ORGANISATIONAL STRUCTURE



EXECUTIVE DIRECTOR AND CFO - City Finances

• Service Review and Business Improvement

• Strategic Financial Management - Long term financial plan

Corporate Statutory Financial Accounting and Reporting

Corporate Procurement Planning and Strategy Development

Corporate Contract Management and Preferred Supplier Program

• Corporate Reporting - Quarterly, Annual and End of Term Report

Corporate Planning - City Plan, Delivery Program, Operational Plan,

Service Statements, New Initiatives, Service Levels and Indicators Survey

DIRECTOR - City Planning

Creek Care Program, native bush management, education programs,

community nursery, volunteer group management and weed

• Accounts Payable and Receivable

• Annual Budget Management

Financial Systems Maintenance

Integrated Planning and Reporting

Cashflow and Investment Management

Corporate Tendering System Management

• Quality Management

Finance

Rates Services

Procurement

Catchment Planning

Creek Rehabilitation

management

Major Events

Multicultura

• Youth

Economic Development

Cultural Development

 Aboriginal and Torres Strait Islander Social, Health and Housing

Community Safety and Crime Prevention

Children and Family Sector Support

Urban Design Studies and Planning Strategies

Planning Proposals - Rezoning Applications

Grants and Capacity Building

Place Management

• Dam Safety

Floodplain Risk Management

Natural Resource Management

Cabramatta Place and Major Events

• Place based Planning and Strategy

Place Activation and Marketing

Fairfield Place and Public Domain Planning

Stakeholder Management and Liaison Services

Public Domain Planning and Implementation

Social Planning and Community Development

Parks Place and Economic Development

Flood Information Sheets

Stormwater Management

GENERAL MANAGER

DIRECTOR - People, Culture and Strategy

- Organisational Development and Learning
- Business Continuity and Insurance
- Enterprise Risk Management
- Investigations, Complaints, ICAC matters

Operations People and Culture

- Workforce Management and Operations
- Work Health and Safety (WHS)
- Payroll

DIRECTOR - City Delivery

Design Services

- Civil Design Services
- Transport, Traffic and Road Safety
- Survey and Spatial Data (internal and external customers)
- Landscape and Urban Design

Major Projects and Planning

- Construction Contracts Management
- Major Project Management project manages the planning and delivery of special and major community infrastructure projects
- Capital Works Planning Management • Emergency Risk Management - Disaster Preparation, Response and Recovery

Sustainable Resource Centre

- Recovery
- Divert construction and demolition waste from landfill for recycling and reuse to result in a commercial return to Council

Waste and Cleansing Operations

- Domestic Garbage, Recycling and Clean Up Operations
- Commercial and Community Waste
- Street and Public Area Cleaning
- Public Amenities Cleaning
- Building, Public Amenities and Asset Cleaning
- Waste Enforcement Group (WEG)
- Schools and Community Programs
- Waste Strategy and Sustainability Projects
- Green Team
- Street Beautification Program
- Weed Removal (road reserve)

City Connect Bus

DIRECTOR - City Development

- **Building Control and Compliance**
- Development and Local Approval Applications
- Building Certificates e.g. Construction, Complying Development, Occupation and Building Certificates
- Compliance Services including Development Consent Compliance, Landuse and Building Compliance and Accessibility Compliance matters
- Fire Safety
- Building and Construction Advice

• Swimming Pool regulations

Public Health and Environment

Food Inspections and Public Health Compliance

Public Officer

• City Deal

Executive Officer

- Council and Committee Meetings
- Elections
- Councillor Administrative and Logistic Support
- Legal and Governance

Internal Audit

- Internal Audit Program
- Audit Risk Committee
- Fraud and Corruption Prevention

DIRECTOR- City Assets

Communications and Marketing

- Corporate Communications Strategy
- **Media Relations**
- Publications City Life and City Connect
- **Mayoral Relations**
- Online Presence and Social Media
- Marketing and Branding
- Graphic Design and Printing Services
- **Executive Office Support**

Asset Management

- Civil & Built local roads, footpaths and stormwater drains, driveways, road opening, bus shelters, signs, service pits, street lighting, hoarding permits, Roads Act approvals
- Council Buildings Libraries, Childcare Centres, Community Halls and toilet blocks
- Open Space Recreation and Open Space Planning, Parks and Playgrounds, Sportsfields, Town Centre Landscaping, Public Toilets, Graffiti Vandalism Prevention and Management, Tree Program and Management, Mowing Program

Infrastructure Services

- Building services Trades
- Workshop Mechanical
- Works Civil (Roads, Drainage, Footpaths)
- Stores and Supply
- Fleet Management

Parks and Gardens

- Council's open space areas including laneway, reserves, rural road verges and nature strips for access/safety
- Gardens and grounds of Council's district parks, local and neighbourhood and dog off-leash parks.
- Major town & neighbourhood town centres and retail centres gardens and nature strips
- Gardens of Council's suburb banner sites, gateway sites, intersection garden sites and roundabout (Christmas decoration) sites.

Property Strategy and Services

- Property development and investment
- Property Development Fund and commercial portfolio
- Multi-storey car parks

• Dutton Plaza

DEPUTY GENERAL MANAGER - City Management

- Compliance, Legislation and Policy Management

- Environmental Standards Compliance
- Certificates of Outstanding Compliance
- Environmental Audits
- Pollution matters (water, air, noise), Land contamination (asbestos)
- Onsite waste water management (septic tanks)

Community Regulatory Services

• Community, Parking and Animal Enforcement

Development Planning

- Development, Subdivision and Local Activity Applications, Planning Appeals and Planning, Drainage and Subdivision Advice
- City Development Administration Support
- Development advisory meetings
- Subdivision Certificates and Engineering Construction Certificates
- Local Planning Panel and Sydney Western City Planning Panel

Information Communication and Technology

- IT Service Help Desk
- IT Infrastructure and Operations
- Solutions Development and Applications Support
- Quality Management (QM)
- Records and Information Management
- Smart Technology and Business Improvement
- CCTV

- roperty and Community
- Property consultancy, valuation, acquisition and sales
- Road closures and disposal
- Leasing of community facilities and halls
- Management of sports fields and tennis courts

• Developer Contributions Planning

Planning Certificates

• Aged and Disability

• Community Bike Project

Strategic Land Use Planning

- Heritage Planning
- Land Information Service Data, mapping and house numbers

• Land Use and Development Control Planning - LEP, DCP, Master Plans,

DIRECTOR - City Living

- Multi-Purpose Services (Long Day Care and Preschools)
- Family Day Care
- Fairstart Early Intervention Services
- Supported Playgroups

Customer Service

- Customer Service Team
- Front counter administration
- Council Call Centre
- Council facility bookings of community centres, sporting fields, tennis courts and community buses
- Waste Services enquiries, requests, booking of kerbside collections
- Electronic Services, email and social media enquiries

Libraries and Museum

- Library Services and Programs
- Library Collections
- Heritage Services
- Museum and Gallery Exhibitions and Cultural History
- Fairfield City HQ Community Business Hub (trial)

Leisure Centres, Showground and Golf Course

- Leisure Centres Aquatics, Dry Recreation, Operations, Customer and Member Services, Aquatopia
- Showground Fairfield Markets, Parklands Function Centre, Festivals, Major Events and Recreational Services
- Fairfield Youth and Community Centre
- Golf Course

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Children and Family Services

- Long Day Care