

# Quality Management – Asset Management - Civil

QMF-CA-017

Application – Driveway (Vehicular Crossing)



## STAGE 2: CONSTRUCTION APPLICATION (MUST HAVE PRIOR STAGE 1 APPROVAL)

Application Fee CODE (78) | Reinspection Fee CODE (83)

**COMPLETE AND LODGE THIS FORM AT:**  
 COUNCIL'S CUSTOMER SERVICE CENTRE  
 86 Avoca Road, Wakeley NSW 2176  
 Ph: 9725 0222  
 Email: mail@fairfieldcity.nsw.gov.au

**Payment MUST be made at time of lodgement or your application will not be processed.**

**OFFICE  
 USE  
 ONLY**

DATE:  
 RECEIPT NO:  
 CRM NO:

### PROPERTY DETAILS (Where the work is to be carried out)

House No.	Street	Suburb	Postcode

### OWNERS DETAILS (Mandatory)

Name: Mr / Mrs / Ms / Miss / Other	Contact No:
	Email:
Address:	

### CONTRACTOR DETAILS (Mandatory)

Name:	Contact No:
Company:	Email:
Address:	

### 3<sup>rd</sup> PARTY APPLICANT DETAILS

Name:	Contact No:
Company:	Email:

### MANDATORY DOCUMENTATION

- Dial Before You Dig Cover Page
- Public Liability Cover (minimum \$10 million)
- Contractor's License
- Driveway profile showing grades of road and proposed driveway grades

### I HAVE READ AND UNDERSTOOD THE COUNCIL'S TERMS AND CONDITIONS FOR THE CONSTRUCTION OF A DRIVEWAY (VEHICULAR CROSSING) AND AGREE TO COMPLY AND BE BOUND BY THE DRIVEWAY POLICY AND THE FOLLOWING CONDITIONS:

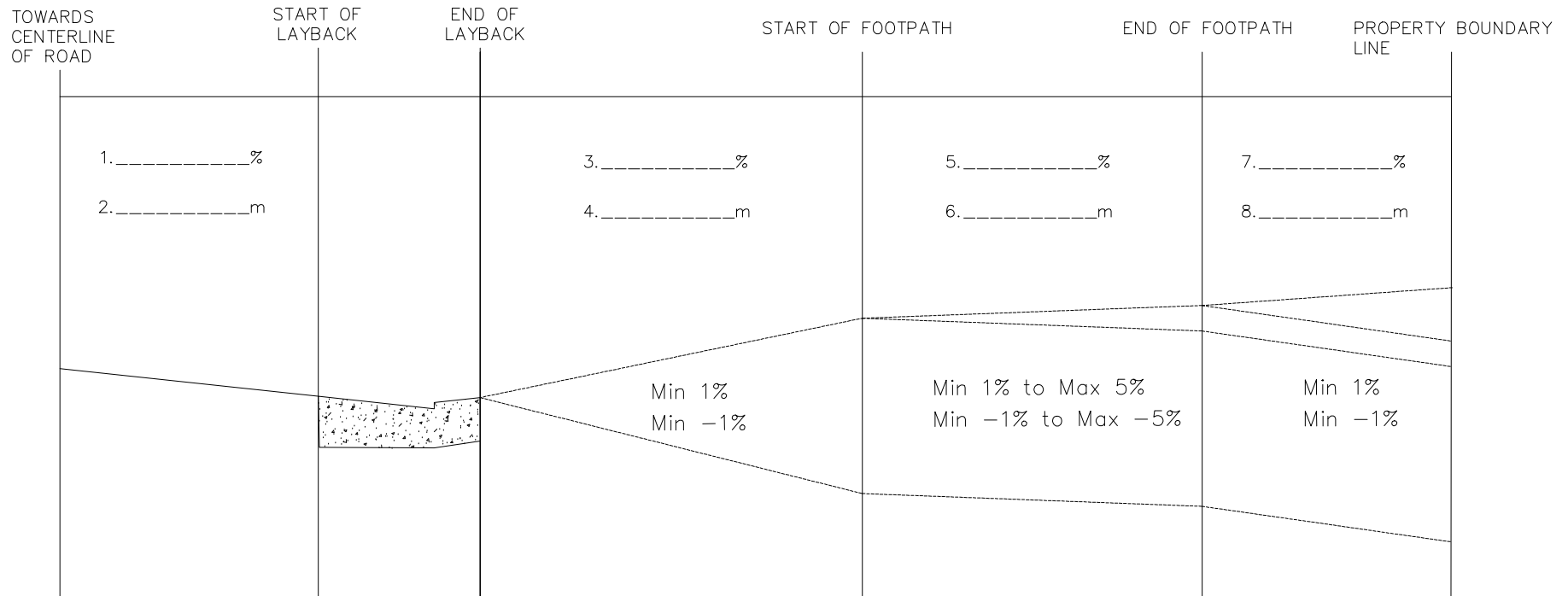
- Under the Roads Act 1993, the construction of new vehicular crossings or alternatives to existing vehicle crossings will be administered by Council. Council retains the right to revoke any approval in writing to the applicant.
- Under the Roads Act 1993, Property Owners are liable for all costs associated with the construction, maintenance and repair of vehicular crossings between the road pavement and property boundary line.
- All Driveway fees are non-refundable.
- Application fee includes a **Formwork** and **Final** inspection for a singular vehicular crossing and is dependent on the category of the vehicular crossing. Light Duty (Single Dwelling/ Duplex) = **\$263**, Medium Duty (townhouses/apartments) = **\$312**, Heavy Duty (industrial) = **\$364** [including GST, per crossing, per lot, per frontage]. **A re-inspection fee of \$110 is required if the formwork or final inspection are not approved by Fairfield City Council upon initial inspection.**
- Proposed driveways that are within 100m from a traffic light and/or are located on a state road, require a Road Occupancy Licence from Transport for NSW to proceed.
- This application may take up to 10 working days to process if all information is provided.
- NO WORK IS TO COMMENCE UNTIL YOU HAVE BEEN CONTACTED BY COUNCIL.**  
 Concrete pour must not be booked before formwork inspection and approval by Council. *There must be at least 48 hours' notice prior to formwork inspection bookings. The final inspection will be conducted approximately 20 working days after the concrete pour.*
- A copy of contractor's details including the contractor's licence and a minimum \$10 million Public Liability Cover shall be provided to Council prior to the commencement of any works.**

**OWNER SIGNATURE**  
 (mandatory): .....

**CONTRACTOR SIGNATURE**  
 (mandatory): .....

**DATE:** .....

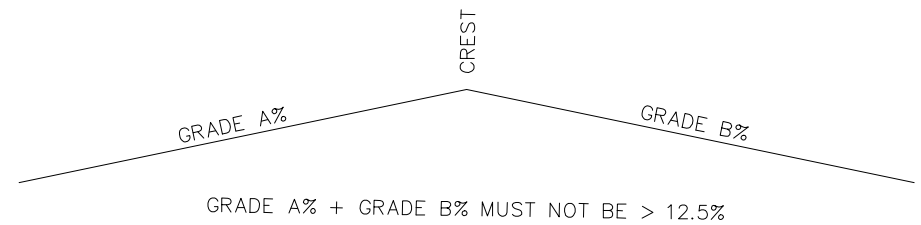
**DATE:** .....



## LONGITUDINAL PROFILE OF PROPOSED DRIVEWAY



NOTE 2



NOTE 3

## LEGEND

1. Percentage crossfall measured from edge of layback towards centerline of road.
2. Distance measured from edge of layback towards centerline of road.
3. Proposed grade from back of layback to start of footpath.
4. Distance measured from back of layback to start of footpath. If no footpath measure distance from back of layback to property boundary then subtract 1.8m.
5. Percentage grade of proposed footpath
6. Distance measured from start of footpath to end of footpath. (typical value is 1.2m)
7. Percentage grade from end of footpath to boundary line.
8. Distance measured from end of footpath to boundary line. (typical value is 0.6m)