 years	0%	0.19%

