

# Quality Management – Asset Management - Civil

QMF-CA-017

Application – Driveway (Vehicular Crossing)



## STAGE 1: LOCATION ASSESSMENT APPLICATION

Application Fee CODE (78)

**COMPLETE AND LODGE THIS FORM AT:**  
 COUNCIL'S CUSTOMER SERVICE CENTRE  
 86 Avoca Road, Wakeley NSW 2176  
 Ph: 9725 0222  
 Email: mail@fairfieldcity.nsw.gov.au

**Payment MUST be made at time of lodgement or your application will not be processed.**

<b>OFFICE USE ONLY</b>	DATE:
	RECEIPT NO:
	CRM NO:

PROPERTY DETAILS (Where the work is to be carried out)			
House No.	Street	Suburb	Postcode

OWNERS DETAILS (Mandatory)	
Name:	Contact No:
	Email:
Address:	

APPLICANT DETAILS (If different to above)	
Name:	Contact No:
Company:	Email:
Address:	

REQUIREMENTS	DESCRIPTION	DEVELOPMENT DETAILS
_____ Number of Driveways to be Constructed  <input type="checkbox"/> Residential Crossing <input type="checkbox"/> Medium-Duty Crossing <input type="checkbox"/> Heavy-Duty Crossing <input type="checkbox"/> Rural Crossing	<input type="checkbox"/> <b>New</b> driveway <i>must fill Development Details or (*)</i> <input type="checkbox"/> <b>Widen</b> existing driveway (*) <input type="checkbox"/> <b>Replace</b> existing driveway. <input type="checkbox"/> <b>Move</b> existing driveway: (*)  (*must attach sketch or drawing showing outline of house, road and desired street/ location of driveway)	<input type="checkbox"/> <b>DA / CDC</b> (provide DA or CDC number)  . / 20  <input type="checkbox"/> <b>Other</b> Description: _____

**I HAVE READ AND UNDERSTOOD THE COUNCIL'S TERMS AND CONDITIONS FOR THE CONSTRUCTION OF A DRIVEWAY (VEHICULAR CROSSING) AND AGREE TO COMPLY AND BE BOUND BY THE DRIVEWAY POLICY AND THE FOLLOWING CONDITIONS:**

- Under the Roads Act 1993, the construction of new vehicular crossings or alternatives to existing vehicle crossings will be administered by Council. Council retains the right to revoke any approval in writing to the applicant.
- Under the Roads Act 1993, Property Owners are liable for all costs associated with the construction, maintenance and repair of vehicular crossings between the road pavement and property boundary line.
- Driveways are only permitted in conjunction with the provision of access to an approved garage, carport or parking space.
- Proposed driveways that are on a state road require concurrence from Transport for NSW to progress.
- The authorisation of the proposed driveway location may take up to 10 working days.
- Application fees for Stage 1 (Location Assessment) are charged at \$100 per Vehicular Crossing.
- All Driveway Application Fees are non-refundable.
- NO WORK IS TO COMMENCE UNTIL YOU HAVE BEEN CONTACTED BY COUNCIL.**
- THIS IS STAGE 1 OF A 2 STAGE APPLICATION PROCESS. UPON RECEIVING A SUCCESSFUL STAGE 1 APPLICATION RESULT, A STAGE 2 APPLICATION MUST BE LODGED AND APPROVED WITHIN 12 MONTHS OR WITHIN THE LENGTH OF DEVELOPMENT CONSENT IF INCLUDED WITHIN THE DOCUMENTATION FOR A COMPLYING DEVELOPMENT CERTIFICATE OR DEVELOPMENT APPLICATION.**

**OWNERS SIGNATURE (mandatory):** .....

**APPLICANT SIGNATURE:** .....

**DATE:** .....

**DATE:** .....